

MARQUETTE COUNTY BOARD OF COMMISSIONERS
Wednesday, January 21, 1981, 7:00 p.m.

Commissioners Room, Courthouse Annex
Marquette, Michigan

1. CALLING OF ROLL BY THE COUNTY CLERK.
2. SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE.
3. READING OF THE MINUTES OF THE JANUARY 7, 1981 MEETING.
4. PUBLIC COMMENT (time limit of 20 minutes total).
5. APPROVAL OF THE AGENDA.
6. PUBLIC HEARINGS:
 - a. Public hearing on Roy E.L. Pruiska and Carolyn E. Pruiska Economic Development Corporation Project:
 - 1) Project plan.
 - 2) Resolution approved by the Marquette County Planning Commission on the project.
 - 3) Resolution submitted for the County Board's consideration concerning the project.
 - b.
7. PRESENTATION OF CLAIMS, PETITIONS AND COMMUNICATIONS:
 - a. Nominations for vacancy on Alger-Marquette Community Mental Health Board. Term expires December 31, 1981.
 - b. Appointment of individual to Marquette County Board of Health.
 - c. Communication from the Department of Treasury on legislation effecting the equalization process.
 - d. Copy of a letter from Nino E. Green, Atty., Green, Renner, Weisse, Rettig, Rademacher & Clark, on Marquette County Sheriff's Department Senior Officers' Association.
 - e. Contract from Department of State Highways and Transportation for Marquette County's County Incentive Grant for county-wide transportation.
 - f. Communication from the Bureau of Construction Codes, Department of Labor, on notice of intent to continue construction code operations.
 - g. Communication from Sands Township requesting that the township's assessments be frozen at the 1980 level for 1981.
 - h.
 - i.
 - j.
 - k.
8. REPORTS OF STANDING COMMITTEES:
 - a. Report from the Executive Committee on a meeting held January 17, 1981.
 - b. Finance Committee report on a January 14, 1981 meeting.
 - c. Recommendation from the Finance Committee on expansion of the Marquette County Diversionary Program.
 - d. Recommendation from the Finance Committee concerning a contract with Northern Michigan University for the Jail Inmate Rehabilitation Program.
 - e. Recommendation from the Finance Committee on a subgrant adjustment for the Jail Inmate Rehabilitation Program.
 - f. Recommendation from the Finance Committee to approve a budget amendment transferring funds from the Public Safety Division of the Sheriff's Department to the Detective Bureau.
 - g. Finance Committee recommendation on budget for 1981 Tax Allocation Board.
 - h. Recommendation from the Finance Committee on depositories of county funds.
 - i. Recommendation from the Finance Committee on program budgeting.

8. REPORTS OF STANDING COMMITTEES (con't.):
 - j. Recommendation from the Finance Committee on the January, 1981 bills.
 - k.
 - l.
 - m.
 9. REPORTS OF SPECIAL COMMITTEES:
 - a. Report from the Committee on Committees on a January 9, 1981 meeting.
 - b.
 10. REPORTS OF COUNTY OFFICERS:
 - a. Acocks Medical Facility report for December, 1980.
 - b. Social Services Department report for December, 1980.
 - c.
 - d.
 - * 11. LATE ADDITIONS:
 - a. Annual Report of Plat Board.
 - b. Cooperative Reimbursement Program Grant.
 12. UNFINISHED BUSINESS:
 - a. *Subcommittee meeting date*
 - b. *Mar. Meeting*
 13. NEW BUSINESS:
 - a.
 - b.
 14. PUBLIC COMMENT.
 15. ANNOUNCEMENTS.
 16. ADJOURNMENT.
- *11. c. Amendment to County Incentive Grant.
d. Communication & Resolution for borrowing money for 100% Delinquent Tax Revolving Fund.

11- E Memo From Controller.

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January 17, 1981

Honorable Chairperson and Members of the
Marquette County Board of Commissioners
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Executive Committee was duly called and held on January 17, 1981 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

EXECUTIVE COMMITTEE

Chairperson

Edw. H. Villeneuve

[Signature]

Berle J. Latta

F. Cheatham not in attendance

January 17, 1981

The Executive Committee meeting was duly called and held on January 17, 1981 at 2:30 p.m. in the Courthouse Annex.

Present: Commissioners Farrell, Racine, LaPin and Villeneuve.

Absent: Commissioner Cheatham.

