

April 15, 1981

The Marquette County Board of Commissioners met on April 15, 1981 in the Commissioners Room of the Courthouse Annex.

Chairperson Farrell opened the meeting, roll was called and re-recorded.

Present: Comm. Carlson, Juidici, LaMere, LaPin, Leone, May, Racine, Villeneuve and Farrell.

Absent: Comm. Cheatham, Lowe and Steele.

Salute to the Flag was given followed by the Pledge of Allegiance.

It was moved by Comm. Leone, supported by Comm. LaMere and carried that the minutes of the April 1, 1981 meeting of the county board, be approved and accepted.

Chairperson Farrell opened the meeting for public comment, none was forthcoming and Chairperson Farrell declared the public comment section closed.

Approval of the agenda was given, after the addition of item 12-a, dealing with insurance claims for flooding in the courthouse annex, 12-b, dealing with CETA positions, 12-c dealing with A-95 reviews, item 12-d dealing with a report from Chief Civil Counsel Patricia L. Micklow on the appeal regarding Commission on Aging and 12-e a report from Comm. May on the Policy Makers Workshop, held on April 11, 1981.

Chairperson Farrell opened the public hearing on a request by the Planning Commission to change the text of the Marquette County Zoning Ordinance. This amendment #106-RZ-TX-9 deals with Sec. 29.2 - accessory buildings and garages. Ron Koshorek of the Planning Commission staff explained the need for the change. No one was present to speak from the public sector on this change. It was moved by Comm. Racine, supported by Comm. LaPin and unanimously carried on a roll call vote that the change in text be approved. Chairperson Farrell closed the public hearing on this Zoning Ordinance Amendment.

Chairperson Farrell opened the public hearing on a zoning ordinance amendment to the text of the ordinance #107-RZ-TX-10. Ron Koshorek of the Planning Commission staff made comment on the need for the change, that dealt with Sec. 29.5 Lot Size and Sec. 2.27.1, dealing with the definition of Maps. No one from the public sector chose to speak to the issue. It was moved by Comm. Racine, supported by Comm. Leone and unanimously carried on a roll call vote to approve the change in text. Chairperson Farrell closed the public hearing.

A COTRAN Consultant Final Report was discussed along with additional material presented by Scott Sussman of Community Transit Associates. It was moved by Comm. Racine, supported by Comm. Juidici and unanimously carried on a roll call vote, to accept the Final Report, the ERRATA sheets for the final report, the addendum to the final report, the 10E(5) plan for the County Incentive Program, and to authorize the Chairperson of the County Board to sign the necessary letters and forms.

Controller Duane Beard suggested that the county board employ Scott Sussman of Community Transit Associates by an extension of the existing contract of 30 to 60 days and adopt an amendment to the contract to use the money remaining in the original grant to implement Task E Comprehensive Services Alternative for the first two years operating scenarios. It was moved by Comm. May, supported by Comm. Leone and unanimously carried on a roll call vote to accept a recommendation from the Controller for an extension and amendment of the COTRAN Agreement with the State of Michigan. The change to generally request the Consultant to prepare 2-year operating scenarios for alternatives selected by the Transportation Commission. The Consultant to complete the work and to meet with the Commission as necessary during the contract amendment period at a cost not to exceed \$1,000, and to direct the Controller and Chief Civil Counsel to negotiate such an extension and amendment to the State of Michigan and to the contract with Community Transit Associates, and to authorize execution by the Chairperson of the revised contracts when recommended by the Controller and Chief Civil Counsel.

Tentative appointments of persons to serve on the Marquette County Transportation Commission were discussed. Letters of nomination were received from City of Ishpeming, City of Marquette, Marquette County Township Association and Chocolay Township. Tentatively appointed were:

Marion Stordahl	-	Marquette
Richard Schwemin	-	Marquette
Nicholas Joseph	-	Ishpeming
Stuart Skauge	-	Ishpeming
Robert Atkins	-	Marquette Township
Earl Robinson	-	Skandia Township
Robert Herman	-	Richmond Township

It was moved by Comm. Juidici, supported by Comm. LaMere and carried that the tentative appointees of the Marquette County Transportation Commission meet with Chief Civil Counsel Patricia L. Micklow for explanation of the legal issues and with Scott Sussman and others regarding the other issues of the plan and how it should function.

Chairperson Farrell made the following appointments to the Central Dispatch Policy Board.

Frank Marshall	-	Forsyth Township
George Miljour	-	Richmond Township
Richard Colvin	-	Marquette Township
Paul Bluecamp	-	Ishpeming City
Robert Kulisheck	-	Marquette City

It was moved by Comm. Juidici, supported by Comm. May and carried that a letter be sent to City of Negaunee and to Chocolay Township asking them to each name an official to set on the Central Dispatch Policy Board.

A communication from John Beerling Supt./Eng. of the County Road Commission, regarding weight restrictions on county roads, was read and placed on file.

Communication from Senators Levin and Reigle regarding the county's attempt to obtain EDA funding for energy conservation revovation of the Marquette County Courthouse, was read and placed on file.,

A communication from Shirley Tate, director of the Office of Children and Youth Services, Dept. of Social Services, regarding Public Act 328 Child Care Fund Appropriations, was read and placed on file.

A communication from Henry Sedmark, of the Law enforcement Information Network regarding the county boards request for a high speed LEIN for the Central Dispatch was read. It was moved by Comm. Leone, supported by Comm. LaMere and carried that the communication be referred to the Central Dispatch Policy Board.

A communication from Barry McGuire, director of MAC recognizing the need for a refiew of CSA/BCS/CAA and where their services overlap into other agencies and private sector services, was read. It was moved by Comm. May, supported by Comm. LaPin and carried that the communication be referred to the Intergovernmental Relations Committee so that they may obtain additional information from Mr. McGuire of MAC.

A copy of a letter sent to Lynn Emerick, Director of the Commission on Aging from Terry Guerin, Senior Nutrition Director of AMCAB, regarding the Marquette County Commission on Aging meeting held on Feb. 24, 1981, and the Intergovernmental Relations Committee meeting held on Feb. 26, 1981 and the comments made at these meetings, were read. Comm. May and Lynn Emerick explained to the county board the happenings at these two meetings and how they relate to the letter.

Reports of the Finance Committee meetings held on April 1 and April 8, 1981, were received and placed on file.

A Finance Committee report of the County's financial condition projection for the period ending March 31, 1981, was read and placed on file.





Prosecuting Attorney's Office - Special Investigation Account;  
 This Budget amendment is for an appropriation of \$12,000 from the Contingency Account to the Prosecuting Attorney's Office - Special Investigation Account in order to meet anticipated 1981 expenses.

Escheatable Monies:

As you know, the Board approved the placement of escheatable monies in the amount of \$4,460 to the Prosecutor's Special Investigation Account. The proposed amendment sets up an Escheatable Monies Account and a line item in the Prosecutor's budget for a Special Investigation Account in the amount of \$4,460.

It was moved by Comm. Racine, supported by Comm. Leone and unanimously carried on a roll call vote to concur with the recommendation.

