

October 7, 1981

The Marquette County Board of Commissioners met on October 7, 1981 at 7:00 P.M. in the Commissioners Room of the Courthouse Annex.

Chairperson Farrell called the meeting to order and roll was called and recorded as follows:

Present: Comm. Carlson, Juidici, LaMere, LaPin, Leone, Lowe, May, Racine, Steele, Villeneuve and Farrell.

Absent: Comm. Cheatham.

Salute to the Flag was given followed by the Pledge of Allegiance.

It was moved by Comm. Racine, supported by Comm. Villeneuve and carried that the minutes of the September 16, 1981 and September 23, 1981 regular meetings of the County Board be approved.

Chairperson Farrell opened the meeting for public comment, none was forthcoming and the public comment section was closed.

Approval of the agenda was given after several changes were made. A communication from the Prosecutor in regard to questions asked by the County Board regarding his staffing was placed on the agenda as item 9-B. Item 8-H on the Central Dispatch System and EMS will be taken up after item 7-A, and item 8-I regarding the County Wide Transportation System will be taken up after item 8-H. Item 11-A regarding the Six County Consortium will be added.

Mr. Mark Westman of Michaud, Cooley, Hallberg, Erickson, & Assoc., Inc. was present to make a verbal report on the draft report of his firms study of the Marquette County's Central Dispatch function. His report included recommendations to update the system over a two year period. A copy of the draft report is on hand for inspection at the County Clerk's Office.

A resolution adopting, ratifying and approving the execution of a grant agreement by the County of Marquette and the United States of America FAA, for developing the Marquette County Airport was discussed (Project #6-26-0063-09). It was moved by Comm. Juidici, supported by Comm. Leone and unanimously carried on a roll call vote that the resolution be adopted, ratified, approved and certified.

A recommendation from the Intergovernmental Relations Committee regarding the adding of Marquette General Hospitals EMS to Central Dispatch, was read. It was moved by Comm. Lowe, supported by Comm. Carlson and carried that although adding Marquette General Hospitals EMS to Central Dispatch would be contrary to the County Boards action, not to add additional services to the present system with the existing equipment, the addition of this, Michigan Department of Health, radio equipment loaned on a temporary basis will make the addition of Marquette General EMS feasible and that the County Board contact the Michigan Department of Health indicating the County's interest in using this available equipment on a short term basis to dispatch emergency medical services.

It was then moved by Comm. Carlson, supported by Comm. Leone and carried that the County Board ask the Personnel Committee to meet with the various parties involved in the previous motion (Marquette General Hospital, Michael Zorza, Central Dispatch) to recommend whether or not an additional person should be hired for Central Dispatch, with thoughts given to Marquette General participation in the cost on an equitable cost sharing basis.

A recommendation from the Intergovernmental Relations Committee regarding a County Wide Transportation System funded under the County Incentive Program, was read. Wesley Larson, Supervisor of Negaunee Township and Representative of the Marquette County Township Association, was present and expressed concern for several townships. He stated that Ishpeming Township's Supervisor, Gladys Rajala, had informed him that Ishpeming Township was satisfied with the service now provided by the Ishpeming Transit System. He also stated that Powell, Ewing, and Turin Townships had stated to him that they felt they would be left out because

of their geographical location. John Rohde, Supervisor of Ewing Township, was present and felt that the program would fail because it could not be run on a sound financial basis and felt that the \$700,000 plus grant could better be used to improve roads. It was moved by Comm. May, supported by Comm. Leone, and carried on a roll call vote that the County Board concur with the recommendation of the Intergovernmental Relations Committee and:

1. Express its intent to conduct a millage election in 18 months to provide funding for the transportation system.
2. That the advisory committee that is to be established become the Transit Authority if the millage election passes.
3. That the group of persons now appointed to serve on the County Wide Authority act as advisory committee.
4. That the contract with the Marquette Transit Authority on operation of the system be negotiated covering all operations of the system and administration of the grant, with MTA staff to act as staff to the County Advisory Body/County Board.

Ayes: Comm. Juidici, Leone, Lowe, May, Racine, Steele, Villeneuve, and Farrell.

Nays: Comm. Carlson, LaMere and LaPin.

Absent: Comm. Cheatham.

A communication from the Michigan Department of Labor regarding the controversy between the County Board and AMCAB on designation of CAA'S, was read and placed on file.

A communication from the US Department of Agriculture, Forest Service, regarding a land trade between the US Government and Cleveland Cliff Iron Co., was read and placed on file. Chairperson Farrell will get further information on this.

A communication from the Department of Health and Humane Services Region V Administration on Aging, regarding an audit on the Senior Nutrition Program, was read and placed on file.

A communication from the Michigan Department of Agriculture regarding soil surveys, was read and referred to the Environment Lands and Building Committee.

A communication from the National Association of Counties asking for a copy of our county seal or logo, was read. The request complied with and the letter filed.

A copy of a Mailogram from the National Association of Counties regarding cuts in Federal Revenue Sharing, was read and filed.

An announcement of a Federal Revenue Sharing Workshop to be held in Marquette on October 26, 1981, was read and filed. Controller Duane Beard will attend.

An expression of thanks from Representative Bob Davis office regarding services provided by David Hullier and his custodial staff in setting up the meeting room for the Uranium Mining Open Forum, was read and placed on file. The letter will be placed in Mr. Hullier's personnel file.

A communication from David Berns, Director of Marquette County Department of Social Services to Don Klemme, Director of Six County Consortium, regarding the continuance of the job clubs and welfare savings involved, was read. It was moved by Comm. Leone, supported by Comm. May and carried, that a letter of support of program be sent to Mr. Klemme and Mr. Berns.

A communication from the Alger County Board asking that they share in the interest gained by Marquette County on investments of funds of the

Alger Marquette Community Health Center, was read. It was moved by Comm. Leone, supported by Comm. May and carried that this matter be referred to the Finance Committee and they be asked to meet with the Treasurer and Controller for recommendation to the County Board.

A communication from Ted Oslin to Duane Beard regarding Architectural Contracts with Lincoln Poley for the CDBG program, was read and filed.

A communication from James Sodergren regarding distribution of PILT Funds, was read. It was moved by Comm. Carlson, supported by Comm. Racine and unanimously carried on a roll call vote that the County Treasurer be instructed to distribute these funds in the same manner as in the past.

The Job Classification/Compensation/Benefits Study prepared by Jack Morley for County Courthouse Complex and Health Department Personnel was removed from the table for discussion on a motion by Comm. Juidici, supported by Comm. May that carried. John Morley explained the study and answered questions of the County Board members in regards to how he obtained the results of the study. After a very long discussion, it was determined that this item, that had been tabled at a previous meeting, had at that meeting been moved and supported and did not need further action except the roll call vote at this meeting, be voted on. The motion was:

1. That the Classification and Wage Study for Marquette County be adopted and implemented "as recommended."
2. That the Board of Commissioners reserve the right to correct actual errors in fact and to adjust the system to accommodate unique circumstances.
3. That the system be implemented effective January 1, 1982.
4. That the Personnel Director be designated as the County Boards representative to administer the system in accordance with the study recommendations.

A roll call vote was held and recorded.

Ayes: Comm. Carlson, Juidici, LaMere, LaPin, Leone, Lowe, May, Racone, Steele, Villeneuve and Farrell.

Nays: None

Absent: Comm. Cheatham.

A report of the October 1, 1981 Personnel Committee was accepted and placed on file.

A recommendation from the Personnel Committee regarding Marquette County's participation in the Six County Consortium, was read. It was moved by Comm. Leone, supported by Comm. Juidici, and carried that the County Board concur with the recommendation and participate in the consortium in the coming year and officially inform the Michigan Bureau of Employment and Training of the fact.

A report of the September 14, 1981 meeting of the Finance Committee, was accepted and placed on file.

A report of the September 24, 1981 meeting of the Intergovernmental Relations Committee, was read and placed on file.

