

July 15, 1981

The Marquette County Board of Commissioners met on July 15, 1981 at 7:00 p.m. in the Commissioners Room of the Courthouse Annex.

The Meeting was opened by Chairperson Farrell, roll was called by the Clerk and the following roll recorded.

Present: Comm. Carlson, LaMere, Leone, Lowe, May, Racine, Steele, Villeneuve and Farrell.

Absent: Comm. Cheatham, Juidici and LaPin.

Salute to the Flag was given followed by the Pledge of Allegiance.

It was moved by Comm. Leone, supported by Comm. LaMere and carried that the minutes of the July 1, 1981 meeting be approved and accepted.

Chairperson Farrell opened the meeting for public comment, none was forthcoming and Chairperson Farrell declared the public comment section closed.

The Agenda was accepted by the general concensus of the county board.

Chairperson Farrell opened the public hearing on Rules Regulations and Procedures for Internal and External Drainage for Subdivisions. Drain Commissioner Darryll Sundberg spoke briefly on the matter. He introduced Carr Baldwin and Joseph Wasi who helped draft the rules and regulations. Chairperson Farrell asked for comment from the general public, none was forthcoming. The Environment, Lands and Buildings Committee will make recommendation to the county board regarding the adoption of the rules, regulations and procedures at a later date. Chairperson Farrell ordered the public hearing closed.

Chairperson Farrell opened the public hearing on a rezoning request #109-RZ-EL-26, which would rezone the SE $\frac{1}{4}$  of the SW $\frac{1}{4}$  of the SE $\frac{1}{4}$  of Sec. 32 and the SW $\frac{1}{4}$  of Sec. 33, T48N R28W Ely Township from R-1 residential to R-2 residential. Chairperson Farrell explained the rules governing public hearings. Les Ross of the Planning Commission staff was present and commented on behalf of the planning commission recommendation to rezone all of the property from R-1 to R-2. Kenneth Touminen, Ely Township Supervisor was present and explained the townships request to rezone was not exactly as recommended by the Planning Commission. Chairperson Farrell closed the public hearing. It was moved by Comm. Leone, supported by Comm. LaMere and carried on a roll call vote that the county board rezone this area as follows:

Single=Family Residential R-1 District to Single=Family Residential R-2 District: That part of the SE $\frac{1}{4}$  of the SW $\frac{1}{4}$  of the SW $\frac{1}{4}$ , and the SW $\frac{1}{4}$  of the SE $\frac{1}{4}$ , and the S $\frac{1}{2}$  of the NW $\frac{1}{4}$  of the SE $\frac{1}{4}$ , and the S $\frac{1}{2}$  of the NE $\frac{1}{4}$  of the SE $\frac{1}{4}$ , and the N $\frac{1}{2}$  of the SE $\frac{1}{4}$  of the SE $\frac{1}{4}$  lying northerly of Boston Lake, Sec. 32, T48N-R28W, lying north of LS & I R.O.W., and excluding Boston Lake, and that part of Gov. Lot 1, Sec. 33, T48N-R28W, comm. 1175.53's of NW Corner, th E'ly along C.R. CCK 484.5', th S to shore of Boston Lake, th W'ly along shore of Boston Lake 486' more or less, to N-S Section line, th N to POB.

A communication from the Marquette County Commission on Aging regarding a Summary Judgment to Deny Marquette County's Appeal. RE: Agency on Aging Application and a copy of the proposed order granting motion for summary judgment, from Chief Civil Counsel, was read. It was recommended by Chief Civil Counsel that the action go no further. It was moved by Comm. May, supported by Comm. Lowe and carried that these two communications be referred to the Intergovernmental Relations Committee for informational purposes.

A communication from the Marquette County Planning Commission stating that Marquette County is in compliance with all items resulting from a monitoring visit in regard to the Community Development Block Grant #B78-DN-26-0137, was read and placed on file.

A communication from the Mid-Township Police Department stating a need for a west-end prosecutor, was read and placed on file. This will be taken up at budget time when the prosecutors 1982 budget is acted on.

A communication from the Michigan Department of Transportation and the return of the County's 10E (5) Vehicle Accessibility Plan; because the county has not made a decision on the County Incentive Program, was received by the county board and placed on file.

An opinion by Chief Civil Counsel Patricia L. Micklow regarding the right of a commission member to abstain from voting and a communication from the Planning Commission stating they will explain the reasons that some of their members abstain, were read. It was moved by Comm. Racine, supported by Comm. Villeneuve and carried that the communications be referred to the Executive Committee for recommendation to the county board

A communication from the Planning Commission regarding a possible amendment to the County Zoning Ordinance on alternate energy source consideration, was read and placed on file. This will occur after the completion of the revision of the County Comprehensive Plan.

A communication from the Department of Budget and Management regarding the change in the method of nominating employees of counties to the Municipal Employees Retirement Board, was read and placed on file.

A communication announcing that Attorney General Frank Kelley will be at the Ramada Inn on Thursday July 23, 1981, to describe changes and ramifications of the Open Meetings Act, was read and placed on file.

A communication from Senator Carl Levin regarding HR 3045, a bill that would amend the Economic Opportunity Act of 1964 to reauthorize both Community Service Administrations and Native American Programs, was read and placed on file.

A communication from Senator Joseph Mack acknowledging receipt of various resolutions of the county board, was read and placed on file.

A communication from Representative Debbie Stabenow regarding public hearings to be held in Gaylord on HB 4870 through 4873, concerning new Friend of the Court reform, was read. It was moved by Comm. May, supported by Comm. La Mere and carried that the communication be referred to the Executive Committee and Chief Civil Counsel Pat Micklow be asked to explain the proposed legislation at the next Executive Committee meeting.

A communication from the office of Services to the Aging regarding public hearings on the draft 1982 State Plan on Aging, was read. It was moved by Comm. Lowe, supported by Comm. LaMere and carried that the county board contact our legislators and ask them to check as to why it takes so long to get mailings out of the Capital. This communication dated July 7, 1981 was received on July 14, 1981.

A communication from Senator John Kelley regarding new proposed legislation governing banks and savings and loan companies, was read and placed on file.

Reports of the Personnel Committee meeting held on July 2, 1981, and the Finance Committee meetings held on July 1, 1981 and July 8, 1981, were accepted and placed on file.

A recommendation from the Finance Committee regarding recommended guidelines for the 1981 Community Development Block Grant was read. It was moved by Comm. Lowe, supported by Comm. Steele and carried on a roll call vote that the county board approve the following guidelines for the 1981 Community Development Block Grant Activities.

Ayes: Comm. Carlson, LaMere, Leone, Lowe, Racine, Steele, Villeneuve and Farrell.

Nays: Comm. May.

Absent: Comm. Cheatham, Juidici and LaPin.

