

January 20, 1976

A regular meeting of the Budget and Executive Committee was duly called and held on Tuesday, January 20, 1976, at 7 p.m. at the Courthouse.

Present: Commissioners Anderson, Doucette, Goldsworthy, May, Racine and Trapp.

Absent: None.

In Attendance: Commissioner Leadbetter and Media Representative Kitzman.

The meeting was called to order by Chairperson Trapp.

County Planner Johnson joined the meeting to discuss the possibility of hiring a County Plumbing Inspector. The Planning Commission has reviewed the matter and is recommending that once funds are available a county inspector be hired. The earliest that one would be needed would be March 1st, with a recommended starting salary of \$11,000. The starting salary would have to be negotiated with the Union. He mentioned that the County is presently using a state plumbing inspector. There is one inspector to cover 8 counties, and he works four days a week. People are paying the state an average charge of \$27 for the services and are not getting satisfactory service.

At this point, the Planner feels that the County charge for plumbing permits should be about 25% less than the state fee, although he pointed out that other counties are going with the state schedule. The tentative fee schedule established should bring into the county about \$4,000 to \$7,000 per year. If the state fee schedule were used, this amount would increase by \$3,000 to \$4,000.

The Committee felt that this matter should be given some thought before any decision is reached as there is a tight budget for 1976. The County Planner was directed to work up figures using the state schedule and also to re-work his figures for changes in general building permits for the next meeting of this Committee.

The Committee then discussed with the Planner a resolution submitted by the Planning Commission. The Planning Commission feels that a formal Marquette County Water Committee should be established to work on establishment of a County Water Authority. They would like to have the Board authorize the Planning Commission to have a member on the Water Committee. He mentioned that the Water Committee may be able to obtain federal grants for the project. If grants are received, matching funds would be required from the local units and the County. CCI has said that they will also participate in the cost. The Planner gave to the Committee a copy of a resolution for appointing membership to the Water Committee and then left the meeting.

County Clerk Skewis then joined the meeting to discuss the matter of establishing a separate budget for the Jury Commission. He mentioned that through the year 1974, there was a budget amount in the Circuit Court to pay the per diem fees for the Jury Commission. This item was eliminated in the 1975 and was also not included in the 1976 budgets. In 1975, per diem payments to the Jury Commission totaled about \$8,000. The Commission also used some secretarial, supplies, and travel expenses. Jury Commission members had an average of 62 meetings each in 1975. The Jury Commission will have 24 required meetings in 1976; these required meetings are 8 for Circuit Court, 12 for District Court, and 4 for Probate Court, to establish juries for each. For the year, more than 24 meetings will be held to review the voters registration list, send out questionnaires, review the returned questionnaires and settle on possible jury members. The Clerk mentioned that the Jury Commission members have been told they will receive no per diem until a budget has been established. The Committee felt that with this and other requests for budget amendments, action should be deferred until a special meeting can be called to discuss all of the requests.

The Committee then proceeded to discuss the matter of accounting procedures for the Commission on Aging. The Committee first reviewed a communication from the Commission on Aging. The communication thanks the members of the Budget and Executive Committee for the opportunity to meet with them and mentioned that there was some confusion over how the Commission on Aging was set up. The communication explained the present operation and set up of the Commission on Aging. The Commission requested in the communication that in order to conform: 1) the Commission use a master voucher and pay its own bills; 2) the Commission handle its own payroll; 3) the Commission set salary for its staff and the secretary not be a member of the Union; and, 4) the Commission continue to set policies. If these four items cannot be approved, the Commission on Aging's Executive Committee would like to meet with the Budget and Executive Committee to discuss the reasons why.

The Committee then reviewed a communication from the County Clerk which compares the Commission on Aging budget to those of the County Clerk, Treasurer, Register of Deeds, and Planning Commission. The communication points out that there are 10,582 senior citizens in the County. This figure, when divided into the Commission on Aging Budget, would give a cost per person of \$3.49. If this same cost per person figure was used in determining all county budgets, then the following figures would apply:

	<u>Persons</u>	<u>Cost Per Person</u>	<u>Equalized Budget Appropriation</u>	<u>For 1976- Present Budget</u>
County Clerk	64,686	x \$3.49	= \$225,852.14	\$68,950.00
County Treasurer	64,686	x \$3.49	= \$225,852.14	\$65,280.00
Register of Deeds	64,686	x \$3.49	= \$225,852.14	\$53,645.00
Planning Commission	64,686	x \$3.49	= \$225,852.14	\$41,599.00
Commission on Aging	10,582	x \$3.49	= \$ 36,946.00	\$36,946.00

The communication points out that this would be an ideal situation financially but not very realistic for good use of County money. The communication mentions that all material used is on record in the County and can be verified. He feels that the information presented is just one more reason why the Commission on Aging should be considered a line department of the County and not a separate "out department." Mr. Skewis mentioned that he felt the Commission on Aging budget was not given the same consideration as other department budgets. All other budgets were cut somewhat while the Commission on Aging budget was increased.

The Controller was then asked for his views and recommendations on the situation. He replied that in view of his authority as specified in Michigan Compiled Law 46.13B and on advice of the Audit Division of the State of Michigan, that he has made the following decision regarding accounting procedures. (A copy of this decision is attached hereto and made a part of these minutes.) This report will establish a line item budget in the General Fund for operating expenses in the Commission on Aging and would allow for a Commission on Aging Fund to handle any grant monies received. The report will not change the policy-making aspects of the Commission except in regard to personnel policies. The Commission on Aging will continue to function as it has in the past with regard to its handling of the senior citizens in the County.

Commissioner May mentioned that when the Commission on Aging was established the County Controller, Prosecuting Attorney and County Board all approved of setting it up as an "out department." With approval of this set-up in the past, she raised the question as to why there is a move to change it now. There would seem to be a problem with conformity in that the County now has either General Fund departments or "out departments" and the Controller's decision was to have a combination of both. It was mentioned that the Commission on Aging is a unique organization. It is the only department within the County that is acting as a pass-through agent for grant funds.

The Committee at this point reviewed a section of the Michigan Compiled Laws which sets up the powers and duties of the County Controller. The section points out that the Controller has the right to set accounting procedures and policies as he feels are in the best interest of the County. It was felt that with this information the Controller had set the accounting procedures for the Commission on Aging and the necessary steps should be followed through to comply. The decision of the Controller will be submitted to the County Board for their information. County Clerk Skewis then left the meeting.

The Committee then reviewed a communication from the City of Negaunee regarding payment for computer tax services. A verbal request was also received from the City of Marquette on the same subject. The communication mentions that all of the municipalities which are served by the Manatron system are having the County pay 25¢ per parcel for the yearly maintenance fee. They feel it is only fair that any other county municipality which is on a different system should be reimbursed at the same rate. During discussion of the communication it was mentioned that all units of government within the County were told that this payment by the County was an incentive to join the Manatron system. It was felt that at this point the cities of Negaunee and Marquette cannot be paid for their services with Lasco. If they wish to join the Manatron system, then the County would pay for the set-up costs and 25¢ per parcel maintenance. It was mentioned that the County is not giving the units on Manatron 25¢ per parcel;

the County is paying 25¢ per parcel for the service provided. After discussion it was moved by Commissioner Racine, supported by Commissioner May and unanimously adopted that a communication be sent to the units explaining that the County will be glad to abide by the original offer which was to establish the county on the Manatron system, and if they so desire the offer still stands.

The Committee then reviewed a resolution submitted by Grand Traverse County regarding the National Health Planning and Resource Development Act of 1974. The federal law as established would change the procedure of appointment of members to local health service areas. The resolution supports a state bill which would change the federal law to allow appointment to health service areas to be made by the County Board Chairman. The federal law also changes the make-up of health services boards from 51% consumers to 51% providers. This resolution will be submitted to the Board at its next regular meeting.

The Committee then reviewed a communication from Probate Judge DeFant regarding a budget amendment for his department. In the past years a budget allowance for Jury Fees in the amount of \$1,000 has always been sufficient for the Probate Court. In the next month there will be two quite expensive jury trials which should use up the total budget amount. The Judge is requesting that a further appropriation be made in the amount of \$2,000. After discussion it was felt that this item should be referred to the special meeting to discuss budget requests.

The Committee then briefly reviewed a copy of a communication from CUPPAD Criminal Justice Specialist DeLeeuw to Spectrum Corporation. Spectrum had written a letter saying that they felt left out of the Countywide communication system. The communication from Mr. DeLeeuw responds to the letter and answers any questions contained in the letter. After discussion the communication was ordered placed on file.

The Committee then reviewed a communication from State Representative Hollister regarding state statutes for county government. The communication notes that the legislature has been lax in keeping the county statutes updated and at this point county statutes are fragmented, contradictory, inconsistent, and outdated. A special House Study Committee has been established to study the situation and report its findings and recommendation to the House. The communication asks for input from all counties and county commissioners regarding any problems or changes they wish to have made. This communication will be presented at the next regular meeting of the Board.

The Committee then read and briefly discussed a communication from the County Sheriff. The communication points out that two persons have been deputized to serve civil process papers. It was noted that this procedure is not as was set by the Board earlier in 1975. After discussion on the matter it was felt that the Sheriff should be invited to the special meeting to be held in a few weeks to discuss this matter and other staffing patterns.

The Committee then read and placed on file two resolutions. One resolution was submitted by Mackinac County and the other by Baraga County. Both dealt with the matter of counties paying for state audits performed. Inasmuch as both resolutions have had previous action by the Board, they were placed on file.

The Committee then reviewed a communication from the DNR regarding the local audit of the Marine Safety and Snowmobile Safety Programs. The communication notes that the audit conducted by the Department of Treasury indicated that all expenditures were made in accordance with the regulations adopted by the DNR. After review the communication was ordered placed on file.

The following communications will be presented at the next regular meeting of the Board:

1. Communication from Wayne County regarding support for United State Senate Bill No. 5247.
2. Communication from the DNR regarding the 1976 reimbursement for the Marine Safety Program.

3. Communication from Republic Senior Citizens Club thanking the County Commission on Aging for their help in establishing the arts and crafts program.
4. Communication from the Marquette County Soil and Water Conservation District thanking the Board for extension of their CETA position.
5. Communication from the County Health Department acknowledging receipt of the Board's request for information on home health services.
6. Communication from State Senator Mack, acknowledging receipt of the County's resolution opposing Senate Bill 1192.
7. Resolution from Ingham County regarding amendments to the Michigan Employment Security Act.
8. Communication from the Marquette Area Chamber of Commerce thanking the Board for their support of the County tourist brochures.
9. Three communications from CUPPAD regarding the Countywide communication system.

Chairperson Trapp then reported to the Committee on the first meeting of the Specific Ore Tax Study Committee. She mentioned that representatives on the Committee seemed to be well qualified and should make a good committee. The committee would like some direction from the Budget and Executive Committee as to what the Committee wants and how far it should go into the matter. In this regard, the Committee felt that the study committee should be concerned with the question of whether or not the specific tax is equitable in lieu of property tax and, if not, what proposals they would make for change. The Specific Tax Committee also was wondering about the appointment of alternates to the committee. They would like to be able to send someone else if they cannot attend. The Committee felt that alternates could be appointed and, if so, should be appointed by the group that they represent. Commissioner Trapp also received a request from the City of Ishpeming for membership on the Committee. They feel that it should have one appointed in that Mr. Waananen works for the City of Negaunee. The Committee felt that before any further action is taken they should see if the City of Ishpeming submits a formal request. She also mentioned that the Committee wished to have her serve as chairperson. She declined this and Mr. Leslie Richards was made chairman. Commissioner Trapp was then made co-chairperson. Mr. Bruce Waananen was appointed to the position of corresponding secretary. She mentioned that the next meeting of that committee will be held on February 16, 1976.

Board Chairman Anderson then reported on a Manpower Conference he attended. At the conference it was reported that renewal of funding for CETA Title VI will be likely some time in the future. There may also be some construction money available. At the meeting there was some discussion on a letter from the federal government saying that unemployment compensation for CETA employees laid off would have to be handled from the allocation made. This could cause problems for the many units of government, and it was felt that the state Secretary of Labor's discretion funds could cover this cost and that the matter should be straightened out so that the local units are not affected. Chairman Anderson mentioned that there is a federal bill which has been proposed which would create a different form of Manpower control. It was the feeling of those present at the meeting that the bill would not pass.

The Chairman reported that he had been contacted by Mr. Burt Boyum regarding the Carp River Forge Bicentennial Project. The County Board in the past has appropriated money to support this project and the Carp River Forge Board is looking for additional support. Mr. Boyum will write a letter to the Board and request appearance at the next meeting to discuss the situation.

The Committee then discussed the matter of telephone credit cards being received by some Board members and not for others. It was felt that either a card should be available for all Commissioners or that no Commissioners should have one. If a call is made on County business, it could be billed by the Commissioners on a travel voucher. The Controller was directed to check into the possibility of obtaining credit cards for all Commissioners, this information to be presented at the special budget meeting.

The Committee then discussed the matter of travel expenses being paid to employees who attend County Board Committee meetings. During discussion it was pointed out that the chairmen of the various committees have no authority to authorize travel expenditures for any persons attending the meetings. Authority for this would have to come from the Board. Moved by Commissioner Doucette, supported by Commissioner Racine that no mileage be allowed for attendance at Committee meetings by any person invited to attend such meetings. After further discussion the motion and support were withdrawn as it was felt further discussion and input is needed before a decision is made.

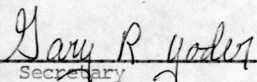
The Committee then briefly discussed the consolidation of election laws. At a previous meeting the Clerk submitted a packet of information for the Committee's review. Committee members were reminded to review this information before the next regular meeting and the Controller was directed to check into the matter to see what decision or information is needed.

The Committee then briefly discussed the County Transit Authority. In earlier communications with Lansing it was reported that a County Transit Authority had to be set up before any funds would be made available. It now seems that there is a new staff in Lansing which says that a County Transit Authority cannot be set up. The Planning Commission has tabled further discussion on this matter until more information can be received.

The Committee then discussed and set the date of Monday, February 9, 1976, at 7 p.m. as the time for the special meeting to discuss the following matters:

1. Various budget amendments.
2. Sheriff's staffing patterns.
3. Telephone credit cards for Commissioners.
4. Meeting with the Commission on Aging Executive Committee to discuss the changes in their financial set-up.

There being no further business, the meeting adjourned.


Secretary

COUNTY OF MARQUETTE
OFFICE OF COUNTY CONTROLLER

GARY R. YODER, CONTROLLER

MARQUETTE, MICHIGAN

REVIEW OF COMMISSION ON AGING

There has been discussion lately about the proper accounting procedures for the Commission on Aging. Before I get too far into the matter, I would like to point out that the Prosecuting Attorney has been asked to answer a few specific questions in this regard and, to date, the response has not been received. His response may affect somewhat the recommendations.

The Commission on Aging as established by the County Board is set up to operate wholly as an "out department". There has been some confusion in the fact that both of the Commission's employees started out under the CETA Program which is being handled through the County General Fund. This is the reason that the secretary was included in the Courthouse Employees' Union.

In talking with Mr. Emil Tahvonen of the State Treasury Department, he mentioned that all funds of the County must be handled and on deposit with the County Treasurer. This is one of the primary concerns of their department. The grants presently being received by the Commission on Aging are not being handled in this manner.

Mr. Tahvonen mentioned that it would be possible to establish a line item budget for expenditures of the County Board's appropriation and maintain a Commission on Aging Fund for the handling of all grants. In this manner, the County Board would have an excellent control of the expenditures made out of their appropriation, and the Commission on Aging would have control of the receipt and disbursement of grants.

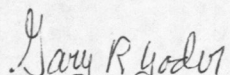
If the Commission on Aging reaches the point where it is generating revenues on its own, a revenue budget item could be established in the General Fund to handle this.

I feel that the Commission on Aging operating expenses should be established as a line item budget in the General Fund and follow all rules and procedures thereof. This would mean that for all operating expenses requisitions will be submitted to this office and bills submitted to this office and the Audit Committee for review before payment. The Commission on Aging Fund should be maintained for the sole purpose of handling all grant funds received. Monies received should be deposited with the County Treasurer and checks drawn on that fund for disbursement. The grant funds would not be subject to approval of the Audit Committee. If some check is desired, a report could be required from the Commission as to how the grant funds are being used.

This change in procedure cannot be accomplished overnight and will require a period of time to set up the proper accounts and budget items. The Commission on Aging will also have to amend their by-laws to allow for this change in the financial procedure. I recommend that these suggestions be implemented and the

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by-laws changed as soon as possible, as the necessary accounting procedures will be established and ready to implement on March 1, 1976.


Gary R. Yoder
County Controller

Submitted: January 20, 1976

/djv

February 9, 1976

A special meeting of the Budget and Executive Committee was duly called and held on Monday, February 9, 1976, at 7 p.m. at the Courthouse.

Present: Commissioners Anderson, Doucette, Goldsworthy, May, Racine and Trapp.
Absent: None.
In Attendance: Commissioners Alderton and Leadbetter, and Ms. B. Kitzman, media representative.

The meeting was called to order by Chairperson Trapp.

County Clerk Skewis, Commission on Aging Director Stoddard, Commission on Aging Chairperson Pruska and another Commission on Aging representative joined the meeting to discuss the current status of the Commission on Aging. The Committee first read a communication from Treasurer Sodergren clarifying his position on the status of the Commission. (Copy attached.) He feels the Commission should be an in department for three reasons: 1) uniformity and consistency is needed, especially in the areas of wages and equipment used by departments; 2) better control of monies can be had via the Controller and Board of Commissioners; the communication mentioned that this is also the feeling of State Auditor Mikesch; and, 3) the General Ledger maintained in the Treasurer's Office includes funds which are controlled by other Boards and Commissions. An enclosed guide indicated which funds would be covered. Those listed have special legislation allowing for their structure and the Treasurer feels that the Commission on Aging has no special legislation.

County Clerk Skewis then read a communication he had prepared for submittal to the Committee (copy attached). He mentioned that a recent discussion on whether the Commission on Aging should be an in department or out department has caused much dissension among department heads and County Board members. His initial and only argument made was the matter of accountability and conforming with other line departments' accounting procedures. He has reviewed all of the County Board minutes and cannot find any reference made designating the Commission on Aging as an out department. He mentioned that the issue is now very clouded to present the picture that he is trying to do away with the Commission on Aging and all senior drop-in centers. This, he emphasized, is not the case. The communication further pointed out that he feels the Controller has, by law, the authority to determine the method of accounting used by all departments. The Prosecuting Attorney has also stated that the Controller has this authority. The communication then asked three questions: 1) how can the Board reaffirm an action that never took place; 2) by what authority does the Board violate a State Law, taking away the authority of the Controller? 3) by what authority does the Board set up the Commission on Aging as an out department unless there are special laws enacted by the State to allow such establishment? The Clerk closed his communication by asking that the matter be tabled until an Attorney General's opinion can be received.

Commissioner May mentioned that, in answer to Question 1, the Board of Commissioners had approved the by-laws establishing the Commission on Aging which, in the financial section, called for out department status. In answer to Question 2, she mentioned that the Controller has no authority in deciding whether a department is to be in or out. This is a policy matter, and the Controller cannot set policy. She has talked to Mr. Ken Verberg who works for MAC and has written numerous articles including, "The Michigan Guide to County Government." He mentioned that the County Board has the responsibility to set the amount of autonomy for departments. Once done, he feels that the Controller cannot refuse inasmuch as it is not within the Controller's authority. In answer to Question 3, she mentioned that the article referred to by the County Treasurer lists various departments established by state statute and then refers to "others as applicable." She feels this covers the Commission on Aging. She also mentioned that the State Office of Services on Aging says that Commissions on Aging are legal and the State Auditor's Office agrees. She then mentioned that she feels that this subject is not proper for discussion by this Committee.

In further discussion on the matter it was mentioned that the Commission on Aging secretary had been placed in the Union by mistake. Because of her being placed in the Union, there was some question of her not getting paid. She has since turned in a signed Union card which allows for Union fees to be deducted from her salary. When asked, the Controller stated that it was his intention to proceed with the Board's decision after two gray areas were cleared up, these areas being: 1) the matter of whether or not the secretary is a member of the Union; and, 2) whether or not the Manpower Consortium would allow the Commission on Aging to handle its own CETA funding. Further discussion was

held on the matter with no decision being reached. County Clerk Skewis and Commission on Aging representatives then left the meeting.

Sheriff Lasich then joined the meeting to discuss various staffing and personnel patterns for the Jail and Sheriff's Department. The Committee first discussed the matter of service of legal papers. The Board has gone on record in July of 1975 to the effect that all papers will be served by on-duty deputies and any fees collected will be turned over to the County Treasurer. It was noted that presently this is not being done as there are two or three process servers performing this function. The Sheriff mentioned that he thought the intent of the Board's action was to change the procedure so that there would be no possibility of double payments for deputies. He mentioned that the fees for serving papers range from \$2.50 to approximately \$13.00. The civilian people hired receive no other compensation from the County and the fee collected is an incentive to serve the paper. The fee is paid after the papers have been served. He mentioned that the persons serving the papers are new and there were some problems in the beginning, but lately there have been none. He stated that if the papers are served by the road patrol it would take longer to serve and would cost the County more inasmuch as the deputies receive \$5.00 + per hour. Department deputies now serve some papers where there is some urgency due to the short time span before a court appearance.

Committee members mentioned they had heard there was some reluctance on the part of the deputies to serve these papers. In answer, the Sheriff said that he has also heard this but from everybody else except the deputies themselves. He feels that the present use of two individuals is a good system and is the best way to serve the papers. He does have adequate staff to do as per the Board decision in July of 1975.

In another matter, the Sheriff stated that he feels he can live with the budget established for the Jail and Sheriff's Department. He is presently looking for a doctor to examine inmates on the premises three times a week. This should cut down on the health costs which seem to be increasing substantially. In discussing staffing, he stated that presently there is an adequate staff, although additional manpower could be put to good use. Presently, there are 4 and sometimes 5 employees per shift in the Jail.

When asked about hiring a deputy from outside the County, the Sheriff mentioned that this person has experience as a turnkey. There is a state law which requires a three-month residency within the County unless the person was employed in full-time law enforcement elsewhere. Sheriff Lasich then left the meeting.

The Committee then discussed the matter of serving papers by the Sheriff's Department. It was felt that, if the road patrol served the papers, more exposure would be obtained throughout the County. Inasmuch as the Sheriff had mentioned that papers could be served by the road patrol, it should be tried. The Controller was directed to inform the Sheriff that he should abide by the policy set by the Board on July 23, 1975.

County Planner Johnson then joined the meeting. He first passed out to all members present a copy of the Planning Commission's annual report. He then discussed with the Committee his revised fee schedule for the Building Code Department. This new schedule is based on a per-square-foot charge. He stated that electrical permits, if issued with a residential building permit, are not charged for. If it is issued as a separate permit, there is a fee involved. He stated that plumbing permits for residential construction would also be issued on a per-square-foot basis. The plumbing inspector, if hired, would handle all areas within the County unless that unit has its own inspector (Sands and Marquette Townships have hired plumbing inspectors.) In reviewing a sample of 1975 permits issued, the new per-square-foot fee schedule should bring in about the same revenue; namely, \$26,000 to \$28,000. The Planner feels that plumbing fees would total about \$8,000 in 1976. He mentioned that in 1975, there were only about six electrical permits issued without a building permit. The Planner said that the fee schedule for plumbing inspections proposed is slightly less than the state rate. It was felt that the change proposed is equitable and after discussion it was moved by Commissioner Doucette, supported by Commissioner Goldworthy and unanimously adopted that this Committee recommend the proposed fee schedule to the Board for adoption.

The Planner then discussed with the Committee the need for additional personnel for the Building Code Department. He feels that a plumbing inspector should be hired and there is now a problem with the secretarial vacancy. The secretary is under the CETA program and has been accepted for a position in the Treasurer's Office. After this transfer it was found that all CETA positions were frozen and cannot be refilled. He stated that there is a possibility that by April 1st more CETA funds may be available and would recommend waiting until that time for a decision on both positions. In discussing the salary for a plumbing inspector it was noted that the state rate is \$15,000+ and in other counties it ranges from \$9,000 to \$15,000. If CETA funds were used, this would limit the salary to \$10,000. The Planner mentioned that he would need a plumbing inspector to start in April as this is the start of the construction season. County Planner Johnson then left the meeting.

The Committee then reviewed several budget amendment requests. Requests submitted were:

1. \$9,800 for establishment of a Jury Commission Budget.
2. \$2,000 for additional Jury Fees for Probate Court.
3. \$2,300 for roller type shelving and \$162 for telephone expenses for the Register of Deeds.
4. \$60,000+ for additional costs and cost overruns in construction of the Youth Home.

The Committee discussed the matter of where the finances would come from to cover these increases. The Controller mentioned that there is about \$35,000 of additional revenue to the Friend of the Court which could be tapped to cover some of the increases. All out departments are being called in to review there year end balances to see if there is any possibility of calling in a portion of these amounts. Some discussion was held on what uses can be made of the Jail Construction Fund balance and interest earned on Revenue Sharing. The Controller was directed to check and get an opinion from the State Auditors on these matters.

In reviewing the requests it was felt that a decision should be reached on the Jury Commission and Jury Fees for Probate Court with the other matters to be settled later. In reviewing the Jury Commission proposal it was noted that the per diem fees could be reduced somewhat. This is on the advice of the County Clerk. After discussion it was moved by Commissioner Goldsworthy, supported by Commissioner Racine and unanimously adopted that this Committee recommend to the Board that a budget be established for the Jury Commission, this budget being as follows:

Per diem	7,800
Travel	500
Secretarial serv.	300
Supplies	500
Total	<u>9,000</u>

Costs for establishing this budget will be offset by increased revenues from the Friend of the Court.

