

The Marquette County Board of Commissioners met on May 20, 1981 at 7:00 P.M. in the Commissioners Room of the Courthouse Annex.

Roll call was taken by County Clerk, Henry A. Skewis and the following roll recorded:

Present: Comm. Carlson, Cheatham, Juidici, LaMere, LaPin, Leone, Lowe, May, Racine, Steele, Villeneuve and Farrell.  
Absent: None

Salute to the Flag was given followed by the Pledge of Allegiance.

It was moved by Comm. Racine, supported by Comm. Villeneuve and carried that the minutes of the May 6, 1981 County Board meeting be approved.

Chairperson Farrell opened the meeting for public comment, none was forthcoming and Chairperson Farrell declared the public comment section closed.

Approval of the agenda was by the general concensus of the County Board.

Chairperson Farrell opened the public hearing on the Larimo EDC project. Attorney Stephen Adamini was present to represent Larimo Corporation. The project is the taking over of Gwinco Lumber and Hardware Co. assets in Forsyth Township. The corporation has three shareholders and will encompass only the property now owned. Mr. Adamini explained that it is a \$230,000.00 project and will employ five persons. No one was present to speak against the project and Chairperson Farrell closed the public hearing. It was moved by Comm. Racine, supported by Comm. Cheatham and unanimously carried on a roll call vote to adopt the inducement resolution and authorize the board Chairperson and clerk to sign the resolution and that the board Chairperson appoint two extra directors to serve only for this project.

A communication from Terry Guerin, advisory member of the Marquette County Commission on Aging and Commission on Aging members Carl Sjoholm and Elmer Aho, regarding the administrative costs of the office of Marquette County Commission on Aging and suggesting that the County Board justify the administrative costs was read. After a great deal of discussion, Chairperson Farrell stated that there is a method of having input into the Commission on Aging Budget, and that is through the Budget Process hearings held each year. It was moved by Comm. Carlson, supported by Comm. Juidici and carried that the letter be referred to the Finance Committee for budget hearing information. It was suggested that a budget hearing schedule be sent the three signers of the letter and that they be welcomed to the budget hearing meeting and be heard. Lynn Emerick director of the Marquette County Commission on Aging presented a letter she had received from Terry Guerin in which he stated he felt that the Commission on Aging was a political tool of the County Board and that the primary function, of helping seniors was not being stressed. The letter was placed on file.

A communication from the State Department of Social Services regarding fiscal year 1981/82 Child Care Fund Plan and Budgets and a communication from Judge Michael Anderegg on the effects of P.A. 328, of 1981 was read. A workshop has been planned to be held in Mackinaw City on June 9-10, 1981. It was moved by Comm. Racine, supported by Comm. Steele and unanimously carried on a roll call vote that the Chairperson of the County Board designate one person to attend. It was determined that Comm. Juidici will attend.

A communication from Mary Luttinen, County Extention Director, regarding County Commissioner Day to be held on June 17, 1981 at Michigan State University, was read. It was moved by Comm. Racine, supported by Comm. Lowe and carried on a roll call vote that the Chairperson designate those to attend.

Ayes: Comm. Cheatham, Juidici, LaPin, LaMere, Leone, Lowe, May, Racine, Steele, Villeneuve and Farrell.  
Nays: Comm. Carlson.

A communication from the Department of Transportation advising the County Board, that the County's 10E(5) Vehicle Accessability Plan is being reviewed, was read and placed on file.

A communication from the City of Ishpeming asking the County Board to consider hiring a full time West-end county assistant prosecutor was read and referred to the Finance Committee for study.

A communication from Senator Carl Levin in regard to EDA funding on Marquette County's application for a grant for Courthouse renovation was read and placed on file.

A communication from Representative Robert Davis, regarding the possibility of payment in lieu of taxes (PILT) funds being recinded was read and placed on file.

A communication from the Department of Treasury, State Tax Commission regarding the May 26, 1981 hearing on Tax Equalization, was read. It was moved by Comm. LaPin, supported by Comm. Leone and carried, that this communication be postponed until later in the meeting when item 8-D will be taken up.

A communication from the Secretary of States Office advising the County Board that census material will not be received before July 1, 1981 was read and placed on file.

Reports of the May 4, 1981 meeting of the Environment Lands and Buildings Committee, the May 7, 1981 meeting of the Personnel Committee and the May 12, 1981 meeting of the Executive Committee were placed on file.

A recommendation from the Executive Committee regarding the County Board's action to decrease equalized values in the county by 3.5%, was read. The communication from the State Treasury Department on equalization, that was postponed earlier in the meeting was considered at this time. It was moved by Comm. LaPin, supported by Comm. Villeneuve and carried, that a letter be sent by the Chairperson of the County Board to the State Tax Commission stating Marquette County's reasons for trying to decrease the tentative equalized values by 3.5%.

Comm. Carlson explained the resulting action of the proposed decrease and the effect it has on the County's finance picture.

A recommendation and resolution from the Executive Committee regarding Senate Bill 32, that would eliminate sales study's for the purpose of setting State Equalized Values, was read. It was moved by Comm. Lowe, supported by Comm. Racine and carried on a roll call vote that the resolution be adopted.

Ayes: Comm. Carlson, Cheatham, LaMere, LaPin, Leone, Lowe and Villeneuve.

Nays: Comm. Juidici, May, Racine, Steele and Farrell.

#### RESOLUTION

WHEREAS, the selling price of real estate is affected by the financial resources of the purchaser and by that person's desire or need for said property; and,

WHEREAS, the selling price of real estate includes many items such as real estate salesmen's commissions, cost of surveys and title searches, and attorney fees; and,

WHEREAS, these items do raise the price of the property without increasing the true value;

THEREFORE, BE IT RESOLVED, that the Marquette County Board of Commissioners goes on record as being against the use of sales studies for the purpose of setting the S.E.V., and hereby supports Senate Bill 32;

BE IT FURTHER RESOLVED, that a copy of the resolution be transmitted to members of the Legislature representing Marquette County.



A recommendation from the Executive Committee regarding the opposition of the County Board to the elimination of EDA Funds and the Upper Great Lakes Regional Commission, was read. It was moved by Comm. Racine, supported by Comm. May and carried that the County Board concur with the recommendation and send letters to Congressman Davis, Senators Levin and Reigle requesting them to:

1. Oppose the total elimination of the Economic Development Administration and the Upper Great Lakes Regional Commission.
2. Oppose the raising of interest rates on Farmer's Home Administration Water & Sewer Loans.
3. Work for provisions which will ensure that future "Block Grant Funds" are passed through to local governments.

A recommendation from the Executive Committee regarding Juvenile Division staff using Planning Commission vehicles for out of County travel, was read. It was moved by Comm. LaPin, supported by Comm. Racine and carried to concur with the recommendation and ask the Planning Commission to allow the Juvenile Division staff the use of Planning Commission vehicles as per Judge Anderegg's proposal, or relinquish one vehicle for reassignment to the Juvenile Division. Judge Anderegg's proposal was as follows:

1. Planning Department vehicles would be used by the Juvenile Division staff for travel outside Marquette County. Use by Juvenile Division staff would be subject to availability of a vehicle.
2. A person from the Juvenile Division staff who wanted use of a vehicle would give the Planning Department Secretary twenty-four (24) hour advance notice of the request.
3. On the date of the travel, the Juvenile staff member will pick up the vehicle at the Planning Department and maintain the vehicle mileage log.
4. Juvenile staff using Planning Department vehicles will purchase gas and oil for them and will see that vehicles are returned with the same amounts of gas and oil as when they are picked up.
5. On a quarterly basis, the Planning Department Secretary would notify the Probate Court and Accounting Division of the mileage chargeable to the Juvenile Division. The Planning Department would then receive reimbursement at the current county mileage rate for use of the vehicles, less vehicle operating expenses previously paid by Juvenile Division staff.

A recommendation from the Executive Committee regarding the establishment of a Port Authority was read. It was moved by Comm. May, supported by Comm. Cheatham and carried that the County Board concur with the recommendation and refer the Planning Commission report on the establishment of a Port Authority to the County Board for informational purposes and that they recommend that the matter remain with the Executive Committee until the Michigan Department of Transportation Port Facility Division's report is completed and the results are received by the County.

A report of the May 13, 1981 meeting of the Finance Committee was accepted and placed on file.

A recommendation from the Finance Committee was accepted and placed on file.

A recommendation from the Finance Committee regarding the financial condition projection report for the period ending April 30, 1981 was referred to the County Board for consideration. It was moved by Comm. Juidici, supported by Comm. Racine and carried that the report be accepted.

Finance Committee Budget Amendment Resolution for Department of Social Services Transfer, General Audit Fund, Jail Inmate Rehabilitation Program, Alcohol Highway Safety Program and Ontonagon Township UPPCO Intervention Case were discussed. It was moved by Comm. Steele, supported by Comm. Juidici and unanimously carried on a roll call vote, that the County Board concur with the following recommendations:







RESOLUTION AMENDING GENERAL FUND BUDGET

Fiscal Year 1981 Amendment No. 24

WHEREAS, a budget was adopted by the County Board to govern the expenditure of anticipated general fund receipts within the County on October 14, 1980 for the next fiscal year of the county; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

<u>Expense Budget Account</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	<u>Change</u>
AHSP - Salary	-0-	4,706	+ 4,706
AHSP - Overtime	-0-	14,402	+ 14,402
AHSP - Fringe Benefits	-0-	2,952	+ 2,952
AHSP - Contractual Services	-0-	10,362	+ 10,362
AHSP - Vehicle Operating Expense	-0-	3,171	+ 3,171
AHSP - Other Supplies	-0-	439	+ 439
AHSP - Capital Outlay	-0-	665	+ 665
<u>Revenue Budget Account</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	
AHSP Grant	-0-	36,698	+ 36,698

Motion was made by Comm Steele, Seconded by Comm Juidici to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
N. Carlson	✓		T. Lowe	✓	
R. Cheatham	✓		S. May	✓	
E. Juidici	✓		J. Racine	✓	
R. LaMere	✓		C. Steele	✓	
B. LaPin	✓		E. Villeneuve	✓	
F. Leone	✓		P. Farrell	✓	

The Chairperson declared the motion carried and the resolution duly adopted.