RESOLUTION AMENDING GENERAL FUND BUDGET

Fiscal Year 1981 Amendment No. 18

WHEREAS, a budget was adopted by the County Board to govern the expenditure of anticipated general fund receipts within the County on October 14, 1980 for the next fiscal year of the county; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

<u>Expense Budget Account</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	<u>Change</u>
Pros. Atty.-Special			
Investigation	-0-	16,460	+16,460
Contingency	113,073	101,073	-12,000
Revenue Budget Account			
County Escheatable monies	-0-	4,460	+4,460

Motion was made by Comm Racine, Seconded by Comm Leone to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

<u>Aye</u>	<u>Nay</u>	<u>Aye</u>	<u>Nay</u>
N. Carlson		T. Lowe	ABS
R. Cheatham	ABS	S. May	
E. Juidici		J. Racine	
R. LaMere		C. Steele	ABS
B. LaPin		E. Villeneuve	
F. Leone		P. Farrell	

The Chairperson declared the motion carried and the resolution duly adopted.



Tom Shaw Settlement

You will recall, the County Board acted to appropriate \$26,069 from the Contingency Account to a special appropriation account, "Tom Shaw Settlement". This budget amendment is "housekeeping" in nature as it recognizes prior action of the Board to authorize the settlement with Tom Shaw, Inc.

It was moved by Comm. Leone, supported by Comm. LaMere and unanimously carried on a roll call vote to concur with the recommendation.

RESOLUTION AMENDING GENERAL FUND BUDGET

Fiscal Year 1981 Amendment No. 17

WHEREAS, a budget was adopted by the County Board to govern the expenditure of anticipated general fund receipts within the County on October 14, 1980 for the next fiscal year of the county; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

<u>Expense Budget Account</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	<u>Change</u>
Spec Approp - Tom Shaw Settlement	-0-	26,069	+26,069
Contingency	139,142	113,073	-26,069
Revenue Budget Account	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	

Motion was made by Comm. Leone, Seconded by Comm. LaMere to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
. Carlson	✓		T. Lowe	ABS	
. Cheatham	ABS		S. May	✓	
. Juidici	✓		J. Racine	✓	
. LaMere	✓		C. Steele	ABS	
. LaPin	✓		E. Villeneuve	✓	
. Leone	✓		P. Farrell	✓	

The Chairperson declared the motion carried and the resolution duly adopted.

Family Counseling Services Program

The proposed amendment establishes a revenue budget for the Family Counseling Services Program in the amount of \$7,500 and reduces the budget for Marriage License by the same amount.

It was moved by Comm. LaMere, supported by Comm. LaPin and unanimately carried on a roll call vote to concur with the recommendation.

RESOLUTION AMENDING GENERAL FUND BUDGET

Fiscal Year 1981 Amendment No. 19

WHEREAS, a budget was adopted by the County Board to govern the expenditure of anticipated general fund receipts within the County on October 14, 1980 for the next fiscal year of the county; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

<u>Expense Budget Account</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
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_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
<u>Revenue Budget Account</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	<u>Change</u>
Marriage Licenses	11,000	3,500	-7,500
Family Counseling	-0-	7,500	+7,500

Motion was made by Comm. LaMere, Seconded by Comm. LaPin, to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
Carlson	✓		T. Lowe	ARS	
Ceatham	ARS		S. May	✓	
Juidici	✓		J. Racine	✓	
LaMere	✓		C. Steele	ARS	
LaPin	✓		E. Villeneuve	✓	
Leone	✓		P. Farrell	✓	

The Chairperson declared the motion carried and the resolution duly adopted.

1980 Employer's Portion Retirement

This recommended budget amendment covers the increase to the county for employer paid retirement (\$15,599) and an increase in cost for retirement benefits for the Health Department (\$22,425). The amendment provides for the transfer of the needed \$38,024 from the Contingency Account to the Fringe benefits - Retirement Account and the Health Department Appropriation.

It was moved by Comm. Carlson, supported by Comm. Juidici and unanimously carried on a roll call vote to concur with the recommendation.

RESOLUTION AMENDING GENERAL FUND BUDGET

Fiscal Year 1981 Amendment No. 16

WHEREAS, a budget was adopted by the County Board to govern the expenditure of anticipated general fund receipts within the County on October 14, 1980 for the next fiscal year of the county; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

<u>Expense Budget Account</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	<u>Change</u>
Fringe Benefits - Retirement	244,305	259,904	+15,599
Health Dept. Appropriation	555,051	577,476	+22,425
Contingency	177,166	139,042	-38,024
<u>Revenue Budget Account</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	

Motion was made by Comm. Carlson, Seconded by Comm. Juidici to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
Carlson	✓		T. Lowe	ABS	
Cheatham	ABS		S. May	✓	
Juidici	✓		J. Racine	✓	
LaMere	✓		C. Steele	ABS	
LaPin	✓		E. Villeneuve	✓	
Leone	✓		P. Farrell	✓	

The Chairperson declared the motion carried and the resolution duly adopted.



County Government Awareness Slide Presentation

You will recall Jerry Bielicki, who developed the County Government Awareness slide presentation, requested consideration of an additional payment to him of \$944 for the project as his original cost estimate of \$1,200 was greatly exceeded. A budget amendment is recommended to appropriate \$944 from the Contingency Account for payment to Mr. Bielicki for the project.

It was moved by Comm. Racine, supported by Comm. May and unanimously carried on a roll call vote to concur with the recommendation.

RESOLUTION AMENDING GENERAL FUND BUDGET

Fiscal Year 1981 Amendment No. 20

WHEREAS, a budget was adopted by the County Board to govern the expenditure anticipated general fund receipts within the County on October 14, 1980 for the next fiscal year of the county; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby amended as follows:

<u>Expense Budget Account</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	<u>Change</u>
Operative Extension -			
Public Awareness	-0-	944.00	+944.00
Contingency	101,073	100,129.00	-944.00
<u>Revenue Budget Account</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	

Motion was made by Comm Racine, Seconded by Comm May adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

<u>Aye</u>	<u>Nay</u>	<u>Aye</u>	<u>Nay</u>
Carlson ✓		T. Lowe ABS	
Cheatham ABS		S. May ✓	
Juidici ✓		J. Racine ✓	
LaMere ✓		C. Steele ABS	
LaPin ✓		E. Villeneuve ✓	
Leone ✓		P. Farrell ✓	

Chairperson declared the motion carried and the resolution duly adopted.

A communication from the Finance Committee recommending that the 1980 end of year General Fund Balance of \$373,433.00 be placed in the Budget Stabilization Fund was read. It was moved by Comm. Carlson, supported by Comm. Juidici and unanimously carried that the county board concur with the recommendation.

A recommendation from the Finance Committee regarding a Family Counseling Services Agreement with the Lutheran Social Services of Wisconsin and Upper Michigan, the Catholic Social Services and the Alger Marquette Community Mental Health Services Board, was read. It was moved by Comm. Juidici, supported by Comm. LaPin and unanimously carried on a roll call vote that the County Board and the Circuit Court Judges enter into the agreement for Family Counseling with the Lutheran Social Services of Wisconsin and Upper Michigan, the Catholic Social Services and the Alger Marquette Community Mental Health Services Board, for these Family Counseling Services and the Chairperson be authorized to sign the agreement along with the Chief Circuit Court Judge.