In reviewing the request of the Probate Court it was felt that this \$2,000 increase for Jury Fees is a necessity. Jury trials have been scheduled which will exhaust the \$1,000 amount budgeted and leave nothing for the remainder of the year. Moved by Commissioner Doucette, supported by Commissioner Racine and unanimously adopted that Jury Fees for the Probate Court be increased by the sum of \$2,000, this increase to be covered by additional revenues from the Friend of the Court.

The Committee then briefly discussed the matter of the large amount of overtime being incurred by departments. It was felt that a memorandum should be sent to all departments notifying them that there should be no authorized overtime except for emergency and special situations. Budgets as established do not cover overtime payments.

The Committee then briefly discussed the matter of setting a meeting with the Social Services Department, this Committee and the Juvenile Division to discuss some foster care problems which seem to have developed. It was decided to invite representatives to the next meeting of this Committee.

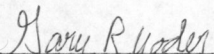
Commissioner Trapp mentioned that she has had some discussion with Marquette City Manager McNabb on the computer tax roll preparation. Mr. McNabb is working on a cost analysis to compare Manatron and Lasco. If he finds that Manatron's costs are less, he will recommend that the City go with the Manatron System.

The Controller then reported to the Committee that he had discussed the matter of credit cards for the Commissioners with Michigan Bell Telephone Company. Credit cards can be obtained for all Commissioners. These cards would use fictitious numbers and the Controller could assign the cards. They can be obtained at no cost to the County other than for any toll calls made. The charges would show up monthly on the Controller's telephone bill. After discussion it was moved by Commissioner May, supported by Commissioner Doucette and unanimously adopted that this Committee recommend to the Board that credit cards be acquired for all Commissioners. It is further recommended that a coding system be established to determine the calls made by each Commissioner.

The Committee then briefly discussed the matter of mileage payments for attendance at Committee and Board meetings. The problem arises in that, if County employees are paid for attendance at Committee meetings, shouldn't any other person attending be paid mileage? It was mentioned that if a County employee requests permission to attend a meeting, then they should not be paid mileage. If the Committee requests that they attend, then mileage should be paid. It was felt that very definite guidelines should be established and the Controller was directed to review and make a recommendation on this subject at the next meeting of this Committee.

The Committee then discussed the tentative meeting dates established for this Committee. The Chairperson mentioned that she has a conflict with the Tuesday night meetings and requests that the meeting be moved to Monday nights in the future. There being no conflict with other Committee members, it was decided to schedule this Committee meeting on the Monday of the week before the Board meeting, starting in March.

There being no further business, the meeting adjourned.


Secretary

February 17, 1976

A regular meeting of the Budget and Executive Committee was duly called and held on Tuesday, February 17, 1976, at 7 p.m. at the Courthouse.

Present: Commissioners Anderson, Doucette, Goldsworthy, May, Racine and Trapp.
Absent: None.
In Attendance: Media representative Kitzman.

The meeting was called to order by Chairperson Trapp.

Sheriff Lasich joined the meeting to discuss the matter of serving papers. Since the last meeting of this Committee he has reviewed the situation and has worked up some figures. He estimates that by using the Sheriff's Department staff it will cost \$4.14 per paper served and using civilian process servers it will cost \$2.37 for each paper served. He mentioned that fees for serving papers more than doubled between 1974 and 1975. The 1974 total was \$6,106.12 and in 1975, \$13,815.18. He stated that in 1975 there were papers served for 1,820 civil cases with a total of 2,729 processes being served. He stated that he will discontinue the use of process servers, although in the future he may be asking for increased manpower for the Sheriff's Department.

The Sheriff stated that he had received a letter from the state notifying him that there had been a change in the police training schools. Whereas the department used to be able to send their men to the school at no cost, each one sent now will cost between \$100 and \$150. He mentioned that there are now two men on the staff who are eligible for road patrol but they have not had the schooling. There is no item in the budget for this type of training and he would like to send at least one deputy. After discussion of this matter it was moved by Commissioner Anderson, supported by Commissioner Doucette and unanimously adopted that this Committee recommend to the Board that the Sheriff's Department budget be increased by an amount not to exceed \$150 to allow for the sending of one Sheriff's deputy to the April police school.

The Sheriff mentioned that he has talked to Dr. McConnell regarding items needed for the Jail examination room. Dr. McConnell listed items needed for that room and mentioned that he had some that he would donate. The other items would come to a total of about \$100. Dr. McConnell suggested that the fee for the doctors be \$35 per hour and for emergency calls, \$15 per call. Other doctors' charges may vary. In this matter, it was suggested that the Sheriff contact Dr. Potter for possible items and suggestions and also contact the Emergency Services Director. Sheriff Lasich then left the meeting.

The Committee read and discussed a communication from Probate Judge DeFant. The communication expresses his views regarding the County Child Care costs and use of the Department of Social Services. The Judge had a conference in January with representatives of the Social Services Department and discussed the following areas:

1. Commitment of children to the Social Services Department's Shelter Home. During the last six months there has been a substantial change in the detention of children. The Probate Court is now emphasizing probation and family counseling and only in acute cases do they detain children. When the new County facility is functioning, there will be less use for the Department's Shelter Home. The Judge feels that what is needed in Social Services is not a temporary facility but a long-term facility.
2. Part of the problem has been frequent changes in personnel in Social Services. The new personnel lack the experience and training in juvenile court procedures. He has found that it takes at least six months to adequately train Social Services personnel.
3. The Judge has indicated to the Department and thinks it is important that they do not unilaterally discuss cases with him prior to hearings. If they have any problems, the Prosecutor's Office and his juvenile staff are familiar with legal procedures.

The Judge closed his communication by stating that he feels there are no legitimate areas of complaint. In discussing the communication members present felt that their basic concern is with long-term foster care and the costs involved.

There is some question as to whether the County is maintaining children when they should be turned over to Social Services. The Judge had mentioned verbally that, if a meeting were set between Social Services, the B & E Committee and his staff, it should be held in the afternoon. The Chairperson of this Committee and Commissioner Goldsworthy, who acts as Vice Chairman of the Welfare Contact Committee, were designated as representatives of this Committee to meet with Probate Court and Social Services representatives. The Controller was directed to establish a meeting on either Monday, March 1 or Monday, March 8, at 2:30 or 3 p.m.

The Committee then reviewed a communication from the County Clerk. The communication points out that the term of James Weingartner on the Harbor Commission expires February 18, 1976. He has expressed a desire for reappointment for another three-year term. The term of Mr. Rudolph Kauppila on the Forestry Commission also expires on February 18, 1976. He has been contacted and would serve another three-year term if appointed. In discussing this communication, it was mentioned that it would be much easier if all appointments to various commissions were made one time during the year. The Controller was directed to contact the County Clerk to see if he would research this possibility and offer a recommendation to the Board. The communication regarding the two appointments will be referred to the next meeting of the Board.

The following communications which will be presented at the next regular Board meeting were read and discussed:

1. Communication from the Planning Commission notifying the Board of the Planning Commission's appointments to the County Water Authority.
2. Communication from CUPPAD thanking the Board for their 1976 appropriation.
3. Communication from the State Dept. of Treasury with a copy of their 1974 report on the examination of the books and records of the County.
4. Communication from CUPPAD regarding a call for solid waste projects for the 1977 Regional Priority List.
5. Communication from the Health Department regarding expansion of its office space.
6. Communication from UPACHPA thanking the Board for their 1976 appropriation.
7. Communication from the Michigan League of Human Services regarding a directory of Michigan foundations.
8. Communication from the State Construction Code Commission commending the County for their fine Construction Code Department.
9. Communication from Mr. Peter Embley asking for placement on the agenda to discuss the local energy problem.
10. Communication from the Negaunee Post of the State Policy thanking the Board for passage of their resolution urging finalization of the court litigation which has halted the training of state troopers.
11. Communication from State Representative Jacobetti regarding the County resolution on state audit costs.

The Committee then discussed a communication regarding changes in the State Construction Code. It was felt that this communication should be referred to the Planner for his review. If he finds any areas where he is in disagreement, he should recommend changes to the Board or send a letter to the Construction Code Department. The Controller was directed to refer the letter to the County Planner.

The Committee then discussed the matter of necessary budget amendments and where the money for such amendments could be obtained. The following listing of budget amendments was considered:

Jury Commission Budget	9,000 ✓
Probate Court Jury Fees	2,000 ✓
Register of Deeds (shelving & telephone)	2,462
Social Security Taxes	10,000
Child Care Fund	13,200
Jail Medical Expense	10,000
Youth Home Over run	64,000
Retroactive Overtime	5,000
Overtime for 1976	<u>15,000</u>
TOTAL	<u>130,662</u>

Of this listing, the Jury Commission Budget and Probate Court Jury Fees have been previously approved by this Committee. Cost increases for these will be covered by additional revenues to the Friend of the Court.

After meeting with all out departments the Controller's Office reported that the following amounts could be obtained. It was mentioned that, if the amounts suggested were withheld from 1976 appropriations, it would amount to a one-time increase in monies to the General Fund. The fund balances for departments mentioned would be very close to zero at the end of the year and 1977 appropriations would have to be made in January. It may be possible to obtain the following amounts from the departments mentioned:

Social Services	11,970
Road Commission	180,580
County Parks Fund	9,806
Commission on Aging	5,408
Health Department	51,272
Acocks Medical Facility	<u>9,263</u>
	268,299

The Controller reported that he had talked to the State Treasury Department who had mentioned that the Jail Construction Fund balance of approximately 160,000 could be used to either pay off some of the bond principal and interest or, if indicated that the excess money is Revenue Sharing, it could be returned to the Revenue Sharing Fund and re-allocated from there. Interest earned on the Revenue Sharing Fund can be allocated along the Revenue Sharing Priority Guidelines. There was some discussion held on the use of Revenue Sharing Funds. It was felt that these funds should not be used for general operating expenditures. There was divided opinion as to whether it should be used for capital outlay costs other than Jail and Annex Construction and Bond Debt Retirement.

Some discussion was held on the possibility of reducing 1976 appropriations and placing the amount obtained in the General Fund Contingency Account for use for expected and unexpected budget increases. It was mentioned that in the future each request for a budget increase would have to be reviewed in detail before any decision is made. After considerable discussion of this matter it was felt that the Committee should have time to review the information presented before making any decision. This matter will again be discussed at the next meeting of the Committee.

The Committee then reviewed a listing of the amount of comp time accumulated by various County departments. In reviewing the listing it was felt that there were three areas which seem to be quite high. These areas are: District Court-Misdemeanant Probation, Planning Commission, and Juvenile Division. The department heads involved with these departments will be invited to the next meeting of this Committee.

There being no further business, the meeting adjourned.

Gary R. Under
Secretary

March 15, 1976

A regular meeting of the Budget and Executive Committee was duly called and held on Monday, March 15, 1976, at 7 p.m. at the Courthouse.

Present: Commissioners Anderson, Doucette, Goldsworthy, May, Racine and Trapp.
Absent: None.

The meeting was called to order by Chairperson Trapp.

Mr. Sarkala from the Mental Health Department in Lansing, County Treasurer Sodergren and Commissioner Leadbetter joined the meeting for a discussion of the new Mental Health Act, with respect as to how it will affect funding and finances. Mr. Sarkala briefly explained the changes wrought by this act, as it replaces Public Act 54, and how accounts will be taken care of.

Under Public Act 54, grants were a straight 75% state - 25% local match in funding. Act 258 is no longer a grant program. If the state approves a local program, they will contribute 90% of the financing, with the local portion being 10%. The state, however, has no control over how much over 10% the local unit wishes to put into the project.

The Mental Health Board is now the authority body for all public mental health programs. They are an official agency of county government. There are twelve members on the board, all appointed by the County Board of Commissioners. In the case of the Marquette-Alger Mental Health Board, 10 members are appointed from Marquette and two from Alger County, based on population. No more than four of these members may be elected officials; no more than six may be public officials. Mr. Sarkala stressed the importance of getting representatives from diversified areas, such as: people representing aging, people who understand county government, people who understand service agency processes, people who understand problems with children, and people who have a knowledge of legal aspects.

The Mental Health Board authorizes all vouchers to be paid by the County. One of the two County Treasurers acts as the primary treasurer for the Mental Health Program. He is the "banker" and all monies must come through the Treasurer.

The Mental Health Board is responsible for submitting a budget request to the County Board at the October Annual Meeting. Prior to this, preferably around August, they must hold public hearings on this budget. This is so the County Board will be better aware of the public reaction.

As mentioned above, financing of programs is now on a 90% state - 10% local match. All federal monies, with the exception of Federal Revenue Sharing, are deducted and cannot be used for match. Capital funding for construction purposes and remodeling are not matchable. Other State dollars cannot be used for matching purposes. All other sources (such as, United Way, donations, etc.) are matchable expenditures. It is the responsibility of the County Treasurer and Controller to sort out matchable revenues and non-matchable revenues in the Revenues Account, with the help of the local Mental Health Board. The State has to approve the program and will then match that which is deductible by 90%, if the State Legislature will appropriate money.

A base percentage is established for each County, on which the state institution charges are based. An analysis is taken of the 1974-75 fiscal year in terms of what mental health costs were. The percentage calculated for each County becomes their base year total. If you have been paying less than 10% of funding, you will go up $\frac{1}{2}$ % each year until you reach 10%. Likewise, if you have been paying more than 10%, you will come down 1% each year until you reach 10%. If you are paying over 25%, you will come down 2.5% each year.

State institution charges will be billed to the Mental Health Board. Each bill will reflect the net costs incurred. Alger County will pay at their base percentage, and Marquette County at theirs. For joint programs, the Board will agree as to a percentage for each County to pay, usually based on population. One change is that in the past we were responsible for only 365 days for one patient; now the charges are continual, there is no end. The State is hoping to have a functional billing office at Newberry State Hospital by July of this year; until then we will continue receiving our bills from the State Treasury.

Mr. Sarkala then briefly discussed residency and how it is established. A person will remain a resident of the County he was in prior to admittance as long as he is receiving public mental health services. As soon as he is living independently the original County is exempt from responsibility. If he is re-admitted, the County he re-enters from is then responsible.

Mr. Sarkala suggested that the local Mental Health Board prepare a tentative agenda for submittal to the Tax Allocation Board, so as to guarantee an appropriation for next year. He also suggested that a statement be included in the by-laws whereas a monthly accounting report be submitted to the County Board by the Mental Health Board for their review. The Committee then thanked Mr. Sarkala for his assistance and he and Mr. Sodergren left the meeting.

Dr. Potter from the County Health Department then joined the meeting. He explained to the Committee that the Health Department is rapidly running out of space in their present location. As he sees it, they have three alternatives: 1) expand their present site; 2) de-centralize; or, 3) movable trailer. He is recommending expansion of their present site, by approximately 3,500 square feet. This would about double their present space. Dr. Potter estimates that this will last them at least 10 years before they would again have to consider expansion. He explained some of their present problems. They had to turn the storage area into a clinic, which severely limited their storage space. They also have had to stop taking students during the summer from Ferris State College for lack of space.

When asked, Dr. Potter stated that the estimate he had received was \$30 per square foot, or approximately \$105,000 to \$110,000. Their water, heating, and sewage are adequate, although the air-conditioning would not be. Dr. Potter then showed the Committee the tentative floor plans he had drawn up and had received approval on from his Board. He would ideally like to begin construction on this project within a year. The Committee informed him that they would indeed take his plans under consideration and agreed with him on the necessity of more space for the Health Department.

Dr. Potter then discussed with the Committee the Substance Abuse Programs. The State may combine coordinating agencies into one agency to operate the programs. The Health Board put stipulations on their joining the agency: 1) that they would have adequate representation; and, 2) that the Health Department would operate the programs. The Department feels that they could operate the programs much cheaper, as there would be no administrative costs, no rental, no secretarial costs, etc. It is now costing \$10,000 more than it had cost when the Health Department was running the programs. Dr. Potter stated that he wanted to make the County Board aware of these facts.

The Committee briefly discussed with Dr. Potter the present TB Program and how it is working out. Dr. Potter stated that everything was going satisfactory and then left the meeting, along with Commissioner Leadbetter.

County Planner Lyn Johnson then joined the meeting to discuss two concerns of his department. First he reported on a meeting he had had with the State Department of Highways and Transportation. They would like Marquette County to consider setting up a mass transit system. They told Mr. Johnson of basic changes they had made from their earlier reports. Originally, they wanted the County to guarantee that we will operate the system for the third and fourth years. Now, all they are asking is that the County hold a referendum on the ballot showing the public how much it would cost and asking if the people want to continue the system. This would be held sometime within the first year of the program.

The three different kinds of transit systems are Dial-A-Ride, Fixed Route, and Deviation System. Route deviation means that the bus will leave its route if someone off the route wishes a ride and then will return to the route and continue on it. Thus, for a normal ½-hour route, they would allow 45 minutes.

Mr. Johnson discussed with the County Clerk the problems with holding a referendum. The earliest we could expect to put the system in operation would be November or December of this year. The cost would be minimal if we put it on the regular ballot. If we held a special one, the cost to the County would be around \$12,000.

For the first year, the State would pay everything except \$1,000. After that they would guarantee 1/3 funding as long as the program continues. The people from the Transportation Department would like to meet with the County Planner to discuss the possibility of doing a study to determine the cost of a mass transit system in our community. The County could approve the study but would not have to guarantee anything or accept it at the end of the report. They could also make any changes before accepting it. The Committee told Mr. Johnson that, in view of the fact that the study will cost nothing to the County and place

us under no obligation, he should have them proceed.

Mr. Johnson then discussed with the Committee the hiring of a plumbing inspector. In talking with the Manpower Specialist, he was informed that he would be able to obtain a slot in CETA Title VI for a plumbing inspector, with a salary limit of \$10,000 plus fringes. In July, if CETA Title II is extended, he would be able to switch the inspector from Title VI to Title II. Mr. Johnson informed the Committee that the only additional money he would need would be for mileage. The Chairperson told Mr. Johnson to submit a request for a budget amendment in the amount of \$2,350 for travel to the Budget and Executive Committee for consideration at their next meeting. Mr. Johnson then left the meeting.

The Committee then discussed 1975 carry-overs from out department appropriations. As reported at the last meeting of this Committee, the following amounts could be obtained from the departments mentioned:

Social Services	11,970
Road Commission	180,580
County Parks	9,806
Comm. on Aging	4,611
Health Dept.	51,272
Acocks	9,263
	<u>268,299</u>

The Committee then reviewed the following list of necessary budget amendments to be considered:

Jail Medical Expense	10,000
Reg. of Deeds (Shelving & telephone)	2,462
Social Security Taxes	10,000
Child Care Fund	13,200
Youth Home Extra Expenses	64,000
Retroactive Overtime	5,000
Overtime for 1976	15,000
	<u>119,662</u>

The Committee discussed the possibility of taking the \$64,000 needed for the Youth Home expenses out of the Revenue Sharing Fund. Mr. Anderson stated that, in his opinion, this money should not be used for general operating expenses but, as in this case, for capital expenditures. The County would be reporting this because they have to file an Actual Use Plan with the government. After further discussion, it was moved by Commissioner Doucette, supported by Commissioner Goldsworthy and adopted (Commissioners Racine and May voting nay) that the extra expenses incurred for the County Youth Home in the amount of \$64,000 be paid from the Federal Revenue Sharing Fund.

The Committee then discussed the remaining budget amendments in the amount of \$55,662. It was decided that the fair way would be to take a certain percentage of funds from each of the out departments above mentioned. After much discussion it was moved by Commissioner Anderson, supported by Commissioner Goldsworthy and unanimously adopted that this Committee recommend to the Board that the County reduce the appropriations for 1976 for the following out departments and that the appropriations be amended to the following figures:

Social Services	\$ 141,008
Road Commission	173,834
County Parks Fund	16,049
Comm. on Aging	35,781
Acocks Med. Facility	117,684
Health Department	213,183

The Committee then discussed a rough draft of an Agreement between the County of Marquette and the Cooperative Extension Service in regarding to creating a position of County Extension 4-H - Youth Program Assistant. After discussion on the agreement, it was decided to refer the communication to the Personnel Committee for their consideration.

The Committee then reviewed and communication and resolution regarding the Bond Paying Agent for the Courthouse Annex Bonds. This resolution will be submitted at the next regular meeting of the Board, and the Controller's Office was directed to place it on the agenda.

The Committee reviewed a communication from the Emergency Services Director regarding the proposed Marquette County Emergency Services Plan. After reviewing the Plan, the Committee decided to table the matter until the special Budget and Executive Committee meeting to be held later in the month.

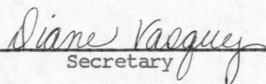
The following communications which were reviewed and discussed, will be read at the next regular Board meeting:

1. Communication from CUPPAD regarding a call for recreation projects.
2. Communication from the Mine Inspector regarding a fatal accident at the Mather Mine.
3. Resolution from Genesee County regarding a veterans' cemetery for the State of Michigan.
4. Resolution from Baraga County regarding property taxes and property evaluation.
5. Non-profit housing corporation request for funding from the County.
6. Notice of the third annual National Symposium for Criminal Justice Planning to be held in New Orleans in April of 1976.
7. Notice of a public meeting to hear views on Project Seafarer on March 25, in Washington, D.C.
8. Notice of a meeting to be held in St. Louis on the conservation of the older Courthouse.
9. Communication from Michigamme Township regarding the poor condition of U.S. 41 from the M-95 Junction to the County line.
10. Communication from the Western Region District of NACo regarding their public lands program.
11. Communication from the 51st State of Superior, Inc., giving a format for their goal of separate statehood.
12. Notice of County Commissioners' Exchange Day to be held on May 17th.

The Committee then discussed a notice of a public hearing on the proposed general rules of the Barrier Free Design Act. This hearing will be held on March 31, 1976, at 10 a.m. After reviewing the communication, the Controller's Office was directed to refer it to County Planner Johnson for his review and comment.

The Committee then reviewed two communications requested CETA Funding. One is from Northern Michigan University requesting summer slots to hire students to perform research on the Marquette County Growth Impact Study. The other is from the Michigan Army National Guard requesting public service employees. The Committee, after reviewing the communications, directed the Controller's Office to send them communications informing them that their requests will be considered.

There being no further business, the meeting adjourned.


Secretary

March 31, 1976

A special meeting of the Budget and Executive Committee was duly called and held on March 31, 1976, at 7 p.m. at the Courthouse.

Present: Commissioners Anderson, Doucette, Goldsworthy, Racine and Trapp.

Absent: Commissioner May

In Attendance for Part of the Meeting: Commissioners Alderton and Leadbetter.

The meeting was called to order by Chairperson Trapp.

The Controller distributed to those members present a packet of material related to the 1977 budget. This information was reviewed by the Committee. It included 1976 budget totals for departments, a summary of 1977 requests, anticipated revenues to the General Fund for 1977, detail of the General Fund, out-department budgets as submitted to date, and communications from General Fund Department Heads, which accompanied their budget requests.

In reviewing this information, the Controller pointed out that the total budget requests are \$4.6 million, while total anticipated revenues are about \$3.3 million. This leaves about \$1.3 million which either has to be cut from the budget or revenues increased to meet the needs.

It was mentioned that the schools have been getting a lot of publicity lately regarding their budget problems. With the information presented here, it is easy to see that the schools are not the only ones with financial problems. It may be necessary for the County to curtail some services in order to obtain a balanced budget in 1977.

The Committee then proceeded to review the budget requests submitted. The first request reviewed was that submitted by the Social Services Department. This budget is actually a compilation of 1975 actual revenues and expenses. What should be submitted is an actual projection in 1977 costs and anticipated revenues. In reviewing the information presented, it was noted that the State is taking over general assistance costs and by the middle of the year, it should be absorbing 40% so that the \$398,000.00 shown for general assistance costs should actually be about \$279,000.00. It was noted that in the expenditures figures, the \$100,000 returned to the General Fund was reported as an operating expense. Deleting this item from expenditures together with the cut back in general assistance cost, it may be possible to reduce this department's request from \$414,000.00 to \$260,000.00.

In reviewing the Road Commission budget, it was noted that the maximum amount which can be appropriated to Road Commissions is 1 mil of the total County equalized valuation. It is unknown at this point what the County equalized valuation will be; it was generally felt that for tentative figures, the Road Commission should be allowed a maximum appropriation of \$270,000.00. This amount, which can be legally appropriated, is considerably less than the Road Commission's request of \$655,000.00. In reviewing this budget, the Controller was directed to check with the Road Commission as to what items were included in their estimated receipts for sales, refunds, and accounts receivable.

In reviewing the Airport budget, the Controller was directed to check several areas. The Committee would like to know what is meant by the January, 1977 cash balance figures in both the estimated receipts and the estimated expenditures. The Airport terminal is a new building so the amount budgeted for equipment purchases should be checked to see what items are needed. Also to be checked, is the administration and overhead charge to the Airport and the payroll.

In both the Parks and Harbor budget the Controller was directed to check administrative expense, the figure shown for Road Commission labor, and equipment rental. For the later item, it is wondered how it is calculated and how it is paid.

In the Forestry Commission budget, which is not requesting any funds for 1977, the Controller was directed to check the amount shown for land purchase and legal expense.

In reviewing the Health Department budget, it was noted that this budget is very detailed and self-explanatory.

At this point, the Committee reviewed and discussed the various communications submitted by General Fund Department Heads regarding their budgets. Communications were received from the County Planner, Co-op Extension Director, Emergency

Services Director, the Circuit Court Judges, Prosecuting Attorney, Sheriff, and Probate Judge.