Ontonagon Township's UPPCO Intervention Case:

The Executive Committee recommended to the Finance Committee that funds be appropriated to Ontonagon Township in their efforts to intervene in the Upper Peninsula Power Company's application to increase rates. The proposed amendment allows for a \$700 appropriation to Ontonagon Township for that purpose with funds from the Contingency Account.



A recommendation from the Finance Committee to accept the Department of Treasury's Audit Report for calendar year 1979, was read. It was moved by Comm. Racine, supported by Comm. Juidici and carried to accept the audit report and direct that it be sent to the Office of Revenue Sharing.

A recommendation from the Finance Committee regarding the payment of claims and accounts in the amount of \$275,742.21, was read. It was moved by Comm. May, supported by Comm. Racine and unanimously carried on a roll call vote that claims and accounts in the amount of \$275.742.21 be allowed and ordered paid.

A report of the May 19, 1981 meeting of the Committee on Capital Improvement Projects was placed on file.

A recommendation from the Committee on Capital Improvement Projects regarding 1981 County Revenue Sharing Fund appropriations was read. It was moved by Comm. Juidici, supported by Comm. Villeneuve and carried unanimously on a roll call vote that the \$738,000.00 for capital improvement projects be appropriated as follows:

Sugar Loaf Mountain Project - Phase III	\$16,150
Sound System for Commissioners Room	5,000
Courthouse Renovation Project	265,850
Data Processing	300,000
A/V Equipment	1,000
Road Commission - Equipment	100,000
Road Commission - Secondary Road Paving (Township Matching Funds)	50,000
Air Handling System - Accounting Dept.	2,000
	<hr/>
	\$738,000

The Road Commission will be asked to tell what equipment is purchased with the \$100,000.00 and what roads are paved with the \$50,000.00.

A recommendation from the Committee on Capital Improvement Projects regarding Data Processing, was discussed. It was moved by Comm. May, supported by Comm. Juidici and unanimously carried on a roll call vote that the County Board concur with the recommendation and adopt recommendations 1 through 5 as is stated below:

#### SUMMARY OF RECOMMENDED ACTIONS

##### Recommendation No. 1

Maintain commitment to install and maintain PROMIS software system and accept Federal (LEAA) grant funds. Do not accept Burroughs 1955 hardware (Prosecuting Attorneys Association of Michigan preferred vendor) at this time.

##### Rationale

- PROMIS was identified as an immediate application by Data Processing Study Teams, Federal incentive funds are currently available, department has expressed need and support.
- Hardware/software review did not indicate B1955 to be a clearly superior choice. Federal funds with a modest reduction can be applied to other hardware.

##### Recommendation No. 2

Make a commitment to install and maintain JURIS software system and accept Federal (LEAA) grant funds. Do not accept Hewlett-Packard 3000 hardware (State Court Administrators preferred vendor.)

##### Rationale

- JURIS was identified as an immediate application by Data Processing Study Team, Federal funds are currently available, department has expressed need and support.
- Hardware review indicated a deficiency in the service sector for Hewlett Packard in the Marquette area. Federal funds can be applied to other hardware.



Recommendation No. 3

Accept LGFS (Local Government Financial System) as the software best suited to achieving the goal of developing a financial management system of the highest quality for Marquette County.

Rationale

- LGFS will enable the type and quality of financial reporting the County Board has been seeking. It is structured in such a way as to minimize or eliminate the need for ongoing application programming support. This is a major cost savings.
- LGFS is designed specifically to comply with GAAFR (Governmental Accounting Auditing and Financial Reporting) and assist in achieving a Certificate of Conformance for the County's Annual Financial Report. Discussions with Moody's Investor Service and the Accounting Supervisor indicated if a Mig 1 bond rating could be achieved as a result of securing a certificate, the cost savings could run as high as \$70,000 per year.

Recommendation No. 4

Accept a combination of purchased IBM hardware (4331 with appropriate peripherals, operating system and utilities) and PROMIS, JURIS, LGFS software as the optimal "Pre-Request for Proposals" choice for budgeting purposes. Budget an adequate capital and operating amount to support the choice and authorize issuance of a request for proposals, i.e. FY 81 \$96,000, FY 82 \$176,000.

Rationale

- IBM is the only hardware on which all of the above-referenced immediate applications will operate. IBM by a significant margin has the best field engineering service available in Marquette.
- The combination provides for the most reliable, highest quality hardware and software configuration currently available in Marquette.
- A request for proposals is the only sure way of demonstrating testing the market. It is also required in Federal procurement regulations.

Recommendation No. 5

Implement findings of RFP review according to a specific time table, ie.:

Phase 1 Time Table

Authorize release of RFP	5/20/81
Finalize RFP, conduct legal review, issue	5/27/81
Vendor conderence (if required)	6/05/81
Deadline for RFP return	6/17/81
Evaluate RFP, recommend to Committee	7/08/81
Committee action RFP	7/08/81
Board action RFP	7/15/81
Place orders	7/16/81

Rationale

- Federal funds which are available must be obligated by 9/30/81. The above schedule is very tight and will require significant negotiations to secure acceptance from the Department of Management and Budget/ Office of Criminal Justice.

Financial reports for the period ending April 30, 1981 were referred to the May 27, 1981 Committee of the Whole meeting for action.

Monthly reports of the Marquette County Health Department and Department of Social Services were placed on file.

A communication from Norma Schoonover of the Six County Consortium advised the county that as of May 31, 1981 all CETA title 11-D and title VI PSE jobs will terminate. The communication was placed on file.

A communication from the Tax Allocation Board advised the county, that the county's preliminary allocation for 1982 has been set at 6.375 mills.

A communication from Carol L. Colleur of 509 Dalton Road, Skandia, regarding the deplorable condition of Dalton Road was read. It was moved by Comm. Racine, supported by Comm. Carlson and carried that the letter be referred to the Intergovernmental Relations Committee for report.

It was moved by Comm. May, supported by Comm. Juidici and carried that Chairperson Farrell be instructed to write a letter to Governor Milliken, on behalf of the County Board, asking the Governor to appoint Sulo Harkonen as one of his representatives to the White House Conference on Aging, to be held in Washington D.C., this year.

Comm. Steele called the County Boards attention to the deterioration of the columns at the Baraga Street entrance to the Courthouse. He offered his assistance in directing the restoration of these pillars.

A discussion of future road commission financial problems was held. It was moved by Comm. Farrell, supported by Comm. Racine and carried that the road commission be asked to give the County Board some indication as to what they intend doing about financial shortages in years to come.

It was moved by Comm. Racine, supported by Comm. Juidici and unanimously carried on a roll call vote, that the County Board go into closed session to discuss pending litigation in the case Wilcox vs Marquette County.

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CLOSED      SESSION

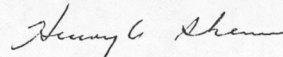
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It was moved by Comm. Racine, supported by Comm. Juidici and unanimously carried on a roll call vote to come out of closed session and go into regular session.

It was moved by Comm. Carlson, supported by Comm. Juidici and unanimously carried on a roll call vote, that Chief Civil Counsel Patricia Micklow be asked to defend Marquette County to the fullest extent necessary.

It was moved by Comm. Racine, supported by Comm. Leone and carried that the meeting be adjourned.

Respectfully Submitted,



Henry A. Skewis  
County Clerk

MARQUETTE COUNTY BOARD OF COMMISSIONERS  
Wednesday, May 20, 1981, 7:00 p.m.

Commissioners Room, Courthouse Annex  
Marquette, Michigan

1. CALLING OF ROLL BY THE COUNTY CLERK.
2. SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE.
3. READING OF THE MINUTES OF THE MAY 6, 1981 MEETING.
4. PUBLIC COMMENT (time limit of 20 minutes total).
5. APPROVAL OF THE AGENDA.
6. PUBLIC HEARINGS:
  - a. Public hearing on Lorimar Economic Development Corporation Project.
  - b.
7. PRESENTATION OF CLAIMS, PETITIONS AND COMMUNICATIONS:
  - a. Letter from Terry Guerin transmitting a letter sent to the County Board on administrative costs for the Marquette County Commission on Aging.
  - b. Communication from the State Department of Social Services on FY 1981-1982 Child Care Fund Plan and Budgets.
  - c. Communication from Mary E. Luttinen, County Extension Director, on County Commissioners Day - Michigan State University.
  - d. Letter from Gerald Willcutt, Bus Transit Division, Department of Transportation, acknowledging receipt of the county's 10e(5) Vehicle Accessibility Plan.
  - e. Communication from Frank Valente, Mayor, City of Ishpeming, asking that the Board establish a full-time Assistant Prosecuting Attorney position for the West half of the county.
  - f. Letter from Senator Carl Levin in response to the Board's communication on EDA funding.
  - g. Communication from Congressman Robert Davis on payment in lieu of taxes.
  - h. Report from State Tax Commission on Equalization.
  - i. Communication from Secretary of States Office re 1981 Census and apportionment.
  - j.
  - k.
8. REPORTS OF STANDING COMMITTEES:
  - a. Report from the Environment, Lands and Buildings Committee on a meeting held May 4, 1981.
  - b. Personnel Committee report on a May 7, 1981 meeting.
  - c. Executive Committee report on a May 12, 1981 meeting.
  - d. Recommendation from the Executive Committee that the County Board send a letter to the Michigan State Tax Commission on actions taken by the County Board on county equalized value.
  - e. Recommendation from the Executive Committee that the County Board adopt a resolution in support of S.B. 32, to eliminate the use of sales studies in determining property assessments.
  - f. Executive Committee recommendation to write our federal legislators on the President's proposed budget cuts.
  - g. Executive Committee recommendation on shared use of Planning Commission vehicles with the Juvenile Division.
  - h. Recommendation from the Executive Committee on the Planning Commission's report on Port Authorities.