A recommendation from the Finance Committee regarding the use of VISA credit cards by Sheriff Department Public Safety Personnel, was read. It was moved by Comm. Racine, supported by Comm. Juidici and unanimously carried on a roll call vote to concur with the recommendation and authorize use of VISA "department" cards by the Marquette County Sheriff's Department with the understanding that in doing so the department will be using unsecured credit from a banking institution.

A recommendation from the Finance Committee regarding the adoption of the 1982 Preliminary Budget for Marquette County, was read. It was moved by Comm. Juidici, supported by Comm. Racine and unanimously carried on a roll call vote to adopt the Preliminary Budget for 1982 for tax allocation purpose, as corrected in regard to the Commission on Aging.

A recommendation from the Finance Committee regarding a public hearing on the revised 1981 Federal Revenue Sharing Fund Budget, was read. It was moved by Comm. May, supported by Comm. LaMere and carried unanimously on a roll call vote that a public hearing be held on May 6, 1981 at 7:00 p.m. in the Commissioners Room of the Courthouse Annex.

A recommendation from the Finance Committee regarding the establishing of a Drain Revolving Fund to be used for incidental costs of drain districts, was read. It was moved by Comm. Carlson, supported by Comm. Juidici and unanimously carried on a roll call vote to concur with the recommendation and set up a Drain Revolving Fund in accordance with Sec 301 of the Drain Code and that a sum of \$12,000.00 be appropriated from the Contingency Account to the Drain Revolving Fund.

RESOLUTION AMENDING GENERAL FUND BUDGET

Fiscal Year 1981 Amendment No. 21

WHEREAS, a budget was adopted by the County Board to govern the expenditure of anticipated general fund receipts within the County on October 14, 1980 for the next fiscal year of the county; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

<u>Expense Budget Account</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	<u>Change</u>
Spec. Approp. - Drain			
Revolving	-0-	12,000	+12,000
Contingency	100,129	88,129	-12,000
<u>Revenue Budget Account</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	

Motion was made by Comm Carlson, Seconded by Comm Juidici to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
Carlson	✓		T. Lowe	ABS	
Cheatham	ABS		S. May	✓	
Juidici	✓		J. Racine	✓	
LaMere	✓		C. Steele	ABS	
LaPin	✓		E. Villeneuve	✓	
Leone	✓		P. Farrell	✓	

The Chairperson declared the motion carried and the resolution duly adopted.

A recommendation from the Finance Committee regarding the payment of claims and accounts, was read. It was moved by Comm. May, supported by Comm. Villeneuve and unanimously carried on a roll call vote that the county board concur with the recommendation and approve claims and accounts in the amount of \$222,890.41.

A report of the April 2, 1981 meeting of the Personnel Committee, was accepted and placed on file.

A recommendation from the Personnel Committee regarding a report on a Michigan Dept. of Labor - MIOSHA review, was read. It was moved by Comm. LaMere, supported by Comm. LaPin and carried that the county board concur with the recommendation and enter an appeal on the "panic hardware" and "hand Rail" citations and during the appeal process the county request approval from the National Register of Historic Places



to make the necessary installation of hand rails and panic hardware on the East, North and South exits of the old courthouse.

A recommendation from the Personnel Committee regarding hospitalization benefits inequity between union bargaining unit employees and non-union unit employees, was read. It was moved by Comm. Juidici, supported by Comm. Leone and carried that the Personnel Policy Manual be revised so that benefits with respect to hospitalization coverage for non-bargaining unit employees be the same as union bargaining unit employees, on leaves of absence.

A recommendation from the Personnel Committee regarding the Friend of the Court, was read. It was moved by Comm. Juidici, supported by Comm. LaMere and carried that the county board concur with the recommendation and request the State Court Administration for a determination on who is charged with oversight of the office of Friend of the Court. If satisfactory results are not obtained through the Court Administrator within six weeks, the county board will then direct the Chief Civil Counsel to file a motion of superintending control with the proper court of jurisdiction.

A recommendation and resolution from the Executive Committee opposing the inequitable pricing structure for fuel and expressing concern over proposed budget cuts in energy assistance to the poor, was read. It was moved by Comm. Racine, supported by Comm. LeMere to adopt the resolution. After some discussion of the wording of the resolution, it was moved by Comm. Carlson, supported by Comm. LaPin and carried that the resolution be referred back to the Executive Committee for further study.

A recommendation and resolution regarding the proclaiming of April 26, 1981 as Vietnam Veterans Day, were read. It was moved by Comm. Carlson, supported by Comm. Racine and carried that the county adopt the resolution as corrected and proclaim April 26, 1981 as Vietnam Veterans Day.

#### RESOLUTION

WHEREAS, The Vietnam War involved the lives of our finest young men; and,

WHEREAS, Our young men served our Flag with honor and without regard to their safety and well-being; and,

WHEREAS, Many of these young men lost not only a portion of their young lives, or even their very life, but many lost limbs or were crippled and deformed; and,

WHEREAS, Marquette County is, and rightfully should be, very proud of the service these Veterans gave to their Country and its citizens; and,

THEREFORE, BE IT RESOLVED, That Marquette County, through its Board of Commissioners, offers to these Vietnam Veterans our greatest thanks and deepest appreciation for their outstanding service to our Country in a very unpopular war; and,

BE IT FURTHER RESOLVED, That we welcome these fine men back to our Country and hope they will find happiness here; and,

BE IT FURTHER RESOLVED, That we urge all State and Federal Senators and Representatives to join us on April 26, 1981 to honor all Vietnam Veterans, both living and dead.

A recommendation from the Executive Committee regarding the records management study completed by the Public Administrative Service, was read. It was moved by Comm. May, supported by Comm. Juidici and unani- mously carried on a roll call vote that the county board accept the report entitled "A Reconnaissance Survey of Records Management Practice, Marquette County, Michigan" and approve payment to Public Administration Services for preparation of the report.

The monthly report of Social Services Department for March 1981, was accepted and placed on file.

Controller Duane Beard and Chief Civil Counsel Patricia Micklow gave a report on their meeting with United States Fidelity and Guaranty, the insurance carrier on the county's claim for water damage in the courthouse annex flooding. They have received a letter from the USF&G stating that should there be further damages that are not herein consid- ered, they may be presented to USF&G for consideration. USF&G will then determine if those damages arose out of and are solely a result of this incident. It was moved by Comm. Racine, supported by Comm. Juidici and carried that the Proof of Loss and Subrogation Receipt be signed and notarized agreeing to the amount of damages as covered under the in- surance contract.

Chairperson Farrell expressed concern over some CETA problems and stated it was illegal to lay off regular employees and replace them with CETA workers. It was moved by Comm. Juidici, supported by Comm. May and carried that Chairperson Farrell write a letter to the Six County Con- sortium asking them to have their staff check into AMCAB to see if this has happened in the past, and to ask the consortium to oversee all agencies that have CETA employees to see that this does not happen. This would include a careful review of summer CETA projects.