#### Payment of Drainage Assessments

- Income limits: 80% of median income based on number of people in the household per HUD printouts.
- No liens.
- Same fixed payment of assessment for all households.
- Assessment will be pro-rated based on the number of qualified households.
- Owner occupied properties only.

Waterline Connections and Septic Repairs

- Income limits: 80% of median income based on number of people in the household per HUD printouts.
- No liens.
- Owner occupied properties only.
- Bidding:
  - Open bidding.
  - Bid a number of households as one job.

Energy Audits

- Concentrated first in Trowbridge Park.
- Every household.

Payment for Clearance of Abandoned or Rental Properties

- The housing code states removal of structures is the owner's responsibility.
- \$24,000 included in grant for clearance.
- \$1,500 grant for clearance with the balance paid by the property owner.

A recommendation from the Finance Committee and a budget amendment to the 1981 Community Development Block Grant was read. It was moved by Comm. Carlson, supported by Comm. May and unanimously carried on a roll call vote that the county board concur with the recommendation and adopt the budgetary amendment.

RESOLUTION AMENDING NON GENERAL FUND BUDGET

Fiscal Year 1981 Amendment No. \_\_\_\_\_

WHEREAS, budgets were adopted by the County Board on October 14, 1980 to govern the receipts and expenditures of the various County funds for the next fiscal year of the County; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

Fund and Expense Budget Account	Previous Budget Amount	Amended Budget Amount	Change
Fund: Comm. Dev. Block Grant			
Acct.: Printing	42	542	+ 500
Books	42	542	+ 500
Advertising	42	542	+ 500
Equipment	-0-	1,200	+1,200
CDBG Unbudgeted Funds	12,500	9,800	-2,700
Revenue Budget Account	Previous Budget Amount	Amended Budget Amount	Change

Motion was made by Comm. Carlson, Seconded by Comm. May to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded

	Aye	Nay		Aye	Nay
N. Carlson	✓		T. Lowe	✓	
R. Cheatham	absent		S. May	✓	
E. Juidici	absent		J. Racine	✓	
R. LaHere	✓		C. Steele	✓	
B. LaPin	absent		E. Villeneuve	✓	
F. Leone	✓		P. Farrell		

The Chairperson declared the motion carried and the resolution duly adopted.



A recommendation from the Finance Committee and a resolution regarding the setting of the cost of vital record certification fees (Marriage, divorce, birth and death) by the county board, was read. It was moved by Comm. Leone, supported by Comm. LaMere and unanimously carried on a roll call vote that Marquette County establish a fee of \$5.00 for the first copy and \$2.00 for each additional copy made at the same time.

#### RESOLUTION

WHEREAS, the Marquette County Board of Commissioners are considering adopting a resolution that provides that fees for copies of vital records should be \$5.00 for the first copy and \$2.00 for each additional copy ordered at the same time and that the fee schedule should be uniform throughout the state; and

WHEREAS, Public Act 63 of the Public Acts of 1981 allows the Board of Commissioners of each county to set fees for copies of vital records; and

WHEREAS, the Michigan Association of County Clerks, desiring to have established a uniform and equitable fee schedule for certified copies of vital records, did at their annual summer conference on June 20, 1981 adopt a resolution calling for a uniform fee schedule of \$5.00 for the first copy and \$2.00 for each additional copy ordered at the same time; and

WHEREAS, a fee schedule of \$5.00 for the first copy and \$2.00 for each additional copy of a vital record ordered at the same time and a uniformity of fees throughout the state is deemed to be in the public interest;

NOW, THEREFORE BE IT RESOLVED, that the Marquette County Board of Commissioners hereby establishes fees for certified copies of vital records at \$5.00 for the first copy and \$2.00 for each additional copy ordered at the same time;

BE IT FURTHER RESOLVED, that this resolution establishing the fees as set forth above take effect on Thursday, July 16, 1981.

A recommendation from the Finance Committee and budgetary amendment regarding a 1981 Apportionment Committee budget, was read. It was moved by Comm. Lowe, supported by Comm. Racine and carried unanimously on a roll call vote, that the county board concur with the recommendation and adopt the budgetary amendment establishing a 1981 budget for the Apportionment Committee.



RESOLUTION AMENDING GENERAL FUND BUDGET

Fiscal Year 1981 Amendment No. 39

WHEREAS, a budget was adopted by the County Board to govern the expenditure of anticipated general fund receipts within the County on October 14, 1980 for the next fiscal year of the county; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

<u>Expense Budget Account</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	<u>Change</u>
<u>1981 Apportionment Committee</u>			
705-Salary Part Time	-	500	+ 500
710-Salary Per Diem	-	1,600	+1,600
727-Office Supplies	-	50	+ 50
860-Travel	-	210	+ 210
Contingency	148,920	146,560	-2,360
<u>Revenue Budget Account</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	

Motion was made by Comm Lowe, Seconded by Comm Racine to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
N. Carlson	✓		T. Lowe	✓	
R. Cheatham	absent		S. May	✓	
E. Juidici	absent		J. Racine	✓	
R. LaMere	✓		C. Steele	✓	
B. LaPin	absent		E. Villeneuve	✓	
F. Leone	✓		P. Farrell	✓	

The Chairperson declared the motion carried and the resolution duly adopted.

A recommendation from the Finance Committee and a budgetary amendment regarding the 1981 Jury Commission budget, was read. It was moved by Comm. Carlson, supported by Comm. Lowe and carried unanimously on a roll call vote to concur with the recommendation to place the Jury Commission back on per diem and eliminate their BC/BS benefits and adopt the following budgetary resolution.

RESOLUTION AMENDING GENERAL FUND BUDGET

Fiscal Year 1981 Amendment No. 36

WHEREAS, a budget was adopted by the County Board to govern the expenditure of anticipated general fund receipts within the County on October 14, 1980 for the next fiscal year of the county; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

Expense Budget Account	Previous Budget Amount	Amended Budget Amount	Change
Jury Comm-Salary-Part Time	-0-	300	+ 300
Jury Comm-Salary Per' Diem	1,500	4,150	+2,650
Jury Comm-Office Supplies	195	300	+ 105
Contingency	106,575	103,520	-3,055
Revenue Budget Account	Previous Budget Amount	Amended Budget Amount	

Motion was made by Comm Carlson, Seconded by Comm Lowe, to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

	Aye	Nay		Aye	Nay
N. Carlson	X		T. Lowe	X	
R. Cheatham	absent		S. May	X	
E. Juidici	absent		J. Racine	X	
R. LaMere	X		C. Steele	X	
B. LaPin	absent		E. Villeneuve	X	
F. Leone	X		P. Farrell	X	

The Chairperson declared the motion carried and the resolution duly adopted.

A recommendation from the Finance Committee and a budgetary amendment regarding money in the Health Department budget that will not be used this year, due to the delay in hiring administrative personnel, was read. It was moved by Comm. Carlson, supported by Comm. LaMere and carried unanimously on a roll call vote that the county board concur with the recommendation and adopt the budgetary amendment to allow the projected unspent Health Department administrative salary funds to be lapsed into the General Fund Contingency account.