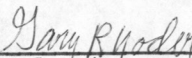
The Committee then proceeded to review and discuss the General Fund Detail. It was noted that there was not a separate budget for the Friend of the Court. The Controller reported that he would have the Friend of the Court budget separated for both 1976 and 1977 for the next meeting of this Committee.

In reviewing these department requests, numerous areas of question were brought up. Some of the questions to be asked of the Department Heads when they are called in to discuss their budgets are:

1. Courthouse - What is the estimated cost of running the new Courthouse Annex?
2. Sheriff - What is the cost on long distance per month?
3. Jail - What is the present schedule of deputies meaning number of men or women per shift?
4. Marine Safety Control - a) How many emergency calls did Marine Safety go on last year? b) What is the possibility of renting scuba equipment or what is the cost of fixing the present equipment?
5. Emergency Services - Of the requested budget, how much financial backing may be picked up from the Federal Government?
6. Hospitalization Premiums - Under life insurance, does the amount requested include the cost of life insurance for Department Heads?
7. Special Appropriations - County Harvest Festival - Do employees of this festival get paid and if so, what is the amount and also how long is this practice been followed?
8. Special Appropriations - Adult Mental Health Clinic - Why the 100% increase?

The Commissioners request a list of the 1976 "over the budget" areas which the Budget and Executive Committee should find money for.

There being no further business, the meeting adjourned.


Secretary

April 12, 1976

A regular meeting of the Budget and Executive Committee was duly called and held on Monday, April 12, 1976, at 7:00 p.m. at the Courthouse.

Present: Commissioners Anderson, Doucette, Goldsworthy, Racine and Trapp.
Absent: Commissioner May

The meeting was called to order by Chairperson Trapp.

Acocks Medical Facility representatives Chappell, Coombs, Heibel, Krook, Pellow, Savitski and Kronsich joined the meeting to discuss the licensing problems of Acocks Medical Facility. Before entering discussion on the matter, Chairperson Trapp reviewed for those present a communication from Mr. Morris Rizley of the State Health Department. The communication mentions that Acocks has been licensed as a hospital for many years. Presently there are four med-surg beds for T.B. patients and 94 beds for long-term care. T.B. hospitals have been on the decline in recent years. Tuberculosis cases are being handled by general acute care hospitals. The communication mentioned that there have been no hospital type patients admitted to Acocks since 1974.

At this point in time, Acocks Medical Facility does not meet the requirements of a hospital and Mr. Rizley feels that it should change to a County medical care facility.

In discussing the matter of licensing, it was mentioned that a new board would have to be established if Acocks were to become a medical care facility. The new board would have two representatives from Social Services, one from the State at large, and four chosen by the County Board. They would also be required to have a licensed hospital administrator. It was mentioned that the medicad payments do not meet the daily costs of the facility. If Acocks were to become a medical care facility, it is assumed that the medicad reimbursement rate would be the same.

It is possible that if a change was made, the County may not qualify for the supplemental payment of \$4.00 per day. In this regard, it was mentioned that of the 28 hospitals promised the supplemental payment in 1974, only one has received any money. Of the County owned facilities throughout the state, only two or three are self-sufficient and do not run with County appropriations.

The Committee then discussed the latest health department report on the condition of Acocks. This report shows many problem areas which need to be corrected before a license will be issued. It was mentioned that Acocks was reviewed on the basis of an acute care facility, which has much tighter regulations than those under which Acocks has been reviewed in the past.

Personnel at Acocks will reply to the health department report. The health department report can be appealed, but the necessary appeal forms have not been sent. If the health department report stands as it is written, Acocks will be endangered of losing its license. It was mentioned that there are two alternatives: 1) Acocks can be changed to a medical care facility, or 2) it may be possible to have a new classification established (legislation has been introduced, but it has not passed as of this date.)

It was mentioned that with any change in the structure of Acocks, something in writing should be obtained from the State stating that there would be no change in the medicad reimbursement rate and also that Acocks would not lose any reimbursement items currently under consideration. For the year 1974, \$114,000 has been pledged from Lansing. Before any change is made, something should be received in writing so that this sum of money will not be withheld.

It was generally felt that the County should proceed along the lines of obtaining a County medical care license. In this regard, Acocks should ask for an extension of the existing license until such time as the necessary changes can be made. With these thoughts in mind, the Acocks Medical Facility representatives left the meeting.

Sheriff Lasich and Mrs. Howe, representing the Alger-Marquette Senior Citizens Diner Club then joined the meeting to discuss a proposal for feeding senior citizens. Mrs. Howe mentioned that in the City of Marquette, her biggest problem in feeding the seniors is supplying food. What she needs is a facility which can provide food in both quality and quantity. In providing meals to senior citizens, one of the most important things needed is portion control. She mentioned that the jail kitchen is very well equipped and a qualified cook is working there. What she is proposing is a five week trial period whereby the meals for the seniors would be cooked at the

jail one day per week and transported to the meal site. If the trial period is satisfactory, she would like to see the program started full-time, five days a week in July. The present jail cook would be preparing 60 additional meals per day. The identical meal for the jail inmates would be prepared for the senior citizens. If the program were accepted, it would help both the senior citizens and the County. The County would receive some help in menu planning and purchasing and would receive additional funds. All raw foods to be used for the senior citizens would be purchased and paid for by Title VII. The jail inmate food program would be supplemented by \$16.00 per day worth of food. In addition to this, there would be a \$3.00 per day rental fee paid to the County. In discussing the proposal, it was mentioned that the biggest problem would be in melding the resources of the two groups together.

The Sheriff mentioned that security would be no real problem, and he feels that payment in the way of raw food to the jail would solve any cash flow problems. He would suggest that it be given a trial period. This would be one day per week from mid-May through the end of June. If all goes well, then it could be made full-time starting in July. Sheriff and Mrs. Howe then left the meeting.

In further discussion of the matter, it was mentioned that the suggested proposal warrants a trial period to see how it will work. It was moved by Commissioner Doucette, supported by Commissioner Goldsworthy and unanimously adopted that this Committee recommend to the Board that a five week trial period be allowed and if it works out to the satisfaction of the Sheriff and Mrs. Howe, the program be continued indefinitely.

The following communications, which will be presented at the next Board meeting, were read and discussed:

1. Notice of a planning and zoning meeting to be held in Wisconsin on May 13 & 14.
2. Communication from Representative Jacobetti regarding the presidential preference primary.
3. Communication from Representative Hellman regarding Senate Bill #1258.
4. Notice of a public hearing on rules for energy conservation in new building design to be held in Lansing on May 10.
5. A communication from the Commission on Aging recommending persons for appointment to the Commission (copy attached.)
6. Notice of energy conservation conference and workshops to be held at NMU on April 27, 1976.

The Committee then read and briefly discussed a notice regarding the collective bargaining meeting to be held at the Holiday Inn at Marquette. It was noted that the Board at their last regular meeting had taken action on the communication. The Controller was directed to refer the communication to the Chairman of the Personnel Committee.

The Committee then discussed the possible establishment of the position of Personnel Director. This matter was approved by the Personnel Committee and referred for possible funding. The Personnel Committee feels that such a position should be established as there are now four Union contracts which need to be implemented. This person, if hired, could be in charge of maintaining all personnel files, applications for employment, participate in screening applicants, maintain sick leave and vacation records and in general, handle Courthouse personnel problems.

In discussion of this matter, it was felt that this would be a big job for the County. It was felt that a person with the qualifications necessary for such a job could probably not be hired for anything less than \$15,000.00. A background would be needed in industrial relationships with knowledge of contract language and the capability of handling personnel. This person would also need a secretary, office equipment, supplies and other items.

After discussion of this matter, it was moved by Commissioner Racine, supported by Commissioner Anderson and unanimously adopted that this Committee recommend to the Board that a Personnel Director be hired and a budget be established for salaries and related expenses for operations. The Controller was directed to prepare the

necessary figures for presentation to the Board and to the Tax Allocation Board for 1977 budget.

Planning Commission representatives Farrell and Johnson together with Mr. Kuehene from the Michigan State Highways and Transportation Department joined the meeting to discuss a County wide transportation system. Mr. Johnson reported that since meeting with the Committee last month, he has drawn up an application for the funding of a demonstration grant under Section 147 of the Federal Aid Highway Act of 1973. The grant would be for a two year demonstration period with a total cost of \$548,000.00. The grant would be 100% funded by the Federal and State governments. He reviewed with the Committee proposed tentative routes for buses to run within the County. These buses would be small with the maximum carrying capacity of 24 passengers. There would be two buses for use in the Marquette, Chocolay and Sands Area. Two buses for use in the Gwinn area and two for transportation in the western end of the County. The grant is such that there would be no cost to the County for the first two years. After the program has been in operation, it is suggested that the question of whether to continue be put before the voters of the County to see if they would be willing to have extra millage levied. If a vote is held and the people decide that they do not want the program, then it can either be discontinued or other funding found.

In all, it will be a 29 month program as the first five months are to be used in establishing the routes and related materials. It was mentioned that this system could not run in the area presently serviced by the Marquette Transit Authority. Transfer points would have to be set up so passengers could transfer from the County system to the Marquette, Ishpeming, Negaunee city system.

In discussion of the proposal, it was mentioned that this is a very good chance to try a program without their having any cost to the County. This is a very good way to find out whether or not the County can maintain a County wide mass transportation system. In a review of the time-table for implementation, it was mentioned that the County would know by June or July if they were picked for the demonstration. A public hearing and related matters would be taken care of and by the fall, a signed agreement could be had. After this, a transportation planner should be hired to set up the routes, train personnel, establish contracts, etc. Buses could be on the road in about a year. The Planning Commission has met and discussed the program and is recommending that the County Board file the application. A sample resolution for adoption by the Board was submitted.

In another matter, the County Planner mentioned that the water authority has received a \$3,000.00 grant from CCI. This grant is to be used in establishing the rules and procedures, bylaws and guidelines for the water authority to follow. The water authority is in the process of applying for \$100,000.00 from EDA. They would like the County to apply for this grant as the authority cannot apply for funds yet. The grant would be 100% federally funded with no local match. A sample resolution was submitted. Planning Commission representatives and Mr. Kuehene then left the meeting.

In discussing the transportation plan, it was felt that this is a very good opportunity for the County to find out if mass transportation will work. After discussion it was moved by Commissioner Racine, supported by Commissioner Doucette and unanimously adopted that this Committee recommend to the Board adoption of the resolution applying for the transportation grant.

After brief discussion on the water authority, it was moved by Commissioner Goldsworthy, supported by Commissioner Racine and unanimously adopted that this Committee recommend to the Board adoption of the resolution applying for the grant from EDA.

The Committee then discussed the Emergency Services Basic Plan. This plan was submitted at the last meeting of this committee. In discussion of the plan, it was felt that it is a very good plan and should be adopted by the County Board (copies attached.) It was moved by Commissioner Doucette, supported by Commissioner Anderson and unanimously adopted that this Committee recommend to the Board that the Emergency Services Basic Plan be adopted by the Board.

The Committee then received and briefly reviewed 1977 budget requests from the Commission on Aging, Acocks Medical Facility, and Friend of the Court. These budgets will be included for presentation to the Tax Allocation Board.

The Committee then reviewed information presented on the machine accounting system.

Information has been received from Burroughs Corporation on a small accounting computer. This machine complete with a payroll program and a budgetary and general ledger program, would cost about \$19,500.00. This machine could be purchased over either a 1,2, or 3 year period. Other costs involved would be a service agreement in the amount of \$1,600.00 per year and necessary forms and paper costs of about \$2,000 - 2,500.00 per year. The machine would be relatively easy to run and a current employee could be trained in the operation. The machine is adaptable for future needs. Additional programs and more equipment can be added for use with this machine. If such a machine were purchased and paid for over a three year period, the total cost including the service agreement and paper for the three years would be about \$32,400.00. After the third year, costs per year would be in the neighborhood of \$5,000.00. The Controller was directed to continue looking at various machines and gather all available information on accounting machines. It was felt that the anticipated costs for such a machine should be included in the budget being submitted to the Tax Allocation Board.

After discussion, it was moved by Commissioner Racine, supported by Commissioner Goldsworthy and unanimously adopted that one-third of the total three year cost for an accounting machine be included in the budget for submission to the Tax Allocation Board.

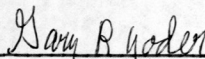
The Committee then discussed disposal of the older camera-type machine used by the Register of Deeds. Since the County has obtained a larger Xerox machine, the older one has not been used. The Controller reported that in discussing disposal of the machine with other counties, this type of machine is very hard to sell. Other counties, who have switched to Xerox, have not been able to sell. One county had their machine removed and hauled to the dumps. The Controller's office has received one inquiry from a local firm to purchase the machine for its scrap value.

After discussion of the matter, it was moved by Commissioner Racine, supported by Commissioner Goldsworthy and unanimously adopted that this Committee recommend to the Board that the machine once used for recording documents in the Register of Deed's office, be sold on bids.

The Committee then discussed the request of Action Non-Profit Housing to be included in the 1977 budgets in the amount of \$7,000.00. It was generally felt that Action does a good job and runs a good program, but with the financial condition of the County, this request should be denied. After discussion of the matter, it was moved by Commissioner Doucette, supported by Commissioner Racine and unanimously adopted that the request be denied.

Chairperson Trapp then gave a brief report on the meeting she attended in Lansing on behalf of the Board. The meeting was held to review proposed changes to the rules and procedures for OEDP Committees. While Marquette County has a very good OEDP Committee, there are some regions that don't. The Federal Government is interested in having good public input into the OEDP process, and has instituted a new reporting system for the committees to follow. At the meeting, a questionnaire was given out. This questionnaire is to be reviewed and answered by the OEDP Committee.

There being no further business, the meeting adjourned.


Secretary

April 29, 1976

A special meeting of the Budget and Executive Committee was duly called and held on Thursday, April 29, 1976, at 7:00 P.M. at the Courthouse.

Present: Commissioners Anderson, Doucette, Goldsworthy, May, Racine and Trapp.

Absent: None.

The meeting was called to order by Chairperson Trapp.

Chairperson Trapp reported that the special meeting was called to review the budget requests submitted. It was felt that some review and reduction should be made for submission to the Tax Allocation Board.

Before entering discussion on this subject, the committee reviewed and discussed a communication from Emergency Services Director Zorza. The communication mentioned that the county has a complete emergency field hospital in storage at Northern Michigan University. There has been some theft of articles and water damage to the stored materials. The supplies and equipment need to be moved and the Sheriff has set aside a portion of the storage area in the jail for storage of the hospital. He has checked with one mover who estimates it will cost about \$300.00 to have the equipment moved. In discussing the communication, it was noted that a portion of the equipment has already been moved into the jail. The Controller was directed to check as to how much of the equipment was moved, what remains, and to check other movers on estimates. This information should be available for the next meeting of this committee.

The committee then reviewed communication from AMCAB. The communication notes that they were appropriated \$2,500.00 in 1974, this was reduced to \$1,500.00 for 1975 and 1976. They are requesting that the appropriation be set at \$2,500.00 for 1977. It was generally felt that this was a good idea and after discussion the AMCAB appropriation was tentatively raised from \$1,500.00 to \$2,500.00 in 1977.

The committee then reviewed the budget requests submitted by the out departments. The County Road request was for a total of \$655,000.00. In discussing this request, it was noted that state law would limit any appropriation made to one mill of the county equalized valuation or \$295,947.21. It was noted that the Road Commission was appropriated \$250,000.00 in 1975, this appropriation was reduced to \$173,874.00 for 1976. It was generally felt that the County Road appropriation should be the same as the 1975 appropriation plus 10% for inflation. The County Road appropriation for 1977 was then tentatively set at \$275,000.00.

The Social Services budget request totaled \$414,000.00. It was noted that this is an odd budget in that it is using 1975 actual figures rather than an estimate of costs for 1977. It was noted that the \$100,000 transfer to the General Fund was included as an expense, this was not an actual expense and when deducted would reduce their request to \$314,000.00. This budget submitted did not include any corrected figures for the state takeover of general assistance costs. In 1977 the state will takeover 20% of these costs for the first 6 months and 40% for the last 6 months of the year. In computing this, it would save the county \$119,474.00 to have the state takeover a portion of the general assistance costs. After deducting this amount from the general assistance expense, 10% was added to cover increases in the number of general assistance recipients. The Social Services appropriation for 1977 was tentatively set at \$213,974.00.

The Airport budget request for 1977 totaled \$143,200.00. It was noted that it is hard to determine the actual operating costs for the new terminal building as it has not been in operation very long. In reviewing the budget, it was noted that there was an item showing that a cash balance was needed at the end of the year. It was felt that this was unnecessary and after discussion \$20,000.00 was deleted from the request and it was tentatively set at \$123,200.00.

The Acocks Medical Facility budget request totaled \$279,274.00. It was noted that the \$60,000.00 figure shown for county portion of retirement costs is actually covered in another budget item, this amount was deducted. It was also noted that depreciation items shown are actually a non-cash expense. The depreciation totaled \$43,317.00 and was also deducted leaving a tentative appropriation for 1977 of \$175,957.00.

The County Health Department budget request was \$296,239.00. It was noted that this budget is very well drawn and all items appear to be in order. In discussing this budget, it was mentioned that the federal government will be offering free swine flu shots to the entire population. It was noted that the vaccine will be free but the county may have to pay for the injection equipment. In discussing this matter with Dr. Potter, it was mentioned that the County Health Department would have to inject about 48,000 people; K.I. Sawyer, the branch prison and the college would be done by the state or federal government. Dr. Potter stated that if 800 shots were given per day, it would take about 75 work days to completely do the county. He stated that a cost of about \$0.13 per shot would have to be borne by the county, this would total \$6,240.00 and this amount was added to the budget request. In reviewing the budget, it was felt that if no new or expanded positions were allowed there could be a savings of \$8,350.00, this amount was deducted and the Health Department's appropriation for 1977 was tentatively set at \$295,179.00.

The other similar out department budget requests were tentatively set as requested. These were Parks Commission - \$19,800.00; Harbor Commission - \$8,500.00; Commission on Aging - \$43,612.00; Child Care - \$95,000.00; Employees Retirement Fund - \$100,000.00; and Jail Bond Debt Retirement - \$146,937.50.

The committee then briefly reviewed the General Fund budget. These budgets have been re-worked by the Controller's Office with some being reduced and one or two being increased. The departments involved were contacted for their thoughts and views on the budget submitted. In addition to a Controller's Offices' review, the committee made the following changes to the General Fund budget:

In the Emergency Services budget, the \$300.00 shown for equipment was deleted. This office is moving into the new building and all equipment should be included in the furnishings to be purchased. The \$75.00 in miscellaneous was also deducted as there are no General Fund departments that have an item for miscellaneous expense.

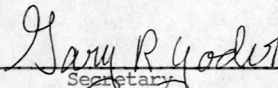
In the Cooperative Extension budget, \$600.00 was deducted from the equipment request as this office will also be moving in the new annex.

In the Friend of the Court budget, the \$3,800.00 for the half-time clerk was deducted as the Friend of the Court has reported that he feels this position is not necessary.

In reviewing the reductions made, it was learned that the net millage needed for the county is now 8.65 mills. The committee felt that this is a much better figure to approach the Tax Allocation Board with than the 11.5 mills requested originally.

The committee then discussed the need to have an alternate for Commissioner Trapp on the Specific Ore Tax Committee. It was thought that County Treasurer Jim Sodergren would be a very suitable and capable alternate on this committee. After discussion, it was moved by Commissioner Goldsworthy, supported by Commissioner Doucette and unanimously adopted that Mr. Sodergren be named as the alternate to the Specific Ore Tax Study Committee. Commissioner Trapp will relay this information to the study committee.

There being no further business, the meeting adjourned.


Secretary

May 20, 1976

A regular meeting of the Budget and Executive Committee was duly called and held on Monday, May 17, 1976, at 7:00 P.M. at the Courthouse.

Present: Commissioners Anderson, Doucette, Goldsworthy, May, Racine and Trapp.

Absent: None.

In Attendance: Commissioner Leadbetter and League of Women Voters Representatives Glenn and Quirk.

The meeting was called to order by Chairperson Trapp.

The committee first reviewed several communications which will be presented at the next regular meeting of the County Board. These communications were:

1. Resolution from Dickinson County regarding the increased cost of fishing licenses.
2. Communication from the Department of Social Services regarding designation of May as Adult Foster Care Month.
3. Communication from Representative Hellman acknowledging receipt of the Boards mailgram regarding House Bill 6007.
4. Communication from the State Treasury Department regarding a change in the State audit schedule.
5. Notice of a CUPPAD sponsored seminar on Municipal Liability and Insurance to be held on Monday, May 24th, in Escanaba.
6. Resolution from Bay County regarding the Federal Public Works Bill.
7. Communication from the State Treasury Department regarding the County Boards publishing of claims and accounts.
8. Resolution from Genesee County regarding the lack of county financial control.
9. Resolution from Genesee County regarding support for Michigan Legislators Joint Resolution SS. There was some discussion on this resolution. It was felt that the County Board may have acted previously on the same matter. The Controller was directed to check and if previous action was taken, to remove this resolution from the agenda for the Board meeting.
10. A communication from CUPPAD regarding the county's match for the youth home equipment and staffing grant. The county had previously submitted a cash match grant. Due to the state's lengthening of their fiscal year by three months, it will require the county's match to increase. The figure shown seemed to be quite high and the Controller was directed to varify the amounts before submitting to the Board.
11. Communication from Probate Judge DeFant regarding the impact of the new child care act. It was mentioned that CUPPAD is interested in helping with the planning which is required under the new act. A meeting has tentatively been set for June 3rd to meet with Social Services, County Board representatives and the Judge and his Juvenile Division staff to explain what is required under the act.

The committee then discussed two identical resolutions, one submitted by Michigamme Township and one submitted by the Marquette County Townships Association. The resolutions concern the use of sales studies by the Tax Equalization Department and a change from the three-year cycle to having all townships done every year. It was noted that the resolutions are very confusing regarding the change from a three-year to a one-year cycle for studies. It was noted that the state is requiring a study to be done in each unit each year. The state will accept sales studies which it seems the resolution is opposed to. The Controller was directed to contact Equalization Director Schneider and have him review the resolutions.

The committee then reviewed a communication from the new Newaygo County Board of Commissioners. The communication concerned a proposed amendment to State Legislation which would change the property tax assessment of real and personal property of public utilities. The change requested would reduce public utilities assessment to a value not in excess of the value attributed to that property by the Public Service Commission in their rate making guidelines. The Public Service Commission uses original costs less depreciation in their computation. If this change is allowed, the tax base for communities which have public utilities could be greatly reduced. There is legislation proposed which would clarify the definition of "cash value" for assessment purposes. Newaygo County is urging support for this legislation. The communication will be presented at the next meeting of the Board.

Sheriff Lasich and Deputies Mallett and Whitman then joined the meeting to discuss necessary equipment for the Marine Safety Program. Information was given to the committee members in written form outlining the needs of the office and cost involved. The Marine Safety Department was interested in obtaining scuba gear. They mentioned that there is an absence of a diving team in the county; the State Police has one diver in L'Anse and the Coast Guard has one diver in Marquette. Both of these will not enter the water without another man from their own department. It would take from four to six hours to have either the State Police or the Coast Guard place a diver team in the water. The Marquette City Police Department has a diving team but their use is limited to areas within the city limits. The Sheriff's Department is proposing that a diving squad be established. They have four qualified divers working in the department, two of which have their own equipment. What the Marine Safety Department is requesting is two complete sets of diving gear. These two sets could be obtained for about \$1,600. It was felt that this equipment is needed and after discussion it was moved by Commissioner Doucette, supported by Commissioner May and unanimously adopted that this committee recommend to the Board that the diving gear be purchased for an amount of money not to exceed \$1,700. Deputies Mallett and Whitman then left the meeting.

League of Women Voters Representatives Glenn and Quirk then gave a brief Presentation to the committee. They mentioned that a few years ago the League had prepared a county booklet. In the booklet they have, it studies alternative forms of county government. The concern now is with the reports they have heard of the County Board hiring a personnel director. They are recommending that the County Board seriously consider the use of Public Act 139 which concerns either an appointed county manager or an elected county executive. They would recommend that the county look into this matter and seriously consider the appointment of a county manager. It was mentioned that with use of a county manager the setup would be similar to what is happening now. The Controller has been given duties similar to those given to a county manager. To establish either a county manager or county executive type of government a vote of the people would be required. The County Board could decide to put either one on the ballot and if the public petitions, then both could go on the ballot. Mentioning that they would be willing to help in any way they could, the League of Women Voters Representatives left the meeting.

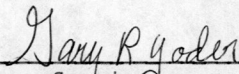
The Emergency Services Director Zorza then joined the meeting. First topic of discussion was the need to move the county owned emergency hospital. Mr. Zorza mentioned that he was not able to get any moving companies to actually view the equipment to be moved. Three companies were contacted and using a square foot estimate gave costs totaling \$250 - \$300 to have the equipment moved. Most of the smaller equipment has already been moved from NMU to the jail. Most of the items remaining are large or bulky. It was suggested that if the equipment is moved, a list and inventory should be made. After further discussion, it was moved by Commissioner May, supported by Commissioner Doucette and unanimously adopted that this committee recommend to the Board that a sum of money not to exceed \$300 be appropriated for the moving of the county emergency hospital.

