The Marquette County Board of Commissioners met on November 13, 1981 at 7:00 P.M. in the Commissioners Room of the Courthouse Annex.

Chairperson Farrell called the meeting to order and roll call was held with the following roll recorded:

Present: Comm. Carlson, Juidici, LaMere, LaPin, Leone, Lowe, May, Racine, Steele, Villeneuve and Farrell.

Absent: Comm. Cheatham.

Salute to the Flag was given followed by the Pledge of Allegiance.

It was moved by Comm. Leone, supported by Comm. LaMere and carried that the minutes of the November 4, 1981 meeting of the County Board be approved and accepted.

Chairperson Farrell opened the meeting for public comment. Mr. Kent Bourland, attorney, addressed the board in response to comments made at the last Committee of the Whole meeting in regard to the Social Services Department, Prosecuting Attorney's Office, and the Courts and what he felt their responsibilities were. He said he hoped the Board would look into what he believes is a continuing drain upon the resources of this community. There being no further public comment, Chairperson Farrell declared the public comment section closed.

The approval of the agenda was given with the addition of item 7k-b, an agreement with the Marquette Transit Authority; item 8g, recommendation from the Personnel Committee on a deferred compensation plan for Marquette County Employees; and item lla, a letter from the Steering Committee of the Democratic Party; item 7b, a policy from the Controller on budget amendment transfers was moved to 8r.

Comm. Lowe asked about a unsigned letter he had received dealing with problems at Acocks, the person was afraid if they signed their name it would cost them their job. After discussion, it was found that all members of the Board had received a copy of this same letter and that there is no way the Board can respond to an unsigned letter.

Comm. Farrell opened a public hearing on Petition #lll-RZ-EW-5, a rezoning request by Osmo Aalto, of Rock Michigan, to rezone property in Ewing Township from LS/R District to RP District. The property description was read and the Planning Commission's recommendation to approve the rezoning. Les Ross of the Planning Commission was present and gave the staff presentation. Mr. Aalto was present, and was satisfied with Mr. Ross's presentation. There being no further comments the public hearing was closed. It was moved by Comm. Racine, supported by Comm. LaMere and a unanimous roll call vote recorded, to approve the rezoning request #lll-RZ-EW-5 by Mr. Aalto to rezone property in Ewing Township Section 5 from Lake Shore & River District to Resource Production District.

Comm. Farrell opened a public hearing on Petition #112-RZ-SK-14, a request by Skandia Township to rezone property in that township from RR-1 District to PL District. The Property description and the Planning Commissions recommendation to approve the rezoning, was read. Les Ross of the Planning Commission gave the staff presentation. There were no comments by the public sector and after Board members spoke, the public hearing was closed. It was moved by Comm. LaPin, supported by Comm. LaMere, and unanimously carried on a roll call vote to approve the rezoning request #112-RZ-SK-14 by Skandia Township to rezone property in section 19 of that township from Rural Residential One District to Public Area District.

Chairperson Farrell reminded the commissioners of the openings on appointed Boards/Commissions and that applications must be in by December 1st, 1981.

A communication from Governor Milliken, concerning the abandoned L.S.& I. Railroad right-of-way as it affects the adjacent property owners, was read. A copy of an Attorney General's opinion dated March 24, 1976, concerning reverter clauses for railroad rights-of-way was also attached.

A letter from Patricia L. Micklow, Chief Civil Counsel, in response to the Boards inquiry, regarding the abandoned railroads rights-of-way, per concerns of Chocolay Township residents, and her interpretation of Michigan Attorney General Opinion #4949, 1976, concerning terminable interests in abandoned railroad right-of-way properties, was also read. The opinion states there are different types of RR rights-of-way and as a result, these property interests terminate if not exercised within 30 years from the date of their creation unless the interest has been timely recorded according to the requirements of the statute. Ms. Micklow said it depends on what type of right-of-way was given to the Railroad. County Board members commented on the unfairness of the law, in that people are not aware of the 30 year clause. It was moved by Comm. Carlson, supported by Comm. LaPin and carried to send a letter to our legislators voicing their displeasure of the law.

A couple of Chocolay Township residents, who own property abutting abandoned Railroads, spoke of their concerns. After further discussion, it was moved by Comm. May, supported by Comm. LaMere and carried to send copies of item 7c-1 and 7c-2 to all property owners that were present at the September 16, 1981 meeting of the County Board. (7c-1, Comm. from Governor Milliken in response to the Board's letter on abandoned L.S.&I. railroad rights-of-way; 7c-2, Comm. from Patricia Micklow, on Attorney General's opinion on reverter clauses for railroad rights-of-way.)

The Bylaws for Marquette County Central Dispatch Policy Board was presented to the County Board for their approval and a memo from Chief Civil Counsel, Patricia L. Micklow, stating that she finds no legal impediment to their approval. It was moved by Comm. Lowe, supported by Comm. Carlson and carried that the following Bylaws for the Marquette County Central Dispatch Policy Board be approved.

# BYLAWS Marquette County Central Dispatch Policy Board

WHEREAS; it is the intent of the Marquette County Board of Commissioners to create a subsidiary body, comprised of elected officials from various County municipalities, for the purpose of compiling, reviewing, and suggesting matters of policy to the Marquette County Board of Commissioners in regard to a Central Dispatch organization for emergency services in Marquette County; and,

WHEREAS; the Marquette County Board of Commissioners recognizes that it would be prudent and proper to establish bylaws by which such a body should be governed in its relation to the Marquette County Board of Commissioners, affiliated municipalities, and subsequent related organizations;

THEREFORE, BE IT RESOLVED, that the Marquette County Board of Commissioners hereby established the following bylaws for the Marquette County Central Dispatch Policy Board:

# ARTICLE I - Membership

The Marquette County Central Dispatch Policy Board shall have nine members comprised of four elected officials of County Townships, nominated by the Marquette County Townships Association, and appointed by the County Board of Commissioners, one elected official from each City within the County, nominated by the City Commission and appointed by the County Commission, a County Commissioner appointed by the County Board, and the Michigan State Representative for Marquette County. The State Police Post Commander, Negaunee Post, will serve as an ex-officio member.

Five voting members of the Board shall constitute a quorem.

### ARTICLE II - Term of Office

Appointments shall be for a three-year duration with the exception of the County Board representative, which shall be a one year term, and the State Representative's term, which shall be by virtue of his office. The first appointments will be for staggered terms (excluding the County Board representative and the State Representative) as follows: Two three-year terms; two two-year terms; and three one-year terms. Initial appointments will be

made by the Board by April 15, 1981 and the first meeting of the Policy Board shall be called and held by the Board Chairperson. The current Central Dispatch Committees will be disbanded April 24, 1981. The Board Chairperson will inform the Policy Board of its charges and conduct the election of a Chairperson. The Central Dispatch Policy Board shall appoint a Chairperson, Vice Chairperson, and Secretary. The terms of office for these appointed positions shall be as follows: Chairperson, two years; Vice Chairperson, 1 year; Secretary, one year. If for any reason a vacancy occurs, the vacancy will be filled at the next regular meeting of the Central Dispatch Policy Board.

### ARTICLE III - Duties

The primary duty or function of the Central Dispatch Policy Board shall be to suggest to the Marquette County Board of Commissioners such matters which should be established as policy in regards to operating a County wide central dispatch organization for emergency services. Such matters of policy include, but are not limited to, establishing financing alternatives and budgets, reviewing needs, efficiency, and benefits in regard to equipment and overall operation of the system, establish an appropriate contract document for intergovernmental commitments and involvements in the system, establish a recommended set of bylaws under which the Central Dispatch System should operate, and to address other matters of policy associated with Central Dispatch as the need for, and nature of, such policy decisions become apparent.

### ARTICLE IV - Goals

To establish the necessary policies by which a Central Dispatch System may be operated which would provide for the coordinated and efficient communication between the various independent emergency services within the County of Marquette.

#### ARTICLE V - Meetings

The Central Dispatch Policy Board will meet monthly, or as deemed necessary. A schedule will be established at the beginning of the calendar year for the ensuing year. All meetings shall be public meetings subject to the provisions of the Michigan Open Meetings Act, 1976 PA 267.

#### ARTICLE VI - Amendments

These Bylaws may be amended by appropriate action of the County Board of Commissioners.

A letter of resignation from Mrs. Eleanor Coron from the County Board of Canvassers, was read. It was moved by Comm. Lowe, supported by Comm. Racine and carried to accept the resignation with regret and send a certificate of appreciation to Mrs. Coron for her service with that

A letter and Resolution from Paul Gravedoni, President of the Local Union 4950, United Steelworkers of America, regarding iron ore and steel imports, was read. After discussion, it was moved by Comm. Carlson, supported by Comm. LaMere and carried to adopt the following Resolution and send copies to the President, to all State and Federal legislators, and also to all other counties in the State, asking for their adoption and help.