RESOLUTION AMENDING GENERAL FUND BUDGET-

Fiscal Year 1981 Amendment No. 37

WHEREAS, a budget was adopted by the County Board to govern the expenditure of anticipated general fund receipts within the County on October 14, 1980 for the next fiscal year of the county; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

<u>Expense Budget Account</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	<u>Change</u>
Health Appropriation	577,476	524,490	-52,986
Contingency	103,520	156,506	+52,986
Revenue Budget Account	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	

Motion was made by Comm Carlson, Seconded by Comm La Mere to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
N. Carlson	X		T. Lowe	X	
R. Cheatham	absent		S. May	X	
E. Juidici	absent		J. Racine	X	
R. LaMere	X		C. Steele	X	
B. LaPin	absent		E. Villeneuve	X	
F. Leone	X		P. Farrell	X	

The Chairperson declared the motion carried and the resolution duly adopted.





A recommendation from the Environment, Lands & Buildings Committee to the Finance Committee, regarding changes in the space use of the Service Center, that would move the Drain Commissioners Office from the ground floor of the Service Center to an available office in the Environmental Health Section of the Health Department, and that stud walls be constructed in the waiting area of the Health Department so that the Commission on Aging could be moved from the ground floor to the waiting room area and that AMCAB be allocated the area vacated by the Commission on Aging and the Drain Commission, was read. The Finance Committee had recommended to the county board, that they not concur with the recommendation of the Environment, Lands and Buildings Committee, that the county board take action to direct the Controller to move the Drain Commissioner office as recommended. It was moved by Comm. Lowe, supported by Comm. LaMere that the county board postpone an action on the stud walls and moving of the Commission on Aging until the October 21, 1981 meeting of the county board. Comm. May moved to amend the motion to exclude the construction of the stud walls from consideration at the Oct. 21, 1981 meeting. A vote was taken on the amendment to the main motion and the amendment failed. A vote was then taken on the main motion to postpone any further action on the stud walls and moving of the Commission on Aging until the Oct. 21, 1981 meeting of the county board and the motion carried.

A discussion was held in regard to a place to house the R-52 Rescue Unit. It was moved by Comm. Lowe, supported by Comm. LaMere that \$1,000.00 be appropriated for a study of possible site plan and building design for a building to house the unit. After further discussion the motion was withdrawn by Comm. Lowe. It was then moved by Comm. Carlson, supported by Comm. LaMere and carried that the airport manager provide suitable housing for the R-52 vehicle at the airport and that he reply to the request of the county board by August 5, 1981.

A recommendation from the Finance Committee regarding the payment of claims and accounts, was read. It was moved by Comm. Racine, supported by Comm. May and unanimously carried on a roll call vote that claims and accounts in the amount of \$138,283.10 be allowed and ordered paid.

A recommendation from the Executive Committee regarding part 23 of the basic health services provision of the Public Health Code and a copy of a letter from Dr. Randall Johnson to William Clextan of the State Health Dept., was read. It was moved by Comm. Racine, supported by Comm. Carlson and carried that the county board concur with the recommendation and support the comments made by Dr. Johnson on basic health services and that the State Health Dept. be advised of the support.

A recommendation from the Executive Committee regarding the records management survey held by the Public Administration Service, was read. It was moved by Comm. Carlson, supported by Comm. May and carried that the county board concur with the recommendation as stated below.

BOARD OF COMMISSIONERS:

Recommendations:

- Boxing of records files for storage in mid-year rather than at the beginning of each calendar year to increase accessibility of records.
- Creation of a records management manual.
- Creation of a records retention schedule for various records.

FORMS CONTROL: The study indicated that very few of the records forms used in the county are subject to any forms control procedures. It was pointed out many departments have their own forms in cases where the same form could be used by several departments, and that greater efficiency would result from forms control.

Recommendation:

- Communicate with each department advising them of the provision of the report and requesting their suggestions as to ways to achieve the benefits of a forms control system and inquire as to their willingness to participate in such a system.

REPRODUCTION SERVICES: The report noted a large amount of reproduction in-house is done in the County. A joint City/County

printing operation may result in reduced costs, and the selling of shredded paper waste would partially offset paper and printing expenses.

Recommendations:

- Direct the Controller to commence discussions with David Svanda, Marquette City Manager, on the feasibility of implementing a joint City/County printing operation.
- Ask Chief Accountant/Purchasing Agent to determine if there is an outlet for selling shredded paper and other paper products from the Courthouse Complex.

MICROGRAPHICS:

Recommendation:

- Delay further investigation of micrographics technology for the county for at least 18 months to allow implementation of records management recommendations contained in the survey report to determine the effectiveness of the measures.

A recommendation from the Executive Committee regarding individual license fees for employees, was read. It was moved by Comm. Carlson, supported by Comm. Racine and carried that the county board concur with the recommendation and establish a policy disallowing county payment of license fees required by an individual to practice his profession.

A recommendation from the Executive Committee and a resolution regarding the county's membership in the OEDP and CUPPAD, was read. It was moved by Comm. Racine, supported by Comm. Leone and unanimously carried on a roll call vote to concur with the recommendation and adopt the resolution to continue its' membership in the County OEDP and CUPPAD regional commission in 1982.

MEMBERSHIP RESOLUTION

WHEREAS, the Marquette County Overall Economic Development Planning (OEDP) Committee and the CUPPAD Regional Commission provide a means for public and private interests to jointly devise local solutions to area problems and to foster the economic, social, and physical development and conservation of the Central Upper Peninsula; and,

WHEREAS, the County of Marquette wishes to participate as a member of the Marquette County OEDP Committee and the CUPPAD Regional Commission;

NOW, THEREFORE, BE IT RESOLVED, that the County of Marquette;

1. Be a member of the County OEDP Committee and the CUPPAD Regional Commission through December 31, 1982.
2. Name three representatives to represent the County on the County OEDP Committee.
3. Pay the FY 81-82 local share contribution of \$8,000.

A recommendation from the Executive Committee and a resolution indicating support for Public Act 360 of the Public Acts of 1980, allowing county mental health boards to achieve contract status and opposing any accounting changes that may result, as meeting the requirements of the Headlee Amendment, Section 30, was read. It was moved by Comm. Racine, supported by Comm. LaMere and carried unanimously on a roll call vote to concur with the recommendation and adopt the following resolution.