Mr. Zorza and the Sheriff then briefly discussed the matter of the bids recently received for the county-wide communication system. It was mentioned that the bids came in about \$40,000 less than the amount allowed in the grant. It was suggested that the excess money be used in purchasing additional equipment to work toward better communication for the county. The system as bid is for police only and does not provide for ambulance, fire and other county needs. It was the feeling of committee members that the grant monies could be used only for law enforcement communications. It was mentioned that Mr. DeLeeuw of CUPPAD, who has been working on the grant, will be contacted to see if any additional purchase can be made. Sheriff Lasich and Mr. Zorza then left the meeting.

The committee then discussed two recommendations submitted by the Personnel Committee. One recommendation concerns the establishment of a position of administrative secretary to the Board and the other concerns a county personnel director and secretary. An administrative secretary to the Board would relieve the Controller's Office of the need to act as a secretary. It has been estimated that about 50% of the Controller's time could be devoted to other duties if such a position was established. This person could take and transcribe the minutes of all committee meetings, prepare recommendations to the Board, send notices, handle and answer County Board correspondence and other duties as related to the County Board of Commissioners. It was mentioned that there have been some problems in the Controller's Office and creation of this position should help. Following some discussion on whether or not further time was needed to review and discuss the situation, it was moved by Commissioner Doucette, supported by Goldsworthy and adopted, Commissioner May voted "nay", that this committee recommend to the Board that an administrative secretary to the Board be hired. It is further recommended that a budget amount of \$6,000 be established to cover salary and fringe benefits for the remainder of 1976 with the matter of hiring and the salary to be handled by the Personnel Committee. In discussing the matter of the personnel director, it was felt that further review and information should be obtained before any recommendation is made to the Board. It was wondered how this position would tie in with the Controller and who would be responsible for the direction and control of the personnel director. After discussion, it was moved by Commissioner Doucette, supported by Commissioner May and unanimously adopted that further discussion on the personnel director's position be tabled.

The committee then reviewed and discussed several communications submitted by the State Public Health Department regarding U.P. Substance Abuse consolidation. It was mentioned that the County Health Department is the coordinating agency for the county. The State is in the process of reducing the number of agencies supplying substance abuse services. The communications request the Board to name a coordinating agency. It was felt that there is still much information to be added before a decision could be made by the county in this matter. After discussion, it was moved by Commissioner Anderson, supported by Commissioner Racine and unanimously adopted that further discussion on this matter be tabled until more information is received.

There being no further business, the meeting adjourned.


Secretary

June 21, 1976

A regular meeting of Budget and Executive Committee was duly called and held on Monday, June 21, 1976 at 7:00 p.m. at the Courthouse.

Present: Commissioners Doucette, Goldsworthy, May, Racine, Trapp and Anderson.

Absent: None

In Attendance: County Planner, Lyn Johnson, League of Women Voters representatives, Marilyn Gorski and Phyllis Stien, and Prosecuting Attorney, Gary Walker.

Lyn Johnson, Marquette County Planner, discussed a Community Development Grant which would be used to improve homes of low and medium income families. He explained that P.A. 701, through which the program was created, provides for:

1. Housing study analysis.
2. Up-dating of County Comprehensive Plan.

The County share would be \$5,000.00 of the \$20,000.00 program. Mr. Johnson stated the program would not require additional staff. The application is due June 22, 1976 but an extension has been allowed to Friday, June 25, 1976. Comm. C. Anderson moved that the resolution presented regarding the grant be approved, Commissioner Doucette supported the motion, and it was unanimously carried.

Mr. Johnson then explained a proposal made by the Mead Corporation in which they would erect a park at their expense and turn it over to the County of Marquette. The deed would be for a span of 23 years at \$1.00 per year. Marquette County would be responsible for the maintenance of the new park and the present park would be closed down. Mr. Johnson stated his department is in the process of figuring what the cost of maintaining the campground would be to Marquette County. It was mentioned that the campground, located in Wells Township, Section 35, Gov't Lot 6, is more readily accessible to residents of Delta County than to those of Marquette County. The property discussed is 20 acres in size. The matter was referred to the Environmental Quality Committee. Lyn Johnson then left the meeting.

Phyllis Stien and Marilyn Gorski, representatives of the League of Women's Voters, were present to express their views on the creation of a County Manager or County Executive as provided by P.A. 139, in place of the Personnel Director position currently being considered. A County Manager, they stated, would carry out the policies adopted by the commission and decrease the confusion for the ordinary citizen when trying to locate information dealing with the County. It would also, they believe, cut down duties now done by the Clerk's and Controller's offices which are not within their realm of responsibility. They asked the Board to consider the possibility that temporary jobs be used for this purpose until it becomes feasible for the County to create such a County position.

Commissioner May asked what the benefits over the current system and how it would effect the current structure of government. Mrs. Gorski stated the position of mine inspector is not provided for in P.A. 139, and the benefits of the position were greater efficiency and the elimination of duties that the Clerk and Controller Offices are now carrying out that do not fall under their jurisdiction.

Commissioner Doucette asked if the County Manager, as outlined by P.A. 139, would have policy making responsibilities; Mrs. Gorski replied that the position calls for the carrying out of policies made by the Commission. The representatives from the League of Women Voters then left the meeting.

Commissioner Trapp read a letter from E. Miriam Carter, 103 Case St., Negaunee, MI, supporting the Board's adoption of the County Manager position.

The following resolutions were read and referred to the Board:

1. Resolution from Dickinson County regarding the assessed value of public utilities.
2. Resolution from Livingston County regarding the property tax revenue sharing proposal.
3. Resolution from Washtenaw County regarding State reimbursement to counties for space utilized by Circuit Courts.
4. Resolution from Michigan Northern Counties Association regarding County Boards being the employers of Circuit Court employees.
5. Resolution from Michigan Northern Counties Association regarding legislation that would require the State to pay for any State mandated program.
6. Resolution from Michigan Northern Counties Association regarding the Michigan unemployment compensation policy.

Prosecuting Attorney Gary Walker then joined the meeting to discuss pending lawsuits against Marquette County. Lew A. Kidder v. Marquette County Mine Inspector, Board of Commissioners, Champion Township, and Allison Green, Treasurer of the State of Michigan, deals with the fencing of caving mine property by the County of Marquette, as provided by law, which is owned by Mr. Kidder. He contends the fencing was not necessary. His property was assessed the cost of erecting the fencing. Mr. Walker stated an answer must be filed by June 25, 1976, which he will do.

Gary Walker then discussed the suit of Sands Township v. Marquette County Tax Allocation Board. Sands Township failed to put in for a mill and as a consequence lost it; their suit deals with the recovery of their mill.

A discussion took place regarding whether the County would be responsible for legal expenses and if a conflict of interest would exist if Mr. Walker represented the Board in this matter. The possibility of an outside lawyer was mentioned. Mr. Walker stated he would submit an opinion concerning who would be responsible for expenses and also if it would be a conflict of interest if he was used as an attorney.

A discussion was held with Gary Walker concerning the City of Negaunee v. Marquette County Board of Commissioners. The committee asked Walker of an opinion on this matter. The Michigan Tax Tribunal has assigned Docket No. 15188 to the case. Gary Walker then left the meeting.

Notice of Labor Seminar was read and referred to the Board. Notice of State Boundary Commission meeting was also read.

A communication from the State Health Department requesting the names and addresses of those appointed to review the Substance Abuse consolidation alternatives was read. Commissioner Trapp asked the Controller's Office to see that this was done. The communication was referred to the Board.

Communication regarding the Substance Abuse Services program was read and referred to the Board. It was suggested by Commissioner Anderson that a copy be sent to Dr. Potter, Marquette County Health Department.

A communication from the Acock's Medical Facility advising the Board that the five members of the Acock's Board are interested in serving on the new Board of County Institutions was read. This leaves two remaining openings on the seven member Board. Commissioner Trapp suggested the openings be filled by County Commissioners. Commissioner May mentioned Ann Richards as being interested in the post. The matter was referred to the Board.

The resignation of Dr. Henry Moon from the Alger-Marquette Community Mental Health Board was announced via letter. Commissioner Trapp feels the vacancy should be filled by someone in the medical profession and suggested Dr. Potter for the position. This matter was referred to the Board.

One opening for each the County Health Board and the Library Board, due to expired terms, was announced. Carl Corneliuson has expressed his desire to be re-appointed to the County Health Board. The Controller's Office was asked by Commissioner Trapp to find out if the member whose term is expiring on the Library Board wished to be re-appointed. Notice will be given to the Board concerning this.

A letter from the Friend of the Court requesting the purchase of an Olympia Electric Typewriter from Altmann's of Marquette was read. The typewriter would cost \$400.50; a discount of \$45.00 would be given by Altmann's. Commissioner Goldsworthy mentioned the possibility of putting such purchases up for bids. A discussion was held and it was moved by Commissioner May, supported by Commissioner Goldsworthy, and unanimously carried that the committee recommend that this purchase not be made since this type of equipment will be purchased for the new Courthouse annex.

Discussion was held regarding a communication received from the Probate Court Judge, Michael F. DeFant, concerning liability insurance for the Juvenile Division and Detention Home staff. The Controller, Gary Yoder, is looking into the types of insurance available and will give a report.

Communication from Wayne County regarding financial cuts in Medicaid services was read and placed on file.

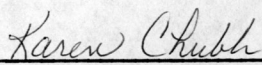
The following communications were read and referred to the Board: Communications from the Marquette County Soil and Water Conservation District and Baraga County; petition from property owners on Crooked Lake in Forsyth Township requesting installation of a culvert to lower lake level; and a notice of a MAC meeting to be held on Mackinac Island August 12, 13 and 14.

Child Care Fund plan was presented. Commissioner Trapp stated the budget submitted by the Juvenile Division is \$40,000.00 greater than the present budget but this is simply because outside figures were used regarding the plan. Social Services Department has not yet supplied their figures. The budget presented is not a commitment but a recommendation to the Juvenile Justice Services on what is needed. Dateline for the signing of the plan by the Board Chairman and submission of the plan is June 28, 1976. The plan will be submitted when the Social Services Department enters their figures.

Engineer's Certificate of Approval forms were submitted by J.E. Beerling, Supt.-Enginerr, Airport Committee, for approval and to be signed by the Chairman. These were to be returned to the Marquette County Airport Committee.

There being no further business to atten to it was moved by Commissioner Racine, supported by Commissioner May and unanimously carried that the meeting be adjourned.

Respectfully submitted,


Secretary

July 12, 1976

The Budget and Executive Committee was duly called and held on July 12, 1976 at 7:00 p.m. in the Courthouse.

Present: Commissioners Doucette, Goldsworthy, May and Trapp.

Absent: Commissioners Anderson and Racine.

In Attendance: Dennis Schnotala, Burroughs Corporation representative, Sheriff William Lasich, and Gary Yoder, County Controller.

Mr. Schnotala was present to demonstrate the Burroughs L5000 mini-computer at the Marquette City Hall and to explain the operation, maintenance and capabilities of the machine.

The piece of equipment demonstrated uses ledger cards to store information. A mass storage system enables one to do payroll, reports, tax rolls and maintains records of purchasing, expenses, etc. There is a Friend of the Court program available which handles the unique problems of that department.

The L series, put out by Burroughs, includes 200 models; the one Mr. Schnotala recommends for the County is L8900, which prints 60 characters per second.

Mr. Schnotala then demonstrated the operating procedure for the L5000. The machine is keyboard operated. Lights and legend strip on the computer, above the keyboard, provides instructions to the operator and is unique to Burroughs machines.

Running of the machine requires precise handling of information and the following of operational procedure on the part of the operator.

Commissioner Trapp asked if Burroughs representatives would aid in working out details and assist in training. Mr. Schnotala replied training and instructions are provided, programs would be written by the firm and any instructions needed in the future, not readily apparent or necessary initially, will be provided.

Commissioner Goldsworthy requested information on the maintenance set-up. Mr. Schnotala stated a maintenance contract is highly recommended. There is a maintenance person available in Marquette for immediate servicing.

An optional piece of equipment, highly recommended by Mr. Schnotala, reads ledger cards and restacks them; it allows the machine to read ledger cards without an operator being present.

The computer has an indefinite physical life-time since components that wear out will simply be replaced. Programs on present equipment can be transferred to other equipment purchased in the future.

Mr. Schnotala ended his demonstration and the committee returned to the Courthouse.

Sheriff Lasich was present at the meeting to present a plan submitted to him by Robert Russell of the Corrections Commission. Mr. Russell had informed Sheriff Lasich there is a need to relocate 1,000 felons, classified below the maximum security level and above that of trustee. The commission is interested in finding out if Marquette County would be willing to house six or eight prison inmates for at least six months and until the State builds additional facilities or suitable solutions are created to alleviate the problem.

Sheriff Lasich stated there are presently 34 prisoners housed in the County Jail; 49 was the monthly high. The jail's capacity is 60. He stated the jail can physically take care of the additional prisoners without added burden to the department.

A contract would be set up with the State, and \$10.00 per day per prisoner would be paid the County for room and board. Additional expenses, such as medical costs, would be paid by the State.

The prisoners would have contact visiting priveleges. Only items for the inmate would be allowed during visits. Purses, etc., would be kept in the Control Room.

When asked his opinion on the proposal, Sheriff Lasich replied they can handle the situation although there will be some additional problems. He also stated the program is currently under study by the State and may not be implemented.

Commissioner Trapp requested information regarding the cost from Sheriff Lasich in order to assess the feasibility of the County's participation in the program. It was stated that should incurred expenses exceed funds provided by the State the program would not be acceptable.

There was a discussion concerning the Title VII meal program. The providing of one meal per week for senior citizens has been continued. It has created extra work for trustees, but the food budget has gone down since Title VII provides all the protein for the entire meal plus other foods used only by the senior citizens. More money can be spent on meals for the senior citizens since less is spent on preparation.

Sheriff Lasich then left the meeting.

Communications from the Department of Public Health regarding the coordinating agency for substance abuse services; from U.P. Power Company concerning the Energy presentation at the June Board meeting; from Philip Hart on revenue sharing; and MAC regarding their Bicentennial Awards Program were read and referred to the Board.

A communication was received from the County Clerk advising the Board on the hiring of Jackie Parrish as Departmental Clerk in his office. Ms. Parrish had previously worked half-time at the Friend of the Court's Office.

A communication from the City of Ishpeming regarding the establishment of a Prosecutor's Office in that city was read. A study will be done on the need for such an office.

An Order for Preliminary Hearing regarding Tax Allocation Appeal, Sands Township v. Marquette County Tax Allocation Board, was read. The committee felt representatives from the County should attend the August 9, 1976 hearing. It was moved by Commissioner May, and supported by Commissioner Doucette that the committee recommend to the Board that Chairman Anderson be authorized to send appropriate representatives to the hearing. The motion was unanimously carried.

A notice from the Michigan Public Service Commission was read regarding a public hearing on the application filed by Michigan Bell Telephone Company to revise rates and charges, and was referred to the Board.

Resolution from Saginaw County concerning Act 312 of Michigan Public Acts of 1969, regarding binding arbitration, was read and referred to the Board.

Resolutions from Osceola County on Joint Resolution SS, House Bill 5108, and Michigan Unemployment Compensation were read and filed, having been previously presented to the Board for action.

A resolution from Osceola County on House Bill 6061, affecting State Construction Code Act 230, was read and referred to the Board.

A communication from Michigan Air Pollution Control Commission, which provided an agenda on pollution control workshops to be held in Marquette July 19th and 20th, was read and filed.

A resolution from the Community Mental Health Board regarding Mental Health Care was read and referred to the Board.

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A letter from Art Draper, Executive Director of AMCAB, concerning establishment of an Energy Advisory Commission was read and referred to the Environmental Quality Committee.

There being no further business to come before the committee, it was moved by Commissioner Goldsworthy, supported by Commissioner Doucette, and unanimously carried that the meeting be adjourned.

Respectfully submitted,

Karen Chubb
Secretary

August 16, 1976

The regular Budget and Executive Committee meeting was duly called and held on Monday, August 16, 1976 at the County Courthouse.

Present: Commissioners Trapp, Doucette, Racine, May, Anderson and Goldsworthy.

Absent: None.

In Attendance: Commissioner Alderton.

Commissioner Trapp called the meeting to order.

Commissioner Trapp reported to the committee the results of the Tax Tribunal she, James Sodergren, and Gary Walker attended Monday, August 9, 1976 in Lansing, concerning the Sands Township v. County Tax Allocation Board. As a result of that hearing the Tax Tribunal feels the matter should be brought before the full five member Tax Tribunal on October 12-13, 1976. The schools are to disclose, at that time, their year end balances. Peter Shumar is representing Sands Township. It is the feelings of both Commissioner Trapp and James Sodergren that an outside attorney should represent the County. Commissioner Trapp mentioned a Kalamazoo attorney, Richard Reed, who is experienced in the tax field, and Neil Green of Escanaba as possibilities. An attorney would cost approximately \$50.00 per hour. Commissioner Trapp had asked the Tribunal if the County could bring their own counsel and was answered affirmatively.

Commissioner Goldsworthy suggested hiring a Marquette County Attorney.

Commissioner Racine asked what the dollar figure would be if the County lost their mill, and if the hiring of an attorney was financially feasible. Loss of a mill would cost Marquette County approximately \$350,000.00 according to Commissioner Anderson.

It was mentioned briefly why Sands Township filed this case. Sands Township's amended budget was submitted on the last day of the Tax Allocation Board meetings, which is illegal. The budget must be turned in at the preliminary meetings.

Commissioner May felt that should an attorney be hired it should be made clear to him/her that the County does not want to deny a township their mill, but simply does not want to lose their own mill, or any part of one. It must be made clear what procedures the attorney was to follow. She noted Gary Walker represented the Tax Allocation Board not the County, hence the County must hire their own attorney; she felt this fact must be made clear to the public.

Commissioner Trapp mentioned that Henry Bothwell and Earl Yelle were also present at the Tribunal.

Commissioner Anderson suggested an attorney be consulted initially simply for a legal opinion on the matter.

Commissioner Anderson moved the County Controller's Office be authorized to obtain information from an attorney regarding the Tax Tribunal matter, and the Controller's Office be instructed on what the Board's position is in regard to this case. Full authorization will be given to the Controller to provide information on the cost and necessary legal steps involved. During discussion of the motion, Commissioner Trapp mentioned she feels a letter or telephone call may not be sufficient in gathering information. Commissioner Racine stated a letter should be forwarded to each Commissioner outlining the Budget and Executive Committee's action. Commissioner May wished to include in the motion that the County is not intending to deny Sands Township their rights but are seeking only to protect the County's, nor is the County declaring Sands Township does not show a need for their mill. The motion, as amended, was supported by Commissioner Doucette and carried unanimously.

A communication from Dominic Jacobetti was read informing the committee that House Bill 6007 had passed. The bill originally concerned the appointment of a member to the Tax Allocation Board by the County Commissioners. It has since been revised to read that two members will be appointed by Township Supervisors. The letter was referred to the Board.

A communication from MAC was read, and referred to the Board, on the Public Works Bill/Countercyclical Antirecession Act advising the County they are scheduled to receive \$130,300.00 in revenue sharing type funds. The letter outlined the three parts to the Public Works Bill: Title I is concerned with public works construction grants; Title II deals with countercyclical-antirecession aid; and Title III provides supplemental grants for water pollution control projects.

Commissioner Trapp suggested the Courthouse renovation program be submitted. Commissioner May stated Daverman Associates had called when this bill was passed asking for authorization to submit applications for the Courthouse renovation and parking structure. The County Lands and Buildings Committee was polled on this matter. Regulations will not be drawn up until August 23, 1976 according to Dick Wiggins via a telephone conversation between him and Sally May. Mr. Wiggins stated preliminary drawings would not exceed \$2,000.00. Commissioner May suggested authorization be made to have preliminary drawings completed by Daverman Associates.

Commissioner Trapp then read a report on the Public Works Bill published in "Washington Report". The article listed, in regard to Title I, eligible jurisdictions, amount of funds available for different sections, etc. It mentioned that construction, demolition, or repair work is eligible. Emphasis is on those projects prepared to begin immediately. A factor that will be considered is the amount of unemployment in the area. Title II must be used to maintain basic services; these funds cannot be used for construction.

Commissioner May asked if it would be appropriate for the committee to authorize Daverman Associates to begin work on preliminary drawings. Commissioner Doucette moved the committee recommend to the Board that the spending of \$2,000.00 be made for Daverman Associates to make preliminary drawings for a parking structure, and was supported by Commissioner May. The motion was carried and the voting was as follows: Ayes: Commissioners Anderson, Doucette, May and Racine; Nays: Commissioner Goldsworthy; Abstained: Commissioner Trapp.

Commissioner Goldsworthy stated he does not feel funds for both projects can be received for construction work and that the County may lose the Courthouse renovation project in favor of the parking structure.

A communication from the Marquette Astronomical Society was read expressing their intention to purchase a 16" telescope and attendant observatory. It is the goal of the society to raise \$25,000.00 by 1977 for this project. The letter was referred to the Board.

A letter from Burton Boyum of Cleveland Cliffs Iron Company was read regarding the Marquette County Zoning Regulations and suggesting that an interim study committee be appointed on this subject. The letter will be presented to the Board.

Lyn Johnson, County Planner, had forwarded a letter outlining the Mead Paper Company park proposal in Wells Township, which was read and discussed.

A letter from the Office of Juvenile Justice Services acknowledging receipt of the Basic Grant Proposal was read and sent to the Board.

Commissioner Anderson read a letter from Michael DeLeeuw, Criminal Justice Planner for CUPPAD, regarding funds for Criminal Justice Projects, which was then referred to the Board.

"Communication from Michigan" report was read on problems encountered with the new Mental Health Code and referred to the Board.

A notice of a public hearing to be held September 1, 1976 in Lansing, MI on the proposed administrative general rules of the Barrier Free Design Board was noted and referred to the Board.

A communication from Henry A. Skewis was read regarding the retirement of Judge Davidson and past practices of the County upon the retirement of a judge. It was moved by Commissioner Racine that a recommendation be made to the Board that a commemorative gavel be presented to Judge Davidson and that his portrait be commissioned to be placed in the Circuit Courtroom, as done in the past. The motion was supported by Commissioner Goldsworthy and carried unanimously.

It was noted that there is a vacancy on the Marquette County Library Board. Letters to this effect will be sent to the Democratic and Republican party chairpersons asking that they submit recommendations of suitable people for the post to the County Clerk prior to the August 25, 1976 Board meeting.

A letter from the Friend of the Court requesting the purchase of a Check Protector for that office was read. The Controller's Office will be requested to provide additional information regarding type of equipment available and the cost.

A request by the Soldiers and Sailors Relief Commission regarding per diem was noted and discussed.

The establishment of an Animal Control Officer for Marquette County was discussed. The matter will be dealt with during the budget meetings.

Commissioner Trapp stated that the UPCAP proposal involving the establishment of a Substance Abuse Coordinating Agency may not be passed. A resolution has been submitted by Dr. Richard Potter to have the Marquette County Health Department designated as the coordinating agency. Commissioner Anderson read a communication from Edward Sloan, Office of Substance Abuse Services, asking for the County's support in setting up a coordinating agency.

It was moved by Commissioner Doucette, supported by Commissioner Racine and unanimously carried that a recommendation be made to the Board that the resolution submitted by Dr. Richard Potter be adopted.

A letter was read regarding a purchasing service to purchase equipment. Enclosed materials outlined what the service entails and provides. Its function is to provide equipment at a lower price to the buyer.

Materials received from MAC containing minutes of the July 13, 1976 meeting and the MACPO tentative agenda for the August General Meeting were noted and referred to the Board.

A communication from the Michigan Association of Counties concerning organizing Health Service Agencies without statutory authority and a resolution on same was read, and will be submitted to the Board.

It was noted that the resolution from Dickinson County concerning the antlerless deer season has been dealt with by the DNR. The resolution will be filed.

Communications from the Bay County Board of Commissioners and the Bay County Road Commission were read. These letters were accompanied by identical resolutions. A copy of the resolution will be forwarded to John Beerling of the Road Commission asking for his recommendation.

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Letters were read from Michael Madden and Ben Pascoe on the establishment of a Prosecuting Attorney in the Western portion of the County. The letters will be forwarded to the Board for their attention.

A communication regarding H.R. 9719 Payments-in-lieu of taxes was discussed. This resolution involves the payments to counties based on the acreage within the County of national parks, forests, wilderness areas, etc. There are 13,012 such acres in Marquette County. The accompanying resolution was noted and it was moved by Commissioner Anderson, supported by Commissioner May and unanimously carried, that the Budget and Executive Committee pass the resolution as directed by the Board.

Commissioner May spoke briefly on the verbal agreement between the County and the Mental Health Board regarding the management and financial responsibility of the Brookridge property. The Mental Health Board would like to pass this responsibility to the County.

There being no further business to come before the committee, it was moved by Commissioner Racine, supported by Commissioner Goldsworthy and unanimously carried that the meeting be adjourned.

Respectfully submitted,

Karen Chubb
Secretary

August 17, 1976

A special meeting of the Budget and Executive Committee was duly called and held on Tuesday, August 17, 1976 at the County Courthouse.

Present: Commissioners Trapp, May, Goldsworthy, Racine, Doucette and Anderson.

Absent: None

In Attendance: Gary Yoder and Michael Madden of the Controller's Office; Henry Schneider, Tax Equalization Department; Dave Hillier, Maintenance Supervisor; Sheriff Lasich and Undersheriff Sherbinow of the Sheriff's Department.

Commissioner Trapp called the meeting to order. The purpose of the meeting was to discuss the various departments that have gone over their 1976 budget in different areas.

Henry Schneider entered the meeting. The Tax Equalization Department is over the budget in process expenses from Manatron, according to Mr. Schneider. The reason for this is that two years of process bills were submitted by Manatron and only one year's expenses were budgeted. \$8,200.00 was budgeted and expenditures are approximately \$15,000.00. Mr. Schneider stated that \$7,800.00 was taken out of the 1976 budget for bills he had thought were paid for in 1975.