#### RESOLUTION ON IRON ORE IMPORTS

WHEREAS: Iron Ore imports are having a devastating effect on employment in the domestic Iron Ore Industry, and

WHEREAS:

At a time when thousands of Iron Miners are on layoff or working reduced schedules, the Steel Companies are continuing to import foreign ores, and

WHEREAS: In 1980 iron ore imports exceeded 25 million tons and in 1981, imports have have already exceeded 20 million tons, which is approximately 30% of the domestic Steel Industries iron ore needs, and

WHEREAS:
The domestic Steel Industry has asked for and received relief from the competition of foreign steel imports in the form of tax deductions, improved depreciation allowances, a reactivated Trigger Price on imported steel, and extensions or modifications of compliance with environmental standards concerning clean air quality, and

WHEREAS: In return for this relief the Steel Companies have continued to import substantial quantities of foreign ore, and

WHEREAS: The Steel Companies ask the American Government and the American Consumer to support them in their fight against unfair competition from subsidized steel imports and then undercut American Mining jobs through the importation of iron ore for their own economic benefits,

WHEREAS: We believe this to be a hypocritical stand on the part of the Steel Companies.

NOW THEREFORE BE IT RESOLVED: That we urge the Congressional Steel Caucus to take action against iron ore imports, as well as steel imports;

BE IT FURTHER RESOLVED: We urge the Steel Companies to voluntarily cease the importation of iron ore while our American Iron Ore Miners are on layoff;

BE IT FINALLY RESOLVED: That we urge the Cleveland Cliffs Iron Company and all other

Companies to "BUY AMERICAN" and to refrain from buying any parts or
equipment that are produced here in the United States from foreign
sources.

It was moved by Comm. Racine, supported by Comm. Steele and carried that a communication, resolution and position paper from Ingham County, supporting HB 4914, duties of Clerk and Controller be referred to the Executive Committee for informational purposes.

A memo from Michigan Association of Counties, regarding the lawsuit which MAC and other local government associations have instituted against the State of Michigan, was read and placed on file.

A communication from CUPPAD on a workshop on small cities Community Development Block Grant (CDBG) program, was read and placed on file.

A memo from Dr. Randall Johnson, Director of the County Health Dept., regarding EMS Advisory Council Bylaws, was read and placed on file.

A communication from the Dept. of Transportation, regarding the County Incentives Program and a recommendation from the AD HOC Transportation Committee, was read. Duane Beard, Controller, spoke on the Operations Contract for County Wide Transportation System. It was felt we still need the support of the City of Ishpeming and should have a representative from Ishpeming on the Council.

After further discussion, it was moved by Comm. May, supported by Comm. Racine and a unanimous roll call vote recorded to authorize execution of the Operations Contract for County Wide Transportation System and to take

the following action:

## Transportation Advisory Council

It is our recommendation that the County Board of Commissioners promptly appoint an advisory body who will act as its agent for overseeing operation of the County Public Transportation System. We recommend that this body be designated the "Marquette County Transportation Advisory Council." It is further recommended that the Advisory Council be given a specific charge in the performance of this task. The charge should include a description of the County Boards' policies and financial interest in the project as well as a list of the discretionary authority the Advisory Council may exercise.

### Implementation Schedule

We recommend the Board adopt a target implementation schedule to guide the efforts of all participants in the implementation process.

It was moved by Comm. Racine, supported by Comm. Leone and carried to send a letter of thanks to the Marquette Transit Authority for all the time they spent on this.

A communication from the National Association of Counties on the Good Neighbor Awards Program, was read. It was moved by Comm. May, supported by Comm. LaPin to refer this communication to the Intergovernmental Relations Committee.

A letter from John Beerling, Superintendent of the County Road Commission, in response to the Board's letter on gravel placed on County Road DA, was read. He explained the process used for putting the gravel base on the road and said they felt this was an unfortunate incident. The original material from which the gravel was crushed was a rock dump at one of the old mining properties which accounts for the reddish color and dust. It was reported that all the objectionable gravel has been removed and replaced with gravel from a different source. The letter was placed on file.

It was moved by Comm. May, supported by Comm. LaPin and carried that there be a short recess.

After the recess a report from the Environment, Lands and Buildings Committee on a meeting held on November 2, 1981, was read and placed on file.

A report of the Personnel Committee meeting held on November 5, 1981, was read and placed on file.

A recommendation from the Personnel Committee on additional staff for Central Dispatch Communications System, was read. It was moved by Comm. LaMere, supported by Comm. Leone to concur with the recommendation and enter into an agreement with Marquette General Hospital to provide for the payment by the Hospital of the salary and fringe benefits for the additional position. A letter from James Richards, Assistant Administrator, Allied Health at Marquette General Hospital to Tim Lowe, Chairperson of the Central Dispatch, stating his disappointment in the direction the Personnel Committee took, was read. After discussion a vote was then taken on the motion to concur, and it passed. It was then moved by Comm. Carlson, supported by Comm. Racine and carried to refer the letter to the Central Dispatch Policy Board for clarification.

A recommendation from the Personnel Committee on policy for the administration of the Job Compensation and Wage System, was read. It was moved by Comm. Juidici, supported by Comm. Steele and carried to concur with the recommendation and approve the following policy for the administration of the Job Classification and Compensation System:

General Compensation Policy Including: - Job Evaluation Requests
- Appeals Process

In recognition of the fact that job descriptions and job analysis schedules are documents used in the compensation system to identify duties, responsibilities and requirements for entry for all authorized jobs; and in recognition of the fact that in certain cases changing conditions dictate job content change; and in recognition that the Marquette County Personnel Director has been authorized by Board action on October 7, 1981 to administer the Classification and Wage System, the following General Compensation Policy is adopted:

The Personnel Director is authorized and directed to incorporate new jobs into the classification structure, or to add those initially omitted, through the following procedures:

- a job analysis questionnaire will be prepared by the Department Head or Supervisor and the incumbent (if any);
- 2. a job description will be drafted by the Personnel Director based upon:
  - (1) the information contained in the job analysis questionnaire
  - (2) discussions with Department Administrator and incumbent (if any)
- 3. the Personnel Director will review the job description with the Department Head or Supervisor and incumbent (if any) to ensure accuracy and completeness;
- 4. the Personnel Director, will evaluate the new job description utilizing the established point factors contained in the appropriate job evaluation plan;
- 5. based upon the point factor evaluation, the Personnel Director will assign the new job to a salary grade.

The Personnel Director is authorized and directed to establish and maintain in his/her office all required records, forms and materials required to administer the compensation system. Said records shall be deemed by the County Board of Commissioners to be the official compensation records of the County. The Personnel Director is further authorized and directed to re-evaluate existing jobs when in his/her judgment a substantial change in job content warrants such re-evaluation or when requested by an employee, on an application provided for the purpose, through the following procedure:

- The incumbent requesting re-evaluation of job content based upon substantial change of duties, responsibilities and/or requirements will do so by submitting an application and a job analysis questionnaire to the Department Head or Supervisor. Such application and questionnaire must be specific and detailed as to the change in job duties, responsibilities, and/or requirements.
- 2. The Department Head or Supervisor will evaluate the incumbent's application for re-evaluation and will render a written recommendation to the Personnel Director detailing rationale

for agreement or disagreement. The original application of the incumbent will be transmitted to the Personnel Director accompanied by the Department Head or Supervisor's written recommendation.

Upon receiving an application for re-evaluation the Personnel Director will determine if substantial change in job content has occurred through the following procedure:

- The Personnel Director will compare the job analysis questionnaire to the existing job description for the job in question to identify significant changes in job content, if any;
- If significant changes have occurred, the Personnel Director will redraft the job description and evaluate the job using the appropriate job evaluation plan;
- 3. If the resulting job evaluation point factor total represents a change from the status quo it will be entered in the official compensation system records. If the point total change is sufficiently greater of lesser to warrant a change in pay grade, the job will be reassigned to the appropriate pay grade;

The Personnel Director will respond in writing to the incumbent who initiated the re-evaluation application and to the Department or Supervisor rendering a decision as to whether or not a change will be granted. Said notice will contain the findings and conclusions of the Personnel Director.

If the incumbent who initiated the re-evaluation application disagrees with the reasoning and judgment of the Personnel Director as set forth in his/her notice of the decision, that incumbent may initiate a grievance as set forth in the applicable collective bargaining agreement or personnel policy provision.

If the Department Head or Supervisor disagrees with the reasoning and judgment of the Personnel Director as set forth in his/her notice of the decision, that Department Head or Supervisor may appeal the decision of the Personnel Director to the Personnel Committee of the Board of Commissioners. Said appeal shall be submitted on an Appeal Form and shall specify the rationale of the Department Head or Supervisor in making the appeal. Said appeal shall specifically address the points raised by the Personnel Director in his/her notice of decision. An opportunity for both the Department Administrator and the Personnel Director to make a presentation at the meeting shall be provided. The decision of the Personnel Committee in such matters shall be final. Each month at the regular meeting of the Personnel Committee of the Board of Commissioners, the Personnel Director shall file a summary report of all requests for re-evaluation and actions which occurred during the preceeding calendar month.

A report of the Executive Committee meeting held on November 10, 1981, was read and placed on file.