8. REPORTS OF STANDING COMMITTEES (con't.):
  - i. Finance Committee report on a meeting held May 13, 1981.
  - j. Report from the Finance Committee on the financial condition projection.
  - k. Recommendation from the Finance Committee on various budget amendments.
  - l. Recommendation from the Finance Committee regarding the establishment of functional priorities on capital projects by the Planning Commission.
  - m. Finance Committee recommendation to accept the Department of Treasury's audit report on the county for calendar year 1979.
  - n. Recommendation from the Finance Committee on payment of bills.
  - o. Report of Special Committee on Capital Improvement Projects.
  - p. Recommendation from Special Committee on Capital Improvement Projects to be funded through 1981 County Revenuing Sharing Funds.
  - q. Recommendation from Special Committee on Capital Improvement Projects regarding Data Processing System.
9. REPORTS OF SPECIAL COMMITTEES:
  - a.
  - b.
10. REPORTS OF COUNTY OFFICERS:
  - a. Financial report from the Controller.
  - b. Expenditure report for the Health Department for March and April, 1981. (Note: The environmental health statistical report for March and March monthly activity report for nursing are available for review in the Clerk's Office.)
  - c. Department of Social Services report for April, 1981.
  - d.
  - e.
11. LATE ADDITIONS:
  - a. *Schoonover letter*
  - b. *Pru Allocation*
12. UNFINISHED BUSINESS:
  - a.
  - b.
13. NEW BUSINESS:
  - a.
  - b.
14. PUBLIC COMMENT. *Cloud Lesson Mgt Center - vs Wilcox*
15. ANNOUNCEMENTS.
16. ADJOURNMENT.

8a

May 4, 1981

Honorable Chairperson and Members of the  
Marquette County Board of Commissioners  
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Environment, Lands and Buildings Committee was duly called and held on May 4, 1981 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

ENVIRONMENT, LANDS AND BUILDINGS COMMITTEE

*Charles J. Tracy* Chairperson  
*Christy J. Lowe*  
*Robert P. Lattin*  
*J. Deery*  
*Edna H. Villeneuve*

May 4, 1981

The Environment, Lands and Buildings Committee meeting was duly called and held on May 4, 1981 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Farrell, LaMere, Lowe, Steele and Villeneuve.

Absent: None.

In Attendance: Lynn Emerick, Director, Commission on Aging; Undersheriff Quayle; Duane Beard, Controller; Jim Alderton, Parks Commission; and Ronnie Varney, Assistant to the Director, AMCAB.

The meeting was called to order by Chairperson Steele. The first item of business was approval of the minutes of the March 30, 1981 meeting. It was moved by Commissioner Villeneuve, supported by Commissioner Farrell and carried unanimously to accept the minutes as read.

The public comment section was opened. No one wished to speak.

Approval of the agenda was the next item. It was moved by Commissioner LaMere, supported by Commissioner Farrell and carried unanimously to accept the agenda as presented.

Undersheriff Quayle was present to discuss fire protection needs. He noted in 1977 there was a serious fire in the Jail. The cost of the fire was about \$28,000, which involved hospitalization payments and \$400 in structural damage. Quayle said there was only one smoke detector in the building at the time and it was located in the building where all the air ducts to the inside and outside of the building are located. The good air coming in mixed with the smoke and prevented the smoke detector from going off. The detector was built according to specifications but is not very good, according to Quayle. He said they have had many communications with the Department of Corrections regarding the smoke detection system. New regulations are being proposed and are not yet adopted which will mandate installation of smoke detection systems in penal institutions. Quayle indicated he sent a letter to the Controller stating that the Department of Corrections has taken an easier stand in regard to fire detection systems because the new rules and regulations are not adopted at this time and they cannot force the county to do anything at this time. However, he said they do have a problem in the Jail. He said he was not sure whether the county would be liable if a fire breaks out. He said they have had many fires and all fires have been deliberately set by the inmates.

Two contractors have given estimates for a fire protection system for the Jail and University Research Corporation did a study on the Jail and made a recommendation on a system. He noted he included a recommendation for a fire detection system in the letter he sent to the Controller.

Commissioner Farrell questioned if this is in the capital improvements program. Undersheriff Quayle noted it has been for the last two or three years. Commissioner Farrell said if it gets ranked high enough it will get funding.



In response to a question by Commissioner Steele, Undersheriff Quayle said he is concerned that regulations for fire protection that are adopted at one time may be changed later thus placing the county in non-compliance. Commissioner Farrell said the county should wait until the rules have been adopted.

In response to a question by Commissioner Villeneuve, the Undersheriff said they have two 10 lb. fire extinguishers on each floor of the Jail. Their biggest concern is evacuation of the area. He said the original recommendation by University Research was to provide a system for the entire Jail building. Plan Two is a modified version which is basically for security areas of the Jail. The Controller noted the capital outlay project is for the entire Courthouse/Jail complex.

Commissioner Farrell said the Sheriff's Department should be sure that information on regulations from the Department of Corrections is correct because the state had given the county the impression that the regulations were already in effect. Quayle noted the proposed regulations have been under consideration for some time.

Commissioner Lowe entered the meeting.

The copy of the communication from Undersheriff Quayle to Duane Beard on fire protection needs for the Jail was placed on file.

Jim Alderton, Parks Commission, was present to discuss labor needs for Phase II of the Sugar Loaf Mountain Recreation Project. A letter from John Beerling to Jim Alderton in response to the committee's queries on labor alternatives was read. Mr. Beerling recommended the hiring of high school graduates who intend to continue their education. At \$4.00 per hour, for five people, the cost would be \$9,600 for wages during the summer plus about \$1,550 for social security, etc.

Jim Alderton noted they hired Ed Farley to supervise the CETA employees last year for the project and they came under the budget. He said they bid building supplies for Phase II and have awarded the bid to the low bidder, Wickes Lumber. It was noted the state is providing \$20,000 for the project and the county \$5,000. It may be possible to use a portion of the state funds for labor according to the Controller, if materials are purchased for less than anticipated. Cost of materials is about \$9,000 according to Alderton.

The Controller noted the state made a proposal to county governments to house short-term prison inmates at county jails and that these inmates may be used on a work type program. He said it may be possible to use such labor for the Sugar Loaf Mountain project. The Undersheriff said the state's proposal has possibilities, depending on cell space, as the Jail population is increasing.

The Controller stated the county has liability for accidents that may occur at Sugar Loaf. The county should maintain the area or close it down; the latter alternative he does not believe is a viable alternative.

It was moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to ask the Parks Commission to provide the Finance Committee estimates for the county's cost, above the original county appropriation for the Coastal Zone Management Grant, for the project.

In regard to use of inmates for work projects, Undersheriff Quayle said supervision would be the greatest problem in such an arrangements.

Jim Alderton and Undersheriff Quayle then left the meeting.

The Service Center space allocation problem was discussed. Lynn Emerick and Ronnie Varney were present for the discussion. A memo from the Controller on space allocation alternative plans was presented to the committee. The plans had been submitted to all departments in the Service Center with a request for comments. A communication was received from Lynn Emerick suggesting alternatives not included in the Controller's communication. She recommended that the Health Department waiting area, which is not being used, house either the AMCAB Work Experience Program, or Commission on Aging, and that permanent walls be installed in the area. A communication was also received from Dr. Acocks asking that no action be taken until the new Health Director takes office.

Commissioner Farrell said it may be beneficial to wait for the new Health Director to start and noted that President Reagan's proposal may also affect the future of service agencies located in the Center. The Controller felt someone with expertise in space utilization should do a study to provide a recommended solution on space allocation in the Service Center. Ronnie Varney stated it may be many months before a final determination is made on Reagan's proposals. She also noted that Dr. Acocks had suggested the use of the waiting area in a previous communication on this subject. She noted AMCAB has had their request for more space under consideration since last October.

In response to a question by Lynn Emerick, Ronnie Varney said their main objective is to get the Work Experience Program staff out of the Health Department hallway where they are now located and they would also like to have all the AMCAB services located in one area.

The Controller noted Substance Abuse Services will be moving to the hospital which would vacate three rooms in the Health Department.

Following discussion, it was moved by Commissioner Lowe, supported by Commissioner LaMere and carried unanimously to defer the topic until Dr. Johnson, the new Health Director, takes office; and as an interim solution to allow AMCAB to consider moving the Work Experience Program into the area which will be vacated by Substance Abuse Services.

It was then moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to ask the Controller to investigate what people could possibly conduct studies on space utilization and to report back to the committee at their next meeting.

Ronnie Varney left the meeting.



A memo from the Executive Committee notifying the committee that Substance Abuse Services may be moving out of the Health Département if the program is placed under Marquette General Hospital was noted and placed on file.

A memo from the Controller on Service Center operational problems was submitted to the committee for informational purposes.

Lynn Emerick said the night contractual custodians have been using the Commission on Aging area for a lunch area and she would like that practice discontinued. Duane stated he will mention this to Dave Hillier.

A memo was received from the Controller noting the major concerns with the mechanical system at the Service Center have been taken care of.

A memo from the Controller on the cost of using the Courthouse Complex conference rooms for meetings was received. The information was submitted by the Controller at the request of the committee. Following review and discussion the communication was placed on file.

A memo from the Personnel Committee on MIOSHA Review - Courthouse/Jail Complex was received. The Controller gave an update report. He said the county has received citations from MIOSHA, which he reviewed with the committee. He noted the county was fined for one violation, failure to keep a reportable injury log updated. It was noted the County Board directed that an appeal be filed on several of the violations, and that there are many that can be taken care of administratively. It was moved by Commissioner Farrell, supported by Commissioner Lowe and carried unanimously to postpone action until July.

A communication from the Intergovernmental Relations Committee on review of the U.P. Medical Corporation's Health Maintenance Organization (HMO) application was read. They asked the Environment, Lands and Buildings Committee to request a full application of the project and a special conference with the agency through the A-95 review process. As this project will be considered along with other A-95's, it was moved by Commissioner Farrell, supported by Commissioner Lowe and carried unanimously to postpone action.