RESOLUTION

WHEREAS, the State Legislature through P.A. 360 of 1980, structured the 1980-81 Mental Health Budget to allow county mental health boards to achieve contract status which would allow greater local control over institutionalization cost while improving services; and,

WHEREAS, to accomplish contract status could result in a state accounting change; and,

WHEREAS, said accounting change could be interpreted as meeting the requirements of Section 30 of the Headlee Amendment, percentage of state revenues going to local government; and,

WHEREAS, if the State did so interpret said change, the State could further reduce state revenues returned to local units to the detriment of local programs and local control; and

WHEREAS, the County supports the concept of contract board status but opposes the considering of any resultant accounting as meeting the requirement of Section 30,

NOW THEREFORE BE IT RESOLVED, that the County go on record as supporting the contract board concept and opposing the consideration of any accounting change that may result as meeting the requirements of Section 30 of the Headlee Amendment.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to our state legislators and to the County of Oakland.

A recommendation from the Executive Committee and a resolution objecting to the Michigan Public Service Commission's program for inspection for energy conservation and a free Loan Program, was read. It was moved by Comm. Racine, supported by Comm. Lowe and unanimously carried on a roll call vote to concur with the recommendation.

RESOLUTION

WHEREAS, the Michigan Public Service Commission has established a Program of Inspection for energy conservation and a free Loan Program; and

WHEREAS, the cost of the Program will be financed by rate payers of the various utility firms in the State; and

WHEREAS, utility bills are rapidly becoming an onerous burden; and

WHEREAS, the charge is really a surcharge on utility bills to finance a Program in which the rate payer has no voice; and

WHEREAS, the charge, while relatively small, is confiscatory; and

WHEREAS, many citizens are presently having difficulty paying their utility bills; and

NOW THEREFORE BE IT RESOLVED, that the Marquette County Board of Commissioners objects to the Program and urges our state legislators to oppose the Program.

The Sheriffs Department report for the month of May, 1981, the Social Services report for the month of June 1981 and the financial report for the period ending June 30, 1981, were accepted and placed on file.

A communication and recommendation from Chief Civil Counsel Patricia L. Micklow regarding disputed billings for State Institutional Care, were read. It was moved by Comm. May, supported by Comm. Lowe and carried that the county board concur with the recommendation that no further action be taken by Marquette County in regard to this matter until this information is received from Mr. Winter and reviewed by the Probate Judge, the Probate Registrar, and the Accounting Department to determine if they are in agreement with the conclusions of the State Department of Mental Health.

Comm. May advised the county board that report on dedesignation and redesignation of CAA's will be available at the July 24, 1981 meeting of the Intergovernmental Relations Committee.

Comm. Carlson asked for a clarification on per diem payments to county board and commissions, as to who is eligible and who is not. Chief Civil Counsel Patricia L. Micklow will check into this matter. It was moved by Comm. Carlson, supported by Comm. LaMere and carried that the matter be referred to the Executive Committee for a policy recommendation to the county board and inclusion in the policy manual, if adopted by the board.

Comm. Steele inquired into the courthouse renovation project and was told the plans were to do it in five (5) phases when the money is available.

It was announced that the Upper Peninsula Association of County Commissioners would be meeting in Marquette on July 30, to August 1, 1981.

Chairperson Farrell announced that the Committee of the Whole meeting on July 22, 1981 will begin at 5:30 p.m. in order to advise the new commissioners on the budget process.

Chairperson Farrell adjourned the meeting.

Respectfully submitted,

*Henry A. Skewis*  
Henry A. Skewis  
County Clerk

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MARQUETTE COUNTY BOARD OF COMMISSIONERS  
Wednesday, July 15, 1981, 7:00 p.m.

Commissioners Room, Courthouse Annex  
Marquette, Michigan

1. CALLING OF ROLL BY THE COUNTY CLERK.
2. SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE.
3. READING OF THE MINUTES OF THE JULY 1, 1981 MEETING.
4. PUBLIC COMMENT (time limit of 20 minutes total).
5. APPROVAL OF THE AGENDA.
6. PUBLIC HEARINGS:
  - a. Public hearing on Rules, Regulations and Procedures for Internal and External Drainage for Subdivisions.
  - b. Public hearing on rezoning request #109-RZ-EL-26:
    - 1) Communication from Steve Carlson, Chair, Marquette County Planning Commission, on the above rezoning.
    - 2) Communication from Les Ross, Local Development Coordinator, to Henry Skewis, Clerk, on the above.
7. PRESENTATION OF CLAIMS, PETITIONS AND COMMUNICATIONS:
  - a. Area Agency on Aging Application:
    - 1) Communication from the Commission on Aging on Summary Judgment to deny Marquette County appeal.
    - 2) Copy of the memorandum of transmittal and the proposed order granting motion for summary judgment relative to the above.
  - b. Copy of a letter from Ted Oslin, Housing Information & Referral, to HUD on the HUD monitoring visit concerning the 1978 Community Development Block Grant (CDBG).
  - c. Letter from Brendan O'Shaughnessy, Mid-Township Police Department, on west end prosecuting attorney position.
  - d. Letter from the Department of Transportation concerning the county 10e(5) Vehicle Accessibility Plan.
  - e. Voting Abstentions:
    - 1) Opinion from Chief Civil Counsel on County Boards and Commissions: Propriety of abstention vote.
    - 2) Letter from Steve Carlson on Planning Commission voting abstention.
  - f. Communication from Steve Carlson on alternative energy source consideration, county zoning ordinance.
  - g. Communication from the Department of Management and Budget on election procedure and nomination form for the Municipal Employees' Retirement System annual meeting.
  - h. Notice of July 23 discussion on Open Meetings Act held by Attorney General Frank Kelly and the Michigan Press Association Director Warren Hoyt.
  - i. Letter from Senator Levin in response to the Board's communication on federal budget proposals.
  - j. Letter from Senator Mack acknowledging receipt of Board's letter on resolutions.
  - k. Notice from Rep. Stabenow on meetings on Friend of the Court legislation.
  - l. Letter from OSA on July 14 public hearings on State Plan on Aging.
  - m. Notice of hearings on legislation on financial institutions and economic development.



8. REPORTS OF STANDING COMMITTEES:
  - a. Report from the Personnel Committee on a July 2, 1981 meeting.
  - b. Report from the Finance Committee on a July 1, 1981 meeting.
  - c. Finance Committee report on a July 8, 1981 meeting.
  - d. Recommendation from the Finance Committee on guidelines for 1981 CDBG activities.
  - e. Finance Committee recommendation on budget amendment for CDBG.
  - f. Recommendation from the Finance Committee on vital record fees.
  - g. Finance Committee recommendation on budget for 1981 Apportionment Committee.
  - h. Finance Committee recommendation on Jury Commission 1981 budget.
  - i. Finance Committee recommendation to lapse projected unspent Health Department funds into General Fund Contingency Account.
  - j. Recommendation from the Finance Committee to appropriate funds for equipment at the Health Department.
  - k. Recommendation from the Finance Committee on Service Center space allocation.
  - l. Finance Committee recommendation on bills.
  - m. Executive Committee recommendation on comments on Public Health Code, Part 23, basic services.
  - n. Recommendation from the Executive Committee on records management study.
  - o. Executive Committee recommendation on policy on payment of licenses.
  - p. Executive Committee recommendation on County OEDP and CUPPAD membership.
  - q. Recommendation from the Executive Committee to adopt a resolution on mental health funding.
  - r. Executive Committee recommendation to adopt a resolution opposing programs established by the Public Service Commission.
  - s.
  - t.
9. REPORTS OF SPECIAL COMMITTEES:
  - a.
  - b.
10. REPORTS OF COUNTY OFFICERS:
  - a. Report from Sheriff's Department for May, 1981.
  - b. Financial report from the Controller.
  - c. Social Services report for June, 1981.
  - d.
11. LATE ADDITIONS:
  - a. *DISPUTED BILLINGS FOR STATE INSTITUTIONAL CARE*
  - b.
12. UNFINISHED BUSINESS:
  - a.
  - b.
13. NEW BUSINESS:
  - a.
  - b.
14. PUBLIC COMMENT.
15. ANNOUNCEMENTS.
16. ADJOURNMENT.