In Attendance: Henry Schneider, Director, Equalization Department; Duane Beard, Controller; Earl Robinson, Skandia Township Supervisor; Cecil Sicott, Sands Township; Karen Rule, West Branch Township; Evelyn Ollila, West Branch Township; John Matekel, Marquette, Ely and Ewing Townships' Assessor; William Kerr, Forsyth and Powell Townships' Assessor; Henry DeGroot, Wells Township; Patsy Cott, Wells Township; Ivan Fende, Chocolay Township Supervisor; Mike Maki, Chocolay Township Assessor; Donald Bode, City of Ishpeming Assessor; Earl Yelle, Sands and West Branch Townships' Assessor; Jim McDonald, City of Marquette Assessor; and Sally May, County Commissioner.

Chairperson Racine called the meeting to order and welcomed members of the public and representatives from governmental units within the county to the meeting. The purpose of the meeting was to review equalization studies prepared by the County Equalization Department prior to their submission to the State Tax Commission. Commissioner Racine introduced Henry Schneider, Equalization Director.

Henry Schneider said his department is charged with the responsibility of analyzing assessment levels of units of government within the county. There are 22 units of government in the county, including 19 townships and 3 cities. His department uses prescribed methods in assessing property. They report to the State Tax Commission each year on the tentative ratios property is being assessed for in each class within each unit in the county. This is the first year that they have been required to assess by class.

Schneider said real property classes are agricultural, commercial, industrial, residential, timber cutover, and developmental (a new class).

The deadline for submitting the studies was December 31, 1980 but his department was approved an extension to January 19, 1981. The studies are tentative. After studies are submitted all units are to prepare an assessment roll at 50% of market value for their unit of government. The county department audits the rolls and formulates a recommendation to the Executive Committee for action. The committee may accept the department's recommendations, formulate their own, or reject the department's recommendations.

The county has until May to correct any errors that have been made. State local district representatives review the county's work. Schneider stated the state representatives have done much of the work in the county this year in the timber cutover classification.

Schneider said the department does not have complete recommendations for the City of Negaunee because they are expanding the study on that unit. They are also revising the study in Michigan because of concerns of assessors there. His department has asked assessors to participate actively in the process.

Any local unit of government that wants to can perform and submit their own equalization study to the state. If the local State Tax Commission representative disagrees with that study he/she will send his/her own study to the State Tax Commission along with the local assessor's. Most local units have had an opportunity to review the Equalization Department's studies at this time. The best studies performed are those in which local units participated.

The committee and members of the public present then reviewed the recommendations prepared by the Equalization Department for each unit available. Increases and decreases are indicated and are changes in equalized value to recommended equalized value.

Champion Township:

Agricultural: +4%
Residential: +15%
Industrial: +5%
Timber Cutover: +11%
Residential Personal: -2%

The Equalization Department has not done the commercial personal class yet.

Chocolay Township:

Agricultural: +3%
Commercial: +7%
Residential: +3%
Timber Cutover: +5%

A sales study was used for Chocolay Township, according to Henry Schneider. The department is submitting a one year sales study to the state. Schneider believes the housing market has stabilized, and, based on sales studies, there may be reductions in the next few years.

Ely Township:

Agricultural: +4%
Commercial: +1%
Residential: -6%
Timber Cutover: +12%
Residential Personal: -10%

Henry said the slow down in the mining industry has had an impact on Ely Township.

Ewing Township:

Agricultural: +1%
Residential: +0%
Timber Cutover: +0%
Residential Personal: -2%

Forsyth Township:

Agricultural: +4%
Commercial: +2%
Industrial: +9%
Residential: +9%
Residential Personal: +28%

Humboldt Township:

Agricultural: +5%
Commercial: +1%
Industrial: +0%
Residential: +9%
Timber Cutover: +6%
Residential Personal: +1%

Ishpeming Township:

Agricultural: +8%
Commercial: +4%
Industrial: +5%
Residential: +0%
Timber Cutover: +6%
Developmental: -2%
Residential Personal: +11%

Marquette Township:

Agricultural: +0%
Commercial: +3%
Industrial: +3%
Residential: -1%
Timber Cutover: +2%
Residential Personal: +1%

Henry said they found decreases occurring in mining areas and the greater Marquette and Ishpeming area. Outlying areas are not affected to the extent the other areas are.

Michiganme Township:

Agricultural: +1%
Commercial: +6%
Residential: +1%
Timber Cutover: +13%
Residential Personal: +27%

Negaunee Township:

Agricultural: +7%
Commercial: +1%
Industrial: +9%
Residential: -3%
Timber Cutover: +17%
Residential Personal: +3%

Powell Township:

Agricultural: +3%
Commercial: +18%
Residential: +24%
Timber Cutover: +18%

Schneider stated his department will be conducting some industrial studies in Powell Township.