A memo from the Controller was received on water problems in the Big Bay Harbor of Refuge. He said he attended the last meeting of the Harbor Commission and they asked him to bring the matter up to the committee. He read a letter of October 27, 1980 from John Beerling on this problem and on methods to correct the problem. One method was to run a water line from the township to the harbor at a cost of \$15,000, not including engineering plans required by the Health Department (\$3,000 estimate). The second option was to deepen the existing well in hopes of filtering out the contaminant, at an estimated cost of \$1,235. This solution may not correct the problem. Commissioner Farrell questioned whether potable water is required for a Harbor of Refuge. It was moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to submit a capital improvements project to solve the problem.



The Controller said Art Feldhauser will be attending the next Intergovernmental Relations Committee meeting to discuss the Harbor of Refuge. A letter will be sent by the Environment, Lands and Buildings Committee to the Intergovernmental Relations Committee asking them to ask Mr. Feldhauser about the requirements for a Harbor of Refuge.

A letter from the Water Quality Division, DNR, on groundwater contamination in Skandia area was read. It stated that Skandia was recently added to the list of case studies as part of a project to develop a State groundwater management strategy, the objective of which will be to identify the source of the groundwater contamination.

It was moved by Commissioner Farrell, supported by Commissioner Lowe and carried unanimously to place on file.

A communication from the Department of Transportation to the County Board on sale of state land in Skandia Township was noted and placed on file.

A communication from the Controller on Offender Aid and Restoration Program - Request for Space was received. The Controller recommended that their request for space be considered in the space utilization study. He said he has learned that they may try to become a non-profit organization, and if this occurs the county should consider carefully whether they should provide office space to them. It was moved by Commissioner Farrell, supported by Commissioner Lowe and carried unanimously to concur with the Controller's recommendation.

A copy of a communication from Duane Beard to Budget Division, Michigan Department of State, regarding FY 81-82 National Register Grant Program, and a letter from the Controller to the committee on the National Register Grant Program were received. The Controller said the communications are in connection with his search for funding for Courthouse renovation. He said he will continue to monitor this possible source of funding but at this time they do not know what the availability of funds will be for this year.

The following public notices from the DNR were noted and placed on file. Comment deadlines for the notices have elapsed.

1. Application from the DNR to replace bridge crossing East Branch Levasseur Creek, Chocolay Township.
2. DNR application to replace bridge crossing Levasseur Creek, Skandia Township.
3. Application by Escanaba Paper Company to construct a bridge crossing Little West Branch, Escanaba River, Wells Township.

A notice from the DNR on permits issued/denied during March, 1981 for construction on waterways was presented. There were no Marquette County permits listed and the communication was placed on file.

A joint public notice from the Corps of Engineers on proposed fill in conjunction with channel relocation in Nelson Creek and the West Branch of Nelson Creek near Skandia was noted.

The committee considered the following A-95 reviews:

1. City of Marquette: Modifications to M-28. Controller recommended no comment.
2. Six County Consortium's Title IV SYEP project. Controller recommended no comment.
3. UPCAP's Community Services Administration project. Controller recommended full application be requested, and a special conference held.
4. City of Marquette's Community Development Block Grant. Controller recommended that the project be supported.

The following A-95 reviews had been received, according to the Controller, but the comment deadlines have elapsed:

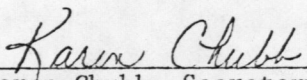
1. Marquette Shoreline Bike Path - Phase IV
2. Senior Community Service Employment Program
3. Health Maintenance Organization - Feasibility Study
4. Southside Rehabilitation Project
5. Forsyth Township Water/Wastewater Project

Commissioner Farrell stated that the HMO project comment deadline has not elapsed since an agency has requested a special conference on it. It was moved by Commissioner Farrell, supported by Commissioner LaMere and carried unanimously to accept the Controller's recommendations on the A-95's; and to ask that the application for UPCAP's project be sent to, and the conference held with, the Intergovernmental Relations Committee; and to ask for the full application for the HMO to be sent to the Intergovernmental Relations Committee, and that a conference be held on the project with that committee.

The Controller noted the Kiwanis Club garage sale is coming up soon. He asked what should be done with materials brought to the auction that are not auctioned off. It was the consensus of the committee that those materials not auctioned off should be given away at the end of the sale.

It was moved by Commissioner Farrell, supported by Commissioner LaMere and carried unanimously to adjourn at 9:50 p.m.

Respectfully submitted,

  
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Karen Chubb, Secretary



May 7, 1981

Honorable Chairperson and Members of the  
Marquette County Board of Commissioners  
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Personnel Committee was duly called and held on May 7, 1981 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

PERSONNEL COMMITTEE

E. Giudice  
Chairperson

Joseph Leone

Robert L. Moore

Dave

Eruby DeGraham

Yvonne A. Smith



May 7, 1981

The Personnel Committee meeting was duly called and held on May 7, 1981 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Cheatham, Farrell, Juidici, LaMere, Leone and Steele.

Absent: None.

In Attendance: Jim Sodergren, Treasurer; Paul Nykanen, Register of Deeds; John Foster, Grand Rapids Mutual Federal; Ted Oslin, Planning Commission; and Norma Schoonover, CETA.

The meeting was called to order by Chairperson Juidici.

The first item of business was approval of the minutes of the April 2, 1981 meeting. It was moved by Commissioner Leone, supported by Commissioner Cheatham and carried unanimously to approve the minutes as read.

No one present wished to speak under public comment.

It was moved by Commissioner Leone, supported by Commissioner Steele and carried unanimously to approve the agenda as presented.

John Foster, Grand Rapids Mutual Federal, was present to discuss their deferred compensation plan with the committee. Mr. Foster presented a slide show on deferred compensation. He said they always pay the maximum legal rate for interest on deferred compensation savings plans, and the savings are insured. Federal, state and local taxes on monies placed in a deferred compensation plan are deferred until termination of participation; social security taxes are still deducted. This program can be in addition to other programs, such as a pension program. It is a non-qualified program. Mr. Foster said a qualified program is one in which there are enrollment requirements, such as age level, length of employment, etc. Participation in the program is strictly voluntary but must be accomplished by use of payroll deductions.

Cost to county: making the payroll deductions. Mr. Foster said forms, etc. will be taken care of by Grand Rapids Mutual Federal. He said all the bookkeeper has to do is verify amounts, and mail the information to them. They cover postage costs.

John Foster said they now have four counties enrolled in their program and there is a total of about 80 organizations enrolled. GRMF became involved in the program in order to obtain long term assets with which to finance mortgages, etc. He said they provide an informational newsletter to the membership on a monthly basis which provides information on interest rates, status of Certificates of Deposit, etc.

Following discussion of the program with the committee, Mr. Foster, Mr. Nykanen, and Mr. Sodergren left the meeting.

A communication was received from the Controller in which he transmitted a letter from The Wyatt Company pointing out facts that the firm felt the

county should be aware of in this type of program.

Commissioner Farrell suggested asking the Controller and Personnel Director to review various programs available and recommend two or three to the committee. It was moved by Commissioner Farrell, supported by Commissioner Leone and carried unanimously that the Controller and Personnel Director investigate deferred compensation programs and submit the best alternatives available to the committee at their July meeting in order for the committee to develop a recommendation to the County Board on the subject.

A memo from the Controller regarding Personnel Director recruitment was presented. Mr. Beard informed the committee he selected Randell Girard as Personnel Director and he outlined Mr. Girard's experience and background and also the recruitment process he followed. He also provided the committee a copy of a letter he sent to Mr. Girard offering him the position.

A communication from the Controller on classification/compensation/benefit study was presented. Mr. Beard briefly explained the sessions held between Mr. John Morley and county employees on the study. He said the next step will be to have Mr. Morley meet with the committee to discuss the direction of the study. He asked that a meeting be set up for May 28 at 6:00 p.m. The committee was in agreement with holding a meeting at that time.

A memo was received from the Executive Committee on a Dickinson County Resolution on judicial salary standardization. The Executive Committee referred the resolution to the committee as they recommend salaries for the judges to the County Board. Commissioner Farrell said Duane Beard and Pat Micklow have been reviewing the law on judicial salary standardization and will explain it to the committee so that they will have this information when discussing salaries. It was moved by Commissioner Farrell, supported by Commissioner Leone and carried unanimously to table.

Ted Oslin, Planning Department, was present to discuss a communication received by the committee from Alan Chase, Planning Director, on proposed changes in personnel positions for the Planning Commission. Mr. Oslin said the proposal includes a change of duties for some staff within the Planning Commission. For instance, his position of Housing Information Referral Officer would become Community Development Manager. There are no additional staff included in the proposed change but simply changes in job descriptions in the present staff. Commissioner Juidici wondered how this would fit in with the new job classification study now being conducted.

Ted informed the committee that under the proposal some positions will be fully funded by the Community Development Block Grant. This will reduce the overall 1981 budget, and a budget modification for the Planning Commission as a result of the proposed changes has been sent to the Finance Committee. Those positions paid by the grant will be: Half time secretary; part-time energy planner (Ron Koshorek); part-time energy auditor (Jim Kippola); full-time housing inspector (time to be divided by three inspectors). In some cases new job descriptions will reduce an employee's salary. Ted said the county may have grievances filed on that basis.



Commissioner Farrell believed the committee should not take action on this until the Controller and Personnel Director review it to determine what it does in terms of the union contract. It was moved by Commissioner Farrell and supported by Commissioner Steele to postpone until the next meeting and have the Controller and Personnel Director meet with Alan Chase and prepare a recommendation to the committee in terms of the proposal's effects on the contract; legality of making the changes; does the contract allow county to transfer people in this fashion; i.e. all ramifications of the change. Further, to ask the Controller to look at the time sequence required for such a change to determine if a special meeting will be necessary to allow sufficient time to implement the changes. Ted said the proposal must be implemented by July. They anticipate receiving the CDBG in July and employee training should be accomplished before that time. Following discussion the motion carried unanimously.