\$361.34 was spent for a three drawer print out file which had not been an anticipated expense. The department had planned to obtain this type of equipment when they moved into the Annex, hence one such file can be eliminated from the furnishings for the Annex.

Mr. Schneider noted vehicle operating expenditures were \$436.00 at the end of July 1976 and only \$500.00 had been budgeted for this item. He would like the committee to consider amending the budget to \$800.00 for the year.

He informed the committee that \$1,162.24 of the budgeted \$1,500.00 for travel has been used by the end of July, 1976. Travel will lessen during the winter months.

The department has also experienced unexpected telephone expenses which may be a budget problem in the future. Telephone charges have been averaging \$17.00 per month.

Michael Madden questioned the figures and it was realized wrong figures had been given. Figures for travel and vehicle expenditures are within the current budget, hence the above figures concerning these expenses can be disregarded. Actual figures are as follows:

Tax Equalization Department

Office Supplies:

\$450.00 Budgeted
\$531.00 Spent through the end of July, 1976.

Creation Services-Manatron:

\$32,900.00 Budgeted
\$33,302.00 Spent through the end of July, 1976.

Michael Madden stated the department is \$8,173.84 over their budget.

Mr. Schneider stated the Delinquent Tax Roll item in his budget is not necessary.

Mr. Schneider then left the meeting and Mr. Hillier, Maintenance Supervisor, entered.

The following areas were noted as being over the Maintenance Department's budget. Note: Amount spent will be through July, 1976 unless otherwise specified.

Maintenance Department

Service Contracts:

\$800.00 Budgeted
\$861.04 Spent

Much of the above expense is a result of electrical work involved in moving the Xerox 7000 from the Register of Deeds Office to another area. It was stated that Mr. Hillier had no control over this additional expense.

Snow plowing is also included in Service Contracts. Bills were received for this in the amounts of \$292.00; \$56.00; \$180.00; \$172.00. Garbage removal is \$10.00 per month, which is also included in this item. Mr. Hillier mentioned that he had, in addition, rented several items from Taylor Rental and charged to this account.

Telephone and Telegraph:

\$100.00 Budgeted
\$172.48 Spent

A large amount of this expense is due to the installation of a telephone in Mr. Hillier's office. The amount budgeted was for payments on the pay phone installed in the Courthouse, only.

Office Supplies:

\$00.00 Budgeted
\$31.50 Spent

Budget amended to \$35.00.

It was mentioned that the City of Marquette had billed the County \$449.01 for the removal of a cement block in front of the Baraga Street entrance, and for adjusting the corners of sidewalks for use by the handicapped.

Mr. Madden mentioned a trouble area in the Maintenance Department Budget is in Machinery and Equipment. \$4,350.00 is budgeted and by the end of July \$4055.00 has been spent. The budget had been amended earlier by \$1,600.00 for the purchase of tools.

The total Maintenance Department Budget needs to be amended by \$1,069.00.

Sheriff Lasich and Undersheriff Sherbinow were present to discuss budget problems for the Sheriff and Jail Departments.

Mike Madden provided the following information on the budget.

Sheriff's Department

Uniforms and Accessories:

\$4,300.00 Budgeted
\$5,169.00 Spent

This item includes cleaning uniforms, which is \$180.00 per month. The union contract required a number of items be purchased for the employees which the Sheriff had not asked for. The budget must be amended by an additional \$1,800.00.

Sheriff's Department con't.

Vehicle Repairs and Maintenance:

\$200.00 Budgeted
\$347.00 Spent

Undersheriff Sherbinow informed the committee that a bill for \$780.00 will be coming in August for vehicle repairs which include transmission work, drive shafts, mufflers, brakes, etc. This item should be amended to read \$1,500.00.

Office Supplies:

\$800.00 Budgeted
\$726.00 Spent

Bonds: This item was budgeted at \$3,000.00 and will be amended to \$3,200.00; an addition of \$200.00.

Jail Department

Salaries: Temporary and Part-Time:

\$4,500.00 Budgeted
\$7,256.00 Spent

Budget amended to \$8,500.00. Excess expenditures are caused by the fact that they have had female inmates on a continual basis which had not been anticipated.

Uniforms and Accessories:

\$1,250.00 Budgeted
\$1,452.00 Spent

Budget will be amended by \$202.00 to read \$1,452.00.

Health Services:

\$3,200.00 Budgeted
\$4,433.00 Spent

Budget amended to read \$4,500.00.

Utilities:

\$11,000.00 Budgeted
\$18,787.00 Spent

This item will be amended to read \$22,000.00, double the present figure.

Office Equipment and Furniture:

\$00.00 Budgeted
\$80.00 Spent

This expenditure can be line itemed.

The total budget amendment for the Sheriff and Jail Departments will be \$38,702.00.

Sheriff Lasich introduced the topic of the State of Michigan Purchasing Services. He is interested in obtaining cars for the Sheriff's Department through this service. The agency provides the specifications for the cars and inspections are given at regular, set intervals. There is a 2% service charge per vehicle. Undersheriff Sherbinow stated he was informed by Lieutenant Denton that the Negaunee State Police Post has saved \$500.00 per car using this service. He also stated many cars used by the Sheriff's Department now have a great amount of miles and breakdowns can be expected.

Sheriff Lasich and Undersheriff Sherbinow then left the meeting.

Board of Commissioners

Memberships and Subscriptions:

\$4,050.00 Budgeted
\$4,394.00 Spent

Membership fees are as follows: \$801.00 for NACO in 1976 as compared to \$413.00 in 1975; MAC at \$2,450.00 in 1976, which was \$2,250.00 in 1975; and Upper Peninsula Association of County Commissioners membership fees at \$323.00.

This budget item was amended by \$344.00.

Office Supplies:

\$100.00 Budgeted
\$144.00 Spent

This item was amended by \$100.00 to read \$200.00 for 1976.

Travel:

\$6,000.00 Budgeted
\$5,000.00 (Approx.) Spent through August 1976.

This item was amended to read \$8,000.00 for 1976.

Circuit Court

Office Supplies:

\$1,350.00 Budgeted
\$1,639.00 Spent

Approximately \$1,000.00 of the budgeted money has been used for tapes. These tapes cannot be reused until transcripts are typed from them. The committee amended this item to read \$2,350.00.

Register of Deeds

Office Supplies:

\$275.00 Budgeted
\$637.44 Spent

The difference between the two items will be added to the budget.

Telephone and Telegraph:

\$425.00 Budgeted
\$309.00 Spent

Amended to read \$525.00 for 1976.

Probate Court

Legal:

\$2,500.00 Budgeted
\$4,136.00 Spent

This item was amended to read \$7,100.00 for 1976.

Juvenile Department.

Rent:

\$000.00 Budgeted
\$750.00 Spent

This can be line itemed.

Controller's Office

Office Supplies:

\$550.00 Budgeted
\$572.00 Spent

Amended to read \$600.00 for 1976.

Tax Allocation Board; Jail and Courthouse Printing; and Postage will probably go over their allocated budgets by the end of the year, according to Mr. Madden. State Institutions and Public Charges was budgeted at \$61,000.00 and will very likely reach \$100,000.00 by the end of 1976.

Hospitalization Premiums

\$50,000.00 Budgeted
\$50,809.00 Spent

Amended to read \$87,100.00.

Social Security Taxes

\$60,000.00 Budgeted
\$35,950.00 Spent

Amended to read \$72,000.00.

Salary Contingency Fund

\$43,000.00 Budgeted

\$28,000.00 is needed to cover the salary increases for department heads, in addition to the union employee salary, which in itself will be above the money budgeted.

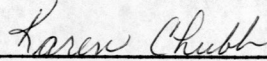
It was mentioned that the Friend of the Court may be an additional source of revenue. Building Code and Planning Departments, and interest on delinquent taxes will produce approximately \$70,000.00 in additional revenue. The amount amended on the total budget is \$105,157.00.

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A brief discussion on Brookridge property took place regarding operations and budget. Children are referred to Brookridge from the intermediate school district, Department of Social Services, among others. Brookridge also handles children outside of Marquette County; their capacity is 12.

It was moved by Commissioner Goldsworthy, supported by Commissioner Doucette and unanimously carried that the meeting be adjourned.

Respectfully submitted,



Secretary

August 18, 1976

A special Budget and Executive Committee meeting was duly called and held on August 18, 1976 at the County Courthouse for the purpose of Budget studies.

Present: Commissioners Trapp, Goldworthy, Doucette, Anderson and Racine.

Absent: Commissioner May.

In Attendance: Michael Madden and Gary Yoder, Controller's Office; Fred Warren, Community Mental Health Clinic.

Mr. Yoder stated a rough estimate of 1976 salary increases for union employees is \$26,000.00. An additional \$15,000.00 will be needed in the budget to cover both the union employees and department head increases.

Mr. Fred Warren then entered the meeting. He stated approximately \$132,300.00 has been anticipated from Marquette and Alger Counties for the Community Mental Health Clinic budget for State Institutional Care. Marquette County's portion of this is \$116,500.00. In addition to the State Institutional Care allocation, Marquette will provide 83 1/2% of the funds for Board Operations, which amount to \$71,715.00. Part of this figure includes rent in kind for Brookridge property amounting to \$42,000.00. Total revenue expected from Marquette County, in cash, thus amounts to \$146,215.00.

In the past, the Mental Health Clinic has received \$32,500.00 from Marquette County. Mr. Warren stated that under Act 258 the clinic could not use the \$42,000.00 rent in kind toward the \$71,715.00 but by arranging a lease between the Mental Health Board and the County this problem will be alleviated.

A discussion was held on what the lease would cover. Mr. Warren informed the committee that lights, water and fuel have been running about \$4,500.00 per year.

It was noted that the SWAM budgeted figure has doubled. Mr. Warren stated the figure is based on the maximum amount which will be needed.

Mr. Warren stated there are two methods in which State Institutional Care bills can be paid. The billings will not go to the County Treasurer, but will be sent directly to the Mental Health Clinic and either 1) the bills are approved by them and paid by the Treasurer, or 2) money can be transferred to the Clinic and bills will be paid directly by them.

There are approximately 13 children per month at Brookridge according to Mr. Warren, at a cost of \$62.00 per day per child, which equals \$23,000.00 per year for each child. He also stated about fifty Marquette County residents are institutionalized in other parts of the State.

Mr. Warren stated he will have figures on Brookridge property regarding maintenance and management for the September 8, 1976 County Lands and Buildings meeting. He stated fire insurance has been costing \$4,000.00 per year and boiler insurance, \$800.00.

Donations received by Brookridge are considered restricted funds.

Mr. Warren then left the meeting.

Discussion turned to possible revenues for 1977. General Fund revenues are estimated at \$1,112,870.00; Low Grade Iron Ore Specific Tax is estimated at \$568,735.56; and millage based on a tax valuation of \$295,946,208.00 will bring an additional \$2,012,441.01. The estimated total revenue for 1977 is then \$3,694,046.57. Total budget requests for 1977 are \$4,219,822.74, leaving a deficit of \$525,776.17.

It was not certain whether or not CETA funds will be available for 1977.

Various departments were studied for possible budget cuts.

The possibility of cutting Commission on Aging funds was brought up. It was noted that funds can be taken advantage of without an administrative body. The committee felt this area should be studied.

The committee questioned the amount of money used to maintain Perkins Park. It was noted that money cannot be taken from the County Road Commission budget once they have received it. Matching funds are used from townships for local roads, and for secondary highways in the County.

Misdemeanant Probation is budgeted for \$44,000.00. Four people are currently employed in that department. It was questioned whether this amount was necessary. The budget was lowered to \$15,000.00 for 1977. Income from oversight fees will be obtained for the committee's study.

Amendments for the Board of Commissioner's budget were made in the area of travel (\$6,500.00 to \$7,500.00); memberships (\$4,000.00 to \$4,400.00); and office supplies (\$150.00 to \$250.00) for 1977.

It was noted that the Circuit Court budget shows a request for \$2,500.00 for equipment. This will be used when the Court now in the Federal building is moved to the Courthouse.

Juvenile Division employs seven personnel, which includes two secretaries. It may be possible to make some cutbacks in this department; may cut \$13,000.00 from the budget.

The position of Assistant Controller will be budgeted back into the Controller's budget and the position of Personnel Director will be eliminated. The Board's secretary will be transferred from this department to the Board of Commissioner's Department.

The Prosecuting Attorney's Department was then discussed. \$148,121.00 is tentatively budgeted for that department.

The Register of Deed's Telephone and Telegraph account was increased by \$100.00. A half-time position was budgeted for 1976 but as of July 1, 1976 a full-time person was hired. This full-time position was only tentatively included in the budget.

It was noted that the Tax Allocation Board will not have to meet if the millage passes, thus alleviating expenses. The committee was also informed that the County Treasurer's Department may request an additional employee.

The committee then turned to the Courthouse budget, which is set at \$131,839.00 for 1977. Gary stated \$45,000.00 will be needed for Annex and Courthouse utilities, and that seven custodians will be needed to care for the entire Courthouse area. It is possible a portion of the equipment budget can be eliminated as items may already be included in the Annex Furnishings budget.

The Sheriff's Department was then discussed. Gary informed the committee an Animal Control Officer is budgeted in the 1977 budget for \$12,500.00, as is a vehicle for the officer. Five of the ten road patrol officers will be deleted from the budget, and one car.

It may be possible to delete matron positions and hire part-time help when a matron is necessary. Uniforms will be lessened to correspond with the personnel cuts. Personnel cuts total \$68,000.00, however the added part-time personnel

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will be approximately \$17,000.00. \$2,000.00 can be cut from Uniforms and Accessories. Total budget cuts at this time, for the Sheriff's Department, amount to \$77,160.00.

It was then moved by Commissioner Racine, supported by Commissioner Goldsworthy and carried that the meeting be adjourned.

Respectfully submitted,

Karen Chubb

Secretary

August 24, 1976

A special Budget and Executive Committee meeting was duly called and held on August 24, 1976 at 7:00 p.m. at the County Courthouse.

Present: Commissioners Goldsworthy, Trapp, May, Doucette and Anderson.

Absent: Commissioner Racine.

In Attendance: Gary Yoder and Michael Madden, Controller's Office; Commissioner Leadbetter.

Discussion took place regarding a telephone conversation between Leon Cook, Department of Natural Resources, and Gary Yoder concerning an engineering study on Lake Michigamme to establish legal lake levels for that lake. It was explained by Gary Yoder that various State departments would have to review the proposals submitted by firms and work could not be initiated before the end of the fiscal year, which is October 1, 1976. The \$15,000.00 would thus revert back to the State General Fund. Mr. Cook suggested that the money be turned over to the County of Marquette who would in turn contract with an independent firm to have the study done. The cost would not exceed the \$15,000.00 appropriation as the DNR would scale down work to keep the cost within the \$15,000.00, if the proposal exceeded that amount.

It was moved by Commissioner Anderson that the committee recommend to the Board that they accept the \$15,000.00 and hire an independent firm to conduct the engineering study with stipulations that the cost does not exceed \$15,000.00. The motion was supported by Commissioner May. In discussion, it was stated that \$15,000.00 was allocated for this study which is why the lake property owners did not petition the Board. The motion was carried unanimously following the discussion.

A letter from Norman Gruber was read stating reconstruction work of Wright Street from the Soo line tracks to U.S. 41 is in its initial stages. He stated both Federal and State funds will aid in the construction work, however the City of Marquette must provide \$100,000.00. Mr. Gruber suggested that the County provide funds for a portion of this work since the project extends into Marquette Township.

A letter from James Sodergren, County Treasurer, containing data illustrating the increase in work in the Treasurer's Office since 1974 and stating an additional person is necessary to deal with the increase, was read. He is not requesting a budget increase at this time, however, as he is aware that an Accounting Division may be established, thus decreasing his office work load.

In regard to the Accounting Division, it was stated that the general ledger will be transferred to that department from the Treasurer's Office. One employee from the Treasurer's Office and one or two from the Clerk's Office would be relocated to that department.

Commissioner Trapp mentioned a conversation with Henry Skewis, County Clerk, in which he stated a need for metal shelving in the third floor vault of his office. Presently, the shelving is wooden and creates a fire hazard. It was also mentioned, that in addition to storing Circuit Court and Clerk's Office supplies, the District Court uses it for storage. The shelving would cost \$800.00 or \$900.00.

Commissioner Goldsworthy asked if any metal shelving was available from the supplies received from the hospital. This could be checked out.

A county-wide inventory and tagging of supplies was mentioned. Currently, purchases of equipment are recorded as to what they are and where they are located; however, these are not tagged. It was stated that the Juvenile Division supplies are not on the inventory.

Commissioner Anderson informed the committee that Michael Zorza of Emergency Services called asking if cots and medical supplies could be used at the Seney forest fire from the hospital inventory and permission had been given.

The committee then turned to the subject of budget cuts. \$470,000.00 must still be deleted from the 1977 budget requests.

Mr. Yoder felt money for the Mental Health Clinic should stay with the County until bills are submitted by the clinic. The committee was in agreement.

Commissioner May stated \$10,000.00 had been allocated for a dog shelter which has not been used during 1976 and asked what would become of this money. It was stated that the allocation would revert back to the General Fund. Commissioner May suggested the money remain budgeted for that purpose and be given to them when they need it. Gary felt this would be the best solution, also.

Commissioner Doucette asked if anything has been done in establishing a Central Dispatch System in Marquette County. Determination on how the cost would be shared has not been done.

Discussion turned to the Misdemeanor Probation Department. The staff has been reduced to two probation officers and from five to three clerks. It was suggested by Commissioner Goldsworthy that additional information be obtained as to the department's personnel needs.

Commissioner Trapp informed the committee she talked with Robert Noe about placing a prosecuting attorney for part of one day each week in the West end of the County. Robert Noe felt this would be an excellent solution and offered space for that purpose. The possibility of discussing this with the police chief was also mentioned.

The snowmobile patrol was then discussed. The snowmobile patrol is staffed during the winter months by the marine safety officers. It was suggested that these officers be given other work during the winter months and that the patrol be deleted from the budget. Mike Madden stated that 50% of the cost is funded by the State and should the snowmobile portion be deleted it would actually cost the County money.

It was noted that two jeeps have been obtained from the Air Force at little cost to the County for use by the Road Commission. The possibility of obtaining a van type vehicle for use by the Animal Control Officer was mentioned. The committee was informed that Michael Zorza is applying for a van.

A survey was done on various counties, by Mike Madden, in regard to their allocations to the Road Commission. It was noted that in six of seven counties funds were allocated to the commission only for specific projects and if the money was not used it reverted back to the County. Money was not appropriated for maintenance or general operating expenses by these counties.

Commissioner Goldsworthy stated he would like information on the number of counties in the State utilizing Marine Safety and Snowmobile Divisions. This information could be obtained from the State.

A discussion on the Airport Commission took place. A crash-fire program will be established in the future but as of now details are not known; its possible another position will be required.

It was stated that at the time Don Merckx's salary was transferred from the General Fund to the Child Care Fund a full-time person was hired to fill what had been a half-time position for Don Merckx. It was proposed that this position be removed from Juvenile Division. The salary of one probation officer is \$11,296.00.

It was noted that a Tax Allocation Board meeting will be held on September 7, 1976. There is no money in the budget at this time.

A discussion on UPCAP was held regarding the possibility of eliminating this item from the budget. It was noted that Chippewa and Gogebic Counties no longer are due paying members to this organization. The item was tentatively deleted.

\$104,000.00 has been budgeted for salary adjustments for 1977. The Sheriff's union contract expires December 31, 1976 and the Courthouse employee's contract expires as of April 1, 1977, at which time negotiations will resume. The \$104,000.00 represents a 7% increase for salaries. Fringe benefits would be in addition to this figure. 61% of the 1976 budget went toward salaries.

It was moved by Commissioner Doucette that \$104,155.00 be deleted from the Miscellaneous and Contingency Fund in regard to Salary Adjustments and was supported by Commissioner Goldsworthy.

Discussion was held on whether a portion of the fund should be maintained for cost of living for department heads. The committee felt that if the money is not there salaries cannot be increased. Commissioner Anderson believed a portion of these funds should remain budgeted.

Commissioner Doucette's motion was then voted on and defeated. Ayes: Commissioners Goldsworthy and Doucette; Nays: Commissioners May, Trapp and Anderson.

A second motion was made by Commissioner Anderson to delete \$59,518.00 of the \$104,155.00 from the Miscellaneous and Contingency Fund under Salary Adjustments. The motion was supported by Commissioner May and carried. Ayes: Commissioners Trapp, Anderson and May. Nays: Commissioners Goldsworthy and Doucette.

Discussion then turned to Acock's Medical Facility. Acock's had requested \$120,000.00 for 1976 and had received \$111,000.00. Acock's received over \$100,000.00 from the State.

It was stated that the Social Services Department as of July 31, 1976 had an end balance of \$254,500.00. Expenditures as of that same date were \$278,500.00. Year end balance would be approximately \$125,575.00 using current figures. In 1975 expenses exceeded revenue by approximately \$64,000.00; \$350,000.00 had been appropriated to DSS for that year. Tentative budget allotment for Social Services will be reduced by \$100,000.00.

It was noted that the County will be receiving rent for the use of space in the Annex from Social Services. This should amount to an additional revenue of \$70,000.00.

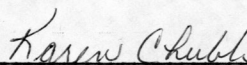
Airport Commission revenue for the first seven months of 1976 was \$277,000.00 and their expenditures are at \$279,000.00; their end of July balance was \$128,000.00. It was felt that \$50,000.00 could be deleted from the commission's budget without hendering operations or the establishment of a fire-crash program.

Emergency Services' budget was cut by \$12,000.00, the amount requested for a Mobile Training Unit.

The committee will meet September 1, 1976 with department heads to discuss Budgets.

It was moved by Commissioner Goldsworthy, supported by Commissioner Anderson and unanimously carried that the meeting be adjourned.

Respectfully submitted,


Secretary

September 1, 1976

A special Budget and Executive meeting was duly called and held on September 1, 1976 at 7:00 p.m. at the County Courthouse.

Present: Commissioners Trapp, Doucette, Goldsworthy, and May.

Absent: Commissioners Anderson and Racine.

In Attendance: Tony Agriesti, State Department of Corrections; Gary Yoder and Michael Madden, Controller's Office; Judge William Easton; Harold VanOverloop, Friend of the Court; Richard Stoddard, Commission on Aging; Commissioner Leadbetter; Judge Edward Quinnell; John Beerling, Robert DeGabrielle and Wes Wentela of the Road Commission; Estelle Savitski and Art Hiebel of Acock's Medical Facility.

Commissioner Trapp stated last year six counties in CUPPAD decided they would put in \$200.00 each year to be used for matching funds for travel. Marquette County was the only county which did not contribute because funds were not available.

CUPPAD wants to set up another fund similar to the one set up now. They are hoping to obtain \$300.00 from each County; \$200.00 for travel and \$100.00 for postage, mailing, duplicating, etc. Travel money would be for people drawn from OEDP to set up ground rules, prepare recommendations, etc. which the full committee would then act on.

Commissioner Trapp mentioned a Township Association communication requesting the establishment of a county-wide dog warden. The request had been made previously and the Association asked the County to consider setting up a dog warden when planning the 1977 budget. The letter noted they would be glad to work with the Budget and Executive Committee in regard to establishing a County animal control program.

It was mentioned that townships may discontinue employing wardens should the County hire an Animal Control Officer. It was suggested that township wardens apply for CETA funding so these positions may be maintained and thus the County dog warden would not be overburdened. The possibility of meeting with the Township Association concerning cooperative efforts in this area was mentioned.

Judge Easton and Tony Agriesti were present to provide their views on the Misdemeanant Probation Department.

Mr. Agriesti stated in the past when the State has attempted to create uniformity within the different probation departments they have gotten opposition. He would like to have all Probation Departments under State control.

Commissioner Trapp asked what would happen if the existing department was 'cut out'. Tony Agriesti stated he is not aware of this ever happening in the State outside of Wayne County. He noted the State is now offering more money than can be effectively used, hoping additional funds will keep the prison population down.

Future plans are for the State to take over all Circuit Court Probation Departments and the next step, which is far off, would be to absorb Misdemeanant Probation Departments. Generally speaking there is no uniformity or specially trained personnel in Misdemeanant Probation Departments, according to Mr. Agriesti.

Commissioner Trapp asked if the department could be run more efficiently. Judge Easton suggested consolidation of the Marquette and West End offices may improve efficiency. Mr. Agriesti believes Sid Holman is doing an excellent job in the West End. It was noted the Misdemeanant Probation Department has a caseload of approximately 200.

Mr. Agriesti stated Misdemeanant Probation is not a true probation system; more bookkeeping is involved. Gary stated that \$1,500.00 in oversite fees were received for the month of August. Mr. Agriesti noted that the biggest problem for the department is collecting money. In some areas Judges are lax in assessing lawyers' fees.

Mr. Agriesti stated each officer reports monthly on the number of jobs obtained for probationers. These figures are submitted to the State Manpower Consortium. Commissioner Trapp thought Manpower could be possibly used as an employment source.

Commissioner Trapp asked about establishing a Public Defender's Office in Marquette County. Judge Easton believes three or four attorneys could handle the cases in Marquette County; it could be done on a contract basis with a local firm. A Public Defender would handle only criminal cases.

Mr. Agriesti and Judge Easton then left the meeting.

Harold VanOverloop entered the meeting to discuss the 1977 budget for the Friend of the Court Office. Commissioner Trapp asked for suggestions on cutting the budget. VanOverloop stated he would be willing to delete the half-time position. This has already been mentioned as a tentative cut. It was mentioned that expenditures for rent will be deleted when the office moves into the Annex.