Turin Township:

Agricultural: +4%
Commercial: +3%
Residential: +0%
Timber Cutover: +0%
Residential Personal: +0%

Wells Township:

Schneider said they still must review the residential personal and timber cutover classes with the local unit.

Agricultural: +5%
Commercial: +8%
Industrial: +0%
Residential: -1%
Timber Cutover: +9%
Residential Personal: +44%

West Branch Township:

Agricultural: +23%
Commercial: -1%
Residential: +9%
Timber Cutover: +4%

Ishpeming City:

Commercial: +1%
Residential: +3%

The Equalization Department will be doing industrial and residential personal studies for Ishpeming City yet.

Negaunee City:

Residential is not complete.

Commercial: +3%

City of Marquette:

Commercial: +1%
Industrial: +0%
Residential: +0%

A one year sales study was done in the City of Marquette.

Republic Township:

Agricultural: +0%
Commercial: This class is being done by the State Tax Commission.
Industrial: -58%
Residential: +9%
Timber Cutover: +18%
Residential Personal: Not done yet.

Reduction in industrial occurred because the shell of a building has been assessed as a completed building in past years.

Richmond Township:

Commercial: +0%
Industrial: +0%
Residential: +2%
Timber Cutover: +14%
Residential Personal: +1%

Sands Township:

Agricultural: +19%
Commercial: -6%
Industrial: +3%
Residential: +4%
Timber Cutover: +12%

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Skandia Township:

Agricultural: +9%
Commercial: +8%
Industrial: -5%
Residential: -3%
Timber Cutover: +10%
Residential Personal: +44%

Tilden Township:

Agricultural: +4%
Commercial +0%
Industrial: +2%
Residential: +7%
Timber Cutover: +24%
Residential Personal: +11%

Schneider said the majority of the studies are available for review by anyone who wishes to do so.

Assessing values used by the Equalization Department:

Swamp areas: About \$10 per acre.
Timber Cutover: About \$150 acre.
County Road frontage: \$10 to \$60 per foot based on area and amount of frontage involved.
Inland lake frontage (lots): Generally \$70 per foot.
Lake Superior (lots): \$50, \$100, \$125 and as high as \$250 per foot.

In more populated areas ECF is from \$40 to \$60 per foot for lots, to about \$110 per foot for lots. It is \$115 to \$150 per foot in and around the cities. ECF personal property is about \$80 to \$110.

Schneider said the outlying areas are using the Michigan manual in determining assessments. Next year the county will be using the Marshall manual as it is a better manual, giving more current costs.

Henry said the State Tax Commission has asked county departments to review card systems used by local units for their property assessments. Their findings will be reported to the Executive Committee and he believes the information they receive from their study will be helpful.

All studies conducted were appraisal studies with the exception of Chocolay Township and the City of Marquette.

Commissioner Racine opened the meeting for questions from the public.

Earl Yelle felt Schneider's figures on open land areas are not accurate. He said land that is selling for \$600 per acre was assessed at \$750 per acre. He gave instances where he felt the department's figures were in error. Yelle recommended that assessments for townships be frozen at last year's

level as increases are not justified. He felt figures for 40 acre parcels without access are high. Schneider said assessability is reflected in the studies and that he believes they are realistic recommendations. Yelle did not think this was the case.

Patsy Cott, Wells Township, questioned the process used in assessing a specific parcel in Wells Township. Schneider explained the method used by his department.

Ivan Fende, Chocoaly Township, said the three units surrounding Chocolay should be comparable to the assessment level for Chocolay Township but Chocolay is actually higher. Fende said if Chocolay gets a factor he will recommend to all residents that they file an appeal to be heard by the Tax Tribunal.)

Henry DeGroot questioned the process used in determing ECF for residential and commercial in Wells Township. Schneider explained the process used by his department. He said he would review the figures with Mr. DeGroot for possible adjustments. DeGroot said the fact that delivery services are not available in Wells should have an affect on commercial property values. Also, residents are distant from markets and that should be a factor in determining value of land; residents must travel to obtain services. DeGroot recommended that values be kept at the same level as last year's.

Jim McDonald, City of Marquette, said tax laws have got to be changed. He said he realizes this cannot be done at the county level and believes the state representatives for this area should attend Board of Review meetings to see what is occurring.