A recommendation from the Executive Committee, regarding review of tentative equalization study reports by local assessors, was read. It was moved by Comm. LaPin, supported by Comm. Steele and carried to concur with the recommendation and send a letter to each local assessor, with copies to the media, asking that they review the Equalization Department's study of their unit with Equalization Department staff, and if they have concerns with the study, and wish to meet with the Executive Committee to discuss

those concerns, a meeting will be scheduled for that purpose. Comm. LaPin said he wanted his motion to note that these are tentative figures being prepared to be used to set up tentative figures for next year.

A report from the Finance Committee on the general fund financial condition projection for the period ending October 31, 1981, was placed on file.

# Recommendations from the Finance Committee

It was moved by Comm. Juidici, supported by Comm. Carlson and a unanimous roll call vote recorded to approve the following Budget Amendments and Budget Amendment Resolutions:

# Circuit Court

Temporary/Part-Time: Decrease budget by \$350, from \$350 to \$0. Visiting Judge: Increase line item from \$800 to \$1,800. Office Supplies: Reduce budget from \$2,850 to \$2,350. Printing and Binding: Reduce line item by \$1,500; from \$1,900 to \$400.

Books, Films, & Periodicals: Decrease line item from \$1,200 to \$400.

Officers' Fees: Increase line item by \$1,000; from \$3,050 to \$4,050.

Witness Fees: Reduce line item from \$250 to \$50.

Jury Fees and Travel: Reduce by \$1,500; from \$15,000 to \$13,500.

Travel: Decrease from \$1,000 to \$250.
Inservice Training: Decrease line item from \$400 to \$0.

The net effect of the above budget amendments is to increase the Contingency Account by \$4,000.

# Fiscal Year 1981 Amendment No. 58

WHEREAS, a budget was adopted by the County Board to govern the expenditure of anticipated general fund receipts within the County on October 14, 1980 for the next fiscal year of the county; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

01-131-705	(Circuit Court)	350,00	
01-131-710	н	800,00	1,800.00
01-131-727		2,850,00	2,350.00
01-131-728		1,900.00	400.00
01-131-736		1,200,00	400.00
01-131-803		3,050.00	4,050.00
01-131-804		250.00	50_00
01-131-805		15,000.00	
01-131-860	•	1,000.00	250_00
01-131-865		400.00	
101-000	Contingency	420,180.00	_424,180,00

Motion was made by <u>Comm</u>, <u>Juicliei</u>, Seconded by <u>Comm</u>, <u>Carlson</u> to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

	Aye   Nay		Aye	Nay
N. Carlson	~	T. Lowe	V	
R: Cheatham	A	S. May	V	
E. Juidici	V	J. Racine	V	
R. LaMere	V	C. Steele	V	
B. LaPin	V	E. Villeneuve	V	
F. Lcone		P. Farrell	V	

The Chairperson declared the motion carried and the resolution duly adopted.

It was moved by Comm. Carlson, supported by Comm. Juidici and a unanimous roll call vote recorded to approve the following Budget Amendment Resolution:

### Circuit Court

This proposed budget amendment resolution will increase the Family Counseling budget from \$3,000 to \$5,000. This is not an appropriation from general revenues. The funds are generated from marriage license fees and may be used only for the Family Counseling Program.

RESOLUTION AMENDING GENERAL FUND BUILGET

Fiscal Year 1981 Amendment No. 60

WHEREAS, a budget was adopted by the County Board to govern the expenditure of inticipated general fund receipts within the County on October 14, 1980 for the next fiscal year of the county; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

Expense Budget Account	Previous Budget Amount	Amended Budget Amount
Circuit Court:		
Family Counseling		
101-131-956	3,000.00	5,000.00
Note: Expenditure Li	ine Item increased by Entry to	
Reduce Family	Counseling Reserve Account	
Revenue Budget Account	Previous Budget Amount	Amended Budget Amount
		27

Motion was made by <u>Comm. Carlson</u>, Seconded by <u>Comm.</u> Juidici to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

	Aye   Nay		Aye	Nay
N. Carlson	V	T. Lowe	V	
R. Cheatham	A	S. May	V	
E. Juidici	V	J. Racine	V	1
R. LaMere	V	C. Stecle	V	
B. LaPin	V	E. Villeneuve	V	
F. Leone	V	P. Farrell	V	

The Chairperson declared the motion carried and the resolution duly adopted.

It was moved by Comm. Carlson, supported by Comm. LaPin and a unanimous roll call vote recorded to approve the following Budget Amendment Resolution:

# Board of Commissioners

Increase Board budget by \$150 for payment of a fee for a Records Management Course conducted by the Michigan State University - Cooperative Extension Service.

RESOLUTION AMENDING GENERAL FUND BUDGET

# Fiscal Year 1981 Amendment No. 61

WHEREAS, a budget was adopted by the County Board to govern the expenditure of anticipated general fund receipts within the County on October 14, 1980 for the next fiscal year of the county; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

Expense Budget Account	Previous Budget Amount	Amended Budget Amount	Change
In-Service Account (new acct. no #)	<u> </u>	\$150.00	+150.
Contingency Account #101-000	\$419,453.20	\$419,303.20	-150.
Revenue Budget Account	Previous Budget Amount	Amended Budget Amount	

Motion was made by <u>Comm. Callson</u>, Seconded by <u>Comm. La Gin</u> to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

	Aye	Nay			Aye	Nay
N. Carlson	~		T.	Lowe	~	
R. Cheatham	A	2.4	S.	May	L	
E. Juidici	1-		J.	Racine	V	
R. LaMere	~		C.	Steele	V	474.8
B. LaPin	V		E.	Villeneuve	V	1,00
F. Leone	V		P.	Farrell	V	

The Chairperson declared the motion carried and the resolution duly adopted.

It was moved by Comm. Steele, supported by Comm. Villeneuve and a unanimous roll call vote recorded to approve the following budget amendment resolutions:

## Treasurer

Budget amendment to increase Treasurer's Printing and Binding line item from \$1,700 to \$1,900, and the Travel line item from \$850 to \$1,250 with an appropriation from the Contingency Account.

# Fiscal Year 1981 Amendment No. 57

WHEREAS, a budget was adopted by the County Board to govern the expenditure of anticipated general fund receipts within the County on October 14, 1980 for the next fiscal year of the county; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

Expense Budget Account	Previous Budget Amount	Amended Budget Amount
101-253-860 (Treasurer)	850.00	1,250.00
101-253-728	1,700.00	1,900.00
101-000 (Contingency)	420,780.00	420,180.00
Revenue Budget Account	Previous Budget Amount	Amended Budget Amount

Motion was made by <u>Comm. Steele</u>, Seconded by <u>Comm. Villeneuve</u> to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

	a I Nau		Aye	Nay
	Aye Nay	T. Lowe	V	
. Carlson	4	S. May	V	
R. Cheatham	7	J. Racine	r	3 10 60
. Juidici		C. Steele	V	
. LaMore		E. Villeneuve	V	
3. LaPin		P. Farrell	V	
F. Leone				

The Chairperson declared the motion carried and the resolution duly adopted.

It was moved by Comm. May, supported by Comm. Racine and a unanimous roll call vote recorded to approve the following budget amendment resolution:

Mead Paper Company Timber Deposit Refund

Budget amendment resolution to appropriate \$4,726.80 from the Contingency Account to the Miscellaneous Unclassified Account to refund Mead Paper Co. for a timber deposit that was deposited in the Forestry Fund in July, 1980 for the purchase of timber from the Forestry Commission.

# RESOLUTION AMENDING GENERAL FUND BUDGET

Fiscal Year 1981 - Amendment No. 59

WHEREAS, a budget was adopted by the County Board to govern the expenditure of anticipated general fund receipts within the County on October 14, 1980 for the next fiscal year of the county; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

Expense Budget Account	Previous Budget Amount	Amended Budget Amount
Gen. Fund (Misc. Unclassified)	26,000.00	30,472.80
Contingency Account 101-000	424,180.00	419,453.20
Revenue Budget Account	Previous Budget Amount	Amended Budget Amount

Motion was made by <u>Comm. May</u>, Seconded by <u>Comm. Racine</u> to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

			Aye	Nay
	Aye Nay	T. Lowe	V	
N. Carlson		S. May	/	
R. Cheatham	A	J. Racine	V	
E. Juidici		C. Steele	-	
R. LaMere	V	E. Villeneuve	V	-
B. LaPin	V	P. Farrell	V	
F. Leone	V			adented.

The Chairperson declared the motion carried and the resolution duly adopted.

A discussion was held in regard to timber deposits. It was moved by Comm. Racine, supported by Comm. Carlson and carried to write to the Road Commission to find out if there are any other deposits that would be coming up.

A recommendation from the Finance Committee regarding an additional loan to the Drain Commissioner for Lake Independence Dam repairs, was read. It was moved by Comm. Carlson, supported by Commm. Juidici and carried on a roll call vote that the County Board approve an interest free loan of \$22,033.16 to the Drain Commissioner for the balance of the cost of the Lake Independence Dam repairs, with said loan to be repaid through the Lake Independence special assessment district. Comm. LaPin voted nay.