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July 2, 1981

Honorable Chairperson and Members of the  
Marquette County Board of Commissioners  
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Personnel Committee was duly called and held on July 2, 1981 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

PERSONNEL COMMITTEE

Chairperson

*Harold J. Leone*  
*& Dale Q.*  
*Robert P. Lippert*  
*Albert A. Steiner*

July 2, 1981

The Personnel Committee meeting was duly called and held on July 2, 1981 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Cheatham, Juidici, LaMere, Leone and Steele.

Absent: Commissioner Farrell.

In Attendance: Duane Beard, Controller; and Randy Girard, Personnel Director.

The meeting was called to order by Chairperson Juidici. The first item of business was approval of the minutes of the June 4, 1981 meeting. It was moved by Commissioner Leone, supported by Commissioner LaMere and carried unanimously to approve the minutes as presented.

There was no one present for public comment.

Randy Girard gave a verbal report on deferred compensation. He said they have done an evaluation of several companies' programs, including NACo, Aetna, Travellers, John Hancock and Equity. He said they intend to narrow the list down to two companies and present the committee a recommendation at their August meeting. Randy said the various companies offer a wide variety of programs and most of them would fit into the county's existing accounting system. Commissioner Juidici recommended that the company selected provide good records for the employees.

Randy said in evaluating the programs available they will be looking at the cost of the program to the county and the cost to the employees. He said some companies charge a service fee. They also want a system that will tie in with the existing payroll system, and that provides reports on a monthly basis. He said at this time the most versatile appears to be NACo. However, they have a 4% pull-out charge if the funds are removed prior to 16 years.

Duane Beard provided a communication to the committee on Friend of the Court reform, and transmitted a summary of current Friend of the Court legislation to the committee. He said two hearings will be held on the proposed legislation, on July 15 and July 16 in Wyoming, MI and Livonia, MI respectively.

Randy said they have had trouble recently with some of the personnel policies and are in the process of rewriting them. He said they must be updated in terms of the bargaining agreement and have more concise language. He anticipated they will have this prepared for the August meeting of the committee.

Randy said there is a DSS employee that is funded from the county appropriation to DSS. This causes a problem in determining whether the employee is a DSS employee or county employee. Randy said he will be getting together with David Berns, DSS Director, on this. He believes the employee should either receive full county benefits or full DSS benefits. He said they wish to get away from separating the benefits, and it would be better for the employee as she would know who her employer is.



Randy said Ben Pascoe, District Court Magistrate, would like to know if the county is willing to pick up the county's share of crediting his military service for retirement benefits. It would cost the county \$6,482 to do so. This would give Pascoe another 3 years 11 months credit towards retirement benefits. Under the law the county may do this for the military service of an individual who served during a time of national emergency (war). He said he is aware of two other employees that would be eligible for this type of credit: Henry Skewis and Jim Sodergren. The law gives the employer the right to credit this service if they so choose. Ben Pascoe has gotten credit for his municipal service through the county in the past. Skewis and Sodergren have also gotten credit for municipal service.

Duane Beard said he believes a policy should be established for handling this issue. Commissioner Juidici noted Ben Pascoe has been a good employee and questioned whether they could do this on a merit basis.

Duane Beard suggested that they determine who is eligible and would be interested in benefiting from this particular law. Commissioner Juidici suggested giving everyone eligible an opportunity to decide now, on a one time basis only, whether they wish to participate.


It was moved by Commissioner Leone, supported by Commissioner Cheatham and carried unanimously to direct the Personnel Director to do an economic feasibility study on crediting eligible county employees for their military service for retirement benefits by conducting a survey to determine what employees are eligible, what employees are interested in joining if this benefit was offered, and cost to the county and employees for providing the benefits.

Randy Girard noted that a decision must be made on 1982 non-bargaining unit compensation at the August meeting. He said he intends to send out a recommendation on this to the committee for discussion at the next meeting. He said he will also address judicial salary standardization at that time. They have not yet received an opinion from Chief Civil Counsel on this.

The public comment section was opened. No one wished to speak and the section was closed.

The meeting adjourned at 8:10 p.m.

Respectfully,

  
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Karen Chubb, Secretary

July 1, 1981

Honorable Chairperson and Members of the  
Marquette County Board of Commissioners  
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Finance Committee was duly called and held on July 1, 1981 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

FINANCE COMMITTEE

Neil W Carlson

Chairperson

[Signature]

[Signature]

July 1, 1981

The Finance Committee meeting was duly called and held on July 1, 1981 at 6:00 p.m. in the Courthouse Annex.

Present: Commissioners Carlson, Farrell, Juidici, May and Racine.

Absent: None.

In Attendance: Robert Hanson, Director, Alger-Marquette Community Mental Health; Dan Beckman, Business Manager, Community Mental Health; Thomas Baldini, Chairperson, Community Mental Health Board; Michael Quayle, Undersheriff; and Duane Beard, Controller.

The meeting was called to order by Chairperson Carlson.

No one wished to speak during public comment.

A discussion was held on action taken by the Board on June 17, 1981 to approve a resolution authorizing and approving the Community Mental Health Board's decision to comply with Act 423 of 1980, and affirming the county's intent to maintain the current net county appropriation for mental health funding for the fiscal year ending September 30, 1981. By including the term "net" in the resolution the county did not commit itself to continue to appropriate an amount equal to that now used by Mental Health for the rental of the Brookridge facility. The amount paid by Mental Health for Brookridge rental is \$40,000. Thomas Baldini said this action will cause problems with the Mental Health programs. Tom said the deadline for submitting the resolution to the state is July 1, 1981 but Mental Health was able to receive a 24 hour extension of that deadline in the event the Board was willing to change its action. He said Act 423 says that Community Mental Health can now use third party collections, which is insurance money, as a local match. Each dollar collected from the insurance company can be matched for \$9 from the state if the state has the money to do so. The catch is that the county must agree that they will not lower their appropriation to Mental Health for the current state fiscal year. Alger and Marquette must agree to freeze funding at this level for a period of three years and during that time Mental Health can use the local insurance money as an additional appropriation. This will reduce the appropriation that the counties presently give to Mental Health. In the current fiscal year Marquette County contributed \$272,000 to mental health. Next year they will ask for an appropriation of \$268,000; in 1983 an appropriation of \$266,000; and in 1984, an appropriation of \$267,000. Mental Health will be able to use the insurance money collected to defray operating costs. Baldini said they will not ask for increased allocation from the county during the three years.