Ted reviewed the changes that would take place under the plan:

1. Supervisory responsibilities for Ted Oslin.
2. One structural inspector will become rehabilitation specialist.
3. Part of Ron Koshorek's planning duties would be to develop an energy plan for the county.
4. Cartographer will be doing energy audits on half time basis and other responsibilities on half time basis.
5. Plumbing, electrical and structural inspectors will use one third of their time doing housing inspections.
6. Secretary in Building Code will be placed half time on Block Grant work.

Thus, the Building Code Department's staff would be made up of the following:

1. 1/2 time secretary.
2. 2/3 time electrical inspector.
3. 2/3 time plumbing inspector.
4. 2/3 time structural inspector.

And the Planning Department would be made up of:

1. Planning Director.
2. Two planners (Ron Koshorek and Les Ross).
3. 1/2 time planner (Jim Kippola).
4. Full time secretary

The proposal would reduce general fund revenues for 1981, and cover all of 1982 through the use of grant funds.

A copy of a letter from Gary Walker, Prosecuting Attorney, to Barry Sullivan, President, Local 2914, on bargaining agreement provisions was read. The letter was referred to the committee for informational purposes and concerns the classification/compensation issues and grievance the union filed concerning it. Commissioner Farrell said the union would like to open up negotiations before the classification study takes place, therefore, there is a possibility negotiations will begin soon.



Norma Schoonover was present on CETA. She provided the committee financial information on programs; present PSE positions; and other general information. She said there is not enough money for all positions to continue until September 30, 1981. She said the county could continue all positions for as long as possible or cut some jobs to allow others to continue until September 30. Norma said there is a problem with the Finnish Immigrant Program because regular NMU employees in the same classification as the CETA people were laid off and under CETA guidelines CETA people cannot be retained when regular employees are laid off. She said they are attempting to get a waiver on this. Norma said the CETA employees have been given notice of their termination. Commissioner Farrell said if they do not qualify under CETA guidelines their employment should terminate. Norma said this has been done as they have been sent notices of termination.

Norma said another problem that has come up involves Silver Valley Halfway House. Silver Valley received an advance of \$7,500 from CETA and at this time still owes CETA \$1,600. She said she has been working with the Board of Directors for Silver Valley in order to take care of this problem.

Currently Marquette County is over the budget by \$70,000. Norma said each position amounts to about \$700 per month. Norma indicated the various positions that the employing agencies intend to pick up after CETA funding ends. She said 21 positions probably will not be picked up.

It was moved by Commissioner Farrell and supported by Commissioner LaMere to ask the CETA Office to send letters to all CETA employing agencies and ask them if they intend to pick up the CETA employees, and to reply by June 1. If an answer is not received it will indicate they are not picking the positions up. Those positions that will be picked up will be funded through September 30 and a determination will be made on the amount of lay offs that will be required. Norma said she will contact Dale Jamison to see if there is any possibility that Marquette County may get more money. Following discussion, the motion carried unanimously. Norma then left the meeting.

A MAC communication on Michigan Association of Counties Unemployment Compensation Trust Fund was noted. The Board Chair has written to MAC informing them the County has purchased workers compensation insurance already. The communication was placed on file.

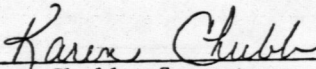
There was no public comment.

Commissioner Leone noted that last month Jim Sodergren had mentioned the possibility of the county dropping out of the social security system. Commissioner Juidici noted they have not received a written communication from him on this. It was the consensus of the committee that many employees would not take steps to cover this reduction on their own.

Personnel Committee  
May 7, 1981  
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It was then moved by Commissioner Leone, supported by Commissioner Steele and carried unanimously to adjourn at 9:15 p.m.

Respectfully submitted,

  
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Karen Chubb, Secretary



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May 12, 1981

Honorable Chairperson and Members of the  
Marquette County Board of Commissioners  
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Executive Committee was duly called and held on May 12, 1981 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

EXECUTIVE COMMITTEE

Chairperson

J. Deen  
Ruby Cheatham  
Beverly Luper  
Eden D. Villeneuve



May 12, 1981

The Executive Committee meeting was duly called and held on May 12, 1981 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Cheatham, LaPin and Villeneuve.

Absent: Commissioners Farrell and Racine.

In Attendance: Judge William Easton; Ronnie Varney, Assistant to the Director, AMCAB; Duane Beard, Controller; Alan Chase, Planning Director; and Henry Schneider, Equalization Department Director.

The meeting was called to order by Vice-Chairperson LaPin in the absence of Chairperson Racine. The first order of business was approval of the minutes of the April 30, 1981 meeting. It was moved by Commissioner Cheatham, supported by Commissioner Villeneuve and carried unanimously to accept the minutes as presented.

No one present wished to speak under public comment.

Approval of the agenda was the next order of business. It was moved by Commissioner Cheatham, supported by Commissioner Villeneuve and carried unanimously to accept the agenda as presented.

Ronnie Varney and Judge Easton were present to discuss the AMCAB proposed Court Ordered Work Supervision Program. The purpose of the program is to sentence offenders to work projects rather than place them in jail or fine them. Ronnie noted that this was presented at the last meeting and was tabled. She said Commissioner Farrell had asked for statistics on the program and she provided a table to the committee indicating the number of referrals by the courts; number of hours worked by individuals; percentage of time supervised; female/male ratio, etc. Ronnie said Judge Anderegg asked her to express his support of the program and to say he would try to make future meetings if necessary.

It was noted CETA funds had been available for the program. Mr. Larry Imo was the supervisor of the program and worked out of AMCAB. His employment terminated in mid-March because of the lack of funding.

Judge Easton said many people convicted of minor offenses are unemployed or low income and are unable to pay a fine. He said the people placed on the program typically are first offenders and they have had a fairly good success rate with the program. The supervisor saw to it that they showed up to work. He said they have received good reports from the agencies that these individuals have worked for and they would like a similar program continued either under AMCAB or by the Board. He said he does not wish to operate the program and noted District Court or Probate Court do not have funds in their budgets for the program.

Ronnie said they made a presentation to the Kiwanis Club in an effort to obtain funds and Kiwanis decided they do not have the money in their budget for this year but may be able to provide funds for next year. The county could fund an agency to conduct the program or take on the program itself. She noted she was requested by the AMCAB Board to approach the county as they have exhausted their own possibilities. Judge Easton noted agencies are getting free labor and he wondered if they would be willing to pay.

Executive Committee  
May 12, 1981  
Page 2

The question of who pays workers compensation was brought up; whether it is the employer of the supervisor or the agencies in which the workers are assigned. Judge Easton was of the opinion that the county was not responsible but the work project agency was.

It was noted that the county had used some work project people in the past but had a conflict with the union on this. Duane indicated the county had supervision problems with these people also.

Commissioner LaPin questioned the liability to the county in the event the work project person injured someone, caused property damage, etc.

Following discussion, it was moved by Commissioner Villeneuve and supported by Commissioner Cheatham to ask Chief Civil Counsel to determine liability to the county if they ran the program; the liability if the county appropriated money to another agency to run the program; and who would pay workers compensation -- the agency operating the program or the agency at which the person is assigned to work. The information will be requested for the next meeting and Ms. Micklow will be asked to attend. The motion carried unanimously.

In response to a question by Commissioner LaPin, Judge Easton said several units of government within the county have used the people at work sites. These include Marquette, Forsyth, Champion, and Richmond Townships and the Cities of Marquette and Ishpeming.

Ronnie Varney and Judge Easton then left the meeting.

Henry Schneider, Equalization Director, was present to discuss the equalization process. He said the state factored the county up by 4% after the county had made an across the board reduction of 3.5% of all equalized classes. The 4% increase rather than a 3.5% increase was due to the fact that the county was equalized slightly below 50%. The industrial class was factored up by 4.9%. He stated he was informed by the state that if the county wishes to discuss their action with the state they will be able to do so on May 19 in Lansing. He said his office should be getting the state's official preliminary report on May 13.

It was noted a cover letter by the County Board was not sent with the equalization report. Commissioner LaPin suggested that a letter be sent to the State Tax Commission explaining why the County Board took the action they did, i.e. economic conditions. Duane Beard noted many other areas of the state are also economically depressed and Marquette County would look favorable in comparison to some of them.

It was moved by Commissioner Villeneuve, supported by Commissioner Cheatham and carried unanimously to recommend to the Board that a letter be sent to the State Tax Commission explaining the County Board's rationale for reducing the equalized value of classes in Marquette County.



Commissioner LaPin said that he was told by an individual who works with various county equalization departments that Marquette County's department is more assessible to the public than many of them.

Schneider provided the committee with a tentative 1981 study schedule for their review. The schedule included a time frame for selection of study samples; preparation and collection of field cards; collection of field and sales data; analysis of data; completion of studies; review of studies with local assessors and the Executive Committee; and submission of the studies to the State Tax Commission. In reviewing the work schedule, it was the consensus of the committee that various meetings with local assessors on the equalization process should be held.

Henry said his department will be travelling about 9,000 miles this year to conduct the necessary appraisal studies and a budget amendment for his department will be needed. He provided the committee a pamphlet on assessor's responsibilities and information on assessment-sales study guidelines.

The Controller said one problem encountered with the committee's responsibility for equalization is that the committee discusses and meets with the Equalization Department throughout the year on this subject and at the beginning of next year the make up of the committee may be altogether different and the new committee will be dealing with the equalization of classes in the county.

The committee determined that status reports on the department's work, anticipated values of property, etc. should be reviewed at the monthly meetings with Schneider rather than going into an indepth study of the process.

The Controller provided the committee with information on Proposal A - Property Tax Proposal.

It was moved by Commissioner Villeneuve, supported by Commissioner Cheatham and carried unanimously to hold meetings late in June, late in September and early January with local assessors and Henry Schneider, and to invite a member of the State Tax commission staff to attend those meetings; and to request Henry Schneider to provide a tentative agenda of the three meetings for the committee's review at the next meeting.

Henry Schneider then left the meeting.

Alan Chase was present to discuss the Planning Commission's report on Port Authorities. It was noted the Environment, Lands and Buildings Committee had asked them to review this subject and report to the Executive Committee.