A recommendation from the Finance Committee on a proposed merger between EDC #1 and EDC #2, was read. It was moved by Comm. Racine, supported by Comm. May, to concur with the recommendation. Mr. Duane Beard commented on figures and said there are a few corrections. Comm. LaPin said he felt this was to go to Intergovernmental Relations Committee and to Finance Committee as a joint meeting. Comm. Carlson said that because of the time factor, the Finance Committee made the recommendation. A vote was taken on the motion and it carried to approve the following recommendations: 1. EDC #1 be requested to dissolve and donate, with no conditions, any money that they have to a new county wide EDC. EDC # 2 be reorganized so that its bylaws provide for a membership composed of representatives from each economic development interest group in the County; 3. MEDIC program funds be applied for if sufficient funds are available to make up the local match; and The new EDC Board of Directors be directed to investigate the potential of economic development block grant funds. A recommendation from the Finance Committee regarding bids received for audit of 1978 CDBG, was read. Bids were received from the following: Perkins, Kroncich & Schaeffer \$2,400.00 Hubbard & Davis Anderson, Steinhoff, Tackman & Co. 600.00 It was moved by Comm. Lowe, supported by Comm. Steele and a unanimous roll call vote recorded to concur with the Finance Committees recommendation and retain the firm of Anderson, Steinhoff, Tackman & Co. for \$600.00, to complete the audit on the 1978 Community Development Block Grant. A recommendation from the Finance Committee, regarding FY82 Secondary Road Patrol Program Grant Application, was read. It was moved by Comm. LaPin, supported by Comm. LaMere and a unanimous roll call vote recorded to concur with the recommendation and authorize the filing of the FY82 Secondary Road Patrol Program Application with the Office of Criminal Justice and the Chairperson be authorized to execute the application. A recommendation from the Finance Committee on rental adjustment certification for DSS rental of county facilities, was read. It was moved by Comm. May, supported by Comm. Leone and a unanimous roll call vote recorded to concur with the recommendation and authorize the Chairperson to execute and submit the rental rate adjustment certification in the amount of \$2,073.75 for FY 5/1/78 to 4/30/79. A recommendation from the Finance Committee regarding an agreement with Gourdie, Fraser & Associates for Community Development Block Grant projects, was read. It was moved by Comm. Racine, supported by Comm. Steele and a unanimous roll call vote recorded to concur with the recommendation and approve the agreement between the County of Marquette and Gourdie, Fraser and Associates, engineering consultants and authorize the Chairperson to sign it. A recommendation from the Finance Committee regarding bids received for parquet floor tiles, was read. It was moved by Comm. Racine, supported by Comm. Leone and a unanimous roll call vote recorded to concur with the recommendation and approve a bid received from Mr. Dennis McCowen of A.M.E. Developers in the amount of \$526.75. A recommendation from the Finance Committee regarding claims and accounts in the amount of \$203.254.54, was read. It was moved by Comm. Carlson, supported by Comm. Racine and a unanimous roll call vote recorded to approve claims & accounts in the amount of \$203,254.54 and order payment. A recommendation from the Personnel Committee regarding a deferred compensation plan for employees of Marquette County, was read. It was moved by Comm. Juidici, supported by Comm. LaMere and a roll call vote recorded to concur with the recommendation and adopt and implement for the employees of Marquette County the deferred compensation plan of the International City Managers Association. -13-MSS176\_11\_9\_12.tif

The Controller presented a revised Budget Amendment Policy on General and Non General Fund Budgets, for the boards consideration. It was moved by Comm. Carlson, supported by Comm. Juidici and carried to adopt the following revised Budget Amendment Policy:

Budget Amendment Policy - General and Non General Fund Budgets

In recognition of the fact that each year's adopted budgets are financial operating plans based on projections and estimates which must be made well in advance of actual departmental operations; and in recognition of the fact that changing conditions occasionally dictate that financial projections and estimates must be changed and the resulting financial plans must also be changed, the Board of Commissioners asknowledge that in certain instances amendments to the budget may be required.

To facilitate orderly consideration of requests by various County departments and budgetary units the Board hereby directs that any department or budgetary unit seeking a budgetary amendment first submit such request to the Controller's office. Copies of the request may be simultaneously transmitted to the Finance Committee if the department or unit so desires. Upon receiving a request for budget amendment the Controller's office will first determine if the budgetary problem can be resolved through a budget transfer. If a transfer is not possible or advisable the Controller's office staff will, at the next succeeding meeting of the Finance Committee, present a recommendation as to the proper disposition of the request. The Controller's office staff shall at every regular Finance Committee meeting report the status and recommendation for action on any and all requests for amendments received during the previous month.

Monthly reports for October, 1981, were received and placed on file for Health Department, County Road Commission, Social Services Department, Acocks Medical Facility and the Financial report of the Accounting Division for the period ending October 30, 1981.

A letter from Donald K. Potvin, Treasurer of the Marquette County Democratic Party, Steering Committee, requesting change of policy on appointments, was read. It was moved by Comm. Carlson, supported by Comm. Lowe and carried to refer this letter to the Executive Committee.

Chairperson Farrell appointed Comm. LaPin to serve on the AMCAB, in place of Comm. Carlson who has resigned.

A discussion was held regarding the Officers Compensation Program.

It was moved by Comm. Lowe, supported by Comm. May and carried to send a letter of apology to the Marquette Rotary Club, regarding the problems with the slide projector when Comm. Carlson made a presentation.

It was moved by Comm. LaPin, supported by Comm. Racine and carried to ask the Environment, Lands and Buildings Committee to check into the possibility of a County Watts line.

It was moved by Comm. Carlson, supported by Comm. Villeneuve and carried to have the Personnel Director draw up a draft policy regarding employees problems.

There being no further business to come before the board, it was moved by Comm. Racine, supported by Comm. Villeneuve that the meeting be adjourned.

Respectfully Submitted,

Joy Schlais Deputy County Clerk

-14-

MARQUETTE COUNTY BOARD OF COMMISSIONERS Wednesday, November 18, 1981, 7:00 p.m. Commissioners Room, Courthouse Annex Marquette, Michigan 1. CALLING OF ROLL BY THE COUNTY CLERK. 2. SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE. 3. READING OF THE MINUTES OF THE NOVEMBER 4, 1981 MEETING. 4. PUBLIC COMMENT (time limit of 20 minutes total). 15. APPROVAL OF THE AGENDA. PUBLIC HEARINGS: √a. Public hearing on rezoning request #111-RZ-EW-5, to rezone a parcel of land from Lake Shore and River District to Resource Production District. /b. Public hearing on rezoning request #112-RZ-SK-14, to rezone a parcel of land from Rural Residential One District to Public Area District. PRESENTATION OF CLAIMS, PETITIONS AND COMMUNICATIONS: / A. Announcement of openings on appointed boards/commissions. Policy from the Controller on budget amendment transfers. c. Abandoned L.S. & I. Railroad rights-of-way: (1) Communication from Governor Milliken in response to the Board's letter on the above. Communication from Patricia Micklow, Chief Civil Counsel, on the Attorney General's opinion on reverter clauses for railroad rights-of-way. d. Central Dispatch Policy Board Bylaws: 1) Proposed bylaws from Central Dispatch Policy Board. 2) Review from Chief Civil Counsel on the bylaws. Ve. Letter of resignation from Mrs. Eleanor Coron from the Board of Canvassers. Letter from Paul Gravedoni to Henry Skewis, Clerk, on iron ore and steel imports. g. Communication, resolution and position paper from Ingham County supporting H.B. 4914, duties of Clerk and Controller. wh. MAC communication on lawsuit instituted against the State of Michigan by MAC and other local government associations on payment of funds by the State to local governments. √ i. CUPPAD communication on Workshop on Small Cities CDBG Program. /j. Memo from Dr. Randall Johnson, Health Department, on EMS Advisory Council Bylaws. k. Department of Transportation communication on County Incentive addulion B Program. Negotiated contract for MTA operator services. NACo communication on Good Neighbor Awards Program. m. Letter from the Road Commission in response to the Board's letter on gravel placed on County Road DA. n. REPORTS OF STANDING COMMITTEES: a. Report from the Environment, Lands and Buildings Committee on a November 2, 1981 meeting. / b. Report from the Personnel Committee on a November 5, 1981 meeting. c. Recommendation from the Personnel Committee on additional staff for Central Dispatch Communications System. MSS176 11 9 14.tif

Board of Commissioners Agenda November 18, 1981 Page 2

13. NEW BUSINESS:

14. PUBLIC COMMENT.15. ANNOUNCEMENTS.16. ADJOURNMENT.

a. b.