Commissioner Racine said the county agrees that changes in the tax system are needed. He said the Equalization Department is following the law and is doing a good job.

DeGroot agreed that the Equalization Department is doing a good job and must following guidelines of the State Tax Commission.

Karen Rule, West Branch Township, said the West Branch Township Board has sent a letter to the County Equalization Department asking them to hold the 1981 tax level at the 1980 level.

Mike Maki said the State Tax Commission is in the process of changing over to the Marshall manual. He said the State Tax Commission manual and the Marshall manual are not compatible and that local files are based on the state manual.

Ivan Fende questioned whether changing to a new manual conflicts with the Headlee amendment. Schneider stated they are going to phase out use of the state manual. He said local units may develop their own manual for approval by the state, or use a manual from a private concern. He does not know if the change is in conflict with the Headlee.

Commissioner LaPin said he agrees with members of the public that the equalization process is "cut and dry". He said there have been differences between the units and the county in the past regarding this process.

Commissioner LaPin said people are getting taxed out of their homes. He said the county had a prosperous time and sale prices have been unreasonable and have inflated the value of the land. Commissioner LaPin recommended that assessment levels stay at last year's levels. He said there is quite a difference in timber cutover values in counties neighboring Marquette County and if the same process is used they should be the same. He believes assessments are at whatever level the county decides they will be.

Schneider said many classes are stable and some in mining areas have lowered. Homes in the county are not selling because they are asking for more than the market value.

Commissioner LaPin said the construction boom resulted in inflated home values and county residents' property assessments increased as a result.

Schneider said taxes are high because of the tax rate and not the value of the property. Schneider said a unit in a county downstate appealed all its assessment values and the Tax Tribunal refused to hear the appeals. Schneider said a unit may appeal only one class if they so desire.

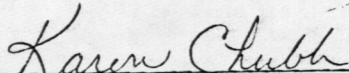
Commissioner Racine thanked the people for attending the meeting.

Commissioner LaPin felt the county should recommend to the state that, due to economic conditions in Marquette County, that the values remain at the same level as last year.

Schneider said submitting the figures is not part of the Board's equalization responsibility but his responsibility. He said equalized values do not have to be turned in until May.

The meeting adjourned at 4:30 p.m.

Respectfully submitted,



Karen Chubb, Secretary

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January 14, 1981

Honorable Chairperson and Members of the
Marquette County Board of Commissioners
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Finance Committee was duly called and held on January 14, 1981 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

FINANCE COMMITTEE

Neil W Carlson
Chairperson

Jesse

Edmund J. J. J.

Sally May

January 14, 1981

The Finance Committee meeting was duly called and held on January 14, 1981 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Carlson, Farrell, Juidici, May and Racine.

Absent: None.

In Attendance: Duane Beard, Controller; Gary Yoder, Chief Accountant/Purchasing Agent; John Beerling, Supt.-Engineer, Road Commission; Wes Wentela, Road Commission; Jim Alderton, Road Commission; Peter Bollero, Road Commission; Undersheriff Quayle; Shari Myers, Director, Juvenile Division; Michael Anderegg, Judge of Probate; Intergovernmental Relations Committee members Tim Lowe, Frank Leone and Berle LaPin.

The meeting was called to order by Chairperson Carlson.

The first item of business was approval of the minutes of the December 10, 1980 meeting. It was moved by Commissioner Farrell, supported by Commissioner Juidici and carried unanimously to approve the minutes as presented.

The public comment section was opened. As there was no one wishing to speak the section was closed.

Commissioner Carlson noted Road Commission representatives were present to review the Road Commission budget in terms of short run and long run implications concerning personnel, maintenance of roads, equipment and facilities. Present from the Road Commission were John Beerling, Wes Wentela, Jim Alderton and Peter Bollero. Also present for the discussion were Intergovernmental Relations Committee members Berle LaPin, Frank Leone and Tim Lowe.

John Beerling stated their 1981 budget is \$600,000 to \$700,000 less than what they had last year. He said they cut all equipment purchases for 1981, eliminated paving programs and reduced several other small line items.

Mr. Beerling submitted a revenue trend study for 1977-81 (estimated for 1981) for the committee's review. He said the major problem is with the Motor Vehicle Highway Funds (MVHF). The estimated amount of MVHF for 1981 is \$1,900,000 compared with a high of \$2,210,000 in 1977. John reviewed other revenues anticipated for 1981 in comparison to what was received in previous years. He said the federal aid funds are contingent on a local match.