Mr. Chase said the Michigan Department of Transportation Port Facility Division is doing a study of ports in the Upper Peninsula. He said the county should wait for the results of that study and decide what direction the county should be going. The Planning Commission's recommendation is that a joint planning agency committee made up of the County Planning Commission and City of Marquette Planning Commission meet to discuss the possibilities of port development and that an ad hoc committee on port management be appointed by the Board if such an idea appears to be feasible. He said the law requires that a port authority be a joint organization of two units, such as two counties or a city and a county.

Mr. Chase said he talked with Charles Hohman, Airport Manager, who questioned the possibility of the airport being considered a port authority. Alan said he did not know at this time if this could be done but he believed the intent of the law was for sea ports. However, he believes there is a potential for airports to be considered under the legislation.

He said the Planning Commission is interested in this and action should be taken on it. He noted there is only one port authority in the state at this time and that is the Detroit/Wayne Port Authority.

The purpose of a port authority is to manage port facilities; make improvements to port facilities; provide a special governmental vehicle to do that; to make improvements related to the port in the areas of warehouses and industrial activities that would contribute to utilization of ports.

The Controller felt the county should wait until the state completes its study before taking action.

Alan Chase noted Judge Anderegg sent the committee a communication on use of Planning Commission vehicles by the Juvenile Division. He noted that Judge Anderegg mentioned that the Planning Commission uses only two of three cars. He said this is true but that the use of the cars is rotated to save on wear and tear. Alan Chase then left the meeting.

It was moved by Commissioner Cheatham, supported by Commissioner Villeneuve and carried unanimously to refer the Port Authority Report to the County Board and recommend that the report stay with the Executive Committee until the state completes its study and the results of the study are received.

A communication from Judge Michael Anderegg asking permission to use county owned vehicles assigned to the Planning Commission for use by the Juvenile Division employees was received. Also received was a proposal from Judge Anderegg to the Planning Commission on use of the vehicles, and a letter from Alan Chase to Judge Anderegg stating the Planning Commission had rejected the request.

The Controller believed the Planning Commission should be asked to go along with the Judge's suggestion for shared use of the cars. The Judge had proposed that the vehicles be made available to Juvenile Division staff for travel outside the county, that 24 hour advance notice of a request would be given to the Planning Commission, that travel logs would be kept by juvenile staff, and mileage chargeable to the juvenile division would

be recorded on a quarterly basis.

Discussion was held on establishment of a car pool and its advantages and disadvantages.

Following discussion of the topic, it was moved by Commissioner Villeneuve, supported by Commissioner Cheatham and carried unanimously to recommend to the Board that the Board ask the Planning Commission to allow Juvenile Division staff the use of Planning Commission vehicles per Judge Anderegg's proposal, or relinquish one vehicle for reassignment to the Juvenile Division.

The committee reviewed its recommendation to prohibit Equalization Department employees from working as assessors for other units of government within the county. The Board had referred the recommendation back to the Executive Committee to prepare a more comprehensive policy, and it was also referred to the Personnel Committee. The committee was advised that the Personnel Committee discussed this matter at their May 7 meeting and took action to request that the Personnel Director draw up a comprehensive conflict of interest policy for review by the Executive Committee. Therefore, discussion was tabled until information is received from the Personnel Director.

Commissioner LaPin felt units of government should be given advance warning of the policy should it be adopted. The Controller said the new policy could be made effective January 1, 1982.

A copy of a communication from Mary Luttinen, County Extension Director, and one from Judge Anderegg on the records management study were received. As the committee tabled discussion of this topic until their June meeting, the communications were tabled until that time.

A notice of hearing to electric customers of UPPCO was presented. The hearing was held on May 7 and therefore no action could be taken and the notice was placed on file.

A notice of hearing on Michigan Power Company's application to implement a surcharge was received. The hearing is scheduled for May 18, prior to the next Board meeting. Commissioner LaPin suggested establishing a standard policy whereby the county would automatically object to all proposed utility rate increases. Following discussion, it was decided to discuss the committee's objective on utility rate increases at the next meeting.

The committee's recommendation to the Board to adopt an energy resolution was referred back to the committee by the Board for further discussion. The committee tabled this matter until the next meeting.

A CUPPAD communication on the President's proposed budget cuts was presented. This was referred to the committee by the County Board. CUPPAD urged counties to write to Senators Levin, and Riegle and Congressman Davis opposing certain proposals of the President's. It was moved by Commissioner Cheatham, supported by Commissioner Villeneuve and carried unanimously to recommend to the Board that the Board contact Davis, Riegle and Levin



asking them to: 1) Oppose the proposals to eliminate Economic Development Administration and the Upper Great Lakes Regional Commission; 2) Oppose the raising of the interest rates on Farmers Home Administration Water and Sewer Loans; and 3) Request that provisions which will ensure that future "block grant" funds are passed through to local governments be pursued.

A communication from Earl Robinson, Skandia Township Supervisor, and Charlotte Mumpower, Skandia Township Clerk, asking that their groundwater contamination problem be included in the county's next Community Development Block Grant application was presented. It was moved by Commissioner Cheatham, supported by Commissioner Villeneuve and carried unanimously to table until the next block grant application is considered.

The committee considered various resolutions. A resolution from Oakland County on proposed changes in Mental Health funding was presented. It was moved by Commissioner Cheatham, supported by Commissioner Villeneuve and carried unanimously to table until the next meeting and obtain a copy of the act referred to in the resolution.

The following resolutions were placed on file.

1. Resolution from Iron County on appointments to boards/commissions. It was noted the County Board has a policy on this matter.
2. Resolution from Iron County in support of higher import taxes on imported iron and lowering the limits of these imports.
3. Branch County resolution opposing across-the-board pay increases for civil service and other state employees, as the committee has already considered similar resolutions.
4. Ottawa County resolution on vital record fees, as the County Board has already acted on this.

A resolution from Baraga County asking for the removal of Vivian Carpenter as Deputy State Treasurer was tabled until more information is available.

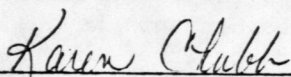
A resolution from Dickinson County supporting a subsidy to airlines for service to small cities was tabled until information on the subsidy program is received. The Airport Manager will be asked to provide the information prior to the next meeting.

The committee reviewed a resolution from Dickinson County supporting S.B. 32 which eliminates the use of sales studies in setting SEV. It was moved by Commissioner Villeneuve, supported by Commissioner Cheatham and carried unanimously to recommend to the Board that they support a similar resolution and send copies of the resolution to our legislators.

No one was present to speak under public comment.

The meeting adjourned at 9:40 p.m.

Respectfully submitted

  
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Karen Chubb, Secretary



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May 13, 1981

Honorable Chairperson and Members of the  
Marquette County Board of Commissioners  
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Finance Committee was duly called and held on May 13, 1981 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

FINANCE COMMITTEE

Neil W. Carlson  
Chairperson

David  
E. J. J. J.  
Joseph B.  
Sally May

May 13, 1981

The Finance Committee meeting was duly called and held on May 13, 1981 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Carlson, Juidici, May and Racine.

Absent: Commissioner Farrell.

In Attendance: David Berns, Director, Marquette County Department of Social Services; Duane Beard, Controller; Alan Chase, Planning Director; and Mary Luttinen, Director, Cooperative Extension Office.

The meeting was called to order by Chairperson Carlson.

The first item of business was approval of the minutes of the April 8, 1981 meeting. It was moved by Commissioner Juidici, supported by Commissioner Racine and carried unanimously to approve the minutes as presented.

The public comment section was opened. No one present wished to speak.

Approval of the agenda was the next item of business. The item concerning the proposed amendment to the Planning Commission's 1981 budget was placed after the committee's discussion with Mr. Berns, and the item on Cooperative Extension Services Advisory Committee's request for funds to purchase a computer terminal was changed to follow the discussion on the Planning Commission budget.

Dave Berns was present to discuss the Social Services Board's request to transfer funds from their operational budget to their capital outlay budget to purchase video equipment. The equipment is used for various DSS programs throughout the county, such as the work incentive program and Job Clubs. Mock interviews of clients in a job interview situation are taped and then reviewed by the individuals to improve the interviewing skills. Mr. Berns said the relocation program provides skills for looking for a job, and the people are informed of jobs available in other parts of the country. If they wish to seek jobs outside the county the department pays for their bus fare. Mr. Berns said 32 people have left the area seeking jobs and only 4 have returned, and those 4 have not come back on the welfare rolls. He said the program has realized a savings of \$18,000 to date. Mr. Berns stated there are 13 Job Clubs in the area each of which serve 20 to 25 people annually.

Mr. Berns requested permission to transfer \$2,400 from the operational budget to capital outlay for the purchase of a cassette player, carrying case, and 16 mm projector. Dave Berns said they intend to purchase the equipment through the Intermediate School District. Commissioner Carlson suggested other brands that may be purchased and are of higher quality than the one currently being considered and are about the same cost.

Commissioner Racine questioned whether the state should be approached for funds first. Dave Berns said there is currently a freeze on the purchase of new equipment within the Department of Social Services.



Commissioner Carlson asked Mr. Berns to develop a brief statement on changes that have come about in state law pertaining to county responsibility for DSS programs so the committee may consider the information during budget sessions.

Following discussion it was moved by Commissioner Juidici, supported by Commissioner Racine and carried unanimously to recommend to the Board that they authorize the transfer of \$2,400 from the DSS operational budget to their capital outlay budget in order to purchase the desired equipment.

David Berns said with the loss of CETA people they will have a problem operating the employment programs. He said they have lost 11 people this month. He requested county funding for one position. The Controller indicated the request should first be considered by the Personnel Committee. If they act favorably it will then be considered by the Finance Committee. Dave Berns said he must notify the CETA office by May 15 whether they intend to pick up a CETA person. He will inform CETA that he is requesting funding from the county to retain a person. He provided the committee a list of the positions recently terminated in DSS. Mr. Berns then left the meeting.