8. REPORTS OF STANDING COMMITTEES (con't.): d. Personnel Committee recommendation on policy for the administration of the job compensation and wage system. e. Executive Committee report on November 10, 1981 meeting. /f. Recommendation from the Executive Committee on review of tentative equalization study reports by local assessors. /g. Report from the Finance Committee on the general fund financial condition projection. /h. Recommendation from the Finance Committee on various budget amendments. i. Recommendation from the Finance Committee on an additional loan to the Drain Commission for Lake Independence Dam repairs. /j. Finance Committee recommendation on proposed merger between EDC #1 and EDC #2. k. Finance Committee recommendation on bids received for audit of 1978 CDBG. 1. Recommendation from Finance Committee on FY 82 Secondary Road Patrol Program Grant Application. m. Finance Committee recommendation on rental adjustment certification for DSS rental of county facilities. n. Recommendation from the Finance Committee on agreement with Gourdie, Fraser & Associates for CDBG projects. o. Finance Committee recommendation on bids received for parquet floor tiles. p. Finance Committee recommendation on bills submitted for payment.
q. Recomm of Correct form re defended comp.
REPORTS OF SPECIAL COMMITTEES: Solvey for controller on Budget Cemend a. b. 10. REPORTS OF COUNTY OFFICERS: a. Health Department report for October, 1981. b. Road Commission report for October, 1981. c. Social Services Department's report for October, 1981. d. October, 1981 report from Acocks Medical Facility. e. Controller's financial report. f. 11. LATE ADDITIONS: a. 12. UNFINISHED BUSINESS: a. Steering comm Democratic Party re, term of Office

(89)

November 2, 1981 .

Honorable Chairperson and Members of the Marquette County Board of Commissioners Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Environment, Lands and Buildings Committee was dúly called and held on November 2, 1981 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

ENVIRONMENT, LANDS & BUILDINGS COMMITTEE

Chairperson

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The Environment, Lands and Buildings Committee meeting was duly called and held on November 2, 1981 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Farrell, LaMere, Lowe, Steele, and Villeneuve.

Absent: None.

In Attendance: Donald Veeser and Ron Holben, Michigan Department of Public Health; Al Budinger, Marquette County Health Department; Duane Beard, Controller; Les Ross, Planning Commission; Mike Zorza, Coordinator, Emergency Services; and Judge Anderegg.

The meeting was called to order by Chairperson Steele.

The first item of business was approval of the minutes of the October 5 meeting. The minutes were accepted as presented.

No one wished to speak under public comment.

The agenda was approved as presented.

Donald Veeser, Ron Holben and Al Budinger were present to discuss the water system at the Big Bay Harbor of Refuge at the invitation of the committee. Mr. Veeser provided a fact sheet on the present water system which contained information on regulations pertaining to the system; problems with the system; possible sources of contamination; alternatives for correction. Mr. Veeser said the water system is classified as Type II-b because it consists of a complete water well system capable of serving twenty-five or more people for more than sixty days and is a non-community system. Mr. Veeser said the present construction of the system meets the minimum water supply requirements of the State of Michigan. In spite of meeting minimum requirements the samples from the water system have shown persistent contamination. He presented test results of water samples taken from June, 1978 to July, 1980 showing that since June, 1978 the water has not been acceptable.

Commissioner Farrell entered the meeting.

Mr. Veeser said the present well is placed in 28' of overburden and into sandstone to a depth of 52'. The geology of the area was explained to the committee by Mr. Veeser. He noted a \$20,000 figure to tie in the Harbor's water system with the Big Bay water system had been discussed. He believes there are less costly alternatives, such as a seasonal hook-up to the Powell Township system using plastic water line of 1/2" to 1" with an above ground storage tank. A repump system would be necessary utilizing the existing hydropneumatic tank and distribution system. To join up with the Powell Township system a 2500' plastic pipe would be required. If Bay Cliff agreed to a hook-up with their system the distance would be shorter.

Mr. Veeser said Edwin Hakala, an area well driller, said could attempt to drill the well casing deeper in an attempt to alleviate the problem. Donald Veeser questioned whether this alternative's potential for success is great enough for the expenditure of funds to attempt to do this. He said the geologist recommends that if the county drills a new well it should be placed as far east on the property as possible as chances

are there will be a greater depth of overburden in that area. Don Veeser estimated it would cost \$16 per foot to dig a well. The county could drill a bit into the east part of the property to determine if bedrock is at a sufficient depth to insure a safe water supply prior to digging the well.

Mr. Veeser said if the present well is abandoned it should be plugged and chlorinated to avoid leaving a channel open for contamination. County staff would be able to do this he said.

Following discussion, Ron Holben, Don Veeser and Al Budinger left the meeting.

A memo from the Planning Commission in regard to county owned lands and the updating of the county comprehensive plan was read. Les Ross, Planning Commission, was present for the discussion. Les informed the committee that a new chapter is being proposed for the comprehensive plan on county owned lands. Part of the chapter involves an inventory of lands (placement of lands; use of lands; potential use of lands). The chapter will be divided into two parts: A mapping portion and a card system.

Les said the Planning Commission thinks that the Board should address two items:

- Card system portion of the inventory. The Planning Commission believes since the Tax Roll Clerk received records of property deeds, etc. maintenance of a portion of the card system should be given to the Tax Roll Clerk. The Planning Commission will do the remaining updating.
- 2. The Planning Commission recommends that consistent names to indicate county ownership be used throughout the Register of Deeds records. Les noted land owned by the Road Commission is listed under eight or nine different names.

Commissioner Farrell suggested asking the Register of Deeds to provide copies of deeds for county owned land transactions to the Planning Commission so that they maintain the entire card system. Commissioner Farrell noted the maintenance of such a card system is not a duty of the Tax Roll Clerk.

The Controller said the county lands listed under different names could be reconveyed with a quit claim deed to place proerty all under one name.

Les Ross then left the meeting.

Mike Zorza, Emergency Services Coordinator, was present to discuss funding of a design plan for a facility for the emergency services vehicle. The Board had asked that the committee submit a recommendation to them on this for consideration at the November 4 meeting. The Health Board was requested to submit a recommendation to the Committee also. A memo from Dr. Johnson, Health Department Director, indicated the Health Board

recommended that \$1,000 be made available for such a design study.

Mike Zorza said the need for a facility for the vehicle began in 1978 when the Airport asked that the vehicle be removed from the Airport Crash/Fire Rescue Building because the space it was using was needed by the Airport, and because of concerns with safety. They looked for a suitable facility for the unit and a report was submitted to the committee. on alternatives available. The vehicle was housed at the Midway Industrial Park for about a year and it is currently at the Negaunee Township Fire Hall. In January, 1981 Negaunee Township notified Zorza that they would be adding a piece of equipment to their system and would need the space used by the rescue vehicle. It will probably be another year before the equipment is delivered. Mike said the Board of Health asked him to resubmit the facility as a capital improvements project. He said he has looked into alternative sources of funding. In investigating funding sources it became apparent that a site plan was needed in order to have the funding request considered. Mike provided a summary sheet on the housing situation for emergency services, and the description of the capital improvements project for the facility.

A discussion was held on the possibility of constructing a facility on Airport property; constructing a structure adjoining an existing facility, such as the Service Center versus a free-standing building; asking Negaunee Township to allow the county to construct a bay at the Township Fire Department to house the vehicle.

Following discussior, it was moved by Commissioner Farrell, supported by Commissioner Lowe and carried unanimously to recommend to the Board that Mike Zorza and the Planning Commission be asked to meet and discuss a site for an emergency vehicle facility and report to the committee at their next meeting. Commissioner LaMere agreed that the location of the facility must be determined before a design of the facility can be considered.

Mike Zorza then left the meeting.

Communications from Representative Davis and Senator Levin on the sewage treatment plant at K.I. Sawyer AFB were presented. Senator Levin's letter was referred to the Committee by the Board. A third letter from Senators Riegle and Levin was read stating that improvements needed to the plant amount to \$1.75 million and the funds for the improvements are in the 1983 Defense Department budget.

A communication was received from the Controller regarding the Courthouse Coffee Shop. Ms Dormer, operator of the Coffee Shop, expressed concern with the cooperation of the building's offices with the service. Specifically she noted that one department (DSS) ordered a large amount of pasties the same day as she did in order to obtain them at a lower price. She felt this was undercutting her business. Mr. Beard read a letter he received from Dave Berns, Director, DSS, on this matter, stating he does not wish to change the practice of allowing the use of non-public rooms by his employees for breaks and luncheons because it would cause problems with the union. He said he will attempt to advise Ms. Dormer when they are holding special events in the future. It was noted the County Board had adopted rules on the operations of the Service Center, including coffee breaks. This will be submitted to the Controller for report.

A communication was received from the Controller on the jail structural report prepared by a structural engineer. The Controller recommended that the report be accepted; that the committee recommend to the Board payment of the statement in the amount of \$345 for professional services rendered; and direct that he, as Controller, forward a copy of the report to Daverman and Associates (architect of the building) making the inquiry recommended by the engineer. The inquiry referred to was that the "persons who performed the design be contacted to ascertain if any further investigation is recommended. Without the design data it is difficult to make an intelligent prognosis of the problem".

It was moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to accept the report; recommend payment of the statement to the Board; and ask the Controller to forward a copy of the report to Daverman and Associates asking that they answer the question contained in it.

Several communications were received by the Committee from the Controller on Courthouse renovation. In his first communication, the Controller transmitted a letter he received from Charles Coss, Economic Development Administration, on the Board's letter requesting permission to proceed with the Courthouse renovation prior to approval of HUD funds. Mr. Coss said the matter was referred to the Regional Office in Chicago and they would notify the Board of the determination. The second communication from the Controller was about an agreement with Lincoln Poley, Jr., Architect, for architectural services for the courthouse renovation project. The agreement is in the amount of \$42,600. It has been reviewed and approved by Chief Civil Counsel and the Governmental Support Division.