A recommendation from the Intergovernmental Relations Committee regarding the acceptance of the Marquette County Emergency Medical Services County Organization and Procedures, was read. At the September 1981 meeting of the County Board the matter had been referred back to the Intergovernmental Relations Committee for study and further recommendation. The Intergovernmental Relations Committee has now referred it back to the County Board as was. It was moved by Comm. LaPin, supported by Comm. Carlson that the County Board accept the Marquette County Emergency Medical Services County Organization and Procedure and By-Laws. After an hour long discussion regarding who the Advisory Council created by the action, would be accountable to; County Board or Department of Health Board. It was moved by Comm. May, supported by Comm. Juidici and carried on a roll

call vote that the matter be referred to the Board of Health and request that such an advisory committee be established and that the by laws submitted be altered to provide for the council to be established by, and report to, the Board of Health. Further that all information provided to the Board of Health by the council, also be forwarded to the Chairperson of the County Board.

Ayes: Comm. Juidici, Lowe, May, Racine, Steele, Villeneuve and Farrell.

Nays: Comm. Carlson, LaMere, LaPin, and Leone.

Absent: Comm. Cheatham.

A recommendation from the Intergovernmental Relations Committee regarding the acceptance approval of the Local Emergency Management Annual Program Paper for 1982, was read. It was moved by Comm. Leone, supported by Comm. Steele and carried that the County Board concur with the recommendation and approve the Program Paper for 1982, and authorize the Board Chairperson to execute it, subject to the approval of the Chief Civil Counsel.

A report of the October 5, 1981 meeting of the Environment, Lands and Building Committee was accepted and placed on file.

A recommendation from the Environment Lands and Buildings Committee regarding the County Courthouse Renovation Project, was read. It was moved by Comm. Steele, supported by Comm. Racine, and carried that the County Board concur with the recommendation and write to Mr. Edward Jeep, EDA Regional Director, Region V asking for authorization to proceed with the Courthouse Renovation Project without jeopardizing the county's chances to obtain grant funding if approved after the project has commenced.

A recommendation from the Environment Lands and Buildings Committee regarding the costs involved to begin the renovation of the Courthouse, was read. It was moved by Comm. LaMere, supported by Comm. Juidici, and unanimously carried on a roll call vote to concur with the recommendation, approve the renovation as outlined, and that the County Board direct the Controller to negotiate a contract with the architect for consideration by the County Board.

MARQUETTE COUNTY COURTHOUSE RENOVATION

Recommended Priorities For Courthouse Renovation

<u>Item</u>	<u>Amount</u>
1. Masonry Restoration:	\$125,000.00
a. Cleaning	
b. Tuckpointing	
c. Sandstone Repair	
2. Windows:	\$110,000.00
a. New Storm Windows	
b. Routing sash, with ½" insulating glass.	
c. Weatherstripping	
d. Sash cords with counterweights	
e. Refinishing window hardware	
f. Replacement of rotted wood members	
g. Restoration of skylights	
1. north	
2. south	
3. Window covering for sun control:	\$ 19,000.00
4. Stain Glass:	\$ 25,000.00
a. main staircase	
1. restoration	
b. main courtroom	
1. restoration of dome	
5. Exterior Steps:	\$ 65,000.00

a. main entry	
1. rebuilding	
b. north & south entries	
1. repair work	
6. Heating:	\$165,000.00
a. conversion to hot water system using existing boiler	
b. new fin tube radiation	
c. individual controls	
d. enclosed boiler room in rated assembly	
7. Ventilation:	\$145,000.00
a. installation of equipment	
1. ductwork	
2. fan units	
b. concealment of ductwork by General Contractor	
c. electrical runs in chase spaces.	
d. interior finish work	
8. Insulation:	\$ 11,000.00
a. 2nd floor ceilings	
b. around window units	
9. Copper Restoration:	\$ 55,000.00
a. done	
b. cornice	
c. trim work	
10. Roofing:	\$ 16,500.00
a. repair	
11. Painting:	\$ 40,000.00
a. interior	
b. exterior	
12. Landscaping:	\$ 40,000.00
13. Alternates:	\$100,000.00
a. restoration of clerk's office (interior)	
Sub-Total	\$916,500.00
14. Contingency (10%)	\$ 91,650.00
	\$1,008,150.00
15. Architectural Fee	42,500.00
TOTAL	<u>\$1,050,650.00</u>

A recommendation from the Environment Lands & Buildings Committee regarding the Computer Room Project, was read. It was moved by Comm. Steele, supported by Comm. Villeneuve and unanimously carried on a roll call vote to concur with the recommendation and allow the County Board to negotiate and execute a contract with Menze Construction Co. to complete the project and the County Board approve bills for architectural services rendered at a total cost not to exceed \$1,150.00.

It was moved by Comm. Villeneuve, supported by Comm. Racine, and carried that the minutes of the Committee of the Whole be approved and filed.

Chairperson Farrell requested that Comm. LaPin and Villeneuve attend the Six County Consortium meeting as alternates to the regular members. They agreed they would attend.

Prosecuting Attorney Gary L. Walker was present to answer questions on his 1982 budget request. He provided some additional information to support his budget.

Comm. Lowe expressed concern over the need for housing for the EMS vehicle R-52. At present the vehicle is housed in the Negaunee Township

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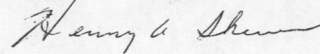
building. The space will be needed in January 1982 when Negaunee Township gets its new fire truck. It was moved by Comm. Lowe, supported by Comm. LaPin, and carried that the County Board refer this matter to the Environment Lands and Buildings Committee and to the Board of Public Health for a recommendation to the November 4, 1981 meeting of the County Board.

Comm. LaPin commented on the need for additional parking space at the courthouse when space is reserved for security reasons when prison cases are being tried.

After a very short discussion on why the equipment has not been purchased for the viewing of the slides showing how county government operates, it was moved by Comm. Lowe, supported by Comm. Villeneuve and carried on a roll call vote that the county controller purchase this equipment without bids. Comm. Steele expressed concern as to cost if it was not purchased on bid.

There being no further business to come before the County Board, Chairperson Farrell declared the meeting adjourned.

Respectfully Submitted,



Henry A. Skewis
County Clerk

MARQUETTE COUNTY BOARD OF COMMISSIONERS
Wednesday, October 7, 1981, 7:00 p.m.

Commissioners Room, Courthouse Annex
Marquette, Michigan

1. CALLING OF ROLL BY THE COUNTY CLERK.
2. SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE.
3. READING OF THE MINUTES OF THE SEPTEMBER 16, 1981 MEETING.
4. PUBLIC COMMENT (time limit of 20 minutes total).
5. APPROVAL OF THE AGENDA.
6. PUBLIC HEARINGS.
7. PRESENTATION OF CLAIMS, PETITIONS AND COMMUNICATIONS:
 - a. Representatives from Michaud, Cooley, Hallberg, Erickson & Associates, Inc. will be present to review the firm's study of the Marquette County Central Dispatch System.
 - b. Ratifying resolution for receipt of ADAP application for County Airport.
 - c. Communication from James H. Norman, Department of Labor, on the County's termination of efforts regarding de-designation of AMCAB as a CAA.
 - d. Letter from Arthur L. Easterbrook, U.S. Department of Agriculture, Hiawatha National Forest, in response to Board's letter on proposed land exchange between CCI and the United States.
 - e. Letter from Department of Health and Human Services, Region V, Administration on Aging, in response to Board's letter concerning audit of the Senior Nutrition Program.
 - f. Letter from the Department of Agriculture on soil survey for Marquette County.
 - g. NACo communication on display of county logo in NACo headquarters.
 - h. Mailgram from NACo on President Reagan's budget cuts in revenue sharing.
 - i. Brochure on Revenue Sharing Workshop.
 - j. Letter from Mark Ruge, District Representative for Congressman Bob Davis, thanking county staff for assistance with the uranium mining open forum at the Courthouse.
 - k. Copy of a communication from David Berns, Department of Social Services, to Donald Klemme, Six County Consortium, in Job Clubs.
 - l. Resolution from Alger County on interest earned on annual appropriations from Alger and Marquette Counties to Community Mental Health.
 - m. Memo from Ted Oslin, Planning Commission, to the Controller on architectural contract with Lincoln Poley for CDBG project.
 - n. Memo from James Sodergren, Treasurer, on PILT payment.
 - o.
 - p.
 - q.
 - r.
8. REPORTS OF STANDING COMMITTEES:
 - a. Personnel Committee recommendation on Job Classification/Compensation/Benefits Study. Postponed from last meeting.
 - b. Personnel Committee report on meeting held October 1, 1981.
 - c. Recommendation from the Personnel Committee on County participation in the Six County Consortium.
 - d. Report from the Finance Committee on a September 14, 1981 meeting.
 - e. Intergovernmental Relations Committee report on September 24, 1981 meeting.