About \$60,000 will be collected from third parties. Baldini said over the next three years they anticipate increased operating costs. They will have to use a portion of the \$60,000 simply to maintain the current programs.



Deletion of the Brookridge allocation from the total appropriation in the county's affirmation of funding will necessitate cutting mental health programs. Baldini noted as a contract board they are beginning to funnel a lot of money into the County Treasurer's Office and some of this is not being spent and may be invested by the county. Baldini said they will lose about half million dollars if the Brookridge appropriation is not included in the county's total appropriation figure in the resolution.

Commissioner Giudici entered the meeting.

Following discussion, it was moved by Commissioner May and supported by Commissioner Giudici to ask the County Board to reconsider action they took on June 17, 1981 on the resolution regarding Public Act 423 of 1980, and to present the original resolution submitted to the Board from Mental Health which does not contain the term "net". Dan Beckman said they expect to receive a 6% to 7% increase in state funds under the new act. They do not intend to use the \$60,000 to match with state funds to expand the program. Duane Beard noted the county's appropriation to Mental Health has not changed much over recent years but the Mental Health budget has changed significantly. Following discussion the motion carried unanimously. Tom Baldini, Robert Hanson and Dan Beckman then left the meeting.

A communication was received from the Intergovernmental Relations Committee stating that Dr. Randall Johnson, Health Department Director, is interested in having a job classification/benefits study conducted for Health Department employees in conjunction with the Courthouse job classification/benefits study. It will cost \$2,200 to do so, and Dr. Johnson has suggested that a portion of the \$55,000 of the Health Department's county appropriation for administrative salaries which will not be spent this year be used to offset the expense of the study. The Intergovernmental Relations Committee asked the Finance Committee to support such an expenditure.

Commissioner Carlson stated a more detailed budget for the use of the projected unspent funds has been submitted by Dr. Johnson. This will be considered by the committee at its July 8, 1981 meeting. The Controller stated the reason why this recommendation came to the committee tonight is because of time constraints in getting the study conducted.

It was moved by Commissioner Farrell and supported by Commissioner Racine to recommend to the Board to approve an amendment to the Health Department budget to allow the expenditure of \$2,200 for a job classification/benefits study in conjunction with the Courthouse study from the approximately \$55,000 that the Health Department projects will not be spent for administrative salaries. The committee further recommends that the County Board authorize the execution of an amendment with John Morley for the job classification/benefits study to include the Health Department. Commissioner Farrell noted the Appropriations Act requires non-general fund departments to tell the county how they will spend the money appropriated to them, and to report quarterly on the

expenditure of the funds. He believes that in order for a non-general fund department to spend the county's appropriation in another manner they have to come to the Board for authorization to do so. The Controller said the Appropriations Act implies what Commissioner Farrell said but does not state it explicitly. Following discussion the motion carried unanimously.

Undersheriff Quayle was present to discuss the purchase of a patrol boat for the Sheriff's Marine Division. He submitted a communication on this matter. The Controller also provided the committee with a copy of a letter he received from Gary Yoder on the purchase of a new boat. The Undersheriff said the present patrol boat is not effective for the type of work the Marine Division is required to do, such as recovering bodies from water. He also said they have problems keeping it in good repair. He said he has been advised by the Michigan Department of Natural Resources that there are unallocated state funds available which could be used for the purchase of a new boat on a matching basis with the county (2/3 state: 1/3 county). He said he has received two cost estimates from area dealers, one in the neighborhood of \$7,000 the other for \$12,000. He asked that an expenditure of up to \$10,000 (including the state portion) be considered for the purchase of the new boat. It was also noted the current boat has a trade in value of approximately \$1,700. He noted he has talked to both the Controller and the Accounting Supervisor about this. In order to purchase the boat the county must send a voucher to the state by September 1. The \$10,000 would cover the purchase of a boat, motor and trailer.

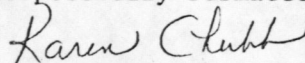
It was questioned whether the committee may take action on other matters during a special meeting. Commissioner Carlson believes Chief Civil Counsel should be asked what action can be taken at a special meeting.

It was moved by Commissioner Racine and supported by Commissioner May to recommend to the Board to authorize an expenditure of up to \$10,000 for the purchase of a patrol boat for the Marine Division, subject to a net cost to the county of \$3,000, and that the county's match for the purchase of the boat be taken from the Contingency Account. Commissioner Farrell said he opposed the motion because it is not certain what the future of the Marine Division is for next year. Quayle said it is the Sheriff's responsibility by state statute to recover bodies from the lakes, for boat delivery, among others. He said even if the county decides not to fund the Marine Division in its entirety he hoped that they would at least fund the mandated responsibilities. Commissioner May said she approves of the motion because she does not believe the action will bind the county to funding the Marine Division. Following discussion the motion carried. Ayes: Commissioners Carlson, Juidici, May and Racine. Nays: Commissioner Farrell.

The Controller provided the committee a status report on the data processing implementation.

The meeting adjourned at 6:50 p.m.

Respectfully submitted,



Karen Chubb, Secretary



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July 8, 1981

Honorable Chairperson and Members of the  
Marquette County Board of Commissioners  
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Finance Committee was duly called and held on  
July 8, 1981 and copies of the minutes of that meeting have been furnished  
to all members of the Board of Commissioners and a copy of the minutes is  
attached hereto and made a part of this report.

Respectfully submitted

FINANCE COMMITTEE

Neil W. Carlson  
Chairperson

Dee  
July May

\_\_\_\_\_  
\_\_\_\_\_



July 8, 1981

The Finance Committee meeting was duly called and held on July 8, 1981 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Carlson, Farrell, Juidici and May.

Absent: Commissioner Racine.

In Attendance: Ted Oslin, Housing Referral Officer; Margaret O'Neill, Senior Account Clerk; Henry Skewis, County Clerk; Dr. Randall Johnson, Director, Health Department; and Lynn Emerick, Director, Commission on Aging.

The meeting was called to order by the Chairperson.

The first order of business was approval of the minutes of the June 10, 1981 meeting. It was moved by Commissioner May, supported by Commissioner Juidici and carried unanimously to approve the minutes as written.

The public comment section was opened. No one wished to speak under public comment.

Approval of the agenda was the next order of business. The agenda was approved as presented.