It was moved by Commissioner Lowe, supported by Commissioner Farrell and carried unanimously to recommend to the Board to approve the agreement with Poley and authorize the Board Chair to execute the agreement.

A communication was received from the Controller on compliance with OSHA requirements for handrails and door hardware which is non-locking against egress. He noted the Board had acted to award a bid for the work to Douglas Builders. They have since asked for an additional \$1,500 for the job because of a delay by the county in commencing the project. Duane recommended that the Committee request Chief Civil Counsel to contact the Michigan Department of Labor and determine if the Department of Labor car administratively allow a delay in compliance with the non-locking against egress hardware and handrails until the full project is bid in January of 1982. It was moved by Commissioner Farrell, supported by Commissioner LaMere and carried unanimously to concur with the Controller's recommendation.

The Controller submitted a letter to the committee on Service Center vandalism problems in which he transmitted letters from Sheriff Maino and the State Police on the matter. The State Police recommended improved lighting to reduce the problem. The Controller said he will look into it and report back to the Committee.

The Controller provided a proposal received from Lincoln Poley for a space study at the Service Center. The cost of the study is \$1,300 plus reimburseable expenses. Following discussion, it was moved by Commissioner Farrell, supported by Commissioner LaMere and carried unanimously to recommend to the Board that they enter into a contract with Lincoln Poley to do a design study of the Service Center.

A copy of a memo from the Controller to Dr. Randall Johnson, Health Department, on EPSDT Developmental Screening-Space Assignment was received. The Controller recommended to Dr. Johnson that the program operate from the area designated as the lounge before the Service Center was constructed. The communication was placed on file.

A letter was received from the Six County Consortium on the availability of picnic tables. The tables were constructed in a training program and are available to units within the Six County area for the cost of transportation. It was moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to send a letter to the Parks Commission informing them of the availability of the tables and noting there is a deadline for obtaining them if they feel they could be useful.

Communications between Alan Chase and John Weber, Attorney of Sands Township, regarding possible location of a landfill in Sands Township were read and placed on file.

A communication from the DNR on the process used when exchanging land with private individuals, private industries and units of government was read. The communication was placed on file.

A communication from CUPPAD on proposed solid waste rules was read. Commissioner Farrell said the County Solid Waste Committee is dealing with this. The communication was placed on file.

A public notice from the DNR on an application from the County Drain Commissioners regarding Lake Independence Dam Repair Project was read and filed.

The Controller submitted an A-95 on the CUPPAD Regional Commission's application for HUD funds for their 701 Planning Program. The Controller recommended that the committee support the project. It was moved by Commissione: Farrell, supported by Commissioner Villeneuve and carried unanimously to support the project and to comment on it stating that it is consistent with the Marquette County Comprehensive Plan and CUPPAD has been of great help to the County in terms of comprehensive planning and community development efforts.

Commissioner Lowe asked for a status report on the honor farm property. Duane Beard said he tried to reach Rep. Jacobetti on this when he was in Lansing but was unable to do so. Commissioner Farrell said he contacted Rep. Jacobetti by phone and Jacobetti said he would get back to him. He has not done so as of yet and Commissioner Farrell said he will contact him again.

Re water system improvements at the Big Bay Harbor of Refuge. It was moved by Commissioner Farrell, supported by Commissioner Lowe and carried unanimously to direct the Controller to contact the Road Commission asking if the property at the Harbor has been surveyed, and if not ask them if they can do so; contact Powell Township to determine if the county would be able to connect with the Powell Township system, and if so how much would it cost; request bids for new well on east side of property and water line hook—up to Powell Township system with a repump system.

A letter from Judge Anderegg was received on Youth Home weatherization. Judge Anderegg was present for the discussion. Judge Anderegg said the problem with ice build up on the Youth Home roof is a frustrating one and they have been dealing with it for two and half years. He said someone could get killed from falling ice because of the situation. The Controller said vents were installed in the roof of the building and did not solve the problem. County records are not clear on whether the facility was built to design or not. Makeshift solutions were suggested by Rogers Electric. These were tried and did not solve the problem. He said the hot air pumps in the attic should have been in the basement and it would be very costly to relocate them now. An engineering study was conducted and numerous problems with the system were pointed out. The project was bid and bids came in at twice the cost that the engineer estimated. The county did not make an additional appropriation for the project. It has been suggested that the project as designed by the engineer is not the best way to go. Building a new roof has been suggested. This was discussed by the committee but no action was taken. He said block grant funds were applied for the project and have been approved. The design process has been carried out. An architectural agreement has been approved by the Board; the engineering agreement has not yet been before the committee or Board. The Controller outlined the proposal from the architect for a solution to the problem. He said there is a \$32,000 budget for the project, including \$25,000 h block grant funds. Judge Anderegg said he would like to have the problem taken care of this year.

In re to the records management study. Judge Anderegg said original Probate Court records are duplicated. Both are stored in the same vault and this does not make sense since both would be destroyed if a fire occurred. He asked if there was a area within the county buildings that they could be stored. The Controller said the Register of Deeds has an empty vault area. Judge Anderegg noted this is in the same building as the Probate vault. Commissioner Steele said the committee will keep his request in mind.

The meeting adjourned at 10:10 p.m.

Respectfully submitted,

(81)

November 5, 1981

Honorable Chairperson and Members of the Marquette County Board of Commissioners Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Personnel Committee was duly called and held on November 5, 1981 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

PERSONNEL COMMITTEE

Chairperson

The Personnel Committee meeting was duly called and held on November 5, 1981 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Cheatham, Farrell, Juidici, LaMere and Leone.

Absent: Commissioner Steele.

In Attendance: Randy Girard, Personnel Director; Lt. Ron Lewis, State Police Commander - Negaunee Post; Fred Leopold, Emergency Medical Services, Marquette General Hospital; Judge William Easton; Undersheriff Michael Quayle; Duane Beard, Controller; Tim Lowe, Central Dispatch Policy Board; and Judge Michael Anderegg.

The meeting was called to order by Chairperson Juidici.

The first item of business was approval of the minutes of the October 1 and October 8 meetings. The following corrections were made to the October 8 minutes:

Page 4, first paragraph: Correct percentage increase for salaries of the following elected officials from 1981 salaries to 1982 salaries.

County Clerk: Change from  $\underline{16\%}$  increase to  $\underline{21\%}$  increase. Register of Deeds: Change from  $\underline{9\%}$  increase to  $\underline{16\%}$  increase. Treasurer: Change from  $\underline{17\%}$  increase to  $\underline{21\%}$  increase.

Page 2, Paragraph 5, Second Sentence: Delete "and safety deposit box fees".

Correct the name of  $\underline{\text{Opel Geroux}}$  to  $\underline{\text{Opal Matthews}}$  wherever it appears in the minutes, and correct the name of  $\underline{\text{Stan}}$  Stevenson to  $\underline{\text{Sam}}$  Stevenson wherever it appears in the minutes.

It was moved by Commissioner Leone, supported by Commissioner LaMere and carried unanimously to approve the October 1 minutes, and to approve the October 8 minutes as corrected.

The public comment section was opened. No one present wished to speak.

Approval of the agenda was the next item of business. A report from the Personnel Director on the Officers Compensation System was added to the agenda.

Lt. Ron Lewis, State Police Commander - Negaunee Post, Fred Leopold, Marquette General Hospital (MGH), and Tim Lowe, Central Dispatch Policy Board, were present to discuss Marquette General Hospital's request to be placed on the Central Dispatch Communications System. A memo from the Intergovernmental Relations Committee was received on this matter. That Committee recommended that the Personnel Committee consider the possibility of adding another position to the Central Dispatch System's staff.

Tim Lowe said since the termination of the CETA Program the Hospital has undergone severe staff problems. They are having trouble dispatching Emergency Medical Services. Mr. James Richards, MCH, proposed to the Central Dispatch Policy Board that a possible solution was to dispatch them from Central Dispatch. Tim noted the Board put a moratorium on further expansion of the System until the engineering study of the system was done. A draft report on the study has now been received. The Policy

Personnel Committee November 5, 1981 Page 2 Board feels comfortable with recommending that Marquette General Hospital be allowed to come in on the system. He said it is the County Board's intent to eventually have all emergency services on Central Dispatch. Lt. Lewis said this would be an interim measure to solve the problem of Marquette General Hospital. Fred Leopold said the Hospital is interested in getting on the system and agrees to pick up equitable personnel costs. Tim Lowe said one staff person would be added to the system in order to add the Hospital on. The Central Dispatch Policy Board recommended that the Hospital pay the salary and fringe benefits for that additional position. Commissioner Farrell entered the meeting. Tim said the additional person would be paid by MGH but would be an employee of the county. Fred Leopold said if arrangements were made for

Tim said the additional person would be paid by MGH but would be an employee of the county. Fred Leopold said if arrangements were made for equipment acquired from the state by the system to be made available to other ambulance services in the county the Hospital would want those services to pay part of the cost of the additional position. Commissioner Juidici said that would be a decision of the Central Dispatch Policy Board. Tim Lowe said if other units joined the system the cost would be shared.