8. REPORTS OF STANDING COMMITTEES (con't.):
 - f. Recommendation from the Intergovernmental Relations Committee on EMS Advisory Council. Memo from Dr. Randall Johnson, Director, Health Department, on the subject.
 - g. Intergovernmental Relations Committee recommendation on Local Emergency Management Annual Program Paper for 1982.
 - h. Recommendation from the Intergovernmental Relations Committee on participation of Marquette General Hospital in Central Dispatch System.
 - i. Recommendation from the Intergovernmental Relations Committee on County Incentive Program.
 - j. Report on October 4 meeting of the Environment, Lands & Bldgs. Committee.
 - k. Env't., Lands & Bldgs. Committee recommendation on EDA grant application.
 - l. Env't., Lands and Bldgs. Committee recommendation on Courthouse Renovation.
 - m. Rec. from Env't. Lands & Bldgs. re computer room project.
9. REPORTS OF SPECIAL COMMITTEES:
 - a. Report from the Committee of the Whole on a September 23, 1981 meeting; approval of the minutes.
 - b.
10. REPORTS OF COUNTY OFFICERS:
 - a. Social Services Report for August, 1981.
 - b. Acocks Medical Facility Report for August, 1981.
 - c. Sheriff's Report for August, 1981.
 - d.
 - e.
11. LATE ADDITIONS:
 - a.
 - b.
12. UNFINISHED BUSINESS:
 - a.
 - b.
13. NEW BUSINESS:
 - a.
 - b.
14. PUBLIC COMMENT.
15. ANNOUNCEMENTS.
16. ADJOURNMENT.

September 24, 1981

The Intergovernmental Relations Committee was duly called and held on September 24, 1981 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Carlson, LaPin, Leone, Lowe and May.

Absent: Commissioner Farrell.

In Attendance: Dr. Randall Johnson, Director, Health Department; Michael Zorza, Emergency Services; Duane Beard, Controller; James Richards, Assistant Administrator/Allied Health, Marquette General Hospital; Ron Koshorek, Associate Planner, Planning Commission; and Fred Leopold, Supervisor, EMS, Marquette General Hospital.

The meeting was called to order by Chairperson May. Approval of the minutes of the August 27, 1981 meeting was the first item of business. It was moved by Commissioner LaPin, supported by Commissioner Leone and carried unanimously to defer approval of the minutes until the next meeting.

The public comment section was opened. No one wished to speak and the section was closed.

Approval of the agenda was the next item of business. It was noted Ron Koshorek, Associate Planner, would be attending regarding the county-wide transportation system. A communication has been received from the State indicating that the City of Ishpeming is willing to cooperate with the transportation system, and suggesting that the project move forward.

Dr. Johnson and Mike Zorza were present to discuss the EMS Advisory Council with the committee. The Intergovernmental Relations Committee's recommendation to the Board on the establishment of the Council had been referred back to the committee for further study. Commissioner May noted the Board questioned whether the Council should be under the Health Board or under the Board of Commissioners. She said some commissioners stated that it should be under the Health Board. There had been some discussion by the Board about referring the item to the Health Board with a statement that the Board agrees with the concept of the Council but that it should be set up under the Health Board.

Commissioner LaPin said it is not his intent that the county hire an instructor to conduct the EMS program but that the present program of training for units within the county be continued.

It was moved by Commissioner Carlson and supported by Commissioner Lowe to refer the recommendation back to the committee as is. Commissioner Carlson said he supports emergency medical services and wants the Board to be involved in it. He noted the Health Department has asked for advice from the Board on this. He believes the Emergency Medical Services Council should report to the Board and Health Board. Commissioner May said as she stated at a previous meeting she is concerned with the mixture of responsibility for emergency services and believes the Health Board should be responsible for the Council. Dr. Johnson said the Health Board has never dealt with the issue of the EMS Council; that the request for the Council bylaws originated with the committee's request for a \$20,000 emergency services budget proposal. The Health Board

has not seen the plan. He believes the Health Board would support the concept of the plan. Commissioner May expressed concern that the Health Board has not seen the document as she had assumed that they had. Mike Zorza said the EMS Task Force Report, which contained this idea, was presented to the Health Board by Dr. Potter.

Commissioner Carlson said perhaps the Board's decision to place the Emergency Services Division in the Health Department was wrong. He said he wants input into the program as a Board member. Commissioner Carlson said he wants to have a committee responsible for reporting back to the Board in order that the Board may know what is going on.

Commissioner May said she believes the first item that should be discussed is whether emergency services belongs with the Health Department. Following discussion the motion was voted upon and carried. Ayes: Commissioners Carlson, LaPin, Leone and Lowe. Nays: Commissioner May.

Commissioner LaPin stated he believes concerns of the committee on an issue should be worked out before a report is submitted to the Board. Commissioner May noted at the last meeting she stated she had concerns with the committee's action on EMS and said at that time she would take her concerns to the Board.

A communication from Michael Zorza, Coordinator, Emergency Services, on the Federal Emergency Management Agency, Local Emergency Management Annual Program Paper for 1982 was presented. Mike said he is required yearly to submit a general program paper to the Federal government. This is a management tool, providing a summary of 1981 programs and intended 1982 activities for disaster response. It highlights what the department has done and also the type of funding required to meet its objectives. It is not a contract but a statement of intent. Duane Beard said he had looked over the program paper and he sees no problem with it.

It was moved by Commissioner LaPin, supported by Commissioner Leone and carried unanimously to recommend to the Board that they approve the program paper and authorize the Board Chair to execute it, subject to Chief Civil Counsel's approval. Dr. Johnson said the program paper will be discussed by the Board of Health on September 28, 1981.

Commissioner LaPin informed Mike Zorza that it had been stated at a County Board meeting that emergency medical services training courses are available at NMU. Zorza said credit courses are being offered by NMU at a cost of about \$160.00. He said monies requested in the \$20,000 budget proposal provides for EMS training. The money would be used to run a non-credit course through Northern for individuals required to have the training, not just those that would like to have it (as in the case with the credit course). The course would be subsidizing training for local units. The cost of the course would be between \$5,500 and \$5,700 for 25 people for the basic course and 30 for a refresher course. John LaMont at NMU would be the course coordinator.

Dr. Johnson left the meeting.

James Richards, Ass't. Administrator/Allied Health, Marquette General Hospital, and Fred Leopold, Supervisor, EMS, Marquette General Hospital, were present to discuss participation by the Hospital EMS Department with the County Central Dispatch Communications System. In letters to the Central Dispatch Policy Board, and Central Dispatch Operations Board, Mr. Richards stated the Michigan Department of Public Health may be "willing to provide the County on a temporary basis the type of radio equipment needed to begin the initial 'phase-in' of Emergency Medical Services into the Central Dispatch Center". The equipment could be used on a short term basis and provide dispatching capabilities to a portion of the County. Mr. Richards said he is familiar with the Board's action not to add services to the Central Dispatch System at this time. He would like to have the County consider utilizing the equipment from the State and allowing Marquette General to go on Central Dispatch. He believes it would benefit the Hospital and residents of the community. It would allow access to Marquette General Hospital's EMS Department through the Central Dispatch telephone number or the Hospital ambulance number. With the equipment it would be possible to cover nearly the entire county; the exception would be the Republic area.

Mike Zorza said the engineering study recommends that four towers be provided for the dispatch communications system and when this is done the communications system will cover the entire county. Currently there is only one tower.

Duane gave background information on the Central Dispatch System in Marquette County. He noted the engineering study recommendations amount to \$500,000.

Zorza said the Central Dispatch Operations Board agrees with the concept of Marquette General's proposal but is a little skeptical about taking on a new service with all its implications. He believes the present dispatch staff is used to their maximum at this time and adding Marquette General may require additional staff.

It was moved by Commissioner Leone, supported by Commissioner Lowe and carried unanimously to recommend to the Board to contact the Michigan Department of Public Health indicating the county's interest in using the equipment for a period of time.

It was moved by Commissioner LaPin, supported by Commissioner Leone and carried unanimously to contact the engineering consultants for the Central Dispatch System on the possibility of acquiring the equipment from the state for EMS dispatching, and to ask them what the personnel impact would be in utilizing the equipment. Mr. Richards said the county should contact Dean Hill, Michigan Department of Public Health, at the Marquette Veterans' Facility, concerning utilization of the equipment.