Alan Chase was present for the discussion on a communication sent to the committee on a proposed amendment to Marquette County Planning Commission's 1981 operating budget. The amendment is for reduced expenditures resulting from proposal to transfer general fund positions to grant funded positions. Under the proposal job descriptions will be altered and salaries in some instances reduced. The Personnel Committee discussed the proposed personnel changes and referred the matter to the Personnel Director and Controller to determine its ramifications in terms of the union contract. The Controller said he believes the concept is sound and it is a matter of working out budgetary figures and making sure the changes are in compliance with the union contract. As the committee did not have a budgetary analysis on the proposal available for their review the item will be again considered at their June meeting when such an analysis is available.

Mary Luttinen was present regarding a communication from the Cooperative Extension Service Advisory Board Chair requesting funds to purchase a computer terminal. The cost of the terminal is \$1,500 and Michigan State University will pay one half of the cost and a county appropriation is necessary for the remainder. Mary Luttinen said the terminal being considered is a Model 43 Matrix Terminal. She said it is transportable. Commissioner Carlson believed this should be referred to the Controller for a specific recommendation. He noted the county is interested in computerization and the Controller could check out the compatibility of the system with others.

It was moved by Commissioner Racine, supported by Commissioner Juidici and carried unanimously to refer this matter to the Controller for study and recommendation to the committee. Commissioner Carlson suggested that Mary Luttinen meet with the Controller to discuss this in more detail and the Controller will give his recommendation to the committee at the next meeting.

Mary Luttinen and Alan Chase then left the meeting.



The committee reviewed the financial condition projection report for the month ending April 30, 1981. The Controller stated at this time it is projected that revenues will run \$50,000 low and expenditures will run \$50,000 low. He said the projected year end fund balance is \$61,000. He noted the Board acted to lapse the beginning fund balance and non-general fund departments fund balances into the budget stabilization fund. He said at this time there is \$88,000 remaining in the Contingency Account.

It was moved by Commissioner Juidici, supported by Commissioner Racine and carried unanimously to refer the report to the Board for their information.

The committee considered the following budget amendments:

1. Budget amendment to transfer \$21,780 from the Revenue Sharing Fund to the General Fund for payment of the General Fund Audit. The funds would be placed in the Internal Services budget. The Accounting Supervisor recommended approval of the amendment.
2. Budget amendment for the Jail Inmate Rehabilitation Program. The Contingency Account will not be affected as expenses will be offset by grant revenues. The budget amendment amounts to \$18,210.
3. Budget amendment for Alcohol Highway Safety Grant. The Contingency Account will not be affected as expenses will be offset by grant revenues. The budget amendment is in the amount of \$36,698.

The Controller noted the auditors recommended that the county adopt budgets for special revenue funds. This will be done next year, according to the Controller. He noted the Treasurer indicated he will not sign the check for the audit performed by the state as he believes to do so would violate his oath of office as the Constitution indicates the state is required to perform the audit. The Controller said the Clerk and Treasurer perform ministerial duties in signing the check. The Clerk verifies the Board authorized the expenditure and the Treasurer verifies that there are funds available to pay the bill.

It was moved by Commissioner Racine and supported by Commissioner Juidici to recommend to the Board that they approve the budget amendment to transfer \$21,780 from the revenue sharing fund to internal services budget for payment of the audit as recommended by the Accounting Supervisor. The motion carried unanimously.

It was moved by Commissioner Juidici and supported by Commissioner Racine to recommend to the Board to approve the budget amendments for the Jail Inmate Rehabilitation Grant Program and the Alcohol Highway Safety Grant Program. The motion carried unanimously.

It was noted the Controller was to have submitted a recommendation on drainage funding alternatives and that Chief Civil Counsel intended to submit an opinion on this matter. Duane said he met with the Drain Commissioner and Chief Civil Counsel after the committee's last meeting to discuss this matter. He said Chief Civil Counsel is in the process of writing up an opinion for the Drain Commissioner and one for the committee but they are not available yet. This matter will be placed on next month's agenda.

The next item of business was discussion on the purchase of A/V equipment for the county government slide presentation. This was tabled at the last meeting. The Controller suggested that it be tabled until he can find out if the county can rent the needed equipment from the Intermediate School District for \$25.00 per use. He said the purchase of the equipment would amount to about \$1,000. He said if the county is able to rent the equipment it may be better financially to do so.

Commissioner Carlson stated priority should be given to a sound system for the Commissioners Room. The Controller noted the committee acted to have spec's drawn up for the equipment by Robert Manning, NMU, and Gary Yoder, Purchasing AGent, and Mr. Manning declined to do so. Commissioner Carlson requested that the Controller provide information on the cost of a sound system for the Commissioners Room for the May 19 meeting on the capital improvements projects.

Consideration of A/V equipment for the slide presentation was tabled until the next meeting.

A communication from the Executive Committee on Ontonagon Township's efforts to intervene in the UPPCO rate increase case was received. The Executive Committee recommended that a sum equal to the amount appropriated to the township in their last effort be appropriated for the present case.

It was moved by Commissioner Racine, supported by Commissioner Carlson and carried unanimously to recommend that \$700 be appropriated from the Contingency Account to Ontonagon Township for their rate intervention case with UPPCO.

A communication was received from the Controller regarding the FY 82 budget preparation calendar. The Controller stated the Planning Commission did not establish functional priorities on capital projects at their May 7 meeting for consideration by the County Board at the May 27 Committee of the Whole meeting. He said they intend to have a work session on May 21 and recommended that the County Board ask them to establish the functional priorities on capital projects at that meeting for consideration by the Committee of the Whole. He said in his communication that failure to have the list will have a serious impact on the preparation of a recommended balanced budget for submission to the Finance Committee in early July.

It was moved by Commissioner Racine, supported by Commissioner Juidici and carried unanimously to recommend to the Board that the Planning Commission be asked to establish functional priorities for capital projects at their May 21 work session so that they will be available for consideration by the Committee of the Whole on May 27.

Commissioner May entered the meeting.

The Controller suggested that a copy of the committee's recommendation be sent to the Planning Commission as the Board will not act on it until May 20.



A communication from the Department of Social Services on the county's State Child Care Fund authorization for 1980-81 was presented. This had been referred to the committee by the Board and indicates the county's state share is \$243,301 for the fiscal year. Commissioner Carlson said he received a call from Shari Myers on this and she indicated that the funding formula established by the state was the one which the County Board recommended be used. She also informed him that the Child Care budget is in good shape and will not have the type of problems they had in the past.

The next item of business was a status report on data processing feasibility study. Commissioner Carlson suggested that this be delayed until the meeting on capital improvement projects on May 19. The Controller provided the committee with sample forms, tables, questionnaires, etc. for their review.

The Department of Treasury report on examination of Marquette County calendar year 1979 was presented. The Controller said it is consistent with the detailed exit interview held between the auditors and the Finance Committee. He said the report must be sent to the Office of Revenue Sharing.

It was moved by Commissioner Juidici, supported by Commissioner Racine and carried unanimously to recommend to the Board to accept the audit report and submit it to the Office of Revenue Sharing.

Commissioner Carlson asked that the Controller be prepared to review the audit report at the Board meeting and the steps taken to comply with the recommendation in the report.

A memo from the Controller on preliminary report - 1980 Cooperative Reimbursement Audit was noted. The Controller said he has no problems with the audit report.

A communication from the Controller regarding Tax Limitation Proposal A was submitted to the committee for their information. The Controller said the state maintains the county will be fully reimbursed for the loss of property taxes by the increased sales tax. He said he does not believe there will be enough money generated by the sales tax increase to balance the loss in property tax revenue.

A copy of a letter from Duane Beard to Les Ross, Chairperson, Local 2914, on inquiry concerning FY 1982 preliminary budget was presented. The Controller said the union noted that a cut was proposed for the Planning Commission in the preliminary 1982 budget and asked for information on rationale, effects of cuts, etc. He noted the county has a mechanism established for the union to communicate to the Board through the Personnel Director. Duane said he had suggested to Commissioner Carlson that he respond to the letter consistent with that philosophy which he did.



Commissioner Racine suggested holding meetings with the boards of individual units within the county to explain the process used in determining county equalized value so that when the Board takes final action there will be less problems. Commissioner Carlson asked that Commissioner Racine present something in writing on this to the Finance Committee during the budget process so they may consider the additional cost of the meetings. Commissioner Juidici mentioned the possibility of board members attending units' board meetings for this purpose.

The committee then audited bills submitted for payment in the amount of \$275,742.21. The committee questioned the payment of a social worker license. The Board had felt that licenses required for a person to hold their position is the responsibility of the individual. The Controller said there is no written policy on this.

It was moved by Commissioner Juidici and supported by Commissioner May to recommend to the Executive Committee that they include a policy in the Board Policy Manual to the effect that when payment of license fees or other fees are required for an individual in order to hold his/her job it is the responsibility of the employee to purchase the license, etc., and that no further payment be made or authorized until the Board has established such a policy. Following discussion the motion carried unanimously.

The cost of food supplies was discussed. Commissioner Carlson felt perhaps another approach to supply purchases should be discussed with the Sheriff during the budget process. He also suggested that the Purchasing Agent, when hired, look into alternative purchasing methods.

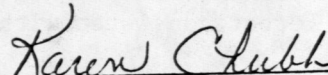
It was moved by Commissioner May, supported by Commissioner Racine and carried unanimously to recommend to the Board to approve payment of the bills with the exception of the social worker license fee if it has not already been paid.

Commissioner Carlson said he received a letter from the Road Commission stating because of the phase out of CETA there may be a problem with the Sugar Loaf Mountain Project. He said this will be discussed at the May 19 meeting on capital improvements.

The Controller said today was the deadline for departments to submit their budget requests. Some departments requested extensions to the deadline. He said some departments have not submitted objectives. He noted packets of budget materials will be prepared for the Committee of the Whole.