Chairperson Farrell called the boards attention to two A-95 reviews that were accepted by the Intergovernmental Relations Committee and should be reconsidered. It was moved by Chairperson Farrell, supported by Comm. LaMere and carried to recind the action previously taken in regard to approval of these two A-95 reviews. It was then moved by Comm. LaPin, supported by Comm. Juidici and carried that the two reviews

1. AMCAB - Community Services Administration
2. AMCAB - Senior Opportunity Funds

be referred back to the Intergovernmental Relations Committee for review and conference with the applicants by the Intergovernmental Relations Committee.

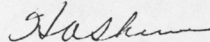
Chief Civil Counsel gave a short report on the appeal to make the Marquette County Commission on Aging an Area Agency on Aging.

Comm. May gave a short report on the Policy Makers Conference held pm April 11, 1981.

Comm. LaPin asked that all units of government be notified of the next meeting on equalization.

Chairperson Farrell adjourned the meeting.

Respectfully submitted,



Henry A. Skewis  
Marquette County Clerk

MARQUETTE COUNTY BOARD OF COMMISSIONERS  
Wednesday, April 15, 1981, 7:00 p.m.

Commissioners Room, Courthouse Annex  
Marquette, Michigan

1. CALLING OF ROLL BY THE COUNTY CLERK.
2. SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE.
3. READING OF THE MINUTES OF THE APRIL 1, 1981 MEETING.
4. PUBLIC COMMENT (time limit of 20 minutes total).
5. APPROVAL OF THE AGENDA.
6. PUBLIC HEARINGS:
  - a. Public hearing on #106-RZ-TX-9 to amend the Marquette County Zoning Ordinance.
  - b. Public hearing on #107-RZ-TX-10 to amend the Marquette County Zoning Ordinance.
  - c.
7. PRESENTATION OF CLAIMS, PETITIONS AND COMMUNICATIONS:
  - a. Scott Sussman, Community Transit Associates, will be present to review the final COTRAN report with the Board.
  - b. Appointments to the Marquette County Central Dispatch Policy Board and the Marquette County Transportation Commission. Communications from the City of Ishpeming and Marquette County Townships Association regarding these appointments, and a communication from the City of Marquette on the Central Dispatch Policy Board appointments. *also. Choc Township*
  - c. Communication from John Beerling, Road Commission, in response to a communication from the Board to the Road Commission on weight restrictions for roads.
  - d. Communications from Senator Levin and Senator Riegle in response to the Board's letter on the county's application for an EDA grant.
  - e. Communication from Shirley Tate, Office of Children and Youth Services, Department of Social Services, regarding Public Act 328, Child Care Fund Appropriation.
  - f. Letter from Henry Sedmak, Law Enforcement Information Network, in response to the County Board's letter on a high speed LEIN for the Central Dispatch System.
  - g. MAC communication in response to Board's letter on CSA/BCS/CAA structure.
  - h.
  - i.
  - j.
8. REPORTS OF STANDING COMMITTEES:
  - a. Report from the Finance Committee on a meeting held April 1, 1981.
  - b. Report from the Finance Committee on a meeting held April 8, 1981.
  - c. Financial condition projection report from the Finance Committee.
  - d. Recommendation from the Finance Committee on various budget amendments.
  - e. Finance Committee recommendation on Budget Stabilization Fund - Appropriation.
  - f. Finance Committee recommendation on the Family Counseling Services Agreement.
  - g. Finance Committee recommendation on VISA cards for the Sheriff's Department.



8. REPORTS OF STANDING COMMITTEES (con't)
  - h. Recommendation from the Finance Committee on the 1982 Preliminary County budget.
  - i. Recommendation from the Finance Committee on conducting a public hearing on the revenue sharing funds for 1981.
  - j. Finance Committee recommendation on the establishment of a Drain Revolving Fund and an appropriation to the Fund.
  - k. A recommendation from the Finance Committee on approval of the bills.
  - l. Report from the Personnel Committee on a meeting held April 2, 1981.
  - m. Recommendation from the Personnel Committee on a MIOSHA inspection of the Courthouse/Jail Complex.
  - n. Personnel Committee recommendation on hospitalization benefits for employees on leaves of absence.
  - o. Recommendation from the Personnel Committee on the Friend of the Court Office.
  - p. Recommendation from the Executive Committee regarding opposing the inequitable pricing structure for fuel and expressing concern over budget cuts in energy assistance to the poor.
  - q. Recommendation from the Executive Committee regarding proclaiming April 26, 1981 as Vietnam Veteran's Day.
  - r. Recommendation from the Executive Committee regarding A Reconnaissance Survey of Records Management Practices, Marquette County, Michigan.
9. REPORTS OF SPECIAL COMMITTEES:
  - a.
  - b.
10. REPORTS OF COUNTY OFFICERS:
  - a. Social Services Department report for March, 1981.
  - b.
11. LATE ADDITIONS:
  - a.
  - b.
12. UNFINISHED BUSINESS:
  - a. *Insurance on Annex*
  - b. *CETA*
13. NEW BUSINESS:
  - a. *12-C A-95 Revenue*
  - b. *12-D Report on Comm on Liquor, Affor*
14. PUBLIC COMMENT.
15. ANNOUNCEMENTS.
16. ADJOURNMENT.

8a

April 1, 1981

Honorable Chairperson and Members of the  
Marquette County Board of Commissioners  
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Finance Committee was duly called and held on April 1, 1981 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

FINANCE COMMITTEE

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

April 1, 1981

The Finance Committee meeting was called to order at 6:30 p.m. in the Courthouse Annex.

Present: Commissioners Carlson, Farrell and Juidici.

Absent: Commissioners May and Racine.

In Attendance: Duane Beard, Controller; Gary Yoder, Chief Accountant/Purchasing Agent; Peter Embley; and Henry Skewis, County Clerk.

The meeting was called to order by Chairperson Carlson at 6:30 p.m.

There was no public comment.

A report from the sub-committee composed of the Clerk, Controller and Board Chair on compliance with the Court of Appeals decision to transfer books from the Controller's Office to the Clerk's Office was presented. The sub-committee provided documents on revised organization charts for the Clerk's Office and Government Support Division; organization/transition plan; job descriptions for Chief Accountant/Purchasing Agent and Accounting Supervisor; and a budget amendment.

The sub-committee recommended that the Finance Committee recommend adoption of the documents to the County Board.

Henry Skewis questioned whether there was a need for the Personnel Committee to take action on the new job descriptions. It was the consensus of the Committee that the Board could do this without it first going through the Personnel Committee.

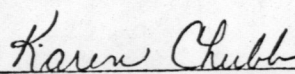
It was noted the transition will take affect beginning the April 2, 1981 work day if the Board approves the proposal. The transition requires an appropriation of \$13,375 from the Contingency Accounty to cover incurred costs.

It was moved by Commissioner Carlson, supported by Commissioner Juidici and carried unanimously to recommend to the County Board the adoption of the revised organization charts; organization/transition plan; job descriptions; and budget amendment.

The Controller submitted a redraft on the preliminary budget for 1982. The first draft prepared indicated a need for more than 8 mills and the Government Support Division was asked to prepare one for 6.375 mills, which is the amount of millage received by the county last year. Mr. Beard said the redraft is still \$109,000 over the 6.375 mill level. The preliminary budget will be discussed at the committee's April 8 meeting. A brief discussion was held on the preparation of 1982 budgets.