Randy Girard noted the authorized staffing level of the county would have to be amended to provide for the additional position, and a budget amendment with offsetting revenues would have to be approved.

The Committee was in agreement with the addition of a staff person for Central Dispatch with MGH paying the cost of the position.

It was moved by Commissioner Leone, supported by Commissioner LaMere and carried unanimously to recommend to the Board to increase the authorized staffing level of the Central Dispatch Communications System by one.

It was noted an agreement must be made with the Hospital for the payment of the salary and fringes for the position. Therefore, it was moved by Commissioner Leone, supported by Commissioner Cheatham and carried unanimously to recommend to the Board to enter into an agreement with Marquette General Hospital for the payment by the Hospital of the salary and fringe benefits of an additional staff person on the Central Dispatch Communications System, and that the Controller and Chief Civil Counsel be directed to draw up the agreement.

Commissioner Farrell said he would like a policy statement from the Central Dispatch Policy Board on this matter so that in future instances of this type the same procedure is followed. Tim Lowe indicated he would do this.

Fred Leopold, Ron Lewis and Tim Lowe then left the meeting.

Undersheriff Quayle was present to discuss his 1982 salary and Undersheriff. He submitted a communication to the committee on this matter, in which he stated that based on the position's work activities he believes the salary for the Undersheriff's position in 1982 is too low. Mike Quayle said some items in the Morley study cause him concern. He said in five of the counties

Personnel Committee November 5, 1981 Page 3

studied the Undersheriff's and the Sheriff's salaries were a lot closer than are recommended for Marquette County. Another area of concern is the point values between Sheriff's, Undersheriff's and Lieutenants' positions. He said there is a significant difference between the point values of the three positions and he feels that the point value for the Undersheriff position is too low. Also, with the new salary for Sheriff the salary range between the three positions has been significantly altered. Mike Quayle asked that his position be reevaluated and that his salary for 1982 be readjusted. Commissioner Juidici said the Personnel Director will have to look at this and report back to the Committee with a recommendation.

Mike Quayle then left the meeting.

The next item on the agenda was to discuss the job classification study. A communication was received from Judge Quinnell to Randy Girard on the "Legal Secretary" job description. Randy Girard said Jack Morley has responded to Judge Quinnell's letter, and he read Mr. Morley's response to the Committee for their information. Judge Quinnell's communication was placed on file since it had already been responded to.

A letter from Judge Quinnell on the 1982 budget for salaries of Circuit Court secretaries was read. Judge Quinnell was concerned that adequate funds were not budgeted for the salaries of the secretaries in the 1982 budget per the Morley job classification study recommendation. Commissioner Farrell said the Judge apparently does not understand that the salaries in the budget were place holders and what the secretaries received as salaries as of January 1 is a subject of union negotiations. Commissioner Farrell said he will respond to Judge Quinnell's letter.

A communication was read from Judge William Easton on judicial standardization payments. Judge Easton said he executed the waiver of "constitutional and/or statutory rights in the event that Marquette County does not receive judicial standardization payments from the State of Michigan for 1982". He said in the event they are not received he "would expect to receive an increase in the County supplement in the amount recommended by the Controller in connection with our budget request for 1982".

Commissioner Farrell said if the state pass through (judicial standardization payments) for judicial salary supplements does not come through the process of setting the 1982 judicial salaries will begin all over, i.e. through the Personnel and Finance Committees, and then the Board. Judge Easton said the Personnel Committee approved the requested increase and he does not understand why it would have to go to the Committee again. Commissioner Farrell said the Personnel Committee's action was prior to the state pass through decision and the process would begin again.

Judge Easton said he was also present to discuss a letter he wrote on October 9 on the job classification study, and on his request for an additional employee for District Court. He questioned why this was not on the agenda. Commissioner Juidici said this is due to an oversight.

Randy Girard said he received Judge Easton's request for an additional staff person. He said he is working with the State Court Administrator's Office on an evaluation of the court operation to determine whether additional staff is needed or increased technology. The State Court

Personnel Committee November 5, 1981 Page 4

Administrator's Office referred him to Bruce White, Traverse City, and he will be meeting with Mr. White on November 9. Randy Girard said he will respond directly to Judge Easton on this.

Judge Easton said his letter on the Job Study was to Commissioner Juidici but he received a response from Jack Morley. Commissioner Juidici said this was the process set up for responding to letters concerning the classification study.

Judge Easton said secretarial duties of court reporters for District Court were not addressed by the Morley study. He said he was told by one of the secretaries that those responsibilities were placed in the job analysis questionnaire. Morley chose not to consider those responsibilities when evaluating the job and Judge Easton felt they should have been considered. He said he would like a response quickly on this because his secretary has moved to another position to advance herself because of the classification of the reporter position. He said a grievance has not been filed at this time as he asked his secretary not to do so at this time. Randy Girard said he will review the questionnaire filled out by the employee and discuss the matter with Jack Morley.

A communication on the compensation system was received by the Committee from the Personnel Director. Mr. Girard proposed a general compensation policy, including a procedure on job evaluation requests and appeals process. Based on the recommended reevaluation procedure, the Personnel Director would review the difference between the questionnaire completed for a position and the position's job description. Judge Easton asked, assuming an error in fact was made, how soon can the situation with the reporter positions be alleviated. Girard said he can contact Morley by phone in order to make a quick determination.

Judge Easton questioned the status of a request by Ben Pascoe for credit for military service toward his retirement benefits. Commissioner Juidici informed him this will be discussed at the present meeting and some decision will be made.

Judge Easton then left the meeting.

After review of the proposed general compensation policy presented by Randy Girard, it was moved by Commissioner Farrell and supported by Commissioner LaMere to recommend to the Board approval of the policy presented. Judge Anderegg believes the policy is good as an alternative to going through the grievance procedure. Following discussion, the motion was carried unanimously.

A memo from the Finance Committee asking the Committee to study benefits of an independent contractor approach to providing services versus a county employee approach was read. Randy Girard said he received a letter on the same line from Duane Beard and he met with Shari Myers on this matter as Juvenile Division currently has two independent contractors working on the Diversion Program. Basically, independent contractors for the Diversion Program initially came about when a grant became available for the program and the county was reluctant to add staff. The grant funds the positions 100%. There are three positions on independent contractor

Personnel Committee November 5, 1981 Page 5

status in the county at this time: The two Diversion Program employees and the forestry consultant hired by the Forestry Commission. Shari Myers said she would rather have the Diversion staff county employees because of program security and ease in bookkeeping. Randy said it is less costly to the county to have an independent contractor because they do not receive fringe benefits and are not on set rate increases.

Judge Anderegg said the Diversion Program workers are important positions. He briefly described their duties for the committee's information. He said if they are not paid a comparable salary the county will lose them.

Commissioner Farrell said a policy is needed which sets out conditions of employment for independent contractors and the kinds of jobs they will be used for, such as seasonal jobs and consulting type jobs. Judge Anderegg noted case law addressed the definition of an independent contractor.

It was moved by Commissioner Farrell, supported by Commissioner Cheatham and carried unanimously to ask the Personnel Director to draft a policy on independent contractor conditions of employment and types of jobs that would fall under an independent contractor.

The Committee then discussed setting up an Officers Compensation Commission to set salaries of nonjudicial elected officials. The Personnel Director submitted a communication to the Committee on the subject. Commissioner Judici said when the Committee last looked at this it was the feeling that the setting of salaries was a political issue but by making the decision the Board still had control over it.

The Compensation Commission is made up of seven members appointed to four year terms (first appointments staggered) by the Board Chair based on recommendations of members of the Board. They have the ability to set compensation for all elected non-judicial officers. Their recommendation can be overridden by a 2/3 vote of the County Board.

Judge Anderegg left the meeting.

Randy Girard said Kent County is the only county in Michigan with a compensation commission system. Commissioner Juidici said she would prefer to maintain the current system. Commissioner LaMere concurred with this. He felt it was the County Board's responsibility to set salaries. Commissioner Farrell suggested the Committee report their views to the Board members.

It was moved by Commissioner Farrell, supported by Commissioner LaMere and carried unanimously that the Committee Chair send Board members a copy of the communication from the Personnel Director, and inform them the Personnel Committee believes it is the responsibility of the County Board to set the salaries of elected officials.

Randy Girard reported on deferred compensation programs. He said he and Duane Beard have selected a deferred compensation program they think is best. He contacted The Wyatt Company for an evaluation of the insurance aspects of the three programs under consideration and is waiting for their response. He said he hopes the program may be put into effect

this year so that those who wish may take advantage of it this year. The Committee will meet on November 18 at 6:30 p.m. so that they may review the staff recommendation and submit a recommendation on deferred compensation to the Board that evening. Part of the recommendation from the Personnel Director to the Committee will include a policy on employees meeting with representatives of the agency providing the program to learn about the program.