James Richards, Fred Leopold and Mike Zorza then left the meeting.

Ron Koshorek, Associate Planner, was present on the county-wide transportation system. A letter was received from the Department of Transportation informing the County that the City of Ishpeming will cooperate with the county-wide transportation system. Koshorek provided the committee a communication the Planning Commission staff prepared on the implementation of the county-wide system, which included three possible options. Koshorek said the options presented have not been reviewed by the Planning Commission. The options are:

1. Do nothing i.e. refuse to set up the system.
2. Create an Authority which could operate directly or contract for services.
3. Operate the system directly using an advisory group to screen matters requiring County Board approval and administer operations through third-party contracts.

Commissioner Carlson said he would want a system set up that lasts. He noted county funding for the system is not available. For that reason he supports Option #2. Duane Beard believes there is less financial pressure on the county with Option #3. Duane suggested that to avoid financial obligations the county could act to set up a millage election for the transportation system thereby establishing its intent to do so when grant funding terminates. Commissioner Lowe suggested that the Advisory Committee set up for the system become the Authority if the millage vote passes.

It was moved by Commissioner Carlson, supported by Commissioner Lowe and carried unanimously to recommend to the Board Option #3 with the following stipulations:

1. That the County Board expresses its intent to conduct a millage election to provide funding for the transportation system in 18 months.
2. That the Advisory Committee established become the Transit Authority if the millage election passes.
3. That the groups of persons appointed to serve on the County-wide Authority act as the Advisory Committee.
4. Renegotiate the contract with MTA on operations of the system.

Commissioner LaPin believes the system should provide transportation to workers going to the mines. He said the system needs the support of these workers.

Koshorek reported to the committee the status of solid waste management rules. He said a new draft proposed by the DNR does not provide many changes to previous drafts. One change allows the use of existing landfills if the water table is monitored to be sure pollution is not occurring. Ron Koshorek then left the meeting.

The committee discussed the consolidation of Parks, Harbor and Forestry Commissions as a cost savings measure. Commissioner Carlson noted he had questioned Chief Civil Counsel as to whether the Road Commission could act as the Harbor Commission. Commissioner LaPin

felt the Forestry Commission is not compatible with functions of the Harbor and Parks Commissions. Commissioner Leone agreed that the Forestry Commission should be left as is.

Duane noted that Art Feldhauser, DNR, suggested operating the Harbor on a concession basis. Commissioner Carlson suggested the elimination of the Harbor Commission by running the Harbor on a concession basis. The committee discussed whether the County Board could go ahead and act to operate the Harbor on a concession basis without waiting for a response from the Harbor Commission on this. They also questioned whether the Board could overrule the Harbor Commission regarding fees charged at the Harbor.

It was moved by Commissioner Carlson and supported by Commissioner LaPin to ask the Controller and Chief Civil Counsel to take steps necessary to draw up papers for operating the Harbor on a concession type basis for the committee's review next month; and on the elimination of the Harbor Commission and assignment of the responsibilities of that Commission to the Board through one of its committees. The motion carried unanimously.

No action was taken on Chief Counsel's opinion. This will be discussed again next month.

The committee reviewed some of its goals and objectives.

1. Personnel Policy Makers Workshop: The Workshop will be held on October 10, 1981. Duane said resource people have been obtained and the final agenda has to be prepared and notices sent out. Commissioner May said notices should be sent out soon.
2. EDC/MEDIC Consolidation: Duane Beard said EDC #1 proposed a merger with EDC #2 (set up by the Board). Merits of the merger are to be discussed by EDC #2. He believes such a merger must be approved by the Board and there is a potential problem in this because the two EDCs were set up under different statutes.
3. Animal Control: Commissioner Lowe, Chair of the Animal Control Committee, said the Committee has reviewed the draft ordinance. He said they have had some trouble with attendance. They will be looking at the program and have reviewed the remarks of Dr. Hubbard, Ingham County Animal Control Director, on animal control programs. The Committee is interested in phasing the program, with the first phase being obtaining shelters.
4. Law Enforcement: Commissioner LaPin noted the committee had asked the Planning Commission to do a study on cost of law enforcement in the county. The committee will send a second letter to the Planning Commission on this, asking for a response.

Commissioner May reported on a Road Commission meeting she attended. She said a new person has been contracted to take over the restaurant at the Airport. The Airport is still negotiating with Republic Airlines for a new lease. There are problems with the new Republic Airlines schedule. Snow removal crews will have to work 10 hour shifts to accommodate the schedule. They are taking on a part-time custodian to deal with the new schedule. The Road Commission is included in a court case regarding a road construction accident in the City of Marquette.

Commissioner Lowe attended the Social Services Board meetings for the last two months. He said AMCAB issue is not finished. Terry Guerin asked for information from DSS on Betty Howe. Also a letter was received from Lynn Emerick asking about the amount of time that was required in answering Guerin's request. The Social Services Board is interested in partitioning the DSS Conference Room into two smaller rooms. DSS renewed a contract with Catholic Social Services for adoptions. Commissioner Lowe said the Region X DSS Conference is to be held in Marquette.

Commissioner LaPin questioned whether the county could allow people to cut fire wood on county owned forest land. Duane Beard said the DNR and National Forest Service encountered problems with such a practice.

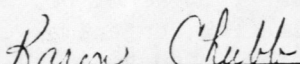
In response to a question by Commissioner LaPin, he was advised that a county land use inventory can be obtained from the Planning Commission.

Commissioner LaPin questioned whether general assistance people could be used in the county reforestation program. It was moved by Commissioner LaPin, supported by Commissioner Lowe and carried unanimously to send a letter to the Forestry Commission asking whether they are using work site people, and if not, suggesting that they do so. Further to ask whether permits could be issued for cutting wood on county forest land.

It was noted Paul Steenke of Bothwell Middle School has asked that the county government film be presented to fifth and sixth graders on October 12.

There was no public comment. Meeting adjourned at 9:45 p.m.

Respectfully submitted,



Karen Chubb, Secretary

(8d)

September 14, 1981

Honorable Chairperson and Members of the
Marquette County Board of Commissioners
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Finance Committee was duly called and held on September 14, 1981 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

FINANCE COMMITTEE

Neil W. Carlson
Chairperson

J. Parreel

Sully May

September 14, 1981

The Finance Committee meeting was duly called and held on September 14, 1981 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Farrell, Juidici, May and Racine.

Absent: Commissioner Carlson.

In Attendance: Dr. Randall Johnson, Health Department; Bruce Rukkila, Chief Accountant/Purchasing Agent; James Sodergren, Treasurer; Undersheriff Quayle; Gary Yoder, Accounting Supervisor; Ted Oslin, Planning Commission; Judge Stephen Catel; Henry Skewis, County Clerk; and Duane Beard, Controller.

The meeting was called to order by Vice-Chairperson May in the absence of the Chair.

Approval of the minutes of September 9, 1981 was deferred since the Committee has not yet received them for review.

No one present wished to speak under the public comment section.

Approval of the agenda was the next item of business. The following additions were made: 1) Letter from Darryll Sundberg, Drain Commissioner, to the Environment, Lands and Buildings Committee and Finance Committee on repair of the Lake Independence Dam; 2) Letter from Judge Stephen Catel on District Court quarters.

The public hearing on the proposed use of the 1982 revenue sharing funds was then conducted. Mr. James Sodergren, Treasurer, County of Marquette, was present for the hearing. Mr. Sodergren noted the hearing is being held after the Finance Committee has made a recommendation on the federal revenue sharing funds, which he thought was opposite of the way it should be. Gary Yoder noted another hearing on revenue sharing funds will be held on October 13. It was explained to Mr. Sodergren that the present hearing is to receive comments on the uses proposed by the Committee for the revenue sharing funds, therefore, is being held after they formulated their recommendation.

Mr. Sodergren noted that funds in the past have been used for construction projects and the county has earned a great deal of money through interest accrued on the funds. He said by earmarking them for a single purpose the county has a clearer trail for the auditors. He believes the Federal government has the right to ask for an audit of these funds by the county, and if the funds are expended in many areas the audit will, naturally, be more expansive. He felt the funds should be earmarked for the Old Courthouse renovation and he said there are sufficient funds available to fund other items contained in the committee's list of proposed uses by other means.