As there was no further business to come before the committee, it was moved by Commissioner Farrell, supported by Commissioner Juidici and carried unanimously to adjourn at 6:50 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Karen Chubb, Secretary



April 8, 1981

Honorable Chairperson and Members of the  
Marquette County Board of Commissioners  
Marquette, Michigan

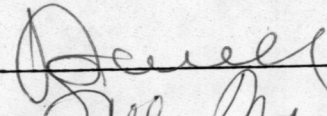
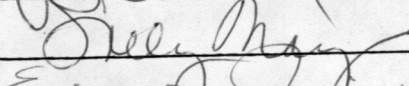

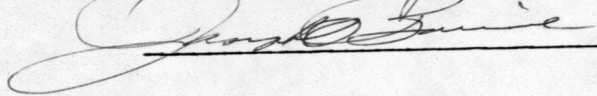
Ladies and Gentlemen:

A meeting of your Finance Committee was duly called and held on April 8, 1981 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

FINANCE COMMITTEE

Chairperson

April 8, 1981

The Finance Committee meeting was duly called and held on April 8, 1981 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Carlson, Farrell, Juidici, May and Racine.

Absent: None.

In Attendance: Duane Beard, Controller; Tom Pasmore, Business Machines and Equipment; Mary Luttinen, Director, Cooperative Extension; Dave Timmons, Manager, Marquette Township; Mike Etelamaki, Marquette City Engineer; Gary Yoder, Accounting Supervisor; Darryll Sundberg, Drain Commissioner; Lynn Emerick, Commission on Aging; and Patricia Micklow, Chief Civil Counsel.

The meeting was called to order by Chairperson Carlson. The first item of business was approval of the minutes of the March 19, March 25 and April 1 meetings. It was moved by Commissioner Juidici, supported by Commissioner Racine and carried unanimously to approve the minutes as written.

The next item of business was public comment. No one present wished to speak under public comment.

The agenda was reviewed. An item concerning Cooperative Extension was placed earlier on the agenda as Mary Luttinen was present to discuss the item.

Tom Pasmore, Business Machines and Equipment Co., was present to discuss Savin photocopiers. He said he proposes that the county replace the five present photocopiers with two #600 Savin Machines, a reduction machine and three other Savin copiers for a total cost of \$1,756 per month rental. He said the county would realize a \$1,500 minimal savings by doing such. He said the Savin machine is the most cost effective machine on the market and it is made in the United States.

Mr. Pasmore said he did not have the county's current costs for leasing copiers to make a more precise cost comparison. Commissioner Carlson said this information will be provided to him. The Controller noted past proposals have been submitted to the county by this company and that a Savin machine is used at the Health Department. He noted it was his intent that a cost comparison be made between the Savin machine at the Health Department and the Courthouse machines after the Savin machine had been used by the Health Department for one year.

Tom Pasmore then left the meeting.

Darryll Sundberg, Drain Commissioner, Mike Etelamaki, City Engineer, and Dave Timmons, Marquette Township Manager, were present to discuss the Badger and Whetstone Creeks drainage districts and the establishment of a Drain Revolving Fund. Mr. Sundberg presented a letter to the committee on these items. He said about \$110,000 is needed for engineering and other services associated with the \$1 million Badger Creek district and the \$1.4 million Whetstone Creek district. Mr. Sundberg requested that a Drain Revolving Fund be established pursuant to Section 301 of the Drain Code to be used for costs of services needed in the establishment of the drainage districts.



Commissioner May questioned whether it is necessary for the county to put funds into the engineering costs of the district as this could be done through assessment districts. The Controller stated the Board may establish the revolving fund or if they chose not to the Drain Commissioner will have to look for other means. Commissioner Carlson suggested asking Chief Civil Counsel to check on the law and prior to the next meeting meet with the Controller and Sundberg on legal ways of funding the drainage districts.

Darryll Sundberg said the drainage district costs have exceeded by 20% the estimates provided by Engineering Consultants for the work. He said more work is being done than had been at first anticipated. He said \$12,000 is the immediate need for the projects.

Duane Beard said all costs incurred by the county are assessable to the proposed drainage districts thus the funds will be recovered by the county.

Concern was expressed by the committee members on the projected overruns in cost.

It was moved by Commissioner Farrell, supported by Commissioner Racine and carried unanimously to recommend to the Board to set up a Revolving Drain Fund according to Section 301 of the Drain Code for the Drain Commissioner, and that a sum of \$12,000 be transferred to the Fund from the Contingency Account.

A letter will be sent to Pat Micklow requesting that she investigate laws concerning funding of drainage districts and inform the Controller and the Drain Commissioner of the law in this matter. The Controller and Drain Commissioner will then meet to discuss funding alternatives and the Controller will submit a recommendation to the committee on the matter at the next meeting.

Mary Luttinen was present for the discussion of the Cooperative Extension budget amendment. The Controller presented a communication on a budget amendment for new revenues for the department. The Cooperative Extension Service requested a budget amendment to accommodate funds to be received by the county from MSU for an Economic Recovery Project. The budget amendment request involves \$2,442 in new revenues which will be used for travel, teaching materials and communications related to the project. Commissioner May questioned the availability of the program to welfare recipients. It was felt the program would be particularly beneficial to these individuals as its emphasis is on making ends meet with limited funds.

Following discussion, it was moved by Commissioner May, supported by Commissioner Juidici and carried unanimously to recommend to the Board that they approve a budget amendment to place \$2,442 from a MSU grant to the Cooperative Extension - Economic Recovery Project. Mary Luttinen then left the meeting.

A letter from John Jaykka, Marquette County Harvest Festival Assoc., was received stating they no longer feel they need the \$1,000 they requested from the county for the 1981 Harvest Festival. They requested, however, \$4,000 from the county for 1982. The communication was placed on file.



Sheriff Maino, and Richard VanTiem, Detective, were present to discuss funding of the NETCOM program. A communication was submitted to the committee by the Sheriff on the financial status of the NETCOM program. He requested an additional \$12,000 appropriation from the county for the remainder of the year, based on current financial estimates. He noted units of government and NMU had donated funds to the program in the past and he did not receive the anticipated donations this year. Commissioner Racine questioned whether the Air Base would be likely to donate funds toward the program.

The Sheriff briefly summarized problems encountered with the program as well as accomplishments and operating procedures. Detective VanTiem said they have not lost a drug case in court yet but that the sentences given are the lightest he has encountered for such convictions.

The Controller said a policy decision must be made on whether the county wishes to expend funds for this type of program. If they wish to fund personnel for the program they should provide them with sufficient funds to carry out their function. The Controller noted a voluntary court watch program exists in some areas where citizens attend court proceedings to learn the type of sentences being given and to make the information known to the media. Commissioner May said a similar program is carried out in Genesee Count on incest cases.

Commissioner Carlson suggested funding the program adequately this year and determining during budget sessions whether the program should be continued. Commissioner Farrell felt the department should make a decision on priorities and use their present allocation to fund them. He noted the county's financial situation does not allow funding of all programs they would like to fund. Commissioner Juidici questioned the feasibility of arresting and prosecuting individuals on drug charges only to have them receive light sentences when convicted.