Ted Oslin was present to discuss various aspects of the 1981 Community Development Block Grant with the committee. He submitted a memo to the committee on recommended guidelines for Community Development Block Grant activities (housing rehabilitation). He said a number of policy decisions are required by the Board in regard to the grant project.

The guidelines recommended by Mr. Oslin for the housing rehabilitation project were as follows:

Payment of Drainage Assessments:

- a. Income limits - 80% of median income based on number of people in the household per HUD printouts.
- b. No liens.
- c. Same fixed payment of assessment for all households.
- d. Assessment will be pro-rated based on the number of qualified households.
- e. Owner occupied properties only.

Waterline Connections and Septic Repairs:

- a. Income limit - 80% of median income based on number of people in the household per HUD printouts.
- b. No liens.
- c. Owner occupied properties only.
- d. Bidding:
  1. Three bids per household.
  2. Bid a number of households as one job.

Energy Audits:

- a. Concentrated first in Trowbridge Park.
- b. Low income households only or every household.

Payment for Clearance of Abandoned or Rental Properties:

- a. The housing code states removal of structure is the owner's responsibility.
- b. \$24,000 included in grant for clearance.
- c. Alternative #1 - Pay for clearance and place a lien against the property.
- d. Alternative #2 - \$1,500 grant for clearance with the balance paid by the property owners.

Drainage Assessments: Commissioner May noted that not requiring liens is contrary to Board guidelines established for the project and any changes to the guidelines will have to be approved by the Board. Ted Oslin believed the cost of drainage assessments will be between \$200 and \$250 per household and the paper work involved in a lien would not be warranted for that sum of money. He said some households will benefit from more than one of the aforementioned activities, such as both drainage assessments and water connections and septic repairs.

It was moved by Commissioner Juidici, supported by Commissioner May and carried unanimously to recommend to the Board acceptance of the guidelines recommended for payment of drainage assessments. Commissioner Farrell felt that not requiring liens is justified in this situation since the project is environmentally beneficial.

Waterline Connections and Septic Repairs: Ted said the cost of each such project will be between \$1,000 and \$1,500. The committee was of the opinion bidding for the project should be open and not limited to three bids per household as suggested by Ted Oslin. Therefore, it was moved by Commissioner Farrell, supported by Commissioner Juidici and carried unanimously to recommend to the Board the approval of the suggested guidelines with the exception of the three bid limit, which will be amended to open bidding.

Energy Audit Activities: Ted said the gas companies perform energy audits for \$10 per household which is less expensive than they can perform them for. The committee directed him to contact the gas companies about performing the audits for the project for \$10 per audit if they perform an audit comparable to the one the Planning Commission intended to have conducted. It was moved by Commissioner Farrell, supported by Commissioner Juidici and carried unanimously to recommend to the Board that they accept the recommended guidelines and that audits be conducted on households requesting such an audit and not limited to the low income households.



Finance Committee  
July 8, 1981  
Page 3

Payment of Clearance of Abandoned or Rental Properties: It was moved by Commissioner Farrell, supported by Commissioner May and carried unanimously to recommend to the Board that they accept the guidelines, using Alternative #2, \$1,500 grant for clearance with the balance paid by the property owner, rather than Alternative #1, pay for clearance and place a lien against the property.

In regard to inspections of buildings, Ted suggested the Township of Marquette be responsible for administering the inspection program. They would do the actual inspections, and prepare reports and recommendations. The county's responsibility would be to place condemnation notices on those buildings the inspectors feel should be condemned, and to conduct follow up inspections when necessary. Commissioner Farrell suggested that Ted, Duane Beard and Pat Micklow get together to formulate written recommended guidelines for this aspect of the project for consideration by the committee at a later date.

Ted informed the committee that he and Gary Yoder discussed the administration of the CDBG funds. He said a separate fund will be set up for the project. All invoices will be approved by him before being paid. Each activity will have a separate account number. He suggested that contractors be paid on a weekly basis. Direct costs only will be paid from grant funds. Indirect costs, such as payment of bills by the Accounting Division, local phone calls pertaining to the program, etc., will be at the expense of the county. Commissioner Farrell suggested that Ted present a complete written recommendation on the matter to the committee for review.

Ted said a Citizen Participation Committee for the block grant activities must be established. The committee is advisory in nature. The consensus of the Finance Committee was that the appointments to the Citizen Participation Committee must go through the usual appointment process. Commissioner Carlson suggested that minutes of their meetings be taken for the record. The committee directed that a notice be placed in The Mining Journal concerning the appointments to the committee.

Ted presented a memo on a budget amendment to the grant to be appropriated from the grant administration funds. There is \$87,500 in administrative funds and only \$75,000 is appropriated at this time. He requested that the printing budget be increased from \$42 to \$542; the book budget from \$42 to \$542; the advertising budget from \$42 to \$542; and the equipment budget from \$0 to \$1,200.

It was moved by Commissioner Farrell, supported by Commissioner Juidici and carried unanimously to recommend to the Board that the budget amendment be approved. Ted was asked to see that the proper budget amendment resolution is prepared for the amendment. Ted then left the meeting.



Margaret O'Neill, Senior Account Clerk, was present to review the bills with the committee. The bills submitted amount to \$132,066.65. Henry Skewis was present during the review of the bills and updated the committee on the impact of the prison riot on the Circuit Court and District Court budgets. He said he cannot give an accurate estimate on the impact it will have on his budget at this time, but believes the courts will go over their budgets by close to a quarter of a million dollars. He said jury fees, witness fees and attorney fees are reimburseable from the state.

Margaret O'Neill said the cut off date for bills for the present audit was July 1 but asked for approval to include a bill from Koski Korner's, and the Board of Light and Power which were received after that date.

Following review of the bills, it was moved by Commissioner Farrell, supported by Commissioner May and carried unanimously to recommend to the Board the approval of the bills totaling \$132,066.65 plus the bills from Koski Korner's and the Board of Light and Power. Margaret O'Neill left the meeting.

Henry Skewis asked that a request be made to him when the committee wants someone from his department present for the audit of the bills. He said he is concerned that the position of Chief Accountant has not yet been filled.

Henry Skewis submitted a communication on vital records fees. He noted that Act 522, which increased vital record fees to \$10 for the first copy and \$3 for each copy made at the same time, has been amended to allow counties the discretion of setting the fee, as long as it does not exceed the rate fixed by the state. Skewis recommended that the first copy be \$5 and that each additional copy requested at the same time be \$2 each. The fee covers marriage, divorce, birth and death records.

It was moved by Commissioner Juidici, supported by Commissioner Farrell and carried unanimously to recommend to the Board that they support the County Clerk's suggestion for the fees.

Skewis submitted a communication on behalf of the Jury Commission concerning their compensation. He said the Jury Commission asked him to represent them. He indicated two of the three members have indicated they would resign from the Jury Commission if the county does not alter the manner of compensation from salary to per diem. They are willing to give up Blue Cross/Blue Shield coverage if this is done which will save the county money in the long run. The Jury Commission has indicated they will not prepare a master jury list before this matter is settled. Skewis said they are running out of names on the present list. He said if the two members resign it will take at least two months for the Governor to appoint new members.