Mr. Sodergren then noted he is considering requesting the transmittal of revenues earned by out-departments to his department on a weekly basis. He said District Court and the Health Department will be doing this. He noted the Airport places funds daily in an account in Ishpeming to accrue interest. He said by receiving funds weekly from these departments the county's earning capacity will be increased. Mr. Sodergren then left the meeting.

No one else wished to speak on the proposed use of revenue sharing funds and the public hearing was closed.

Dr. Randall Johnson, Director, Health Department, was present to discuss an updated fee schedule for the Health Department services. He submitted a memo to the committee on this subject which provided the recommended fee schedule. He noted fees for nursing services have not been revised since 1974, and for environmental health services, since 1978. The family planning services is a product of the State Health Department. That program uses federal monies and must use a sliding fee scale based on family income.

Dr. Johnson said the local governing entity, which is the County Board, must approve the new schedule.

It was moved by Commissioner Juidici, supported by Commissioner Racine and carried unanimously to recommend to the Board the adoption of the revised fee schedule for the Health Department.

Henry Skewis, County Clerk, was present. He said he was dissatisfied with the committee's action to approve the federal revenue sharing budget before having the hearing. He noted the recommendation of the Finance Committee was made prior to the hearing. Commissioner Juidici said this is a proposed use hearing on the funds. Mr. Skewis said he believes this is a violation of the Open Meetings Act. He noted the minutes of September 9, 1981 do not indicate the recommendation to be on the proposed use of the funds. Commissioner Juidici said there is no wrong intent in the committee's action. Commissioner May stated the procedure followed with the county budget has been for the committee to form a recommendation and then conduct a hearing on it.

Mr. Skewis said he is dissatisfied with the job classification study done by Jack Morley. He said Mr. Morley has been paid for the study and the job descriptions have not been received from him yet. He questioned how the job classifications can be determined without the job descriptions. Henry Skewis noted the committee has recommended additional funds to the Prosecuting Attorney for a West End Prosecuting Attorney. He said it was his understanding that additions to a department's budget were not to be made unless that department could show where the funds would come from within other areas of his budget. Mr. Skewis mentioned a communication he sent to the committee on savings in his department this year, as well as an anticipated increase in revenues generated by his department.

Mr. Skewis said he believes there is a problem with Arizala doing the data processing study for the county and then receiving the computer program bid. He said he believes some of the studies done by the data processing team was done at Arizala's cost. He said there is data supporting this and he is going to find it.

Mr. Skewis noted the County Board appropriated funds to send the Controller, Chief Accountant, Accounting Supervisor and Senior Account Clerk to attend seminars on data processing but that he, as head of the Accounting Department, was not approached. He believes he should have been asked whether he was interested in this. He said he has not been asked for any input into this. He said there will not be much done by that department if this is not altered; he will give direction directly beginning Monday if this is not rectified. He noted he has not met with the Government Support Division on duties of the Accounting Supervisor and Chief Accountant.

Commissioner Farrell believed an apology was due the Clerk for not asking him if he wished to attend the training sessions on data processing. He said this was not done intentionally. Commissioner Racine said there is a lack of communication involved.

Duane Beard entered the meeting. Commissioner May said Henry Skewis has expressed concerns that she believes the Controller would be able to help clarify.

Re job study for Morley. The Controller said the job descriptions were supposed to be here last Wednesday and he does not yet have them. He said Randy Girard has been in daily contact with Mr. Morley regarding them. He said they do have a high percentage of the descriptions but wanted to wait to receive all of them before binding them and making them available for review. He said because of the delay in receiving the descriptions he intends to recommend to the Board a two week delay in acting on the descriptions in order to allow people time to review them. He said he erred in releasing payment to Morley before receiving all of the descriptions. Henry Skewis said he wants the descriptions for the employees of his department by 8:00 a.m., September 15. The Controller said he will provide those that they have but believed they do not have all of them.

In response to a question by Henry Skewis, Commissioner Juidici said Randy Girard, Personnel Director, will make revisions needed to job descriptions based on the structure used by Morley. Skewis said Jack Morley said department heads had received job descriptions for review but he found this not to be the case in checking with other county departments.

Duane Beard said the Personnel Director will administer the job classification program. He said department heads or employees may make application for classification changes, the Personnel Director will then use a point factor system to evaluate the position, and if his findings are not satisfactory to the department head or individual there is an appeal process which may be followed.

In response to a statement by Mr. Skewis on salaries recommended in the study, Duane Beard said the study was surveyed for 1981 salaries and adjusted for 1982 using a 6% increase above 1981 figures based on labor market projections.

Re recommended additional funding to Prosecuting Attorney for West End Prosecutor. Commissioner May said Mr. Skewis felt it had been made clear that if department heads wanted additional money they had to show where it was coming from. Duane Beard believes that was not one of the committee's ground rules for the budget process. The committee itself had followed a policy of not increasing the 1982 proposed budget in one area without indicating where funds would come from. Department heads did not have to say where the money would come from when asking for more money in their budget. Skewis said there are additional budget items the Clerk may need next year and the savings from this year's budget should be considered when a request for more funds is made.

In re to data processing system. Commissioner May noted Mr. Skewis said he did not have input into the system and he felt as department head he should have been asked for input and asked if he wished to have training. Duane Beard said the organizational plan adopted by the Board places data processing with the Government Support Division, not the Accounting Division. He said the Data Processing Study Team made the recommendation in respect to who should receive training in data processing.

Commissioner May said Henry Skewis expressed concern about the Government Support Division going directly through his employees rather than through himself. Duane said he is not aware of this occurring. He asked the Clerk to present them with a process to follow in this regard. Duane said he can meet with the Clerk regarding the Accounting Department on September 15, 1981.

Re Arizala relations to data processing system study. Commissioner May said the Clerk noted that Arizala met with the Data Processing Study Team and they were sent out on visitations out of state and in state and some of the money for travel came from Arizala Corporation and since then the county ended up contracting with Arizala. Duane Beard questioned this statement as he accompanied the Data Processing Study Team on both trips made. He said it was originally anticipated that Arizala would be an advisor to the Data Processing Study Team and therefore disqualified from bidding on the data processing system. Once into the study he felt this arrangement would be harmful and Arizala could be considered as a bidder. From that point he was no longer associated with the study.

Commissioner May suggested that when the Clerk has concerns with something that he meet with Duane Beard on them.

Henry Skewis then left the meeting.

Judge Catel was present to discuss a communication submitted to the committee on District Court quarters. The Judge indicated the City of Ishpeming has increased rent from \$5,700 to \$7,000 effective January 1, 1982. In his communication he asked for consideration of an air conditioner for the Court at a cost of \$1,000 increased rental over a period of 10 years, and \$1,000 per year for fifteen years for the purchase of land for parking, as adequate parking is not available for court personnel. In his discussion with the Committee he mentioned the need for a recording system for the court and indicated an interest in obtaining a conference phone system for his department. Following discussion on this matter, Judge Catel left the meeting. The Controller said he has talked to Jack Arnold, Manager, City of Ishpeming, on the District Court quarters. Commissioner Juidici said monies for air conditioning and parking should be incorporated in the rental agreement, if approved, Duane said the rent increase has already been placed in the 1982 budget.

It was moved by Commissioner Juidici, supported by Commissioner Racine and carried unanimously to request the Controller to submit a recommendation on the above matter to the Committee.

Ted Oslin was present on the Community Development Block Grant Program. Communications were received from Ted and Duane Beard on a draft Letter of Understanding with the Township of Marquette on the Community Development Block Grant construction projects. Mr. Beard said the Letter of Understanding is consistent with the intent of the Board in filing the Grant application and he saw no impediment to its acceptance. In a memo to Ted Oslin, Patricia Micklow, Chief Civil Counsel, also indicated her approval of the Letter of Understanding. Ted noted a similar Letter of Understanding should be executed with Turin Township. It was moved by Commissioner Farrell, supported by Commissioner Racine and carried unanimously to recommend to the Board to accept the Letter of Understanding with Marquette Township, and a similar one with Turin Township, and authorize the Board Chair to execute the agreements.