Mr. VanOverloop discussed the purchase of a check protector for his office, which the State auditors informed him he must purchase. The machine stamps the amount of each check and the department's title.

Mr. VanOverloop then left the meeting.

Richard Stoddard was present to discuss the Commission on Aging Budget. He projects a carry over of \$5,000.00, which means the budget could be cut down by \$5,000.00 if this is carried over for 1977. The Commission on Aging needs \$43,000.00 to operate the department. The \$5,000.00 savings resulted because they had a certain amount of carry over from last year, part of which was retained. Money will be left over from rent, Mr. Stoddard believes, and also from travel. The biggest savings was in fringe benefits; they were not as great as anticipated.

Richard Stoddard was asked if there is a chance the Commission on Aging will not get money from UPCAP. Commissioner May believes if UPCAP does not receive money from Manpower it will fold. The State will provide funds if this happens and the money will be delayed.

Richard Stoddard then left the meeting.

Mel Nyquist entered to discuss the budget for the Cooperative Extension Office.

Temporary and Part-time has been deleted from the budget. The salary for 4-H Coordinator could be reduced to \$4,000.00 from the \$4,500.00 currently budgeted. \$1,750.00 of the \$3,562.00 1976 appropriation for this position was used, leaving a balance of \$1,812.00.

Money for equipment and supplies may not be needed except for possible repairs to existing equipment.

Commissioner Trapp stated the telephone rates were quite high. Mr. Nyquist stated many calls are made to E. Lansing. His department reviews the calls each month and tries to cut down on expenditures in that area. Mr. Nyquist stated they have franking privileges for postage, hence there is no expense to the County for this. It is federally allocated.

Marquette County does not have a 4-H camp but children have been sent to the Dickinson County camp. Marquette County pays Dickinson County for the use of their facility. The item is budgeted at \$400.00.

Mr. Nyquist then left the meeting.

The committee discussed bid specs on a computer. The Controller's Office would like to advertise for bids for a computer. Cost of the machine would be spread over three years, at \$11,000.00 per year. Cost includes necessary training of personnel. It takes about 90 days for the machine to arrive after the order is placed, according to Mr. Madden.

It was moved by Commissioner Doucette that the Controller be authorized to advertise for bids on a computer, supported by Commissioner Goldsworthy, and carried unanimously.

Judge Quinnell entered the meeting to discuss the budget for Circuit Court and was asked by Commissioner Trapp if the Judge felt cuts could be made. Quinnell said legal fees have currently been running under, but big cases are coming up so does not feel it will remain under. Quinnell said he did go over the budget with Mike Madden and found where \$500.00 could be cut.

The subject of a Public Defender was mentioned to Judge Quinnell. Judge Quinnell is in favor of a Public Defender; he believes three attorneys could handle the case load. The staff would not have to be as big as the Prosecutor's staff because they would handle only criminal cases. An auxiliary staff and office equipment would be necessary.

Judge Quinnell referred to a letter written to the Personnel Committee concerning Bart Bourque's job classification. The CUPPAD study red-lined this position. Quinnell was under the impression the salary would be lowered by \$1,400.00 per year. According to Commissioner Leadbetter, no one will get a salary cut.

Commissioner Trapp stated that in the past the bailiff's time has been under utilized. Quinnell stated this is not the case at present. He has been put in charge of the Reimbursement Program, which deals with Court appointed attorney fees.

Judge Quinnell then left the meeting.

John Beerling, Wes Wntela and Robert DeGabrielle then entered to discuss budgets of various departments connected with the Road Commission.

Commissioner Trapp asked Mr. Beerling for his opinion on a letter received from Norman Gruber, Marquette City Clerk, asking the County to provide partial funding for construction work on Wright Street, which extends into Marquette Township. The letter stated the City of Marquette's share is \$100,000.00.

Mr. Beerling stated the Road Commission had given up their rights to matching Federal Aid funds to the City for three years for this project. The Road Commission paid for a preliminary study of this construction work and had informed the City of Marquette they could not afford to do the project, but would relinquish rights to the Federal Aid funds.

As the letter is addressed to Commissioner Trapp she will respond, informing Mr. Gruber of the understanding the Road Commission stated was agreed upon with the City of Marquette concerning this matter.

Commissioner Trapp stated a study had been done on County Road Commissions across the State showing Marquette County gives a great deal more money to their Road Commission than many others. Mr. DeGabrielle noted that a large percentage of the County's population live in unincorporated areas where the Road Commission is responsible; this is not true in many other counties.

Commissioner Trapp informed the Road Commission representatives, according to law the Road Commission's budget must be itemized for each project and the projects would be individually approved by the Board.

According to Mr. Beerling, 61% of the Road Commission budget goes for personnel expenditures. Equipment takes up another 11%. This is for repair and normal operations of the fleet.

Road and bridge construction is itemized for \$180,000.00. This money has been held in reserve for a specific project. Representatives stated it is necessary to have reserve funds for large projects.

Mr. DeGabrielle mentioned that equipment is getting old and could end up without any serviceable equipment.

Mr. Beerling said matching funding with townships enable projects to be done which the townships alone could not afford.

Discussion then turned to the Airport Commission budget. A budget of \$143,000.00 has been requested. The fire truck has been delivered and must be staffed. Operation costs for 1975, through August, were \$221,000.00, and as of August, 1976 were \$329,000.00. Receipts for the first eight months of 1975 amounted to \$203,000.00 and for the same period of time in 1976 totaled \$236,000.00. Electricity bills for 1975, through August, were \$6,527.00 and for the same period in 1976 were \$31,962.00.

Anticipated revenue from the Airport Commission for 1977 is \$385,000.00, which includes a cash balance of \$48,500.00. The Airport owes the Road Commission \$10,000.00 which they are having trouble collecting.

Discussion was held on the Parks Commission. A sizeable expansion is planned next year for Perkins Park. The Road Commission had applied and received RC&D money for this project. The beach area will be expanded and water will be provided at the beach area. The tenting area will also be expanded.

Wes Wentela informed the committee the park residence is not occupied during Winter. Complaints have been received about noise in the park.

\$5,000.00 for trash removal in Powell Township will be needed if the landfill dumping area is closed. The County would have to contract out for trash removal.

Commissioner Trapp asked about the crash-rescue timetable. Mr. Beerling must have one man trained to use the equipment by October 1st. The Road Commission would like to use temporary, part-time people to fill the position. Commissioner Trapp suggested applying for CETA funds to staff the position.

The Harbor Commission budget is \$250.00 less than 1976. The budget covers wages and building expenses. It is staffed by two people through the boating season.

Wes Wentela stated the Road Commission's garage facilities in Gwinn are inadequate.

Representatives then left the meeting. Representatives from Acock's Medical Facility entered the meeting.

Commissioner Trapp asked what Acocks' end of year balance would be. Estelle Savitski stated expenditures are running as expected and revenue has been cut. The year end balance will be close to what was previously indicated which is \$50,000.00 to \$75,000.00. Medicaid costs will reduce revenue by \$15,000.00 per month from now to the end of the years.

A reserve for cleaning the building is still being maintained, according to Mr. Heibel.

\$43,207.00 is listed on the budget for depreciation. \$25,800.00 is listed as administrative and general miscellaneous, which includes Board per diem, legal fees, etc. Miscellaneous under dietary includes soaps and bottle gas.

There's an item in the budget for the purchase of a washer as the old one broke down. Mr. Heibel feels the facility should be prepared for a breakdown at the College Laundry, where the laundry is currently being done. Mr. Heibel believes the laundry can be operated with three people.

Some money is saved each day on wages and power by having the College Laundry do the work. It costs 16¢ per pound for 600 pounds of laundry each day at the College Laundry. Salaries totaled \$124.00 per day when Acock's had a machine.

There is a \$8.00 charge for X-rays. One half is retained by Acock's and Marquette Radiology gets the other half. The fee may be increased to \$10.00. This service could be provided by other agencies.

Commissioner Trapp asked if cutting this service out would cause hardships. There would be no hardships for people living in the cities, according to Mrs. Savitski, although it would be difficult to move ten or fifteen of the current patients to be X-rayed elsewhere.

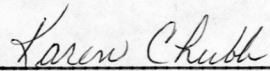
It was noted, miscellaneous income includes gift monies, craft sales, X-ray charges and vending machine revenue.

It was asked how the lawn is currently being mowed as there is a request for a lawn mower in the budget. The facility currently has two mowers but only one works.

Acock's representatives left the meeting. Acock's will provide a breakdown for miscellaneous items.

It was moved by Commissioner May, supported by Commissioner Doucette, and unanimously carried that the meeting be adjourned. The next special Budget and Executive meeting will be held Wednesday, September 15, 1976.

Respectfully submitted,


Secretary

September 13, 1976

A Budget and Executive Committee meeting was duly called and held on September 13, 1976 at 7:00 p.m. in the County Courthouse.

Present: Commissioners Trapp, May, Doucette, Goldsworthy, Racine and Anderson.

Absent: None

In Attendance: Gary Yoder and Michael Madden of the Controller's Office; Henry Skewis, County Clerk; Paul Nykanen, Register of Deeds; Sheriff Lasich; James Sodergren, Treasurer; Lyn Johnson, County Planner; and Henry Schneider, Tax Equalization Department.

Several department heads were invited to discuss 1977 budgets.

Henry Skewis entered to discuss various budgets under his jurisdiction. He mentioned a letter forwarded to the Budget and Executive Committee, dated August 24, 1976, stating he wished to amend budgets for the Office of County Clerk, Elections, Plat Board, Jury Commission and Tax Allocation Board.

Jury Commission: \$7,149.00 out of \$9,000.00 budget has been used. The Commission will be over the travel budget by the end of the year. \$6,560.00 of the per diem allocation has been used; there have been more than 50 meetings of the Jury Commission to date.

Mr. Skewis recommends the per diem budget remain the same for the Jury Commission, rather than the \$8,200.00 which had been requested. Office supplies on hand should carry over through the first quarter of next year. As a result, this budget could be lowered from \$400.00 to \$200.00 for 1977. The allocation for secretarial help can be lowered to \$200.00 from \$300.00.

Mr. Skewis stated the Jury Commission meetings have been longer than previously.

Plat Board: The Plat Board has spend \$3,100.00 for eight months. Per diem is over the budget by \$150.00. The Board has had twenty-five meetings this year. Mr. Skewis stated the amount of violations have increased. He also noted a deputy cannot take the place of the department head in a Plat Board meeting.

Office Supplies could be lowered from \$75.00 to \$25.00. Normally the County Clerk or Treasurer makes phone calls for the Plat Board which are then added to their phone bill. Because of this practice Mr. Skewis believes the Telephone and Telegraph budget, set at \$50.00, can be eliminated.

Tax Allocation Board: The money allocated for per diem for 1976 has been spent. This item was budgeted at \$1,440.00. Mr. Skewis presented a letter to the committee concerning action taken by the Tax Allocation Board to request the Budget and Executive Committee to amend the 1976 budget for the amount needed to cover expenses such as legal fees, per diem and travel expense incurred because of the Sands Township v. Marquette County Tax Allocation Board. Mr. Skewis would like some input from the committee on this matter. Henry Skewis noted the per diem, as provided by law, is the same for Tax Allocation Board as that of the County Commissioners.

Commissioner Trapp would like to know the County's legal position regarding the request. The Clerk stated he will provide this information. Mr. Skewis noted that at this time travel expense is not provided for the Tax Allocation Board.

Mr. Skewis suggested stipulations should be made on how the budget is to be spent. He suggested the 1977 budget remain the same as 1976 which is \$1,540.00.

Mr. Skewis also informed the Board that the Tax Allocation Board took action to allow Gary Walker to decide who should go down to the Tax Tribunal hearings.

Election Expense: \$18,496.97 was spent for the May Presidential Preference Primary and August Primary. Total 1976 Election budget is \$46,400.00. Mr. Skewis stated \$6,000.00 will be reimbursed from the State for election expenses. He also informed the committee that this budget will be under the 1976 allocation by a large amount.

A \$4,900.00 budget request for the Board of Canvassers for 1977 can be lowered to \$3,000.00. Mr. Skewis noted there are more special elections during off election years.

Mr. Skewis used the Salary-Temporary budget for delivering ballots in 1976. This has cost \$114.00 so far. Temporary and Part-time should remain at \$250.00, according to Mr. Skewis. Printing and Binding should remain the same also.

Mr. Skewis stated the Township Clerks are now getting together to place advertisements. As a result, the budget for advertising could be lowered from \$500.00 to \$100.00

The budget for Election Expense could be set at \$8,520.00 for 1977; this is a reduction of \$2,300.00 from the original request.

Mr. Skewis informed the committee that a recount has been asked for in the Michigamme trustee election; the Board of Canvassers will have to pay for this.

Returning to the subject of the Tax Allocation Board, Mr. Skewis suggested the possibility of placing an ad stating the County's position in the Sands Township case. Commissioner May mentioned the League of Women Voters may be interested in offering their support.

County Clerk Budget: Salaries for the department head and union employees will be \$9,700.00 less than budgeted. Mr. Skewis does not feel the half-time position will be necessary in 1977, which will save \$5,000.00. Mr. Skewis would like to keep the part-time budget at \$1,600.00.

Mr. Skewis mentioned that Jeanette Erspamer has been employed in his office.

The Office Supplies request of \$1,160.00 for 1977 could be dropped to \$800.00. Printing and Binding is set at \$5,990.00 for 1977 but can be lowered to \$5,000.00. A Court Record Ledger is needed for his department. Case records that go to the State from the County, when returned, must be filed separately in both alphabetical and numerical order.

Mr. Skewis used \$25.00 of the money allocated for Memberships and Subscriptions in 1976. He requested the Telephone and Telegraph budget remain at \$975.00 for 1977. Would like advertising to remain as is also. Insurance and Bonds will go from \$200.00 to \$400.00. The Clerk will have to buy a four year bond. \$375.00 for bonds remain in the 1976 budget which will be used toward the end of the year.

Equipment and Furniture repairs can be lowered from \$500.00 to \$200.00. Mr. Skewis stated the check writer machine can last another year or so. Mr. Skewis requested that Equipment, Furniture and Machinery be set at \$2,000.00 for 1977. He will have to purchase a file for election financial statements. The Clerk would like to order shelving for storage in the third floor vault using money allocated for a file cabinet. The present wooden shelving is in violation of the law. Shelving is \$74.29 per unit and ten sections will be necessary. He stated a typewriter in his office is in need of repairs.

Mr. Skewis informed the committee his office has been checking with District Court on each case brought down from there on whether or not they are prison cases. Attorney fees for prison cases are reimbursable from the State.

Mr. Skewis requested information on the Accounting Department regarding what personnel he will be losing should the department be established. Also, he stated a member of the Clerk's Office is interested in taking a training program regarding accounting procedures at a cost of \$30.00.

Mr. Skewis then left the meeting.

Paul Nykanen entered the meeting to discuss the Register of Deeds Office budget. He mentioned he had sent letters regarding budget amendments to the 1976 budget for roller-type shelving and a desk and chair. A plat file has been ordered and received.

He mentioned that the Equipment account was amended by \$363.00 for the desk and chair and Telephone and Telegraph by \$100.00.

Commissioner Trapp informed Mr. Nykanen the roller type shelving has been turned down for the time being.

The Printing and Binding request is up \$1,000.00 for 1977 because books need repairs and new bindings.

Mr. Nykanen had been authorized to hire a half-time clerk for 1976 but as he didn't hire anyone until July 1, 1976 a full-time person was hired for the rest of the year. Commissioner Trapp stated this full-time position has not been authorized for 1977.

Mr. Nykanen stated if the full-time position is lost he will have to pull the Deputy Register of Deeds from the Tract Index to office area work. He stated the Register of Deeds Office is not required by law to do the Tract Index.

Equipment and furniture repairs budget is set at \$900.00. Mr. Nykanen stated chairs need casters and cushions. Also, he is requesting \$400.00 not \$900.00.

Travel request is up from \$200.00 to \$325.00. It was noted Miscellaneous is budgeted for \$60.00; this item has been eliminated from all budgets.

Mr. Nykanen stated that since shelving will not be ordered the budget will be reduced by \$2,300.00, which will bring the 1977 Equipment, Furniture and Machinery budget to \$709.95. Mr. Nykanen noted a wheel chair will cost \$160.00. Commissioner Anderson questioned why the chair should be purchased by tax payers.

Mr. Nykanen then left the meeting and Henry Schneider, Tax Equalization Director, entered the meeting to discuss the Tax Equalization budget.

Mr. Shneider requests an additional field person for 1977; four from his office presently do field work. A field person's salary is set at \$10,695.00.

Mr. Schneider stated film is budgeted under Office Supplies. This had not been so in the past, which explains the increase in the budget. He stated Vehicle Operating Expense can be lowered to \$500.00 from \$600.00. The Travel budget is up \$1,000.00 from 1976. This can be reduced to \$2,000.00 from \$2,500.00 however.

Tax Equalization is hoping to order a legal manual which would cost \$100.00 per set. Mr. Schneider believes more funds may be necessary in the Service Contract budget.

Mr. Schneider then left the meeting.

Sheriff Lasich then entered the meeting. The Sheriff's Department was discussed.

Road Patrol personnel had been doubled per the Sheriff's request but this will remain at the current number.

The Sheriff has requested a budget for four matrons. He stated part-time matrons should not get the same amount of pay as full-time. Gary mentioned matron staffing had been tentatively cut from four to two, and the part-time budget had been increased.

The topic of Animal Control Officer was introduced. Commissioner Goldsworthy mentioned the agreement with the Humane Society that they would provide \$25,000.00 and the County \$10,000.00 for an animal shelter. In addition, the County would provide an Animal Control Officer and vehicle.

The budget reflects a \$3,000.00 increase from the 1976 budget for Vehicle Operating Expense. An additional car and the increase in operating costs are reflected in this increase. Since an additional car will not be purchased the budget can be cut by \$2,000.00.

Budget for Library Books, Films is set at \$1,200.00 for 1977. This provides for the purchase of training films at approximately \$275.00 each. However, Sheriff Lasich has found that many of the films he wished to purchase are available at the Criminal Justice Department at Northern and can possibly be borrowed.

Uniforms and Accessories reflects the increase of road patrol personnel and replacements for current personnel. This can be placed at \$4,300.00 from \$7,700.00 since additional men will not be hired.

\$1,500.00 can be cut from Other Supplies. Memberships and Subscriptions went from \$40.00 to \$100.00 in 1977. Telephone and Telegraph is established at \$3,300.00 for 1977. The Travel request is up \$500.00 to \$4,500.00 for 1977. Advertising is at \$100.00.

Insurance bonds request is \$4,500.00 for 1977. It was \$3,000.00 for 1976 and \$4,525.00 for 1975. Sheriff Lasich stated only half the personnel are bonded at present.

Equipment and Furniture Repairs are up to \$400.00 from \$200.00 from 1976. Vehicle Maintenance and Repairs reflects the running of a new vehicle and is \$300.00 from \$200.00 in 1976.

Miscellaneous is used for the training of department members. This is set at \$3,000.00. Basically, this is correction officer training which is not available in the Upper Peninsula.

Public training has remained the same at \$500.00. Equipment, Furniture and Machinery has been cut to \$23,000.00 from \$30,000.00.

The Jail Budget was then discussed. Currently sixteen deputies are budgeted for 1977; fifteen are presently employed. Deputy salaries is budgeted at \$203,392.00. The Cook's salary is set at \$6,760.00 for 1977, which is an increase of \$360.00 from the budget request.

Salary-Temporary and Part-time is at \$3,000.00. Printing and Binding included envelopes and stationary with letter heads.

Clothing and Bedding is listed at \$300.00. Two piece cover-alls from the Army, at \$1.00 a set, have been purchased under this budget.

Uniforms and Accessories budget includes the addition of one complete uniform. The budget is up to \$5,200.00 from \$1,250.00 in 1976.

A \$700.00 request for Other Supplies for 1977 is up from \$450.00 in 1976. Janitorial Supplies request is \$3,500.00 for 1977. Service Contracts are for the elevator and boiler room. Equipment and Furniture is up \$400.00 to \$500.00 for 1977.

The Building Repair and Maintenance budget is at \$2,000.00 from \$400.00 in 1976. This is due to the expiration of warranties on new equipment. Equipment, Furniture and Machinery is at \$300.00 because of the expiration of warranties. Money was not budgeted for this item in 1976.

Marine Safety Control was then discussed.

The idea of eliminating the Snowmobile Control and transferring the duties of the Marine Safety Officers elsewhere within the Sheriff's Department was mentioned to Sheriff Lasich. Sheriff Lasich stated both departments should be eliminated if the committee plans to eliminate one. He stated these programs are the nucleus of a search and rescue operation. Commissioner Goldsworthy questioned why a regular patrol officer could not use the snowmobile in emergencies.

Sheriff Lasich stated the Vehicle Operating expense budget is not unrealistic at \$575.00. Uniforms and Accessories are up \$100.00 from \$100.00. Insurance and Bonds budget has been doubled because it is for two people instead of one.

Equipment Repairs is \$350.00; this item is basically for engine repairs. Building Rental is budgeted for the purpose of docking fees at \$150.00. Equipment Rental is \$1,460.00 for rental of a blazer for three years.

The Snowmobile Control budget was also discussed. Miscellaneous at \$50.00 is for searchlights; this item should be listed under Equipment.

Returning the the Marine Safety Control budget, miscellaneous is budgeted at \$150.00 for a siren system. Public training, set at \$200.00, is for training high school students. Equipment, Furniture and Machinery is up from \$150.00 to \$650.00. The reason for the increase was not clear at the time and the Controller's Office will check into it. Equipment, Furniture and Machinery for the Snowmobile Control unit is \$1,400.00 for a snowmobile; this item was \$317.00 for 1976.

Sheriff Lasich then left the meeting. Mr. Sodergen, County Treasurer, entered to discuss his budget.

Mr. Sodergren mentioned his letter sent to the committee outlining the extra work in his office. He will need a full-time person if no changes are made toward a separate Accounting Department. There was a discussion on the Deputy Treasurer's salary. Gary Yoder stated it was \$10,731.00.

The budget for three Account Clerks for 1977 is \$24,882.00. \$5,000.00 has been requested for Temporary and Part-time for 1977; this item was \$3,000.00 in 1976. It has been lowered, however, to \$3,700.00. Mr. Sodergen stated he will need a part-time salary budget even if a full-time employee is hired.

Equipment, Furniture and Machinery is currently set at \$600.00. It was mentioned equipment may be purchased through the Courthouse renovation grant if the grant is approved. Mr. Sodergren stated he may purchase shelving with money remaining in this year's budget.

Mr. Sodergren then left the meeting.

Lyn Johnson, County Planner, entered the meeting to discuss the Building Code Department budget and the Planning Commission budget.

The Building Code Department was discussed first. Lyn stated Travel can be lowered from the \$9,200.00 requested to \$8,500.00.

The secretary is currently under the CETA program. This may be funded until next summer. The plumbing inspector is also under CETA funding.

Mr. Johnson stated there are more inspections than can be handled by the current staff. One inspector has resigned and the inspector trainee has applied for the position. Lyn suggested hiring another inspector rather than an inspector trainee as trainees cannot conduct any inspections. It is possible a portion of the inspector's position can be funded by CETA. This would eliminate \$8,204.00 of the \$8,804.00 inspector salary.

Office Supplies budget is up \$200.00 from 1976. Printing and Binding is \$150.00; this item was not budgeted in 1976. \$200.00 for the Library Account is for the purpose of purchasing books on enforcement of building codes. The Memberships budget has increased but the department has been able to get discounts on equipment as a result of membership. Two filing cabinets and a map file will be purchased with the \$1,000.00 Equipment request.

Mr. Johnson then discussed the Planning Commission budget with the committee.

Travel can be reduced from \$2,000.00 to \$1,800.00. Memberships request has been increased for 1977 to \$230.00. Much of the \$750.00 requested for Printing and Binding will be used in conjunction with the zoning ordinance publications.

Commissioner Racine mentioned a representative from industry should be included on the Planning Commission Board.

Lyn Johnson then left the meeting.

Commissioner Trapp mentioned a discussion with CUPPAD representatives on the possibility of getting a grant to fund a Public Defenders Office. The grant could cover two or three years. The office would not have to defend prison cases. According to Gary Yoder legal fees cost the County \$60,000.00 to \$75,000.00 after reimbursements are received from the State.

A discussion was held on bids for the Sheriff Department vehicles. It was felt the committee should use the specs provided from the State purchasing service to advertise for bids rather than use the service directly.

It was moved by Commissioner Doucette, supported by Commissioner Racine and carried unanimously that a recommendation be made to the Board that the County advertise for bids for Sheriff Department vehicles.

A communication from John Bradshaw, Administrator, Office of Substance Abuse Services requesting a delay in any decision making involving Substance Abuse Services was read and referred to the Board. A second letter from John Bradshaw was also read concerning the Substance Abuse resolution passed at the last Board meeting. This too will be presented to the Board.

A communication from the Marquette County Township Association concerning the establishment of a County dog warden was noted. A member of that organization will be invited to attend the September 14, 1976 Environmental Quality Committee.

Communications from MAC on Marquette County's annual dues; availability of applications for the Public Works Capital Development and Investment Program; and brochures on up-coming seminars were noted and referred to the Board.

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In addition, a letter of appreciation from Judge Davison; a communication from Senator Jack Welborn on Proposal C; and notices of two seminars dealing with arbitration and labor relations were presented and referred to the Board.