The estimated budget for 1981 is \$3,393,000. The 1980 budget was \$4,302,500, \$232,000 of which was held in a reserve for equipment purchased in 1979 and paid for in 1980. Anticipated expenses for 1981 amount to \$3,193,000 and in 1980 expenses were \$4,005,00.

John said at least twelve people will be laid off the first of February and possibly eight more in order for them to stay within the payroll budget, which is the same as the 1980 payroll budget.

Mr. Beerling said their state maintenance contract and snow removal funds are affected by the drop in Motor Vehicle Highway Funds. He said meetings are going on in Lansing to get the method of funding MVHF changed from a tax on a gallon of gas to a value tax on gas.

Jim Alderton stated the Road Commission has been approached by local townships to make improvements on their roads. This is done on a 50/50 cost sharing basis. However, the Road Commission does not have funds to take advantage of the cost sharing program. Alderton believes it will not be before 1983 that they will receive additional assistance at the state level.

Commissioner Carlson said in the 1950's the county appropriation accounted for about 28% of the Road Commission's total budget; by the end of the 1960's that amount was between 12% and 14%; and by 1978 the figure was 2.3% of the total budget.

Berling distributed a hand-out on county appropriations to the Road Commission over the years. Copies were made available to members of the Intergovernmental Relations Committee also.

Berling said there will be a visible deterioration of roads in three or four years if the roads are not resurfaced. Also, equipment will have deteriorated to the point where it will not be operable by 1983.

Berling said he does not know the exact effect laying off twelve employees will have. Two of the employees are not drivers. They are reviewing the revenue situation monthly to determine what lay offs will be necessary.

Commissioner May entered the meeting.

In response to a question by the Controller, Beerling said it is 10% more costly for the Road Commission to pave roads than for private contractors. It costs the Road Commission more to crush gravel for the roads than it does for private contractors. Road Commission manpower is based on winter needs and they find jobs for the employees in the summer i.e. crushing gravel and paving roads. Beerling also said townships would not be able to afford to have roads paved because private contractors would want to be paid immediately whereas townships can pay back the Road Commission over a period of three or four years.

In response to a question by Commissioner Farrell about curtailing plowing, Beerling said they have stopped plowing some roads that were plowed before. They are not plowing roads where people do not reside. They are continuing to plow roads where industries, businesses, etc. are located.

In the past five years there has been ten to twelve new plats a year. Each plat has about 1 to 1½ miles of road and it is slow plowing because of intersections. The Road Commission is also responsible for paving roads in the plats. They cannot refuse to accept a plat if it meets standards set.

Beerling stated the current Road Commission organization developed from county funds allocated years ago for the road system. During the period when there was no zoning ordinance people built homes anywhere and the Road Commission has to see that the roads are kept clear.

Commissioner Juidici said townships may have to come up with ways to handle the problems and not just the Road Commission.

Alderton said under the MVHF formula the Road Commission received \$1,400 in 1978 for each mile they had under their jurisdiction; the City of Marquette received \$5,000 per mile; the City of Negaunee, \$3,000; and the City of Ishpeming, \$3,900.

Commissioner Farrell questioned whether the County Board can work to have the formula changed. Jim Alderton suggested the problem be mentioned to MAC as they are working with the Road Commission Association to make changes.

Commissioner LaPin felt more input should have been obtained from townships when roads were paved originally.

Commissioner Carlson believes the County Board must make a decision on whether they want to give financial relief to the Road Commission or if it is possible to give immediate relief to the Road Commission. Carlson believes the Intergovernmental Relations Committee and Finance Committee should continue to work together to try to find means to handle this crisis.

In response to a statement by Commissioner Carlson, Beerling stated they have been talking about relocating the Skandia Township garage to an area of greater activity and because they have outgrown the facility. The garage in Gwinn should be relocated near the Air Base and it is also out-dated for Road Commission needs.

Commissioner Farrell noted the County Board asked the Road Commission to indicate exactly what the county's appropriation to the Road Commission would be used for and questioned whether this has been determined. It was noted the county appropriated \$125,000 to the Road Commission for 1981. Commissioner Carlson believes an accrual type accounting system for the Road Commission would be beneficial. Beerling provided a copy of the program budget for the Road Commission for the committee's information.

In regard to insurance, Wes Wentela said the Airport's liability, buildings, and workers compensation insurance has been paid by the Airport Committee and they may have duplicate coverage through the county insurance coverage. He questioned who will handle claims for workers compensation.