A communication was received from Ted Oslin on Architectural/Engineering Services for the 1981 Community Development Block Grant Program. Ted said a number of bids were received for the Community Development Block Grant construction services. He said he, Alan Chase, Gary Yoder, Bruce Rukkila and Duane Beard met to review the bids. Subsequently, interviews were held with Linc Poley and Gourdie Fraser. He said he and Alan Chase, as a result of the interviews, believe the services requiring an architect should be awarded to Linc Poley and those requiring an engineer should be awarded to Gourdie Fraser. Thus, projects would be awarded as follows:

Gourdie, Fraser & Associates:

Road Identification Signs	\$2,028
Traffic Control Signs	2,028
Trowbridge Recreation	2,955
	<u>\$7,011</u>

Ted requested that about \$1,000 be added to the Gourdie Fraser contract for topographical survey work at about \$750, and documents for two bids in the amount of \$300 - \$400. Commissioner Farrell said he believes Marquette Township may have the topographical survey maps needed, and suggested he check with them.

The Linc Poley projects would include:

Turin Township Community Center	\$4,850
County Youth Home	900
Pumphouse Insulation	<u>1,700</u>
	\$7,450 plus reimbursable expenses of about \$1,000

Ted said Linc Poley and Gourdie Fraser are agreeable to splitting the responsibilities.

It was moved by Commissioner Racine, supported by Commissioner Farrell and carried unanimously to recommend to the Board to offer Gourdie, Fraser & Associates the first three projects mentioned above plus the topographical survey and additional funds for two bids, for an amount not to exceed \$8,200; further to offer Linc Poley the last three projects listed above, not to exceed \$8,450, including reimbursable costs.

Ted Oslin noted a budget amendment for 1981 operating costs under the grant was made by the Finance Committee pending action by the Personnel Committee on personnel related matters. He said these matters have now been taken care of. He was informed the Finance Committee's recommendation on the 1981 operating budget is on the September 16, 1981 Board agenda.

Ted said the Housing Rehabilitation Program Manual has been prepared and he would like to review it with the committee next month. Commissioner Farrell said the entire Board should review the manual and it was decided to place the item on the Board's October 7 agenda. Ted Oslin then left the meeting.

Undersheriff Quayle was present to discuss contracts for the Jail Rehabilitation Program Grant, and the Alcohol Highway Enforcement Grant. Quayle said the funds for the Jail Rehabilitation Grant must be spent by October 1 or they will be lost. He said bids were called for audio visual equipment for the Rehab Program but none were received. He said it is possible to contract with the Regional Education Media Center 21 (REMC 21), MAISD, for the purchase or rental of films until funds available for such have all been expended. A second agreement, also with REMC 21, is for the use of audio visual equipment by the Sheriff's Department until funds available for such have all been expended. The agreements were prepared by Chief Civil Counsel.

It was moved by Commissioner Racine, supported by Commissioner Juidici and carried unanimously to recommend to the Board to approve the agreements, and authorize the Board Chair to execute them. Duane Beard said he reviewed the contracts also and approves them. Undersheriff Quayle read a memo from Micklow to himself on the agreements. Commissioner May read a letter from the Sheriff transmitting the agreements to the committee.

The next item before the committee was consideration of the second year grant application for the Alcohol Enforcement Program. The Controller submitted a memo to the Committee in which he stated the agreement is consistent with the committee's current draft of the 1982 budget and with program emphasis, and he saw no impediment to its execution. If the 1982 budget is modified the county will have to seek a grant amendment. It was moved by Commissioner Juidici, supported by Commissioner Farrell and carried unanimously to recommend to the Board the execution and authorization of the submission of the grant application.

The committee received the financial condition projection report for the period ending August 31, 1981. It was noted the projected fund balance is considerably greater than projected the previous month. This is due largely to an increase in projected interest earned. It was moved by Commissioner Farrell, supported by Commissioner Juidici and carried unanimously to refer the report to the Board with a written explanation by the Controller on the reason for the rise in the projected general fund balance.

The mid-year budget review was presented for the committee's consideration. Duane said departments were asked to comment on the review and if they did not he assumed they concurred with the recommended action. He said letters were received from the Clerk on the review, which is before the committee tonight; from District Court asking for \$4,000 for legal fees rather than \$1,500 listed in the report; from the Board Chair on per diem and office supplies. Gary said he also received some phone calls concerning the review. The effect of the mid-year budget review is to decrease expenditures by approximately \$60,000 and increase revenues by approximately \$250,000. Duane noted the mid-year review will be presented to the Board in budget amendment form. It was moved by Commissioner Farrell, supported by Commissioner Racine and carried unanimously to recommend to the Board that the mid-year budget review as modified from input from departments, be approved, and that it be presented to the Board in budget amendment resolution form.

The committee received a report on a budget transfer the Controller approved for the Sheriff's Department, as follows:

- \$200 from Administration Vehicle Operation Expense to Administration Other Supplies
- \$200 from Administration Telephone to Administration Office Supplies
- \$100 from Public Safety Vehicle Operating Expense to Public Safety Office Supplies
- \$300 from Public Safety Vehicle Operating Expense to Public Safety Other Supplies
- \$400 from P.A. 416 Vehicle Operating Expense to Rehabilitation Other Supplies

The report was submitted for the committee's information.

A memo from Chief Civil Counsel on an amended Agreement with the DNR for a potable water system at Big Bay Harbor was read. The agreement was amended per request by the committee to limit the county's financial responsibility for the new system. It was moved by Commissioner Farrell, supported by Commissioner Juidici and carried unanimously to concur with Chief Civil Counsel's prepared agreement and submit it to the State of Michigan for consideration.

A cash register for District Court was discussed. The Court is currently leasing a data terminal system cash register and would like to continue to do so. Arizala recommended that a different model of the same line be used which will fit in with the computer program. Gary Yoder said a budget amendment of \$800 is needed to provide funds to rent a cash register for the remainder of the year. It was noted the machine has greatly cut down the amount of record keeping. It was moved by Commissioner Farrell, supported by Commissioner Juidici and carried unanimously to recommend to the Board that a budget amendment resolution of \$800 be approved, with the necessary funds coming from the Contingency Account, for the rental of a District Court register for the remainder of 1982.

A revised budget transfer policy was presented to the committee. This was postponed from the committee's last meeting. The Controller said this should be acted on prior to January 1, 1982. It is the same basic policy as the current one but recognizes the county's action on program budgeting. It was moved by Commissioner Farrell, supported by Commissioner Juidici and carried unanimously to recommend to the Executive Committee that they consider this for the Board Policy Manual.

Communications from Shirley Tate, Office of Children and Youth Services, on extension of DSS 207 and 206B reporting/Deadline for September, 1981 report; and on FY 1980-81 Child Fund Contingency Monies and 1981-82 CAP Allocations were received. A communication from Judge Anderegg commenting on the two letters from Ms Tate was presented to the committee.

A letter from Darryll Sundberg, Drain Commissioner, on Lake Independence Dam Repair Project was received. The communication was also addressed to the Environment, Lands and Buildings Committee. Mr. Sundberg recommended that:

1. P & M Contractors of Ishpeming be selected on a time and material basis to perform initial excavation work and work needed to construct the wing wall and necessary repairs.
2. A special assessment district be established to finance the entire cost of the project.
3. That the Board loan the Drain Commissioner \$8,000 to finance construction costs, to be repaid by the special assessment district.

The Controller felt the county should be wary of making loans because it would set a precedent that could become quite expensive in the future.

It was moved by Commissioner Racine, supported by Commissioner Farrell and carried unanimously to recommend to the Board to direct the Drain Commissioner to proceed to establish a special assessment district to cover the costs of dam repairs. The committee felt an advance should not be made as it would not be in the best interests of the county.

Commissioner May said she failed to mention while Mr. Skewis was present that comments were made on revenue sharing by Mr. Skewis in regard to holding a hearing after the committee made a recommendation. Duane said a proposed use hearing is held when the Executive recommends to the administrative body how the funds should be used. Since the county does not have an Executive he felt the Finance Committee could act in that capacity. He said it is his understanding that a hearing should be held at the point where a recommendation has been made. The hearing was advertised as a proposed use hearing. He said the hearing was not to hear proposed uses but to hear comments on the uses proposed.