Following discussion, it was moved by Commissioner Racine and supported by Commissioner Carlson to recommend to the Board to appropriate \$12,000 from the Contingency Account to the Prosecuting Attorney's special investigation account. Commissioner Farrell opposed the amount of funds proposed in the recommendation. The Sheriff noted the seriousness of the drug problem and its effect on young people and society itself. Following discussion, the motion carried. Nays: Commissioner Farrell. The Sheriff and Lt. VanTiem then left the meeting.

Commissioner Farrell noted some items that are before the committee should be before other committees. Commissioner Carlson agreed and said the matter could be discussed later.

Patricia Micklow, Chief Civil Counsel, and Lynn Emerick, Director, Commission on Aging, were present to discuss the county's appeal on the State Commission on Aging's decision to deny the county's application for designation as an area agency on aging. Pat said she received a motion for summary judgment from the attorney handling the case for the state. A hearing is set for April 16 and she said she is very pessimistic about the county's chances. She was unable to find legal arguments to support the county's position and the chance for a successful hearing is limited. Pat said they have the right to appeal the state's decision to the U.S. Commission on Aging. Following review of the status of the case, Lynn Emerick left the meeting.

Pat Micklow remained to discuss the proposed Agreement between Alger and Marquette Counties for the Mental Health Board. It was noted the Agreement was referred to both the Finance and Executive Committees. Pat submitted a communication on the proposed Agreement which contained recommendations on the various sections of the Agreement. The Controller provided copies of the first proposed Agreement and the second proposed Agreement in which he indicated the differences between the two Agreements.

The committee agreed that under Section VIII - Funding, the sentence "The counties entering into the Agreement shall be collectively liable for ten percent (10%) of the net cost of any service provided by the Board...." should contain the provision "...subject to their annual budget as approved by each County Board of Commissioners".

Gary Yoder entered the meeting.

The Controller suggested Pat Micklow redraft the Agreement based on the committee's decisions. Commissioner Farrell stated the committee only is responsible for the financial aspects of the Agreement. Pat Micklow said the only other section dealing with finances is Section IV - Establishment of the Board, in which the share paid by each county to Mental Health is based on their population.

The Controller recommended providing a provision in the Agreement which states at the time the Agreement is signed notice will be given that it will terminate after two years. The statute requires two years notice for modifications to the Agreement. Pat Micklow then left the meeting.

The committee reviewed the financial condition projection report for the period ending March 31, 1981. Commissioner Carlson asked that the Contingency Account be separated in the report because as presently listed it assumes the expenditure of the Contingency Account and he felt this should not be the case. Commissioner Farrell questioned the \$75,900 anticipated budget need for the Public Safety budget. Gary Yoder said it is a result of the Jail Inmate Rehabilitation and Alcohol Enforcement Grants both being extended into 1981 when they were supposed to end in 1980. A budget has not been set up on the expense side for the program, thus a deficit is reflected in the budget. The expenses are offset by the revenues from grant money. The revenues are not reflected in the budget at this time either.

It was moved by Commissioner Farrell, supported by Commissioner May and carried unanimously to refer the report to the County Board with an explanation on the Public Safety budget.

Communications were received from Gary Yoder, Accounting Supervisor, on various budget amendments and a communication was received from the Controller on a budget transfer he approved for the Controller's budget of \$66.60 from Books, Films and Periodicals to Memberships and Subscriptions.



Gary Yoder provided three budget amendment resolutions to cover action taken by the Board to alter particular budgets.

1. Budget amendment in the amount of \$26,069 from the Contingency Account to special appropriation - Tom Shaw Settlement.
2. Amendment to set up a revenue account for Escheatable Monies and a line item within the Prosecutor's budget for Special Investigation Account in the amount of \$4,460.
3. Amendment to establish a revenue budget amount for Family Counseling and to reduce the budgeted amount for marriage licenses in the amount of \$7,500.

It was noted these are "housekeeping" amendments as the Board has already approved the expenditures.

It was moved by Commissioner Farrell, supported by Commissioner Juidici and carried unanimously to recommend to the Board that they approve the above mentioned amendments.

A budget amendment requiring \$38,024 from the Contingency Account to reflect the change from employee paid to employer paid retirement for Courthouse union and supervisory employees, and to cover the increase in cost of retirement for the Health Department was presented. It was moved by Commissioner Racine, supported by Commissioner Juidici and carried unanimously to recommend to the Board to amend the budget by \$38,024 from the Contingency Account for retirement as stated above.

A letter from Dave Berns requesting funds to purchase video equipment was read. Mr. Berns will be invited to the next meeting to discuss this matter.

The Controller noted last month the committee received a memo on air conditioning repairs at the Airport Terminal at a cost of \$5,800. He said Charles Hohman is going to try to make the repairs from the Airport funds. If this is not possible he would like some assurance from the county that funds will be available. Commissioner Farrell suggested funds for that purpose be taken from revenue sharing.

The Controller provided a copy of the financial report - period ending March 31, 1981 to the committee.

The Controller provided a proposed budget process for 1982 including guidelines for use by departments in preparing budgets, forms, budget instructions, etc. The Controller highlighted the proposed 1982 budget process for the committee's information. The Controller noted Judge Quinnell transmitted a letter from the Supreme Court Administrator to Eva Kipper, who had been in charge of program budgeting, stating the Board cannot require the court to use program budgeting.



The committee set dates for budget hearings and budget work sessions for the 1982 budget. It was noted the Committee of the Whole will take part in all budget hearings. Hearings will be held during the regularly scheduled Committee of the Whole meeting on July 22, and also on July 28 and July 29. All meetings will begin at 6:00 p.m. July 30 was tentatively set for a fourth Committee of the Whole meeting should it be determined a fourth is necessary. Work sessions for the Finance Committee will be held August 4, August 10 and August 18 beginning at 7:00 p.m.

The committee then discussed how the 1981 revenue sharing funds should be divided up. The county will receive \$846,000. The Controller noted it had not been known if the law to continue revenue sharing would be passed hence the revenues were not included in the county budget. It was the consensus of the committee that the deficit in the county's retirement fund of \$108,000 should be covered with the revenue sharing funds.

The committee reviewed the capital improvements priority list set up by the Board. Projects 1 through 15 amount to about \$11 million. It was noted the Courthouse renovation was rated the highest of all capital improvement projects.

Following discussion, it was moved by Commissioner Racine and supported by Commissioner Juidici to recommend to the County Board on April 15 that a public hearing on the 1981 revised revenue sharing fund be held on May 6 at 7:00 p.m. and that the committee recommend to the Board on May 6 that \$108,000 of the revenue sharing funds be used to cover the retirement deficit and that the balance be placed in the public improvement fund. The motion carried unanimously.

The committee will discuss what capital improvements projects should be funded at the next meeting. The committee postponed discussion of the Road Commission budget until the next meeting, also.