Gary Yoder said at this time there is some double coverage on the Airport buildings and boiler. No action has been taken yet on Airport liability insurance by the county. He does not believe it is the county's intent to take over workers compensation but to try to place all other types of insurance under one insurance coverage program. Wes requested copies of policies taken over by the county that pertain to the Airport.

Commissioner Farrell stated he understood the Road Commission was aware the county was purchasing insurance for the Airport. Carlson designated Gary Yoder and Charlie Hohman and Wes Wentela to get together to try to determine if it is possible for the insurance coverage for the Road Commission and Airport to be consistent with the policy adopted by the Board and to report back to the committee at their regular meeting. He asked them to determine whether the insurance coverage will be at the desired level. Commissioner May suggested that they also meet with Ken Beres of the Wyatt Company on the matter.

Commissioner Carlson asked that the Road Commission submit a letter prior to the committee's next meeting on what will be done with the county's 1981 appropriation to them.

Members of the Road Commission and Road Commission staff then left the meeting.

Shari Myers, Director, Juvenile Division, and Michael Anderegg, Judge of Probate, were present to discuss the expansion of the Marquette County Diversionary Program, which is grant funded.

Judge Anderegg said federal grant money in the amount of \$125,000 per year is available in the Upper Peninsula. The grant requires no county match. He has received approval for \$12,200 in grant money to expand the Diversionary Program. The money will allow them to add another person to the program for 32 hours per week. The person would be contracted with to perform specific services.

Judge Anderegg said they will need office space for the individual. He noted he requested the space vacated by the Commission on Aging which is located next to Probate Court. Bob Sullivan, current staff member for the Diversionary Program, is now housed in the Veterans Trust Office but would be housed with the new staff member if the space request is approved.

Judge Anderegg asked that the matter be brought before the Board on January 21, 1981. He said the program has been a successful one.

Anderegg indicated the program is not one which the county would have to fund at a later date. He said the program may be terminated at will within 30 days either by the federal government or himself.

The personnel for the program is retained on a contract basis. Duane Beard said there are provisions in the collective bargaining agreement for contracting services.

Duane Beard said the county has been trying to do an analysis on county space needs for a five year period. Some funds were allocated for the analysis. Only about half of the departments responded to a questionnaire sent to them on space needs. He believes he will get a report from the Planning Commission and architect within one month on the matter. He said there is space available for the Diversionary Program's additional staff.

Anderegg said the funding period is through the end of September, 1981 and he has been assured funding will continue.

Beard believed expansion of the program is worth a try. He believes it should be evaluated however, and it should be determined how the action would relate to the collective bargaining agreements.

It was moved by Commissioner Farrell and supported by Commissioner Juidici to recommend to the Board to approve the contract for expansion of the Marquette County Diversionary Program contingent upon Chief Civil Counsel's review of the contract for the following:

1. Determine relationship between this action if taken and collective bargaining agreements.
2. Look at the contract to be sure the county is not assuming undue liability by entering into the contract with the grant agency.

Under discussion it was noted there is no Board policy on acquiring contractual services. It was noted if the State Court Administrator determines a program or service is essential to a court the county can be forced to pay for it. Space needs for staff working on the program may be discussed at the January 21 Board meeting when the recommendation is discussed. Following discussion the motion carried unanimously.

Judge Anderegg advised the committee of a situation occurring at the Youth Home. MAISD has been providing educational services to clients at the Youth Home. However, due to budget cuts they will not be refilling MAISD positions when they become vacant. The instructor at the Youth Home has resigned. At this time there is a replacement for that person but it will cost \$3,200 to retain the teacher until the end of the school year. This will be done with funds from the Child Care Fund on a contract basis. Judge Anderegg said he does not know what they will do next year for an instructor. This action was necessary otherwise MAISD would have pulled the teacher out of the Youth Home.

Judge Anderegg stated the Probate Court Register informed him that the state still owes the county money for incorrect billings of people placed in state institutions. Duane Beard said this matter will be part of the auditor's report on the county. He believes the report will be available at the end of the month. Commissioner Carlson asked the Controller to give the committee a status report on the situation at the next meeting.

Judge Anderegg and Shari Myers then left the meeting.

In regard to amending the Child Care Fund to retain a teacher at the Youth Home, Commissioner Carlson asked the Controller to check with Chief Civil Counsel on the process involved in doing so.

Undersheriff Quayle was present to discuss various items concerning the Sheriff's Department.