Duane said he would like to submit the 1982 recommended budget to the Committee of the Whole in the form of a line item detail; general fund revenues; draft appropriation act; general revenue sharing budget; and public improvements budget. Before the Board's final hearing on the budget it will be put together in a document as a mock up of what the budget will be like. He also suggested that after the budget is adopted a communication be sent to boards and commissions that get special revenue fund budgets and ask them to send a budget to the county based on the special revenue funds approved for them.

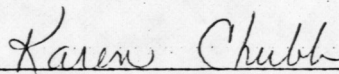
It was moved by Commissioner Farrell, supported by Commissioner Racine and carried unanimously to concur with the Controller's suggested budget format for the Committee of the Whole's review.

The committee then audited the bills submitted in the amount of \$242,156.22. It was moved by Commissioner Racine, supported by Commissioner Farrell and carried unanimously to recommend to the Board the approval of payment of the bills.

There was no public comment.

The meeting adjourned at 9:50 p.m.

Respectfully submitted,



Karen Chubb, Secretary

September 23, 1981

The Marquette County Board of Commissioners met as a Committee of the Whole on September 23, 1981 at approximately 9:00 P.M. following the reconvened meeting of September 16, 1981 regular meeting of the County Board.

The meeting was called to order by Chairperson Farrell and the Deputy County Clerk recorded the following roll;

Present: Comm. Carlson, Juidici, LaMere, LaPin, Leone, Lowe, Steele, Villeneuve and Farrell.

Absent: Comm. Cheatham, May and Racine.

Chairperson Farrell opened the meeting for public comment, none was forthcoming and the public comment section was declared closed.

Approval of the agenda was given by the general consensus of the County Board.

At this time a review of the Finance Committee's recommended FY 1982 Budget was held. Duane Beard, Controller, explained how the departmental budgets would be handled this year. They will be submitted in categories;

- Personnel Services - Salaries
- Supplies - Office Supplies, printing, etc.
- Other Services & Charges - Memberships and Subscriptions, Telephone, Travel, Equipment & Furniture Repairs, Inservice Training, etc.
- Capital Outlay - Equipment & Furniture.

He said in this way department heads could adjust within their category without having to get a budget amendment.

Comm. Steele asked what the projected interest is for 1982 and was told \$400,000.

Gary Yoder reviewed the budget with the Board, by department, as to what changes had been made from the Preliminary Budgets in July.

It was noted that the \$31,600.00 for Data Processing would be split between Internal Services and Accounting Department.

A discussion was held on the Prosecuting Attorney's request to have a full time Assistant Prosecuting Attorney to replace the half time position now held for the West End. Gary Walker would like a full time position and have this person spend half time as the West End Prosecutor and the other half as extra help in the Prosecutors Office. He is requesting an additional \$13,250.00 for this half time position, and to set up modular units in his office for the secretaries, to make better use of space so work can be handled more efficiently. Comm. Carlson spoke on a letter he had received from Comm. Racine (who was unable to be here) as to the advisability of our Prosecuting Attorney being on the negotiating teams. After comments from other commissioners, there were suggestions such as; (1) maybe you don't need an attorney at the table for all the meetings. (2) hire two interns and eliminate one assistant prosecuting attorney. Comm. Carlson felt expecting non union people to make some fifty meetings a year, on negotiating, is unreasonable. He also mentioned the County Clerk, Henry A. Skewis and Karen Chubb, Executive Secretary, in this response. He felt this should be put into the job descriptions, not that they attend meetings, but that they must attend these meetings, and that it should state exactly what is expected in a particular job.

Chairperson Farrell asked that any questions regarding this position be written down and he would put them to the Prosecuting Attorney.

It was felt after further discussion on the subject that maybe the Board should hire a full time legal counsel, to do all the Board legal work and negotiations, and that it be under the Board's jurisdiction and not the Prosecuting Attorney's Office and then they would not need an extra person in that office. It was decided to ask Gary Walker to attend the October 7, 1981 meeting to discuss the budget regarding this additional position.

In continuing the review of budgets, Gary Yoder noted that they had adjusted all of the travel budget, to compensate for the increase effective October 1, 1981.

Gary Yoder reviewed the changes in Revenue and Duane Beard explained that the final budget figures would not be in until December.

A memo from Henry Schneider, Director of Tax Equalization, stating his disapproval of having been assigned to the Governmental Support Division, was read. Mr. Schneider feels that it was not logical or appropriate to assign a department that does not provide any administrative support activities to a support division. The Board will check into the reason he feels this way.

It was moved by Comm. Juidici, supported by Comm. Leone and carried to refer a letter from Henry Skewis, regarding the salary line item in the County Clerks budget for FY 1982 to the Personnel Committee.

Comm. Steele commented on the Prison Farm property, Chocolay Township. It was suggested that if the Road Commission could be deeded a portion of this property at the entrance for building of a garage, it would be good for security purposes.

Comm. Juidici, and Farrell commented on the Work Experience Program thru UPCAP, they felt it is operated very badly.

Comm. Carlson said he felt the Board should develop a better working relationship with Rep. D.J. Jacobetti.

There was no one present in the public for comment.

There being no further business to come before the County Board, it was moved by Comm. Farrell that the meeting be adjourned.

Respectfully Submitted,

Joy Schlais

Joy Schlais,
Deputy County Clerk

8j

October 5, 1981

Honorable Chairperson and Members of the
Marquette County Board of Commissioners
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Environment, Lands and Buildings Committee was duly called and held on October 5, 1981 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

ENVIRONMENT, LANDS AND BUILDINGS COMMITTEE

[Signature]
Chairperson
[Signature]
[Signature]
[Signature]
[Signature]

October 5, 1981

The Environment, Lands and Buildings Committee meeting was duly called and held on October 5, 1981 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners LaMere, Farrell, Steele and Villeneuve.

Absent: Commissioner Lowe.

In Attendance: Duane Beard, Controller; Steve Carlson, Chair, Planning Commission; Ted Oslin, Planning Commission Staff; Lincoln Poley, Architect; Kip McMahon, Associate Architect.

The meeting was called to order by Chairperson Steele. The first order of business was approval of the minutes of the August 31, 1981 meeting. It was moved by Commissioner LaMere, supported by Commissioner Villeneuve and carried unanimously to approve the minutes as presented.

No one present wished to speak during the public comment section and the section was closed.

Approval of the agenda was the next item of business. The Controller had the following additions: 1) Bids for computer room modifications; 2) Report on contract with DNR for water system improvements at Big Bay Harbor of Refuge.

The Board Secretary noted a memo was received by the Committee from the Controller in March, 1981 on an Open House for the Service Center and was tabled until further information. The communication was ordered placed on file.

It was moved by Commissioner LaMere, supported by Commissioner Villeneuve and carried unanimously to approve the agenda as amended.

Ted Oslin, Planning Commission Staff, and Steve Carlson, Planning Commission Chairperson, were present to discuss partitions for the Planning Commission Office. A communication was received from Alan Chase requesting the partitions and stating that free standing partitions may be purchased for approximately \$1,400. A communication was also received from the Controller on the subject. He recommended that the acquisition of free standing partitions for the Planning Commission be deferred for future year budget requests or be considered as part of an overall space allocation/office design study of the Service Center.

Steve Carlson said the Planning Commission area in the Service Center is a large room and there is no partitioning off of space. This creates confusion and problems with lack of privacy for staff and the public coming in with concerns. Steve Carlson said he asked Alan Chase to pursue the possibility of getting partitions for the office area. The \$1,400 estimated cost submitted by Alan Chase is for portable dividers (5' high). Steve Carlson stated he would rather have the type of removable partitions that reach from floor to ceiling. He indicated he does not know what the cost would be for such partitions. Dividers were not requested for the Building Code Section of the department because private office areas are not required. Steve Carlson believes Alan Chase requires some privacy in dealing with

members of the public. Duane Beard advocated a space study to determine the best way to arrange space at the Service Center. He noted free standing partitions, as opposed to permanent walls, would be beneficial in terms of space utilization alternatives. He believes a decision should be made on the entire building rather than on a piece meal basis.

Commissioner LaMere questioned whether there is any advantages to providing separate office space for each staff member in the Planning Commission. Carlson said Alan Chase requires a somewhat private area and free standing partitions would be sufficient for the remainder of the Planning Staff. Ted Oslin said there is only one area in the building that can be used for private discussions by the Planning Commission and it is not always available.