The Controller submitted the second draft of the 1982 preliminary budget. The second draft was requested by the committee to indicate a need for 6.375 mills, the same amount received last year. The Controller said the second draft is still over that amount by \$109,000. The committee made the following cuts to bring the preliminary budget to the desired level: a) \$27,000 from Mental Health; b) \$25,000 from the Health Department; c) \$22,500 from the Planning Commission; d) \$16,600 from the Commission on Aging; and e) \$19,800 for the West End Prosecuting Attorney.

It was moved by Commissioner May, supported by Commissioner Racine and carried unanimously to recommend to the Board to approve the proposed 1982 preliminary budget.

The committee considered Jerry Bielicki's request for \$944 for the county government awareness slide presentation he prepared. Mr. Bielicki had agreed to produce the slide/tape for \$1,200 based on an estimated 120 hours labor at \$8/hr. Actual time to complete the project was 118 more hours than projected. He also submitted a cost list for purchase of A/V equipment for the program.

It was moved by Commissioner Racine, supported by Commissioner May and carried unanimously to recommend to the Board that \$944 be appropriated from the Contingency Account for payment to Mr. Bielicki for the slide presentation. The purchase of the A/V equipment will be discussed at the next meeting.

A communication from Robert Hanson, Director, Community Mental Health, on Mental Health's FY 1980-81 operating budget was presented. The budget was submitted in compliance with the Appropriations Act. The budget supplied does not indicate the use of the county's appropriation to them. It was moved by Commissioner Farrell, supported by Commissioner Carlson and carried unanimously that the committee Chair send a letter to AMCMH to request information on how they intend to expend the county's appropriation to them.

A communication from the Controller on standardized department report formats was presented. This item had been tabled at the last meeting. It was moved by Commissioner Farrell, supported by Commissioner May and carried unanimously to direct the Controller to proceed with this type of reporting format.

A memo from the Controller on the Budget Stabilization Fund - Appropriation was presented. This had also been tabled at the last meeting. The Controller recommended that the 1980 year end fund balance of \$373,433 be placed in the stabilization fund. It was moved by Commissioner Farrell, supported by Commissioner Racine and carried unanimously to recommend to the Board that the 1980 fund balance of \$373,433 be placed in the Budget Stabilization Fund.

A communication was received from Gary Yoder, Accounting Supervisor, on the use of VISA cards in the Sheriff's Department. In order to obtain a "department" card from VISA it is necessary for the County Board to pass a resolution stating the County Board understands that the Sheriff's Department is using unsecured credit from a banking institution, and the County Board authorizes the department to do so. It was moved by Commissioner Juidici, supported by Commissioner Farrell and carried unanimously to recommend to the Board to authorize the Sheriff's Department to use VISA credit cards with the understanding that in doing so the department will be using unsecured credit from a banking institution.

Commissioner Farrell suggested that credit cards be issued to the County Board for business trips also.

A copy of a letter from Michael Anderegg, Probate Judge, to Duane Beard on disputed state institutional care billings - proposed review system, and a copy of a letter from Anderegg to Robert Hanson, Mental Health, on this topic, were presented and placed on file.

A communication from the Controller on a publication entitled Who's Watching the Books? was provided to the committee for their information.

A copy of a letter from Duane Beard to the Office of Revenue Sharing informing them the audit report on the county will be late was noted and placed on file.



Finance Committee  
April 8, 1981  
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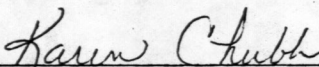
Copies of letters from the Department of Natural Resources to the County Treasurer on audits on the Snowmobile Safety Program and Marine Safety Program indicating the records were in order were noted and placed on file.

The committee reviewed claims/accounts submitted for payment in the amount of \$222,890.41. It was moved by Commissioner Racine, supported by Commissioner Farrell and carried unanimously to recommend payment of the bills.

There was no public comment.

The meeting adjourned at 11:30 p.m.

Respectfully submitted,

  
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Karen Chubb, Secretary



April 2, 1981

Honorable Chairperson and Members of the  
Marquette County Board of Commissioners  
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Personnel Committee was duly called and held on April 2, 1981 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

PERSONNEL COMMITTEE

*Edna J. Judd*  
Chairperson

*Frank Leone*

*Robert P. Lapore*

*J. Davis*

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\_\_\_\_\_

April 2, 1981

The Personnel Committee meeting was duly called and held on April 2, 1981 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Farrell, Juidici, LaMere and Leone.

Absent: Commissioners Cheatham and Steele.

In Attendance: Don May, Wausau Insurance Co.; Norma Schoonover; James Sodergren, Treasurer; and Duane Beard, Controller.

The meeting was called to order by Chairperson Juidici. It was noted a quorum was not present and formal action could not be taken by the committee.

The public comment section was opened. James Sodergren was present to speak on a deferred compensation program for the county. He noted the subject has been under discussion for some time and believes the committee should consider it as soon as possible. The cost to the county would be minimal according to Mr. Sodergren. He said there are financial institutions that will assume all maintenance costs. He noted Grand Rapids Mutual and NACo both offer a deferred compensation plan. He said a deferred compensation program is voluntary. Commissioner Juidici said by the next fiscal year such a program will probably be instituted. She stated she has talked to NACo representatives several times and the committee is supportive of the plan. The committee asked that specifications for a program for the county be looked into by the Personnel Director. Duane Beard read a letter received February 19, 1981 from The Wyatt Company in response to an inquiry by Mr. Hill, former Personnel Director, on specifications for a deferred compensation program.

Mr. Sodergren said Grand Rapids Mutual offers a slide presentation on their deferred compensation program and they have informed him they would be glad to present it to the committee.

Commissioner Farrell entered the meeting.

Commissioner Juidici said arrangements will be made to have the film on deferred compensation shown.

Mr. Sodergren also said he believes the county should get out of the social security program. He said this would be a big savings to the county and to the employees. He believes this should be discussed in terms of the labor agreements. Mr. Sodergren then left the meeting.

As a quorum of the committee was now present, the committee considered the minutes of the March 5 and March 23 meetings. Under the section listing commissioners present, the name Villeneuve should be changed to Leone in the March 5 minutes, and in the March 23 minutes the name Villeneuve should be corrected to LaMere. It was moved by Commissioner Leone, supported by Commissioner LaMere and carried unanimously to approve the minutes with the aforementioned corrections.



Personnel Committee

April 2, 1981

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Don May, Safety Representative, Wausau Insurance Co., was present to discuss a safety plan for the county. He said his purpose is to provide a service to reduce insurance premiums by implementing a safety program. He said he can supply information and assistance to the county in preparing a safety program. Wausau, as the county's insurance carrier, will conduct periodic safety surveys within the county, making recommendations where improvements can be made or in areas where safety regulations are not being upheld.

Mr. May stated he reviewed the draft safety program prepared by Ben Hill, former Personnel Director. He believes the draft is a good starting point. He believes there are places within the county that have safety plans that supersede the draft program. He recommended that the Personnel Director be appointed Safety Director and that he and the Personnel Director work together on a safety program, with guidance from the committee and the Controller.

Commissioner Farrell concurred with Mr. May that the county should wait until a Personnel Director is hired to work with Mr. May on the program. Commissioner Juidici said department heads should participate in drawing up the program since they will be directly involved in safety in their departments.

Duane Beard noted the county's annual workers compensation premium is somewhat under \$100,000. He believes a safety plan will save money and protect employees from physical disability.