Randy reported on crediting employees for military service for retirement benefit purposes. Girard was asked to obtain information on this in response to a request by Ben Pascoe for the credit. Randy said this cannot be done on an individual basis as it would open the county to discrimination charges. The county must provide the benefit to everyone eligible or no one. Less than ten of the current employees meet the eligibility requirements for this. Commissioner Leone opposed this credit unless it was for a person who worked for the county, went into military service during a national emergency, and returned to county employment. Girard said someone retired from the military or other form of government is not eligible for this benefit.

Duane questioned whether there is an alternative benefit that may be considered. He questioned whether Pascoe would be eligible for a disability retirement. This will be looked into by the Personnel Director.

Randy said the City of Saginaw approved this type of retirement credit and have found it to be very expensive. It was the general consensus of the committee that other avenues should be looked into.

The committee received a letter from Thomas Vicary, Attorney, on responsibilities of Probate Court Office staff.

The meeting adjourned at 9:25 p.m.

Respectfully submitted,

(80)

November 10, 1981

Honorable Chairperson and Members of the Marquette County Board of Commissioners Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Executive Committee was duly called and held on November 10, 1981 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

EXECUTIVE COMMITTEE

The Executive Committee meeting was duly called and held on November 10, 1981 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Farrell, LaPin, Racine and Villeneuve.

Absent: Commissioner Cheatham.

In Attendance: Duane Beard, Controller; and Henry Schneider, Equalization Director.

The meeting was called to order by Chairperson Racine.

The first item of business was approval of the October 19, 1981 meeting minutes. It was moved by Commissioner Villeneuve, supported by Commissioner LaPin and carried unanimously to accept the minutes as presented.

The public comment section was opened. No one present wished to speak under the section, and it was closed.

Approval of the agenda was the next item of business. There were no additions or deletions made to the agenda.

Henry Schneider, Equalization Director, was present to give a status report on the equalization process. He said in the last week of October his department sent out five personal property studies to various units and he waiting for their reaction to the studies. He said to date John Olson, Michigamme Township Assessor, is the one one who has responded to the tentative study report. He felt the study is not a primary issue with the assessors at this time and will not be until March when the equalization process approaches. He suggested that a letter be sent to the assessors recommending that they review the studies and meet with the Equalization Department over any concerns they have with it.

It was moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to recommend to the Board that a letter be sent to assessors, with copies to the media, on availability of tentative study reports, and asking that they first review the study with Equalization Department staff and if they have problems with the study and wish to meet with the Executive Committee on them that option will be available. Schneider noted when the assessment process begins the figures will be fairly well established therefore the data should be reviewed by the assessors now if they have concerns. Commissioner LaPin believes the meetings with the units should be held in December. Schneider said he may be able to get an extension from the State Tax Commission on the submission date for the studies if time becomes a problem in December.

A copy of 1981 S.E.V. factors and millage rates for units in the county was presented to the committee for their information. Mr. Schneider said he provided the same data to all units.

A copy of a letter from the Equalization Director to James MacDonald, Marquette City Assessor, on tentative residential study for the City of Marquette was presented. Henry said he will be getting comments on the study from MacDonald next week.

Executive Committee November 10, 1981 Page 2

A copy of a letter and materials sent by the Equalization Department to various units on the tentative residential/personal study of their units was presented.

Henry noted he sent members of the committee copies of two chapters of the Assessors' Manual dealing with the tax system as administered in Michigan. He felt it was important that committee members become familiar with the information contained in the chapters.

The next item of discussion was referred to the committee by the Board. The Board asked the committee to develop a process for certification of levies for local governments for consideration by the County Board. Duane Beard said this concerns the fact that departments in the county send different forms to local units on taxing levels and that Pat Micklow suggested that a coordinated procedure be developed relative to taxation. Commissioner LaPin suggested sending out already completed draft forms for local units' review and at the same time advise them that it is their responsibility to complete them.

It was moved by Commissioner LaPin, supported to Commissioner Farrell and carried unanimously to ask Chief Civil Counsel to:

- Review statutes, administrative rules and regulations, and forms regarding certification of levies, assessment roll certification, and warrants for the purpose of developing a coordinated procedure for distributing forms to local units of government with a minimum of confusion while still satisfying all requirements of the law;
- . 2. Recommend a procedure; and
- Provide a breakdown of responsibilities on the certification of levies.

Henry Schneider commented on two resolutions received by the committee from Livingston County calling for the restructuring of property taxation system. He said what is proposed in the resolutions is not actually a restructuring of the system but a reduction of the level of assessments to offset inflation. He said this is not workable in his opinion. Mr. Schneider then left the meeting.

The committee received copies of fourth quarterly reports for the Sheriff's Department's Alcohol Highway Safety Program and Jail Inmate Rehabilitation Program. It was moved by Commissioner Farrell, supported by Commissioner LaPin and carried unanimously to place them on file.

Information on S.O.S. (Save Our State), Berrien County, on welfare benefits was referred to the committee by the Intergovernmental Relations Committee. S.O.S. requested that the Board adopt a resolution supporting S.B. 228, to reduce the maximum welfare payments in Michigan to the average of that paid by Minnesota, Wisconsin, Illinois, Indiana and Ohio. They also asked that someone from the county be designated to circulate petitions supporting the legislation, and for moral and financial support of their effort in this matter.

Executive Committee November 10, 1981 Page 3

Commissioner Racine said there have been conflicting arguments on this proposal. He said it was reported by the Detroit Free Press that the State Department of Social Services believes the issue has been blown out of proportion. Commissioner LaPin said because of the present economic situation there may be people on welfare now who have always worked before. He believes this is the wrong time to make such cuts. Commissioner Racine said there is a problem with people moving to Michigan from bordering states in order to receive the higher welfare benefits paid by Michigan.

On a related subject, Commissioner Farrell said the County DSS has not asked for the last quarter appropriation from the county and they will not be asking for it. He said if other DSS Departments in the State were administered as well as Marquette County's is by Dave Berns he does not believe the welfare programs would cost that much money. Commissioner Farrell also noted that Scott Macy, AMCAB Director, attended the November 9 Social Services Board meeting and is upset about the County Board's action to oppose H.B. 4910, concerning administration of CAP agencies.

Following discussion, the communication from S.O.S. was placed on file.

A notice of a correction to a notice of Michigan Bell Telephone Company's application to revise rates pertaining to local telephone exchange services was noted and placed on file.

A notice of hearing on a rate increase request by the U.P. Power Company was presented. The Board Chair has written a letter on behalf of the Board opposing the request. The notice was placed on file.

Resolutions from Livingston County calling for restructuring of property taxation system were again reviewed. It was moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to place on file.

The committee discussed H.B. 4914, a Bill to clarify the duties of Clerks and Controllers. The Committee's recommendation to the Board to support the Bill was referred back to the Committee. Commissioner Farrell said he received a letter from Elnora Vader, Delta County Board, and from Ingham County supporting the Bill, and outlining the effects of it. A communication and materials were received from Henry Skewis, County Clerk, on the Gogebic County Court case on accounting responsibilities of the Clerk, which concerns the issue addressed in H.B. 4914. The Clerk also said he was concerned about the impact of letters sent to legislators on the Bill which "would let our legislators believe they are representing the Board or one of its sub-committees". Commissioner Farrell said he has not sent out any letters on the Bill. The Board Secretary said no one on the Board has asked her to send letters to legislators on the subject either.

Commissioner Farrell said Marquette County placed accounting with the County Clerk because that is where the statutes said it should be, not because it was the best place to put it. He said the present system is working in the county, but the county is dealing with conflicting laws on accounting responsibilities. He said perhaps if Henry Skewis was not the Clerk it would not be working as well. Commissioner Racine said he talked to Henry Skewis about this. He believes the committee erred in not having Mr. Skewis attend the meeting to discuss the matter. Commissioner

Executive Committee November 10, 1981 Page 4

Farrell said the Clerk has been made aware of all correspondence received on this issue, and was aware of when the committee would be discussing it. Commissioner Racine questioned what was in the best interest of the county.

Commissioner Farrell said Marquette County was one of the first counties in the state to ask MAC to clear up the ambiguities of the law and that request was made before the Gogebic County Clerk's court case on the issue, which is why he thinks the Board should support the Bill.

The Controller noted he has presented his views on the Bill previously, and would do so at this time if the committee wished. He said under the present system the County cannot attain a higher bond rating. With a higher rating the county could save \$130,000 per year in interest paid on bonds because they would receive a lower interest rate.

The Controller said the present system is working in Marquette County.

Commissioner Villeneuve said since things are running smoothly under the present system he moved to table the matter. The motion was supported by Commissioner LaPin and carried. Ayes: Commissioners LaPin, Racine and Villeneuve. Nays: Commissioner Farrell.

Commissioner LaPin said he felt tabling the issue did not mean it cannot be brought up again. Commissioner Racine noted matters tabled at the Board level have been brought off the table. Some discussion was held on having a special meeting with the Clerk, Controller and Treasurer to discuss the matter, but after discussing the idea they decided not to.

The meeting adjourned at 9:05 p.m.

Respectfully submitted,

Karen Chubb, Secretary