A grantsmanship seminar was mentioned which will be held October 5, 1976 at the Holiday Inn in Marquette. Commissioner Anderson suggested any interested members on the Budget and Executive Committee should attend. Those expressing a desire to attend were Commissioners May, Anderson and Racine.

The resolution from CUPPAD which declares Marquette County's membership in the OEDP Committee, lists the representatives, and stated the County's annual dues was read. It was moved by Commissioner May, supported by Commissioner Goldsworthy that the resolution be recommended to the Board. Following a discussion on the manner in which the representatives were designated the motion was voted upon. Aye: Commissioners Anderson, Trapp, Goldsworthy, May and Doucette. Nays: Commissioner Racine.

The letter from Judges Quinneil and Davidson requesting additional funds be transferred to the Law Library account was read and will be included on the Special Budget and Executive Committee meeting on September 15, 1976 when amendments to other budgets are discussed.

A memo from the Controller's Office was read concerning housing prisoners from other counties and from the State. It was felt State prisoners would produce security problems. This matter will be taken up further at the September 15, 1976 Budget and Executive Committee meeting.

It was then moved by Commissioner Racine, supported by Commissioner Goldsworthy, and unanimously carried that the meeting be adjourned.

Respectfully submitted,

Karen Chubb
Secretary

September 15, 1976

A special Budget and Executive Committee meeting was duly called and held September 15, 1976 at the Courthouse at 7:00 p.m.

Present: Commissioners Trapp, Doucette, May, Anderson, Goldsworthy and Racine.

Absent: None.

In Attendance: Judge Michael DeFant, Probate Court; Mary Lou Fontaine, Social Services Department; Dr. Richard Potter, County Health Department; Judge William Easton, District Court; Gary Walker, Prosecuting Attorney; Gary Yoder, County Controller; Russell Aho, Social Services Department; Commissioner Alderton.

A communication from Pat Farrel from the County Planning Commission was read. The commission has voted unanimously to add an eighth person to the Board from the industrial and mining interests. The letter also outlined their philosophy. This communication will go to the Board.

The committee noted resolutions from the Friend of the Court Association. Harold VanOverloop has recommended their approval. One resolution opposed H.B. 5108 which removes Friend of the Court Offices from Circuit Court jurisdiction and would place them under the jurisdiction of the Board of Commissioners. The second resolution deals with incentive funds, and the third is concerned with communications between Friend of the Court Association, Circuit Court Judges Association and MAC. The resolution supports that representatives from these three associations join to support common goals, etc.

Judge DeFant entered to discuss the budgets from Probate Court, Juvenile Division, and Child Care Fund.

Judge DeFant informed the committee three juveniles are committed at various institutions each at a cost to the County of \$50.00 per day. Commissioner Trapp asked if the current caseload is realistic and if a follow-up of each case is undertaken. Judge DeFant stated this is being done.

A recording system for Probate Court is budgeted under Equipment, Furniture and Machinery for 1977, however, if a similar system is budgeted under the Annex construction fund this item can be removed. Judge DeFant suggested the desk and steno table in use in his office be transferred to the new building.

Commissioner May asked Judge DeFant for his opinion in regard to the establishment of a Public Defenders Office. The Judge feels attorneys may not be available when the Probate Court is in need of them if such an office is set up.

It was noted the Probation Officers budget includes Shari Platt's salary plus four probation officers' salaries. According to the Judge, Don Merckx doesn't do any work in the Juvenile Division; he is employed under Child Care.

Commissioner Trapp noted the large budget request for Telephone and Telegraph and asked that a log be kept of long-distance calls. Probate Court is an administrative agency, unlike the other court systems, which necessitates a large amount of calls, according to the Judge.

Child Care Fund expenditures were \$119,000.00 for the first eight months of 1976. Judge DeFant stated the Youth Home needs an additional supervisor.

Judge DeFant then left the meeting.

Representatives from the Social Services Department entered the meeting and presented net disbursements for that department as follows:

	<u>August 31, 1976</u>	<u>Projected for December 31, 1976</u>
General Assistance:	\$126,784.61	\$192,000.00
County Hospitalization:	49,112.70	74,400.00
Administrative Expenses:	8,648.00	12,392.00
Non-Matchable Administration:	13,065.12	19,800.00

Administration Expenses includes the Food Stamp Program. \$13,000.00 was spent for the Work and Training Program. \$3,500.00 for a half-time itinerant food stamp clerk is paid by the County.

Mary Fontaine stated hospitalization will probably increase and medical costs are increasing. State payments have been \$8,000.00 as of August 31, 1976. The total anticipated net disbursements for 1976 is \$314,000.00. Mrs. Fontaine projects an increase of 25% in costs for 1977.

The State budget allocation for Office Equipment and Supplies for all Social Services Departments is \$280,000.00, which will be expended by November. Mary Fontaine stated they will have to depend on the County to provide equipment in the Annex as the State allocation will only take care of ordinary supplies.

Commissioner Trapp asked how many people are employed by their department and Mary Fontaine said there are seventy-two employees.

They project a budget need of \$387,500.00 for 1977 by adding 25% to the 1976 budget. Their year end balance should be \$163,000.00 according to Mrs. Fontaine; the current balance is \$238,000.00. Net expenditures per month are \$25,000.00. Total revenue as of August 31, 1976 was \$255,695.00 and total expenses for the same period were \$305,027.72. Gary stated according to his figures the year end balance should be \$185,000.00.

Mr. Aho stated funds from the State have not been received since May, 1976. The reason for this is not known. Mr. Aho and Mrs. Fontaine then left the meeting.

Judge Easton was present to discuss the District Court Budget.

Commissioner Goldsworthy asked if \$20,000.00 for legal fees for 1977 was realistic. Judge Easton felt this was a reliable figure.

Commissioner Trapp requested a log be kept for long-distance calls. Judge Easton stated the magistrate adds the cost of long-distance calls to fines when calling violators.

The Rental budget request of \$4,700.00 is for the District Court in Ishpeming. The increase in rental reflects the Court's desire to rent additional space.

Equipment, Furniture and Machinery, a \$3,000.00 budget request, is for air conditioning in the Ishpeming District Court. The cost will be \$5,000.00 to be shared with the City of Ishpeming. The committee feels the County should not spend money for a building not owned by the County.

A large percentage of the Library fund will be expended by the District Court in Ishpeming as Marquette uses the County Law Library. The budget request was \$3,000.00 which has been tentatively lowered to \$2,000.00.

\$1,500.00 has been spent through August under Printing and Binding for such items as forms, letterheads and envelopes.

Legal fees through June 30, 1976 amounted to \$9,600.00. Travel cost \$907.00 through June 30, 1976.

The County will receive an estimated \$100,000.00 in penal fines and fees from District Court.

Judge Easton mentioned talking with CUPPAD about setting up a live-in facility for five to seven people from 17 to 20 years of age who are first offenders. An attempt would be made to use an existing facility in the area rather than construct one.

Judge Easton then left the meeting.

Gary Walker entered the meeting to discuss the Prosecuting Attorney's budget.

Mr. Walker noted that in 1973 the Prosecuting Attorney's Office handled \$1,078 non-traffic cases and in 1975 they handled 1,948 non-traffic cases.

In 1973 they averaged two or three appearances a month in Probate Court whereas now they average one per day. Prosecutors did not appear in District Court in 1973 unless a case was contested; they now appear for each case.

In 1971 the budget was \$32,000.00, in 1972 it was \$33,000.00 and in 1976 it is \$136,000.00. The Prosecuting Attorney's Office has a grant of \$52,000.00 and the General Fund has received over \$40,000.00 through the month of August, 1976 recovered from paternity and support cases. Subtracting the grant and General Fund money the Prosecuting Attorney's office has expended only \$42,000.00 of County money.

Mr. Walker stated duties have increased considerably since 1971.

\$69,000.00 has been requested for Assistant Prosecuting Attornies' salaries for 1977. Mr. Walker said the salaries of the assistants are on increments. Mr. Walker believes increasing increments every six months adds more incentive to employees than a large amount initially.

The increase in Printing and Binding is due to the increase in appeal cases which must be published. The request is for \$2,000.00. Equipment, Furniture and Machinery budget can be deleted since equipment will be provided under the Annex budget. Also, \$100.00 for janitorial services can be removed.

Mr. Walker then left the meeting and Dr. Potter entered to discuss the County Health Department budget.

\$317,988 was the tentative 1977 budget. \$6,500.00 must be added to this figure for the salary of a half-time dental hygienist, increasing the budget to \$324,488.00.

The budget was devised anitcipating the maximum amount needed to run the facility with the County's share established at \$296,229.00. A minimal budget would lower this figure to \$264,542.00

A 6% salary increase for all employees would add an additional \$12,158 to the minimum figure. If the Board approved payment of the employees' retirement fund \$9,400.00 must be added and hospitalization benefits would increase the figure by \$3,004.00. The above additions would increase the County Health Department allocation to \$289,104.00.

Dr. Potter stated he does not believe the County can avoid paying a cost of living increase to the employees.

Gary Yoder stated retirement payments were not included in union negotiations hence he does not feel the County Health Department should be given this fringe.

Dr. Potter then left the meeting.

Resolutions to withhold from sale were submitted by James Sodergren, County Treasurer, regarding land deeded to the State for non-redemption of taxes and authorizing the Treasurer to collect these taxes. These will go to the Board.

A letter from Judges Quinnell and Davidson was read asking that \$1,500.00 be transferred to the Law Library account. Gary stated \$3,500.00 was allocated in 1976 for this budget. Commissioner May suggested increasing the 1977 budget so that amendments will not be necessary next year.

It was moved by Commissioner Racine and supported by Commissioner May that the committee recommend to the Board the Law Library account be amended by \$1,500.00. Under discussion, it was noted when additional monies are appropriated they should be balanced out in other areas. It was further discussed that all amendments to the budget will be presented to the Board and that this be added to the others, hence, Commissioner May withdrew here support of the original motion.

The adjustments from the various departments were then presented. Gary Yoder stated they will have to breakdown the budget adjustments and state where additional funds are coming from.

It was moved by Commissioner Racine and supported by Commissioner Goldsworthy that the budget be amended by \$130,657.00 (as outlined on the following list) to be offset by non-budgeted revenue by establishing a revenue budget of \$40,000.00 for Building Code fees and increasing CETA revenues by \$30,000.00. The remaining \$60,657.00 will be available from reduced appropriations for some departments for 1976. This motion was carried unanimously.

BUDGET AMENDMENTS

Tax Equalization

Manatron Processing	\$ 7,812.00
Capital Outlay	361.00

Courthouse

Service Contracts	\$ 849.00
Telephone & Telegraph	185.00
Office Supplies	35.00

Sheriff

Uniforms & Accessories	\$ 1,800.00
Vehicle Maintenance	1,500.00
Insurance	200.00

Jail

Part-time Salaries	\$ 8,500.00
Uniforms & Accessories	202.00
Health Services	4,500.00
Utilities	22,000.00

Board of Commissioners

Memberships	\$ 400.00
Office Supplies	100.00
Travel	1,500.00

Circuit Court

Office Supplies	\$ 1,000.00
Law Library	1,500.00

BUDGET AMENDMENTS (con't).

Register of Deeds

Telephone and Telegraph	\$ 100.00
Capital Outlay	363.00

Probate Court

Legal Fees	\$ 4,600.00
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Controller's Office

Supplies	\$ 50.00
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Hospitalization

	\$ 37,100.00
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Social Security

	\$ 12,000.00
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Wage Increases

	\$ 25,000.00
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TOTAL:	\$130,657.00
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Commissioner May introduced the subject of a dedication ceremony for the Courthouse Annex. She suggested money be funded for the up-coming dedication. Gary will look into this.

A memo from the Controller's Office in reference to fees for housing prisoners from other counties was presented. The memo suggested a \$8.00 fee per prisoner per day be requested. It was moved by Commissioner May that the committee recommend to the Board that an \$8.00 fee be established for other counties' prisoners being housed in the Marquette County Jail, supported by Commissioner Racine and unanimously carried.

Bids submitted by Burrough's Corporation and Data Two for accounting computers were \$19,556.00 and \$67,608.00 respectively. An alternate bid of \$24,056.00 from Burrough's for a faster printing machine was also presented.

Gary Yoder stated if the County wants a machine when it moves into the Annex it will have to be ordered now. The \$19,556.00 is on a cash basis. The figure includes the cost of two programs (payroll and budgeting).

For the slower Burrough's machine cost may be divided between three years at \$7,813.00 for the first year, and \$6,094.00 for the following two years. The faster machine over a three year period would be \$9,000.00 for the first year and \$7,600.00 for the next two years.

Total cost of the machine was previously \$19,376.14 according to Commissioner Doucette. This included servicing and paper.

Gary Yoder stated the service charge is separate from the three year payments. The service charge for the faster machine is \$1,906 per year, and for the slower \$1,721.00. The serviceman is located in Marquette. Gary recommends the purchase of the faster machine at \$24,056.00.

Gary stated checks can be purchased from Burrough's for the machine, however, they will still have to be personally signed.

Commissioner May asked how much time the machine would save and Gary replied it would save a great deal in payroll. Gary added employees would be paid a few days after the pay period ended.

Commissioner Anderson stated the machine could be placed on the Annex construction budget, and paper and supplies to the Controller's budget. Gary stated programs would also have to go into a different budget. Discussion was held on the proper manner of appropriating the machine to the Annex budget.

It was then moved by Commissioner Anderson and supported by Commissioner Doucette that the committee recommend to the Board the acceptance of the bid from Burrough's Corporation for accounting computer L 9541-101 and that the cost be included in the Courthouse Annex construction fund. The motion was carried unanimously.

A letter from the Travel and Recreational Association was read. They are meeting September 22, 1976 at 1:00 p.m. at the Holiday Inn. This letter will go to the Board, and Commissioner Coombs will be notified of the meeting in the event he wishes to attend.

Resolutions read previously from the Friend of the Court Association will also go to the Board.

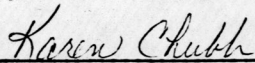
Commissioner Racine mentioned that Richard Stoddard called about a meeting in the Gwinn Fire Hall concerning a senior citizen bus. The State wants the County to administer the busing program. Commissioner Racine plans to attend the meeting.

The next special Budget and Executive Committee meeting will be held September 29, 1976 at 7:00 p.m. Gary will bring updated budget figures.

The committee felt the 6% salaries increase amounting to \$12,158.00 should be added to the County Health Department budget along with \$3,004.00 for hospitalization, and a \$3,000.00 salary increase for Dr. Potter.

There being no further business the meeting was adjourned by the Chairman.

Respectfully submitted,


Secretary

September 29, 1976

A special Budget and Executive Committee meeting was duly called and held on September 29, 1976 at 7:00 p.m. in the County Courthouse.

Present: Commissioners Trapp, Anderson, Doucette, Goldsworthy, May and Racine.

Absent: None.

In Attendance: Gary Yoder, County Controller and James Alderton, County Commissioner.

Commissioner Trapp informed the committee Mike Zorza may be able to obtain a vehicle for use as a Mobile Training Vehicle if the County can provide funds for equipment.

The City of Ishpeming has not adopted a millage at this time according to Gary Yoder. Nor has the Controller received the exact amount of revenue the County can expect from the Specific Ore Tax. He believes it will be approximately \$20,000.00.

He informed the committee the Commission on Aging budget has been reduced by \$5,000.00 which is the amount they indicated would be their year end balance. The budget is now \$38,612.00 for 1977. Gary also added 6% for salary increases, and hospitalization benefits for the County Health Department employees, and a \$3,000.00 salary increase for Dr. Potter, bringing that budget to \$147,137.50 for 1977.

Social Services provided a revised budget for the committee's information. They used the 1975 actual budget to estimate the 1977 budget. It was mentioned that the Social Services Department has requested a 25% increase for hospitalization costs.

Gary stated Social Services has received one half of the \$141,000.00 County appropriation in February or March of 1976 and have not yet requested the remaining \$70,500.00.

It was noted Hospitalization and Non-Matchable Administration Expenses are paid in full by the County.

Social Services' previous budget request was \$387,500.00 and they are now requesting \$395,782.57. Social Services predicted they will have a \$163,207.00 year end balance. Gary's figures show a year end balance of \$220,000.00.

The Department of Social Services is spending approximately \$13,000.00 more per month than they are receiving, according to Gary. Expenses are \$38,000.00 per month and revenues are \$25,000.00 per month. These figure show a need of \$156,000.00.

The committee felt the tentative budget allocation of \$113,000.00 will be sufficient.

Discussion turned briefly to the County Road Commission. It was noted that they have not submitted a project by project budget to date.

A discussion was held on whether the Airport Commission budget is sufficient. According to Gary expenses are \$331,000.00 and receipts \$301,000.00. The year end balance will be \$48,500.00 and the commission is requesting a \$143,000.00 appropriation for 1977. According to Gary, Airport Commission expenses exceeded revenues by \$60,000.00 through August 1976.

An additional \$20,000.00 will be added to the 1977 budget bringing total County appropriations to \$93,200.00. Gary will inquire as to why \$15,000.00 for janitorial services and \$16,000.00 for building supplies has been requested.

It was noted the Parks Commission budget request is \$19,800.00. They have received a 50-50 matching fund grant for park improvements.

Rent from Social Services for space in the Courthouse Annex was mentioned by Gary Yoder. Revenues from rent will be \$90,000.00 rather than the \$100,000.00 anticipated.

The Board of Commissioners budget was discussed. According to Gary the Per Diem (Salaries - Supervision) budget will be \$1,000.00 to \$2,000.00 under the budget at year's end. The 1977 budget for this item is tentatively set at \$50,000.00. The committee felt this could be reduced by \$2,500.00 to read \$47,500.00.

It was noted Memberships and Subscriptions increased by \$750.00. This is due, in part, to an increase in NACo and MAC dues. Printing and Binding was increased from \$3,000.00 in 1976 to \$4,000.00 in 1977. This item includes stationery and envelopes.

Three positions have been tentatively deleted from the Misdemeanant Probation Department for a total cut of \$27,848.00. It was mentioned that the Court Recorder acts as the District Judge's secretary and each probation officer has a secretary. The committee felt the three positions should be added back into the 1977 budget.

Discussion was held on providing funds for a Courthouse Annex dedication ceremony. It was mentioned that \$10,000.00 is budgeted as unclassified which is for sick leave and retirement payments for out-going employees. \$500.00 of that sum will be budgeted for the Courthouse Annex dedication.

The Accounting Division was discussed. Gary stated the new department will eliminate one person in the Treasurer's Office and one in the Clerk's Office. He is not sure if it will take two or three people to person the office. Account Clerks are in Group I for one year at \$7,312.00 and are then moved to Group II at a salary of \$8,240.00.

Gary mentioned the need for a switchboard operator for the Annex. A Group I salary for a switchboard operator would be \$7,312.00. This position will be included in the Controller's budget. Additional janitors have been budgeted for the Annex.

Commissioner May mentioned the need for a maintenance department contingency fund to be used in replacing broken windows, etc. At present nothing is provided for this.

A field person was requested by the Tax Equalization Department, which was tentatively included in the budget at a salary of \$10,695.00. This position will be deleted.

An Account Clerk for the Treasurer's Office has been added into the budget. Commissioner Trapp stated the Treasurer's Department saved \$3,000.00 with Manatron doing the billing and \$1,000.00 on cabinets purchased for that office.

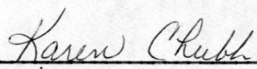
Mr. Nykanen has requested an additional full-time position for the Register of Deeds Office in 1977. The additional position will not be included in the budget.

It was noted that AMCAB was budgeted for \$1,500.00 in 1975 and \$2,500.00 for 1977. UPCAP has been deleted from the budget and the communications item under Special Appropriations for a Central Dispatch System has been deleted.

A discussion was held on funds for an Animal Shelter. A special account is needed for the funds so they may earn interest. A second \$10,000.00 will be appropriated for the shelter in the 1977 budget.

Commissioner Goldsworthy moved to adjourn, Commissioner Doucette supported and the motion carried unanimously.

Respectfully submitted,


Secretary

October 4, 1976

The Budget and Executive Committee meeting was duly called and held on October 4, 1976 at the County Courthouse at 7:00 p.m.

Present: Commissioners Trapp, Doucette, Goldsworthy, May and Racine.

Absent: Commissioner Anderson.

In Attendance: Commissioner Alderton.

The meeting was called to order by Chairman Trapp.

Commissioner Trapp had been informed by Gary Yoder that the \$15,000.00 for janitorial services in the Airport Commission budget includes wages and fringe benefits for two night shift employees. The \$16,000.00 for Building Supplies is earmarked for paints, cleaning supplies, etc. A project by project report by the Road Commission will be submitted as soon as the Road Commission has reviewed it.

Commissioner Trapp informed the committee that Alger County's appropriation to the Mental Health Center budget may be reduced by half according to Gary Yoder. If this occurs the Mental Health Center will have to reduce their budget and Marquette County must cut their appropriation in proportion to Alger County's reduction.

Commissioner May asked what procedure would be followed to modify the budget for the Mental Health Center and should a possible change be noted in the budget. Gary will add a footnote to the Center's budget noting it is subject to change.

The committee reviewed the Finance and Taxation Committee Budget and Taxes for the Year 1976-1977 report prepared by the Controller's Office. Comparisons were made between the Finance and Taxation Committee Budget and Taxes report and previous committee action to verify that the two conform.

Brookridge negotiations were discussed. Retroactive pay for employees is currently under negotiation. Tom Baldini has asked if the money for retroactive pay could be borrowed from the County. Commissioner Trapp mentioned an appropriation of the necessary \$6,000.00 could be made to be deducted from the following year's appropriation. Mr. Warren has stated the Center would be reimbursed through 90-10 matching funds hence they would lose only 10% of the \$6,000.00. Employees have been told retroactive pay will be issued if funds are available.

It was noted that total taxes to be received by the County equals \$2,601,226.49. It was also noted that "Fees and Other Revenues to the General Fund" was decreased by \$10,000.00 from previous budget figures as a result of the decrease in anticipated revenue from rent by Social Services. The figure under this item for 1977 is \$1,147,870.00.

It was noted that the amount of revenue sharing funds earmarked as revenue have decreased from approximately \$160,000.00 in 1976 to approximately \$141,000.00 for 1977. In 1976 total revenues amounted to \$3,376,321.00 and for 1977 this figure is \$3,890,119.94.

It was moved by Commissioner Doucette and supported by Commissioner Goldsworthy that the Budget and Executive Committee recommend to the Finance and Taxation Committee that the 1977 budget be accepted. The motion was carried unanimously.

A list of the years served by Thomas Jernstad as Sheriff and County Commissioner, including what committees he was a member of, was read. Commissioner Goldsworthy reported he has asked many people for their views on naming the Jail after Thomas Jernstad and people have felt the building should not be named after an individual. Commissioner Trapp noted she had received calls in support of the idea. Commissioner Racine stated three of five people he talked with have been against the proposal.

A notice of a workshop sponsored by Citizens for Better Care was noted. The workshop, concerning nursing homes and placement, will be held October 18, 1976 in Lansing, MI. This communication will go to the Board.

Commissioner May stated Dick Wiggins will be attending the County Lands and Buildings Committee regarding the grant application for Public Works funds. Duane Beard from CUPPAD will also be present. Commissioner May noted that she, Gary Yoder and Commissioner Trapp attended the September 28, 1976 Public Works seminar. Commissioner May noted the County has submitted applications to the National and State Historic Commissions for 50% funding. The County cannot apply to another source while applying for Public Works funds and documentation of the County's fund application withdrawal must be received from these sources.

A letter forwarded to the Board by Senator Griffin from the U.S. Department of Commerce regarding funding for the renovation of the Courthouse was read which stated the matter is being given their attention. This communication will go to the Board.

A communication from Senator Hart acknowledging receipt of the Payments-in-Lieu of Taxes resolution forwarded to his office by the Board was read. This will be presented to the Board.

Communications from Representative Ruppe concerning the H.R. 9719 Payments-in-Lieu of Taxes were read. He noted that if the bill becomes public law the average payment to local governments will increase from 11¢ per acre to 75¢ per acre. These letters will go to the Board.

A letter forwarded to Representative Jeffrey Padden from Judge Quinnell concerning a one day/one trial method of jury selection was read. He noted the cost would increase somewhat with this method and additional time would be used in instructing the jury as to their duties. This letter will go to the Board.

Communications from the Department of Labor enclosing copies of articles concerning CETA published in the Detroit Free Press as per government regulations were read. The communication noted that a copy of the Title I plan can be reviewed at the Bureau of Employment and Training, Lansing, MI. This will go to the Board.

The committee then reviewed the communication received from Senator Jack Welborn on Proposal C - Tax Limitations Amendment which had been referred to the committee at the last Board meeting. Committee does not feel they can advise on this matter as it is a complicated issue. It was moved by Commissioner May that a report be presented to the Board that the issue has been discussed and the committee is not prepared to make a recommendation at this time on the complicated issue of Proposal C - Tax Limitations Amendment. The motion was supported by Commissioner Doucette and carried unanimously.

Information on the County Year Book for 1976 was noted. These had been ordered for Board members last year. The materials will go to the Board.

A letter from a Cheboygan County Commissioner concerning Senate bills 985, 986 and 987 before the legislature concerning ambulance services was read. A resolution passed by Cheboygan County Commissioners in opposition to the bills was also enclosed. According to the communications the bills create new restrictions on ambulance operators and the service itself, and will increase the cost of running the service.

Commissioner Racine moved that the committee recommend to the Board that they support the resolution. This motion was supported by Commissioner Doucette. Discussion was held on the reference in the communication that S.B. 985 will allow the seizure of ambulances by the Department of Health.