A copy of a communication from Patricia Micklow, Chief Civil Counsel, to Lyle Shaw, Business and Finance, NMU, on a contract between the county and NMU for the Jail Inmate Rehabilitation Program conducted by the Sheriff's Department was read. Ms. Micklow inquired into Northern's intent to fulfill the contract they had with the county for training of Sheriff's Department personnel.

The Undersheriff said it was his understanding that Pat Micklow spoke with Mr. Shaw and NMU would back Mr. Barrington's statement that they would be unable to provide the contracted services. He believes there has been no written communication from Mr. Shaw.

A communication from the Department of Management and Budget, Office of Criminal Justice, stating the state will not continue funding for a second year for the Jail Inmate Rehabilitation Program was read. Undersheriff Quayle said this does not involve the department's request for an extension of the present funding period. The department's request for an extension of the first year grant is still pending.

The Controller believes the county should not attempt to get NMU to perform the services they contracted to do but re-direct the funds from the grant for other uses related to the program. The Undersheriff concurred with that statement. He believes they will be able to get a subgrant adjustment and he does not believe NMU could complete the contract by March 31, 1981, which is the time period they are asking that the grant be extended.

It was moved by Commissioner Juidici and supported by Commissioner May to recommend to the Board that the Chief Civil Counsel send a letter to NMU stating that since they have not fulfilled the obligations of the contract for the Jail Inmate Rehabilitation Program that the contract has been terminated for non-performance. Commissioner Farrell noted a letter had been sent expressing concern about NMU's non-performance. Following discussion the motion carried unanimously.

It was then moved by Commissioner Farrell and supported by Commissioner Juidici to recommend to the Board that due to the non-performance of the contract by Northern Michigan University for the Jail Inmate Rehabilitation Program grant, that the Sheriff's Department be directed to request a subgrant adjustment to the current Jail Inmate Rehabilitation Program grant for the purpose of obtaining items that would have been purchased under the second year of the grant had it been received.

A list of the items that will be purchased with the current funding should the subgrant adjustment be approved will be provided by the Sheriff's Department and attached to the committee's recommendation.

Following discussion the motion carried unanimously.

A communication from Undersheriff Quayle on approval of an extension for the Sheriff's Department's Alcohol Enforcement Program grant was read. Undersheriff Quayle said the adjustment will continue funding until September 30, 1981. He gave the committee an update on the program. He noted one of the objectives of the program is to train staff in the use of breathalyzer equipment. During that training period the road patrols for the

program will be reduced by one.

A letter from the Office of Highway Safety Planning approving the extension of the program was noted.

A communication from Sheriff Maino asking that \$18,000 be transferred from the Sheriff's Department Public Safety salary line item to the Detective Division salary line item was read. The Controller said operationally this has already been done and the transfer will be so that the budget reflects the true expenditure of the funds. The Undersheriff said according to information he received from the state the transfer will not jeopardize the P.A. 416 road patrol funding. He received a letter from the Office of Criminal Justice and believes the request for the fund transfer is consistent with the definition.

It was moved by Commissioner May, supported by Commissioner Juidici and carried unanimously to recommend to the Board that the transfer be made based on information from the Undersheriff that this is consistent with the definition of the road patrol function and will not jeopardize P.A. 416 funds, and that the letter from the Office of Criminal Justice be included in the Board's informational packet at the January 21, 1981 Board meeting.

Undersheriff Quayle then left the meeting.

Gary Yoder stated a financial condition projection report is not available for this meeting. The report for January will be prepared at the end of the month.

A communication from the Controller on a 1981 budget for the Tax Allocation Board was read. The Controller suggested that the committee enact a budget similar to the 1980 budget. It was moved by Commissioner Farrell, supported by Commissioner Racine and carried unanimously to recommend to the Board that the 1981 Tax Allocation Board budget be set up identical to the 1980 budget with funds from the Contingency Account.

Gary said he has not yet finalized his report on the Sheriff's Department's 1980 budget. The budgetary problems seem to involve wage increases for matrons when they were placed on deputy status and overtime in excess of the budgeted amount. Commissioner Carlson asked that the report be presented to the committee at their next meeting.

A proposed policy on revenue sharing funds was received from the Controller. The Controller said revenue sharing has been reenacted. Based on information received from initial contacts with the Office of Revenue Sharing the county will be receiving about \$800,000 in 1981. This is a drastic increase and it will be necessary to amend the revenue sharing budget and conduct another public hearing on the use of the funds. The Controller recommended that the funds be placed in the capital improvements program fund. Commissioner Farrell noted the funds could also be placed in the budget stabilization fund.