The meeting adjourned at 9:30 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Karen Chubb, Secretary

May 19, 1981

Honorable Chairperson and Members of the  
Marquette County Board of Commissioners  
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your special Committee on Capital Improvement Projects was  
duly called and held on May 18, 1981 and copies of the minutes of that meeting  
have been furnished to all members of the Board of Commissioners and a  
copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

COMMITTEE ON CAPITAL IMPROVEMENT  
PROJECTS

Neil W Carlson  
Chairperson

J. D. Dancy

Wm. T. Smith

E. J. Jindrich

Joseph B. Baine

Julie Mary



May 19, 1981

The special committee on capital improvement projects was duly called and held on May 19, 1981 at 7:00 p.m. in the Courthouse Annex. The committee was set up by the County Board to formulate a recommendation on what capital improvement projects should be funded with the 1981 revenue sharing funds that were placed in the Public Improvements Fund (\$738,000).

Present: Commissioners Carlson, Juidici, May, Racine and Steele.

Absent: Commissioner Farrell.

In Attendance: Gary Yoder, Accounting Supervisor; Duane Beard, Controller; Tom Mahoney and Terrie Scott, Data Processing Study Team.

The meeting was called to order. The public comment section was opened. No one present wished to speak and the section was closed.

A letter from John Beerling, Road Commission, on Phase III of the Sugar Loaf Mountain Project was read. Mr. Beerling submitted a revised budget for the project reflecting the fact that CETA employees are not available for the project this year. Commissioner Carlson said county funds required for the local match and labor costs for the project would amount to \$16,150. The budget provides for the hiring of five people at \$4.00 per hour for 12 weeks. Commissioner Carlson noted the Finance Committee discussed the possibility of placing this project with the capital improvements projects.

It was moved by Commissioner Juidici, supported by Commissioner May and carried unanimously to place the Sugar Loaf Mountain Project - Phase III with the list of capital improvement projects to be considered for funding by the committee.

The committee reviewed the following quotes received by the Controller for a public address system for the Commissioners Room.

Commercial Sound System	\$3,861.78
Dictation System	
Option A	1,808.00
Option B	3,375.00
Spectrum Corporation	4,768.74

Duane said the quotes are for varying types of system set ups. Spectrum did not include a recording device in their quote as they felt with the amplifying system the present means of recording would be adequate. All other quotes included a recording system. The various types of systems proposed were reviewed by the committee. It was noted it was not necessary for the committee to determine what type of system to install in the Commissioners Room at this time but to decide whether funds should be budgeted for the purchase of a system.



It was moved by Commissioner Juidici, supported by Commissioner Steele and carried unanimously to place the public address system for the Commissioners Room at a cost of \$5,000 among the projects to be considered for funding.

The Controller provided a list of projects for the committee's consideration. In addition to the public address system, he suggested that an air handling system for the Accounting Department at a cost of \$2,000 be considered and that the A/V equipment for the county slide presentation at a cost of \$1,000 be considered. The Controller said there is no air handling system running into the Accounting Department. Gary Yoder noted the air handling unit is also contained in the present capital improvements project list.

It was moved by Commissioner May, supported by Commissioner Juidici and carried unanimously to include the audio visual equipment in the list of capital improvement projects to be considered for funding from the 1981 Public Improvements Fund.

Commissioner Carlson noted the Finance Committee had requested that Duane Beard supply information on a computer system for the county at the present meeting.

The Controller provided a document on "Summary of Data Processing Recommendations" prepared by the Data Processing Study Committee for review. The Data Processing Study Committee is composed of NMU data processing and accounting students. The committee reviewed the document with the Controller. Terrie Scott and Tom Mahoney of the Data Processing Study Committee were present to answer questions.

Duane said the Burroughs machine in the Accounting Division is at capacity. He said the county is presently involved in data processing with Manatron for property tax administration; that Community Mental Health is involved with two service bureaus; and Acocks receives service from Lasco. The total expenditures for service bureaus for county departments amounts to \$30,000 per year.

The Controller said federal funds are potentially available for a Prosecutor's information system (PROMIS) and a JURIS system for jury handling in the amount of \$93,000.

The summary on the data processing study contained five recommended actions, objectives for the system, cost analysis between various service bureaus and between a lease vs purchase arrangement; and a recommended timetable for Phase I of the study.

The Controller said the best system for the county is a combination of PROMIS; JURIS and a financial package. He said IBM is the only service that provides all three of the software programs. It was the consensus of the committee that the purchase of a computer system would be preferable to a lease arrangement.

Following review and discussion, it was moved by Commissioner May and supported by Commissioner Juidici to include the purchase of the computer from IBM at a net cost to the county of \$300,000 for consideration with other capital improvement projects. The Controller said assuming the grants are received for PROMIS and JURIS the current estimated cost is \$275,000. It was felt that \$300,000 should be budgeted for the system in the event the budget estimates need revision. The motion carried unanimously.

The Controller provided a list of last year's capital improvement projects ranked by the County Board; a copy of the process used in setting the project priorities as prepared by Gary Yoder in 1980; and a list of projects as ranked by the Planning Commission in May, 1980. The Controller recommended that the committee deal with specific projects in keeping with the capital improvement project priority process.

Commissioner Carlson said he would like funds provided to the Road Commission for use as matching funds with townships for paving secondary roads in the amount of \$50,000, and \$100,000 for the purchase of new equipment for the Road Commission.

Following review of the many capital improvement projects submitted by various county departments for funding, and consideration of the projects presented before the committee at the present meeting, it was the unanimous consensus of the committee that the following projects receive funding from the revised 1981 Public Improvements Fund:

Sugar Loaf Mountain Project - Phase III	\$ 16,150
Sound System for Commissioners Room	5,000
Courthouse Renovation Project	265,850

It was the general consensus that the following projects receive funding:

Data Processing	\$300,000
A/V Equipment	1,000
Road Commission - Equipment	100,000
Road Commission - Secondary Road Paving (Township Matching Funds)	50,000
Air Handling System - Accounting Dept.	2,000

The Controller suggested that the County ask the Road Commission for a plan on how they intend to deal with the financial conditions in the coming years as it appears the financial situation will not be a temporary one.

It was moved by Commissioner Racine, supported by Commissioner May and carried unanimously to recommend to the Board to adopt Recommendations #1 through #5 contained in the Summary of Recommended Actions of the "Summary of Data Processing Recommendations", revising #4 to read "Accept a combination purchased IBM hardware..." rather than "Accept a combination of leased IBM hardware..." (Recommendations attached to these minutes.)



Capital Improvements Committee  
May 19, 1981  
Page 4

It was then moved by Commissioner May, supported by Commissioner Racine and carried unanimously to recommend to the County Board that the following capital improvement projects be funded through the portion of the county's 1981 revenue sharing funds (\$738,000) placed in the Public Improvements Fund by the County Board on May 6, 1981:

Sugar Loaf Mountain Project - Phase III	\$ 16,150
Sound System for Commissioners Room	5,000
Courthouse Renovation Project	265,850
Data Processing	300,000
A/V Equipment	1,000
Road Commission - Equipment	100,000
Road Commission - Secondary Road Paving (Township Matching Funds)	50,000
Air Handling System - Accounting Dept.	2,000
TOTAL	<u>\$738,000</u>

The meeting adjourned at 10:05 p.m.

Respectfully submitted,

*Karen Chubb*  
\_\_\_\_\_  
Karen Chubb, Secretary



## SUMMARY OF RECOMMENDED ACTIONS

### Recommendation No. 1

Maintain commitment to install and maintain PROMIS software system and accept Federal (LEAA) grant funds. Do not accept Burroughs 1955 hardware (Prosecuting Attorneys Association of Michigan preferred vendor) at this time.

#### Rationale

- PROMIS was identified as an immediate application by Data Processing Study Team, Federal incentive funds are currently available, department has expressed need and support.
- Hardware/software review did not indicate B1955 to be a clearly superior choice. Federal funds with a modest reduction can be applied to other hardware.

### Recommendation No. 2

Make a commitment to install and maintain JURIS software system and accept Federal (LEAA) grant funds. Do not accept Hewlett-Packard 3000 hardware (State Court Administrators preferred vendor).

#### Rationale

- JURIS was identified as an immediate application by Data Processing Study Team, Federal funds are currently available, department has expressed need and support.
- Hardware review indicated a deficiency in the service sector for Hewlett Packard in the Marquette area. Federal funds can be applied to other hardware.

### Recommendation No. 3

Accept LGFS (Local Government Financial System) as the software best suited to achieving the goal of developing a financial management system of the highest quality for Marquette County.

#### Rationale

- LGFS will enable the type and quality of financial reporting the County Board has been seeking. It is structured in such a way as to minimize or eliminate the need for ongoing application programming support. This is a major cost savings.
- LGFS is designed specifically to comply with GAAFR (Governmental Accounting Auditing and Financial Reporting) and assist in achieving a Certificate of Conformance for the County's Annual Financial Report. Discussions with Moody's Investor Service and the Accounting Supervisor indicated if a Mig 1 bond rating could be achieved as a result of securing a certificate, the cost savings could run as high as \$70,000 per year.

Recommendation No. 4

Accept a combination of leased IBM hardware (4331 with appropriate peripherals, operating system and utilities) and PROMIS, JURIS, LGFS software as the optimal "Pre-Request for Proposals" choice for budgeting purposes. Budget an adequate capital and operating amount to support the choice and authorize issuance of a request for proposals, i.e. FY 81 \$96,000, FY 82 \$176,000.

Rationale

- IBM is the only hardware on which all of the above-referenced immediate applications will operate. IBM by a significant margin has the best field engineering service available in Marquette.
- The combination provides for the most reliable, highest quality hardware and software configuration currently available in Marquette.
- A request for proposals is the only sure way of demonstrating testing the market. It is also required in Federal procurement regulations.

Recommendation No. 5

Implement findings of RFP review according to a specific time table, ie.:

Phase 1 Time Table

Authorize release of RFP	5/20/81
Finalize RFP, conduct legal review, issue	5/27/81
Vendor conference (if required)	6/05/81
Deadline for RFP return	6/17/81
Evaluate RFP, recommend to Committee	7/08/81
Committee action RFP	7/08/81
Board action RFP	7/15/81
Place orders	7/16/81

Rationale

- Federal funds which are available must be obligated by 9/30/81. The above schedule is very tight and will require significant negotiations to secure acceptance from the Department of Management and Budget/Office of Criminal Justice.

DCB:dlp  
5/19/81