Steve Carlson said the Planning Commission members are aware of this proposal.

A communication from the Controller to the committee on June 29, 1981 concerning the purchase of equipment for the Service Center, and utilization of space at the Service Center was reviewed. It was noted the committee had recommended space changes for AMCAB, the Drain Commissioner and Commission on Aging; the purchase of equipment for the Center; and to conduct a design study of the facility. The Board approved the change in space for the Drain Commissioner and purchase of equipment but postponed action on constructing stud walls and moving the Commission on Aging until October 21. Commissioner Farrell said he favored providing individual office space for the Planner but will wait until the Board reconsiders this on October 21.

Ted Oslin and Steve Carlson then left the meeting.

A communication from the Controller on protection/management needs of the Brookridge facility was received. The program at Brookridge will be terminated between November 1 and December 31. Duane Beard presented two options for protecting the grounds.

1. Hire a caretaker (independent contractor) to maintain the facility in exchange for rent and utilities.
2. Complete shutdown of the plant.

It was noted by shutting down the facility entirely it would be prone to vandalism. There are costs involved in maintaining the facility with a caretaker. The Controller suggested that this be done through an agreement with an independent contractor who would be assigned to the Building Maintenance Supervisor for the period of time the Brookridge program terminates until June 30, 1982.

It was estimated that the cost to heat the building and provide lights would amount to \$7,500 over an eight month period. Duane Beard noted the land is appraised at \$10,000 per acre and the county owns 60 acres in the area. Duane said it is his idea to trade a place to stay for the caretaker in exchange for watching over the building. Snow plowing would be required if the facility is maintained, which is an additional cost.

Lincoln Poley said if the county is going to consider using the building they must consider the need to comply with barrier free regulations. He suggested the county determine what possible uses the facility has. He said an elevator will have to be put in to make the building barrier free.

A general discussion was held on the condition of the building. Poley said the roof needs to be replaced and there are some cracks in the exterior brick but the structure in general is sound. There is very little insulation and the interior would require repair.

It was the consensus of the committee that the facility should be maintained until a study is made on the future uses of the building. Maintenance of the facility for eight months will allow time for the Board to make a decision on the matter.

Following discussion, it was moved by Commissioner Farrell and supported by Commissioner LaMere to recommend to the Finance Committee that Option 1, using a caretaker to watch the building, be implemented at an approximate cost of \$10,000. The caretaker will receive living space and utilities in exchange for doing a certain amount of maintenance chores. The cost to the county under this option would include utilities and incidental costs. Duane Beard said Mental Health asked if they could store records in the facility after they have moved out. He said he does not see any problem with this. They also indicated they plan to leave some of the furniture there. The motion then carried unanimously.

It was moved by Commissioner Farrell and supported by Commissioner Villeneuve to recommend to the Board, in the event Option 1 is recommended by the Finance Committee, that the Board direct the Planning Commission to prepare a comprehensive study/plan containing alternative recommendations for the future uses of the Brookridge land and facilities. This study/plan should be completed and delivered to the Environment, Lands and Buildings Committee by its March, 1982 meeting. The Committee would then review the report and make a recommendation on the facility to the Board for their consideration by June, 1982.

A communication was received from the Controller on the status of the EDA funding for the Courthouse Renovation Project. He said receipt of funding is unlikely and recommended that the committee, Board and architect prepare to proceed with the project. He also recommended that the Board send a letter to the EDA Regional Director for Region V asking them for approval to proceed with the project without jeopardizing EDA funding should it become available.

It was moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to recommend to the Board that a letter be sent

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to the EDA Regional Director, Edward Jeep, as recommended by the Controller.

Lincoln Poley and Kip McMahon were present to review the recommended priorities for the renovation project set forth by Mr. Poley in a handout presented to the committee. The recommended items amount to an estimated \$1,050,000. Recommended priorities include masonry restoration, windows, exterior steps, heating, ventilation, insulation, copper restoration, roofing, painting and landscaping.

It has been the Board's intent to use revenue sharing funds for the Courthouse Renovation. Duane Beard said the 1982 revenue sharing funds are firm. Consideration is being given to reducing the 1983 revenue sharing funds.

The committee reviewed various aspects of the renovation project, particularly repair of the dome, masonry, windows and roof. Duane Beard spoke in favor of having a Clerk of the Works or Project Manager.

It was moved by Commissioner Farrell and supported by Commissioner LaMere to recommend to the Board approval of the renovation project, as outlined, at a cost of \$1,050,650, and that the Board ask the Controller to negotiate a contract with the architect for the project for the Board's consideration. Duane noted the fire/alarm system and sidewalk and curbing repair are included in the outlined priority list. Following discussion the motion carried unanimously.

Lincoln Poley said a structural engineer inspected and reported on the cause of cracks occurring in the Jail walls, floors and ceiling. The crack on the floor of the building appears to be caused by settlement of the building. Cracks in the concrete block walls are due to expansion and contraction of steel. Cracks in the basement on the vertical wall and ceiling cannot be determined without design information, but the structural engineer does not believe they create a structural problem with the integrity of the building.

The committee then reviewed bids received for computer room modifications. The architect and Controller recommended approval of the low bid from Menze Construction in the amount of \$20,493, plus \$1,150 for architectural costs. The committee reviewed blueprints for the room modifications.

It was moved by Commissioner LaMere, supported by Commissioner Farrell and carried unanimously to recommend to the Board that they accept a contract with Menze and execute the agreement and approve payment of the bill for architectural services in an amount not to exceed \$1,150.

The Controller said the deadline for receipt of Jail roof repair bids was extended to October 12. He said he would like to present the bids to the Board on October 13.

Linc Poley and Kip McMahon left the meeting.

A communication from Darryll Sundberg, Drain Commissioner, on Lake Independence Dam Repair Project was presented. The Board has already acted on this and the communication was placed on file. Beard said a court hearing is scheduled for October 19 and must take place before the project may proceed.

A communication was received from the Intergovernmental Relations Committee in which they transmitted a letter from the Controller on concerns with the grant agreement received by the County from the DNR for water system improvements at the Big Bay Harbor of Refuge. Mr. Beard's concerns were with the financial liability of the county. Revised language protecting the county was drawn up by Chief Civil Counsel and sent to the DNR. A letter was recently received from the DNR stating they did not approve the changes as the original language was placed in the agreement to protect the State. Duane said Pat Micklow has talked with the DNR this afternoon on mutually agreeable language to meet both concerns of state and county.

Beard said various options for repair of the water system are available:

1. Tie into Powell Township water system.
2. Deepen existing well (not guaranteed will solve problem).
3. Make seasonal connection with Powell Township.
4. Seal wall of well.

It was noted some of these options were suggested by Donald Veeseer, Michigan Department of Public Health, in conversations with him on the water problem.

It was moved by Commissioner LaMere, supported by Commissioner Farrell and carried unanimously to invite Donald Veeseer to the next meeting to discuss this matter, and ask Pat Micklow to send a draft contract with modified language to the DNR for consideration.

Commissioner Villeneuve said one option available is to not provide potable water at the Harbor as it is not required by law.

A Regional Transportation Study for Central Upper Peninsula was received from the Michigan Department of Transportation. It was moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to write requesting 15 copies for distribution.

Memos from the Controller to the Sheriff and Maintenance Supervisor, and from the Sheriff to the Controller on vandalism occurring at the Service Center were presented to the committee for their information.

A letter was received from Judge Anderegg stating the DSS is no longer interested in purchasing the Youth Home for a Regional Detention Center. The Controller will check into this further.

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A copy of a communication from John Caudell, DNR, to Paul Uimari, NMU, on NMU's application for a permit to install two 60,000 pound coal fired boilers at NMU was presented. The communication was placed on file.

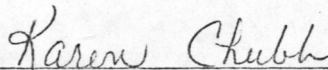
A public notice from the DNR on application by Escanaba Paper Co. for construction of a bridge and fill on the Ford River, Wells Township, was presented. Comment deadline has elapsed and the communication was filed.

Committee received an A-95 review completion letter on the PROMIS project - Prosecutor's Office. This was informational and was filed.

There was no public comment.

It was moved by Commissioner Farrell, supported by Commissioner LaMere and carried unanimously to adjourn at 10:00 p.m.

Respectfully submitted,



Karen Chubb, Secretary