It was moved by Commissioner Farrell, supported by Commissioner LaMere and carried unanimously to table the safety program issue until the county has a new Personnel Director at which time the Controller will initiate the development of a safety program. Mr. May left the meeting.

Duane Beard submitted a communication to the committee on the Michigan Department of Labor - MIOSHA review of April 2, 1981 on the Courthouse. The county was cited for several violations. One of the violations cited concerns the need for "panic hardware" on the North, South and East exit doors of the Courthouse, and hand rails on the stairs on the North, South and East sides of the Courthouse. Beard said the most serious citation was failure to complete a Recordable Injury Log for 1980.

It was moved by Commissioner Farrell, supported by Commissioner Leone and carried unanimously to recommend that an appeal be entered in the matter of panic hardware and hand rails for the stairs, as suggested by Mr. Beard in his communication; and direct staff to request needed approval from the Administrators of the National Register for changes to the Courthouse as it is registered as a historical place; and to refer to the Environment, Lands and Buildings Committee for action the list of needed physical modifications to the building, and then to the Finance Committee as appropriate.



A copy of the Acocks Safety Policy, comments received from Dave Berns on the Draft Safety Plan and a letter from Judge Quinnell designating Bart Bourque as Circuit Court safety representative were provided to committee members.

Norma Schoonover was present to discuss CETA. She submitted financial information; a list of present PSE positions; and other information to the committee. She said by next month she will have a good idea of how the county stands financially in terms of CETA funds available. She said the county is over allocated by about \$60,000 for Title II D programs and is over in Title VI by about \$37,000. She does not believe this is a problem because they usually end up coming under the allocation.

Commissioner Farrell felt the committee should not take any action on CETA positions for a couple of months in order to determine if there are sufficient funds to carry the current positions until the end of September. Norma noted the current freeze on Title II and Title VI hiring is national. At times such a freeze had simply been imposed by the Consortium.

Norma said she met with Lynn Emerick regarding senior program CETA positions. Norma said Forsyth Township had three "aging" positions, one is a janitor at the community center and was not noted at the last committee meeting. Lynn requested that that position be retained. Norma noted the City of Ishpeming was given two laborers and they have requested an additional position.

Norma Schoonover left the meeting.

In response to a letter from Larry Stone, Administrator, Acocks, regarding the use of the county's Negotiating Team in negotiations at Acocks, the committee had requested that the Controller submit a report on providing assistance to non-general fund departments for contract negotiations. Duane felt that it was a good idea to do so, however, the decision hinges on time requirements for staff. He said if the county Negotiating Team negotiated contracts for them it would require research and the writing of a contract. He noted the Prosecutor acts as the Chief Negotiator and Mr. Beard said he was not sure if the Prosecutor could provide time to act as such for other departments. He did not believe it was a good idea to negotiate for non-general fund departments this year but that it may be possible to offer the service in the future.

It was moved by Commissioner Farrell, supported by Commissioner LaMere and carried unanimously to send a letter to Larry Stone, Acocks, stating the committee considered his idea that the county Negotiating Team provide assistance to Acocks in their contract negotiations and the committee believes the Negotiating Team does not have the time to negotiate a contract for him but it is hopeful for the future on a county-wide basis. He will also be informed that there are publications available in the Controller's Office on the topic that may be useful for him to review.

Duane Beard said he was directed by the Board to report to the committee on his attempts to find an attorney to conduct an investigation to determine if grounds exist to initiate removal procedures of the Friend of the Court. He said he has contacted several attorneys both in and out of the county. He said in determining if grounds exist for removal the county must determine if malfeasance, misfeasance or nonfeasance by the Friend of the Court has occurred.

He said a high standard of proof is required for this type of investigation, according to those he has contacted, because of the political implications of such an investigation. Individuals who have been approached to conduct the investigation have requested a retainer fee. He believes the Board's goal has been to run the Friend of the Court's Office in an efficient manner. He believes the evidence available is not overwhelming enough for the removal procedures to be successful.

He said he believes there are two alternatives available:

1. Continue the investigation to initiate removal procedures.
2. Take steps to determine who is the supervisor of the Friend of the Court.

He said removal of the Friend of the Court as a means to operate that office efficiently does not appear feasible now. He said the second option to determine who is supervisor of the office, and therefore in control of the operation of the department, can be done by asking the court administrator, or Supreme Court by filing a motion of superintendent control.

It was moved by Commissioner Farrell, supported by Commissioner LaMere and carried unanimously to recommend to the Board to request the Court Administrator for a determination on who is charged with oversight of the Office of the Friend of the Court. If satisfactory results are not obtained through the Court Administrator within six weeks the Board will then direct the Chief Civil Counsel to file a motion of superintending control with the proper court of jurisdiction.

The Controller stated the Sheriff informed him that a person in a temporary position paid under the Alcohol Enforcement Grant has requested vacation time. The individual does not come under either the Courthouse or Sheriff's contracts. The Personnel Policy Manual states temporary employees will not receive fringes. Duane Beard recommended that in this case an exception be made to the Personnel Policy Manual in order to allow the person to have vacation, to be paid from grant funds. He noted originally the position was to last less than one year but the grant period was extended by an additional nine months. The committee concurred with Beard's suggestion.

Duane said a matter was brought to this attention on inequities that exist between union and non-union personnel regarding hospitalization benefits. Union personnel on leave continue to receive hospitalization benefits for a six month period, and non-union only for 30 days. He believes this issue should be addressed. It was moved by Commissioner Farrell, supported by Commissioner Leone and carried unanimously to recommend to the Board that the Personnel Policy Manual be revised so that benefits with respect to hospitalization coverage for non-bargaining unit employees and bargaining unit employees on leaves of absence are the same.

Commissioner Farrell suggested the new Health Director be asked to meet with the committee. It was moved by Commissioner Farrell, supported by Commissioner Leone and carried unanimously to ask the new Health Director to meet with the committee.



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Duane Beard said March 20 was the deadline date for Personnel Director applications. He said he will begin interviewing six or seven people next week.

The Controller said Chief Civil Counsel has drawn up a contract between the county and Jack Morley for the job classification study. He believed the county will have a signed contract soon.

It was moved by Commissioner Leone, supported by Commissioner Farrell and carried to move into closed session for the purpose of discussing negotiations, pursuant to the Open Meetings Act. A roll call vote was taken. Ayes: Commissioners Farrell, Juidici, Leone and LaMere. Nays: None.

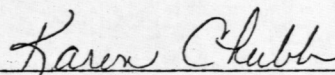
Following discussion, it was moved by Commissioner Leone, supported by Commissioner LaMere and carried unanimously to move out of closed session, pursuant to the Open Meetings Act. A roll call vote was taken. Ayes: Commissioners Farrell, Juidici, Leone and LaMere. Nays: None.

A communication from Scott Macy, AMCAB, to the Board thanking the Board Chairperson and Personnel Committee for continuing the AMCAB CETA slots was read.

There was no public comment.

It was moved by Commissioner Farrell, supported by Commissioner Leone and carried unanimously to adjourn at 9:45 p.m.

Respectfully submitted,

  
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Karen Chubb, Secretary