Commissioners Trapp and May stated they do not know enough about the bills to concur with the resolution. Commissioner May stated she would have to vote "No" on the motion. The vote was as follows: Ayes: Commissioners Doucette, Racine and Goldsworthy. Nays: Commissioners May and Trapp.

A resolution and materials from Wayne County regarding the State's portion of Federal tax dollars were discussed. Articles from the Free Press were included. It was noted that Michigan gets the least amount of return for their Federal tax dollars of any State. Many other Great Lakes States get low returns also.

It was moved by Commissioner Racine that the committee recommend to the Board that they concur with the resolution submitted by Wayne County. The motion was supported by Commissioner Doucette and carried unanimously.

Communication from National Scientific Corp, in regard to providing Federal funding assistance was read. It was noted they are offering the same computer services as MAC and the Agricultural Extension Office. CUPPAD will be providing this service in conjunction with MAC. This item will go to the Board.

The matter of advertising in support of fixed millage was discussed. Commissioner Trapp feels advertising should be set up. She also noted there is money in the Board's budget for advertising purposes. A discussion was held on whether this can be done administratively. Commissioner Alderton suggested sharing expenses for joint advertising with the Township Association. Commissioner Trapp will contact William Michelin on this matter. Commissioner May will contact the League of Women Voters for their support. She suggested setting up a brochure for voters and Commissioner Racine mentioned placing an insert in the newspapers.

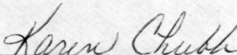
A letter to the Board from Governor Milliken was read concerning Project Seafarer. He stated public opinion should be obtained early next year after all data pertinent to the project is available for study. Three means to obtain the public's views, as listed by the Governor, are: 1) A referendum of all U.P. Counties, 2) A public poll; and 3) The Boards of Commissioners' vies as representatives of the people.

Commissioner May noted the Upper Peninsula Association of Counties will be meeting in October and views of other counties in the Upper Peninsula can be obtained at that time.

Commissioner Trapp noted the check from the DNR for the feasibility study on Lake Michigan has been received.

It was moved by Commissioner May, supported by Commissioner Racine and unanimously carried that the meeting be adjourned.

Respectfully submitted,


Secretary

November 8, 1976

The Budget and Executive Committee was duly called and held November 8, 1976 at 7:00 p.m. at the County Courthouse.

Present: Commissioners May, Doucette, Goldsworthy and Anderson.

Absent: Commissioner Racine.

In Attendance: Gary Yoder, Sheriff Lasich, Ann Lanahan and Commissioner Alderton.

Bids were opened from Hornbogen Auto Sales and Olson Motors, Inc. for two Sheriff Department patrol cars. Olson Motors, Inc. presented a \$11,969.00 bid which included a trade-in on two vehicles currently used by the Sheriff's Department, and Hornbogen submitted a bid totaling \$11,176.30 with the trade-in.

A discussion was held and comparisons made on the two bids. Following the discussion, it was moved by Commissioner Anderson and supported by Commissioner Goldsworthy to recommend to the Board that the lower bid of \$11,176.30 for two Sheriff Department patrol cars by Hornbogen Auto Sales, Marquette, MI be accepted. The motion was carried unanimously.

Probate Court submitted a Criminal Justice project profile and resolution for Youth Home staffing for the committee's study. The estimated share for Marquette County would be \$14,125.00. The resolution must be passed and submitted for the project to be considered for funding.

Gary Yoder stated this is a third year application for a staffing grant and would be 50-50 matching funds.

The resolution regarding the project grant request was read. It was moved by Commissioner Doucette and supported by Commissioner Goldsworthy that the committee recommend to the Board the adoption of the resolution for a third year grant application for staffing the Youth Home. The motion carried unanimously.

Specific Iron Ore Tax Study Committee reports, both majority and minority, were presented. Majority position papers will be included with the majority report when completed. The Budget and Executive Committee is to make recommendations on the reports.

As the committee felt some time was needed to study the reports before recommendations could be made the matter will be tabled until the next meeting. Copies shall be sent to each commissioner included with the position papers and a cover letter explaining the reports will be taken up at the December meeting. The above was made in a motion by Commissioner Anderson, supported by Commissioner Goldsworthy and carried unanimously.

Included with the reports will be copies of a letter from Leslie Richards, presented to the committee, stating the majority decision of the Specific Iron Ore Tax Study Committee. A resolution from NICE Community School District concerning the Specific Ore Tax and stating their opposition to any changes, was read. The resolution was tabled until the December meeting to be discussed with the Specific Iron Ore Tax Study reports.

A discussion was held on honoring Judge DeFant upon his retirement. The committee felt he should be recognized in a fashion similar to Judge Davidson. It was moved by Commissioner Anderson to recommend to the Board that a commemorative gavel be purchased and a portrait be commissioned of the Judge to hang in the Probate Court, supported by Commissioner Doucette, and carried unanimously.

A communication from Senator John Bowman concerning unemployment compensation to local governments was read which requested information concerning unemployment in Marquette County. The communication was referred to the Controller to provide the necessary information.

A letter from Michael Zorza was read concerning the County's Emergency Operations Plan and the appointment of a public information official. The letter noted many areas use media personnel to relay information in a disaster situation, however, it is not feasible in this area because of the small staff in the local media organizations. Mr. Zorza requested that the Board's secretary be appointed public information official for emergency situations. This matter will be tabled so that more information can be obtained. It was so moved by Commissioner Doucette, supported by Commissioner Goldsworthy and carried unanimously.

A second letter from Michael Zorza which was referred to the Budget and Executive Committee from the Finance and Taxation Committee was read requesting a contingency fund of \$1,850.00 for equipping a mobilized unit which would be used in outlying communities in conducting programs.

It was moved by Commissioner Doucette that the request be denied. Following discussion this motion was withdrawn. It was then moved by Commissioner Anderson, supported by Commissioner Doucette and carried unanimously to table the request for consideration at a future time.

Notice of an "Assessors School" to be held in Marquette, November 30th, December 1st and 2nd was noted. Commissioner May stated this had been helpful in familiarizing her with equalization matters. It was noted that Henry Schneider, Tax Equalization Director, could be requested to gather information regarding equalization laws to be made available to the commissioners. This communication will go to the Board.

A letter from the Department of State Police, Fire Marshall Division, was read and will go to the Board commending Undersheriff Sherbinow's efforts at the Seney fire in commanding a force of 20 Sheriff Department officers from several counties.

A memo from the Bureau of Employment and Training regarding an audit on CETA programs was read. This will go to the Controller.

A communication from Barry McGuire concerning the Office of Substance Abuse Services was read stating OSAS is by-passing the law dealing with coordinating agencies. A resolution was included which supports the approval authority Boards of Commissioners have in the establishment of regional coordinating agencies. This will go the the Board.

Commissioner Anderson stated he attended a hearing on the new Health Code. Part of the conference dealt with substance abuse services and coordinating agencies. Under the original proposal the administrator, in conjunction with County Boards, would designate coordinating agencies. Under the new wording the administrator will designate substance abuse areas. Representation would be by population, according to Commissioner Anderson.

The new Health Code bill has been given to the House Appropriations Committee and will be considered on November 16, 1976. Under the bill the State will pay a certain percentage of cost for district health services. Marquette County currently receives the lowest per capita from the State.

Letters from MAC and NACo on payments-in-lieu of taxes were read and will be presented to the Board.

A FAPRS code sheet from MAC was presented to the Board listing possible funding sources for the Health Department. This information was received as a result of a grantsmanship seminar attended by Commissioners Anderson, May and Racine.

A communication from Barry McGuire on the Federal Assistance Program Retrieval Systems (FAPRS) was also presented describing the services of the program and enclosing a copy of the agreement to provide such services. There is a \$25.00 annual participation charge with \$10.00 being charged for each request.

Commissioner May stated this is a preliminary program which gives basic information. Eventually, the computer will provide information regarding the amount of money left in each available program within 48 hours of a request. This communication will go to the Board attached with the FAPRS code sheet.

A letter dated October 8, 1976 from Sheriff Lasich regarding an adult-structured correctional facility was read. The letter stated Criminal Justice system workers had attempted to obtain Acock's out-buildings for this purpose but were advised they were unavailable. The letter also stated they would like Marquette County to be the governing unit of the project.

A second letter from Sheriff Lasich, dated October 22, 1976, was read on the same subject. The letter listed the criteria needed to run such a facility and enclosed a Criminal Justice profile and resolution for funding.

Sheriff Lasich stated they are attempting to fill a need within the County for persons, male and female, who need an adult-structured living environment less than incarceration and more than just living quarters where there is no supervision.

The project under a three year period could be self-sustaining according to the Sheriff. Originally a \$150,000.00 budget would be necessary with the majority of the money coming from Federal grants. 90-10 funding would be available for the first two years and the third year would be 50-50 funding.

Supportive services would be provided after the working day. People would be placed in the facility in conjunction with a sentence; rather than a sentence; prior to sentencing; and in lieu of going to court.

Sheriff Lasich is requesting: 1) approval of the project; 2) passage of the needed resolution for criminal justice projects; 3) \$15,000.00 for the first and second years.

Sheriff Lasich stated some OSAS agencies provide funds for housing, and there are sources of per diem in pre-parole situations. The people will be working and will pay room and board.

Commissioner Doucette asked what type of State and Federal restrictions the facility would fall under. Sheriff Lasich stated they would be the same as any multi-family dwelling. A minimum of staff would be required. Supportive services people would go to the facility so that transportation would not be a problem. Transportation for going to jobs would be provided by the individual.

It is possible the program could be funded with discretionary funds according to Sheriff Lasich.

Commissioner Anderson asked what type of person would reside at the facility. Sheriff Lasich replied: 1) those committing non-assaultive offences; 2) situations where rehabilitation would be effective; 3) jail age individuals.

The facility would house 20 to 25 residents and there would be a residency limitation period of six months.

Mrs. Lanahan stated selective process would eliminate people who could be taken in by their own family.

Sheriff Lasich and Mrs. Lanahan then left the meeting.

Commissioner Goldsworthy suggested sending copies of the letters received regarding the facility to all Board members and suggested this be tabled until the new Board convenes.

It was moved by Commissioner Doucette that the matter be tabled until January, supported by Commissioner Anderson and carried unanimously.

Communications from Ken Tuominen and William Michelin stating Ken Tuominen is interested in another term on the Planning Commission; acknowledgement of receipt of funds from Bay Cliff Health Camp from John Vargo; Notice of Distinguished Public Employees luncheon; communication from John X. Jamrich acknowledging receipt of a Certificate of Appreciation concerning the Emergency Medical Technical Program; and communications from Senator Griffin, Senator Hart and Philip Ruppe on Public Works funding were noted and will be presented to the Board.

Commissioner May mentioned that the Marquette Historical Society will be sending letters in support of the renovation project to government representatives.

A communication from John Beerling in regard to the accident rate on, and condition of, County Road 565 and the existing bridge was read and will go to the Board.

A communication from the Office of Juvenile Justice Services attaching copies of a proposed agreement between Marquette County and that office were received. The total proposal amounts to \$45,000.00 to be divided between Marquette, Menominee and Dickinson counties for their different projects.

A memo will be sent to all County departments requesting that they inform the Board of any grants they anticipate applying for before application is made.

Letters from the Office of Juvenile Justice Services acknowledging receipt of the Basic Grant Proposal for FY 1976-77 and regarding reimbursement of local expenditures for vocational schooling at the skills center were noted and referred to the Board.

A communication from Judge DeFant requesting additional Child Care Fund money in the amount of \$5,000.00 was read. It was moved by Commissioner Doucette that the Board be recommended to appropriate the \$5,000.00 to the Child Care fund from the General Fund, supported by Commissioner Goldsworthy and carried unanimously.

An announcement of workshops on "Managing in a Tight Economy" from the National Training and Development Service was read and will go to the Board.

A letter from MAC asking for information on the amount spent on indigent appeals by Marquette County was read and referred to the Controller.

A CUPPAD communication concerning Industrial Development Projects was read and will go to the Board.

A communication from Jerry Mitchell, Attorney at Law, concerning the Economic Development Corporation Act and establishing an Economic Development Corporation for Marquette County was read. Mr. Mitchell will be invited to attend the next Budget and Executive Committee meeting to discuss the proposal.

A letter and materials from Donald Yerg opposing Project Seafarer was referred to the Board, as well as a communication from John Beerling concerning the Mineral Resource District outlined in the proposed Zoning Ordinance.

Notice of an Air Pollution Hearing to be held in Marquette was referred to the Board. An invitation to a farewell coffee for Dr. White was noted and filed. Advertising for labor and management magazines was referred to the Personnel Committee.

A communication from John Fallon announcing his resignation from the Alger-Marquette Community Mental Health Services Board was read and referred to the Board.

A communication from Harold Connors, Drain Commissioner, requesting more money was read. Mr. Connors will be asked to submit a budget and will be notified when the next Budget and Executive Committee meeting will be held.

A communication from John Beerling was read regarding fund appropriations for Road Commission projects and will be filed. It was moved by Commissioner Anderson, supported by Commissioner Doucette and carried unanimously that a letter be written to Mr. Beerling thanking him for the project budget and requesting that he advise the Board at the end of the year in what manner appropriations were spent and also that a project budget be submitted with next year's budget request.

A letter from Michael DeLeeuw regarding Marquette County's share of detention facility staffing costs was read. It stated that because of the change of the fiscal year the amount appropriated was short and he requested an additional \$368.00 to make up the difference.

It was moved by Commissioner Anderson, supported by Commissioner Doucette and carried unanimously to recommend to the Board that the necessary funds be appropriated.

Information on computer systems was noted and filed.

A letter from Jack Rombouts was read requesting re-appointment to the Road Commission. This will go to the Board.

A letter from Henry Skewis advising the committee he will be purchasing additional cash boxes for his office and requesting that petty cash be increased from \$50.00 to \$100.00 was read. It was moved by Commissioner Doucette, supported by Commissioner Goldsworthy and carried unanimously to recommend to the Board that the petty cash for the Clerk's Office be increased from \$50.00 to \$100.00.

A letter addressed to Henry Skewis from Dave Savu, Attorney, was reviewed regarding reimbursement by the County to the City of Ishpeming for indigent ambulance services amounting to \$5,204.51. Attached was a list of those people who have not paid for ambulance services. This will be referred to the Prosecuting Attorney for an opinion at the Audit Committee meeting.

There being no further business to attend to Commissioner Goldsworthy moved to adjourn, supported by Commissioner Doucette and unanimously carried.

Respectfully submitted,

Karen Chubb
Secretary

December 13, 1976

The Budget and Executive Committee was duly called and held on December 13, 1976 at the County Courthouse at 7:00 p.m.

Present: Commissioners May, Doucette, Farrell, Alderton, Racine, Anderson and Goldsworthy.

Absent: None.

In Attendance: Shari Platt, Juvenile Division Director; Michael Anderegg, Probate Judge-Elect; Harold Plattenberg, Ernest Grasso, and Michael Quayle of the Sheriff's Department; Michael Zorza, Emergency Services Department Director; James Sodergren, County Treasurer; Sheriff Lasich; Betty Howe; and Gary Yoder, County Controller.

Michael Zorza was present to discuss various items concerning the Emergency Services Department. The office has been accepted to receive personnel and expense funding from the Federal government and will receive 50% of office costs such as director's salary, fringe benefits, travel, telephone, office expenses, furniture, supplies and funding for various programs. The amount received for 1977 would be \$11,138.50.

Mr. Zorza requested that his current Part-Time secretary position and the \$3,700.00 budgeted for that position be transferred to the Controller's budget.

Michael Zorza stated a communication had been sent to the Board informing them of the appointment of a mobilization designee officer in the Emergency Services Department. Major Charles Carlson, of the Michigan National Guard, has been appointed for this position and will be working one day a month with the Emergency Services Department in lieu of one day with the guard, and 12 days during the summer in lieu of National Guard training camp.

Mr. Zorza informed the committee that John Ashby of N.M.U.'s Political Science Department would like to place a student next semester in the Emergency Services Office for 32 hours per week on a 12 credit internship program. The only cost would involve mileage; no salary is involved.

Mr. Zorza asked if the County would like a statement that the person is on an internship program. Mike Zorza was requested to check with Gary Walker on the standard form used for this purpose.

Mike introduced the subject of a County Public Information Official. He had previously requested that the Board's secretary be appointed as such. Media staffs are not large enough in this area to provide their own Public Information Official according to Mike. The person would channel information to the public in the event of an emergency. During a disaster information comes directly from the Board of Commissioners not the Emergency Services Department.

The person would be responsible for gathering information from the Board for release and setting up a press area, supervising the press area and supplying the needs of the press. The Board Chairman will appoint a person for this position.

Commissioner May read a letter from Ronald L. Bos, Deputy Director, Office of Highway Safety Planning, regarding grants for extrication equipment. Assistance would be available in applying for grants. Marquette County is one of four top priority counties for the upgrading of extrication equipment according to Mr. Bos. Funding for a mobile training unit may be possible from this same source.

30% funding would be from local units of governments such as townships and cities. The equipment would be used for highway and industrial type accidents.

Mr. Zorza will pursue the possibility of obtaining a grant for the equipment.

The subject of Federal funding for office expenses was reintroduced. The funds are provided by the Defense Civil Preparedness Agency. Mike Zorza stated reimbursements would be received quarterly after he submits his bills. It was noted that there is no future obligation by accepting the funding at this time.

It was moved by Commissioner Racine and supported by Commissioner Farrell to recommend to the Board that the position of half-time secretary in the Emergency Services Department and the budget for that position be transferred to the Controller's Office. The motion carried. Ayes: Commissioners May, Doucette, Farrell, Alderton, Racine, and Goldsworthy. Nays: Commissioner Anderson.

The Specific Tax Committee reports were then discussed by the committee. A letter from the Marquette County Townships Association endorsing the majority report of the Specific Tax Committee was read. Resolutions from Ishpeming Public Schools, Negaunee Public Schools and NICE Community School District in opposition to changes in the tax were noted.

Commissioner Anderson stated opposition has been largely from school districts and schools. James Sodergren felt schools would be ahead with the tax change.

Mr. Sodergren stated that any changes in distribution of taxes would require changes in the constitution. The purpose of the Specific Tax Committee was to determine whether the specific tax was inequitable and if so how it could be changed to be made more equitable. It was noted that the committee had voted 6 to 1 that the tax was inequitable.

Philip May stated since 1962 millage has increased by 44% and Michigan city and township taxes by about 25%, while mining companies have continued to be taxed at 2%.

Commissioner Anderson moved to recommend to the Board that they endorse the committee's majority report recommendations, and recommend to the State legislators that they affect the changes, and that copies of the reports be sent to State and Federal legislators, supported by Commissioner Doucette and carried unanimously.

The recommendation from the Personnel Committee to establish a full-time clerk's position in the Register of Deeds Office was discussed. Commissioner Goldsworthy informed the committee how the Personnel Committee arrived at their recommendation.

According to Gary the salary, social security, hospitalization and retirement benefits would total \$9,555.00 per year for this position. Countercyclical Anti-recession funds can be used to cover the cost.

The reinstatement of the Juvenile Division Probation Officer was then discussed. A letter from Judge Easton was read which stated that decreasing the staff would affect the standard of assistance received by him from that department. The cost to the county to maintain that position is \$13,701.00 and can be covered with countercyclical anti-recession funds.

Commissioner May read the Personnel Committee's recommendation that the salary of Board secretary be set at \$10,111.00 as of September 21, 1976. Gary stated approximately \$300.00 would cover the increase between September 21, 1976 and the present date.

It was moved by Commissioner Anderson and supported by Commissioner Racine to recommend to the Board that the salary of Executive Secretary to the Board be established at \$10,111.00 effective as of September 21, 1976 and that the additional money to cover the increase be taken from the 1976 contingency fund. The motion carried unanimously.

It was moved by Commissioner Doucette that a full-time clerk position be established in the Register of Deeds Office and that the position of full-time Probation Officer in the Juvenile Division be reinstated, that their salaries

be taken from the countercyclical anti-recession funds and the departments' budgets be amended to reflect these amounts. The motion was supported by Commissioner Farrell and carried unanimously.

It was moved by Commissioner Racine that the committee recommend to the Board that a line item transfer in the Treasurer's Department from their Printing and Binding account to their Part-Time Salary Account in the amount of \$600.00 be affected. The motion was supported by Commissioner Goldsworthy and carried unanimously.

Gary stated 1½ positions would be transferred from the Clerk's Office to the Accounting Division and only one new position would be created. Account Clerk and ½ time department clerk positions would probably be the ones to be transferred.

As it will not be known at what level these positions will be set until the Negotiating Committee has met with the union, it was moved by Commissioner Doucette, supported by Commissioner Racine and unanimously carried to table this item until January.

Commissioner Farrell discussed the Zoning Ordinance changes with the committee. He noted that preliminary plats must be submitted to the township clerk initially and copies to the Road Commission and Health Department. Commissioner Farrell believes the problems mentioned at the November County Board of Commissioners meeting have been alleviated. He stated everyone is required to get a zoning compliance permit; the fee is \$10.00.

Betty Howe and Sheriff Lasich entered the meeting to discuss the senior citizen meal service at the County Jail. Betty stated they would like to extend one meal a week program to five meals a week.

Mrs. Howe stated they have no way to use left-overs on the current program. She added the cook would receive \$10.00 per day for her aid in preparing the Title VII meals and payment would be made for use of the utilities. Title VII would only pay for food consumed by senior citizens. Mrs. Howe read a letter outlining the proposal for the committee's information.

Commissioner Goldsworthy expressed concern that the cook may not be willing to participate in the extended program and felt she should be in on the program extension planning.

It was moved by Commissioner Racine to recommend to the Board that the five day meal service for Title VII senior citizens be put into affect on a trial basis and that the Sheriff be authorized to set up the program. The motion was supported by Commissioner Doucette and carried unanimously.

A communication from MAC on their Insurance Trust-Public Official Bonding program was noted and referred to the Controller.

A communication from the Menominee County Board of Commissioners informing the Board that they are withdrawing from the Six County Consortium Agreement was read and referred to the Board.

Gary stated the Xerox Corp. is reducing their rates and offering the purchase of machines. The county is currently paying on a monthly basis.

One proposal to lease on a yearly plan would save \$70.00 per month. A lease/purchase plan would save \$150.00 per month and purchasing the machine outright would save \$500.00 per month after the purchase. Gary recommended that the county change over to the year lease plan at this time.

Notices for Communication Workshops from the National Training & Development Service were noted and filed.

A communication from the Dept. of Treasury on Anti-Recession money was read. Gary noted a separate fund has been set up for countercyclical funds as directed in the communication. The communication stated how funds are to be used and what standards are to be followed. The communication will be filed.

A MAC communication on Countercyclical Funding was noted. The letter stated the next check should arrive in January, 1977. A News Release was enclosed which MAC has sent to the media. This communication will go to the Board.

A communication from MAC on the status of Senate Bills 985, 986 and 987 concerning ambulance services was noted, in which the bills were briefly described. All three bills are in conference.

Communication from Jerry Mitchell stating he was unable to attend the December Budget and Executive Committee meeting to discuss the Economic Development Act but is interested in meeting with them at another time was read. He will be invited to the January meeting.

A copy of a communication on the evaluation of Brookridge from Jerome Liebrecht to Dr. White was noted and placed on file. A copy of an agreement with CUPPAD for FAPRS was also noted and filed.

Communications from Sidwell Company on using revenue sharing funds for assessment tools; from Thomas Hazelwood from Richard Johnson, Manpower Development & Training, concerning the Vocational Education program under CETA; H.B. 5963 from MAC concerning County Board of Institutions; from CUPPAD on Community Development Block Grant Programs were read and placed on file.

Commissioner May stated CUPPAD wants to help various units of government on long-range budget planning and Marquette County is third on the list. Gary stated the County would be provided with free aid. Duane Beard had informed Commissioner May as much time as necessary would be spent. He felt personnel are too involved in the process of bookkeeping to take time to improvise new methods. A CUPPAD communication on Technical Assistance in Operational Budgeting and Capital Improvement Programming in regard to this was noted. A letter has been sent by the Controller asking to be considered for this service.

A notice of hearing from Wisconsin Michigan Power Company held December 10, 1976 in Lansing, MI was noted and filed.

Commissioner May informed the committee of the action taken by the County Lands and Buildings Committee in recommending to the Board that the County lease 15 parking spaces from the Marquette Catholic Diocese. Money will be transferred from the General Fund for this purpose.

A communication from Roy Smith, House Representative, on Amendment M which concerns school financing was noted. This will be placed on file.

A MAC communication acknowledging receipt of information on County Airport and Youth Home was read and placed on file.

A resolution from Bay County on No-Fault Insurance was read and will be sent to the Board. A communication from the Commission on Aging concerning Title III funding was also read and referred to the Board.

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A communication from James Sodergren to Gary Walker on abandoned railroad property in Forsyth property owned by the County was noted. County Lands and Buildings Committee will follow up on this matter.

Sheriff Lasich was present to discuss medical services for jail inmates. A cost list was provided by Larry Braak for a brief examination and various specific tests. The Controller will provide a cost analysis study on this. It was noted that State law requires that an exam be given to each inmate.

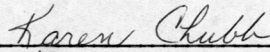
A list of district court fees was presented and will be referred to the District Court.

MACPO minutes were provided for the committee's information and a copy of the minutes for the Mental Health Board, which were referred to the Controller.

Michael Quayle asked if a third Sergeant's position has been budgeted for 1977. Commissioner Anderson stated money has not been budgeted for such a position.

It was moved by Commissioner Racine, supported by Commissioner Farrell and carried unanimously to adjourn.

Respectfully submitted,



Secretary