Finance Committee  
July 8, 1981  
Page 5

Elimination of BC/BS for Jury Commission members will reduce expenses by \$5,200 per year. The total budget presented by Skewis for 1981 was in the amount of \$6,055 for per diem, secretarial assistance, travel and office supplies. This will have to be altered since six months of 1981 have already elapsed.

Following discussion, it was moved by Commissioner Farrell, supported by Commissioner Carlson and carried unanimously to recommend to the Board that they change the Jury Commission compensation from a salary basis to per diem based on the County Clerk's budget, and request the Accounting Division to work up a budget amendment resolution for the Board meeting.

A communication from the Clerk on a budget for the Apportionment Committee was presented. The Clerk requested \$1,600 for per diem; \$204.60 for travel; \$500 for secretarial; and \$50 for office supplies. It was moved by Commissioner Farrell and supported by Commissioner May that the Board be recommended to set up a budget of \$2,360 for the Apportionment Committee as recommended by the Clerk with the exception of travel, which will be rounded off to \$210.00. Skewis informed the committee there is nothing in the law stating that the Apportionment Committee must receive per diem. Following discussion the motion carried unanimously. Henry Skewis left the meeting.

Dr. Randall Johnson, Director, Health Department, was present to discuss the projected unspent administrative salary funds at the Health Department. About \$55,000 will not be used because of the delay in hiring a director and administrator. In a communication to the committee, Dr. Johnson requested that the funds be used for various capital improvements; additional personnel; equipment and supplies; a U.P. Public Health Assoc. Annual Meeting; design for a rescue unit service facility; and employee job classification study. It was noted the Board already acted to use \$2,200 of the projected unspent funds for a job classification study. The Environment, Lands and Buildings Committee recommended that \$7,000 be spent to install walls in the waiting area of the health building for an office area for the Commission on Aging in order to provide AMCAB the current Commission on Aging space. Lynn Emerick, Director, Commission on Aging, was present for that aspect of the discussion. It was noted Ronnie Varney, AMCAB, had also been notified that this would be discussed. In addition to the installation of walls, the Environment, Lands and Buildings Committee recommended that the Drain Commissioner be relocated from the ground floor of the Service Center to an available office in the Environmental Health Section of the Health Department, and that a design study of the Service Center be conducted.

A communication was also received from the Controller on reallocation of FY 81 Health Department appropriation.



Commissioner May noted federal programs are in a flux and programs at the Service Center may be changing thus affecting space needs. Duane, in his communication to the committee, recommended that the equipment requested by Dr. Johnson totaling \$7,586 be approved. He said no individual item requested exceeds the amount required to go through the capital improvements process, and he believes it does not have to go through the process.

Commissioner May noted comments made by the Controller in his communication concerning the Appropriations Act and whether non-general fund departments fall under it. He questioned whether a non-general fund department must request an amendment to their budget or whether the Act allows the Controller to make periodic adjustments on line items.

It was the consensus of the committee that the installation of walls recommended by the Environment, Lands and Buildings Committee is a capital improvement project and should not be approved, as it should follow the set process. Commissioner May suggested that the projected unspent Health Department funds be lapsed into the General Fund Contingency Account and a portion for the equipment requested be appropriated from the Contingency Account.

It was moved by Commissioner May, supported by Commissioner Farrell and carried unanimously to recommend to the Board that the savings generated in account numbers 703, 704, 715 and 721 because of delayed hiring of a new director and administrator at the Health Department be placed in the General Fund Contingency Account.

It was then moved by Commissioner Farrell, supported by Commissioner May and carried unanimously to recommend to the Board to amend the Health Department's line item 970 - Equipment by \$7,586 for the purchase of equipment itemized by the Controller in his communication and requested by Dr. Johnson, with funds from the Contingency Account.

Dr. Johnson noted he requested funding for a detailed plan for the rescue unit facility in order to apply for outside funds for the construction of the building. It was noted this had been discussed by the Environment, Lands and Buildings Committee, and the Controller noted at that time that such a plan was a capital improvement project.

It was moved by Commissioner Farrell, supported by Commissioner May and carried unanimously to recommend to the Board not to concur with the recommendation from the Environment, Lands and Buildings Committee for the construction of walls in the waiting area of the Health Department and expenditure of funds for a design study in the Service Center as it is not a prudent use of county funds because possible changes in the funding of programs at the Service Center are being considered at this time. The committee noted the Environment, Lands and Buildings Committee has the discretion to implement any changes in space allocations at the Service Center that they deem necessary and that do not require capital outlay expenditures.



Dr. Johnson indicated the air conditioning system is not functioning properly in the old Health Department building. Dr. Johnson was asked to contact the Controller regarding this problem.

In response to a question by Dr. Johnson, Commissioner Farrell said funds appropriated to the Health Department by the county for specific purposes may not be used for other purposes. The department may, however, request approval to use the funds for other purposes.

Dr. Johnson then left the meeting.

A letter from Scott Macy, Director, AMCAB, requesting \$15,000 from Marquette County for the 1982 Senior Nutrition Program was read. It was moved by Commissioner May, supported by Commissioner Juidici and carried unanimously to ask the Commission on Aging to make a recommendation on whether or not this amount should be included in the county budget for the AMCAB Senior Nutrition Program. Commissioner May noted AMCAB has not drawn on the 1981 allocation from the county yet. A copy of the letter will be provided to each committee member and Mr. Macy will be informed of the budget hearing on special appropriation requests.

A letter from CUPPAD on County OEDP and CUPPAD membership was presented. This had been referred by the Board. There was some question as to whether they were requesting a 1981 or 1981 membership fee. Commissioner Farrell said he will contact CUPPAD for clarification.

A copy of a letter from the Planning Commission to Pat Farrell on travel reimbursement for Alan Chase was read. It was moved by Commissioner Farrell, supported by Commissioner Juidici and carried unanimously to postpone until next meeting when the Controller will be present.

A copy of a letter from Judge Anderegg to the Michigan Department of Mental Health on county overpayments to the state for institutional care was placed on file as the Board already received the letter.

A memo from David Berns, DSS Director, to the Board of Social Services, on purchase of video equipment was presented. Commissioner Carlson said Mr. Berns will be able to purchase the equipment at a lower price than had been expected. The communication was placed on file.

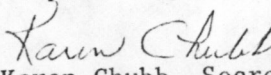
A letter from Tom Baldini, Chair, Community Mental Health Board, thanking the Committee Chair for getting the Third Party Payor Resolution approved by the Board was noted.

A copy of a letter from Duane Beard to Judge Anderegg on the disputed state institutional care billings was presented for informational purposes.

There was no public comment.

The meeting adjourned.

Respectfully,

  
Karen Chubb, Secretary