Commissioner Carlson requested that the Controller contact the Office of Federal Revenue Sharing to determine the exact amount the county will be receiving.

The policy on depositories of county funds was not available. The committee had requested the Controller, Chief Accountant and Treasurer get together and formulate a policy on such. This will be available at the next meeting. Commissioner Carlson said he believes funds should not be deposited with banks not open to use by the general public.

The committee reviewed the list of items pending with the committee for 1980. Many are in the process of being completed at the present meeting. One objective concerned obtaining a membership at the Historical Society with a portion of the county's appropriation to the Society. It was moved by Commissioner Farrell, supported by Commissioner May and carried unanimously that when the appropriation is sent to the Historical Society, to indicate that a portion of it is for membership in the Society for the county.

Commissioner Carlson asked the Controller to prepare a specific proposal for establishing a Veterans Administration Office which would combine the Soldiers and Sailors Relief Commission and Veterans Trust. This is also one of the committee's 1980-81 goals.

Commissioner Carlson felt a special meeting should be held to set the 1982 committee objectives. He, as Chair, will set up such a meeting.

A communication from the Board Chair stating it is necessary to provide a budget for the Central Dispatch Policy Board recently set up by the Board was read. It was noted the Chief Civil Counsel had some concern as to whether the Board can legally set up such a Board. Commissioner Carlson requested that the Chief Accountant prepare a budget for the Policy Board for review at the next meeting. The Controller was asked to check with Chief Civil Counsel on whether the County Board may set up a Central Dispatch Policy Board and report to the committee at the next meeting.

A memo from the Treasurer was read regarding including the K.I. Sawyer AFB Credit Union as a depository of county funds. It was moved by Commissioner Farrell and supported by Commissioner May to recommend to the Board that any financial institution which has restrictions on its operations within a given geographic area or has membership requirements be excluded as a depository for county funds. The motion carried unanimously.

A memo from the Controller on data processing feasibility study was read. The Controller stated NMU Business Administration Department will do such a study free of charge, and that Andy Arizala will oversee the study. The data processing study will aid in the full implementation of program budgeting.

It was moved by Commissioner Farrell, supported by Commissioner May and carried unanimously to concur with the Controller's recommendation on the matter.

A report from the Controller on the FY 1982 budget preparation cycle was presented. It was moved by Commissioner Farrell, supported by Commissioner Racine and carried unanimously to concur with the Controller's recommendation to approve a preliminary budget process substantially the same as the process used to prepare the 1981 budget and direct the Governmental Support Division to prepare the necessary materials, forms, etc.

Commissioner Carlson presented a cash flow budget and program budget of the Road Commission to the committee. He felt it is important that the Board know exactly where funds are spent, which can be done under program budgeting. It was moved by Commissioner Carlson, supported by Commissioner Juidici and carried unanimously that the Finance Committee recommend to the County Board that the Board reaffirm its strong support for the development of program budgeting for all departments and that department heads cooperate to implement such budgeting as quickly as possible.

The Controller advised the committee of various department heads views on program budgeting.

A communication from Charles Hohman, Airport Manager, on the 1981 Airport budget was read. No action was taken.

A request from the Harvest Festival Association for a financial contribution for the 1981 Harvest Festival was read. It was moved by Commissioner Farrell, supported by Commissioner Racine and carried unanimously that a letter be sent to them by the committee Chairperson asking what the funds would be used for and what the consequences would be if they did not receive the funds, and what other funding alternatives have been investigated.

A letter from the Marquette County Economic Development Corporation requesting financial assistance was read. It will be placed in the 1982 budget process file for consideration during the budget process.

The Controller said he has had various requests for copies of the county budget. As this is a lengthy document he questioned how requests should be handled. The Controller was asked to develop a specific policy for the committee's review on providing documents upon request.

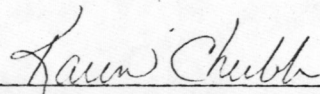
The committee reviewed claims and accounts received for payment in the amount of \$373,558.80. It was moved by Commissioner May, supported by Commissioner Juidici and carried unanimously to recommend to the Board that they approve payment.

The Controller provided the committee with a memo on a Harbor Commission request for a budget amendment. Chairperson Carlson asked the Chief Accountant to submit a recommendation to the committee on the request.

There was no one present for public comment.

The meeting adjourned at 11:15 p.m.

Respectfully submitted,



Karen Chubb, Secretary