

NOTE

These minutes have not been approved by the Marquette County Board of Commissioners.

February 17, 1982

The Marquette County Board of Commissioners met on February 17, 1982 at 7:00 P.M. in the Commissioners Room of the Courthouse Annex.

Chairperson Racine opened the meeting, roll was called by Henry A. Skewis, County Clerk and the roll recorded as follows:

Present: Comm. Carlson, Cheatham, Farrell, Juidici, LaMere, LaPin, Leone, Lowe, May, Steele, Villeneuve and Racine.  
Absent: None

Salute to the Flag was given followed by the Pledge of Allegiance.

It was moved by Comm. Steele, supported by Comm. Leone and carried that the minutes of the January 20, 1982 meeting of the County Board be approved.

It was moved by Comm. Steele, supported by Comm. Leone and carried that the minutes of the February 3, 1982 meeting of the County Board be approved as corrected by Comm. May, in regard to who was the "us" referred to in the first paragraph on page 4 of the proposed minutes.

Chairperson Racine opened the meeting for public comment section. Earl Yelle, Supervisor of Sands Township and Assessor, spoke on the matter of equalization and assessment of property and how it varies in the different units of government. He felt that the increases this year were way out of line. Earl Robinson, Supervisor of Skandia Township, echoed Mr. Yelles comments. Ivan Fende, Supervisor of Chocolay Township, spoke on the unfair values in Chocolay Township compared to Marquette City, which he considered were similiar in nature.

Tim Clancey, of Marquette spoke on the concern of people of Marquette County that Project ELF would be constructed and presented to Comm. Lowe a resolution asking that the County Board take action by this resolution to get the Department of Navy to send their most knowledgable people to Marquette for a meeting with the County people on the problems that are involved with ELF. He felt that the Seafarers Election in 1976 in which the people voted 18,000 No to 3,300 Yes against Seafarer was a good example of how the people felt about this type of projects. Chairperson Racine closed the public comment section.

Chairperson Racine opened the public hearing on the rezoning of property in Wells Township #114-RZ-WE-2. The request for rezoning was from the Escanaba Paper Co. to rezone the SW $\frac{1}{4}$  of the SW $\frac{1}{4}$  of Section 10-T42N-R26W, Wells Township from Seasonal Dwelling to Resource Production. James Kippola of the Planner's Staff was present to explain the reason for the Planning Commission's recommendation to allow the rezoning. Jim Okroszewski of the Escanaba Paper Co. was present to speak in favor of the rezoning. No one in the public sector was present to speak against the rezoning. Comm. LaPin opposed the rezoning on the basis that he felt it was for tax purposes (CFR) and was in a sense spot zoning. Chairperson Racine closed the public hearing on rezoning request #114-RZ-WE-2. It was moved by Comm. Leone, supported by Comm. Farrell and carried on a roll call vote, that the rezoning of the SW $\frac{1}{4}$  of the SW $\frac{1}{4}$  of Section 10-T42N-R26W, Wells Township, from Seasonal Dwelling to Resource Production be allowed.

Ayes: Comm. Carlson, Cheatham, Farrell, Juidici, LaMere, Leone, Lowe, May, Steele, Villeneuve and Racine.  
Nays: Comm. LaPin.

Chairperson Racine opened the public hearing on a rezoning request #115-RZ-WE-3 from the Escanaba Paper Co. to rezone from Seasonal Dwelling to Resource Production, the NE $\frac{1}{4}$  of the SW $\frac{1}{4}$  of Section 24-T24N-R26W, Wells Township. James Kippola of the Planning Commission staff was present to explain the Planning Commissions recommendation to allow the rezoning. James Okroszewski of the Escanaba Paper Co. was present to answer any questions in regard to the request. No one present in the public sector wished to comment on the matter. Comm. LaPin discussed the property in general noting that the Ford River ran through the property and it is ideal

Seasonal Dwelling property. Comm. LaMere agreed with these comments. Chairperson Racine closed the public hearing on this request. It was moved by Comm. Farrell, supported by Comm. Juidici and carried on a roll call vote that the request to rezone from Seasonal Dwelling to Resource Production be granted.

Ayes: Comm. Carlson, Cheatham, Farrell, Juidici, Leone, Lowe, May, Steele, Villeneuve and Racine.

Nays: Comm. LaPin and LaMere.

Ivan Fende, Supervisor of Chocolay Township was present to discuss solid waste management and disposal sites with the County Board. His feeling was that the County Board should make a decision in the very near future as to whether or not the County would be the authority for solid waste disposal or if they intended to continue to have separate disposal authorities. He felt that the County would be the proper catalyst to bring all together because of what he felt was mistrust between each other authority. He also felt that the County was in a better position to set up a long range plan for solid waste disposal. It was moved by Comm. May, supported by Comm. Leone and carried that the thoughts and suggestions of Mr. Fende be referred to the Intergovernmental Relations Committee for study and possible recommendation and that Mr. Fende be invited to attend the meeting.

A discussion was held on holding rezoning public hearings just prior to Committee of the Whole meetings, but on the same night. It was moved by Comm. LaPin, supported by Comm. Carlson and carried that the matter be referred to the Executive Committee for study and recommendation. Comm. Carlson asked that Chief Civil Counsel check into the possibility of not holding public hearings on rezoning before the County Board, in as much as the City of Marquette allows the Planning Commission to do this. Comm. Farrell felt that the law varied for City Councils and County Boards, in this regard.

A communication from the Marquette County Planning Commission suggested that the only Coastal Management Program funded this year under the Department of Natural Resources should be Phase III of the Sugar Loaf Trail Rehabilitation Project. The communication was placed on file.

A letter from Joseph House of Republic Michigan announcing his resignation from the Marquette County Community Development Block Grant County-Wide Advisory Board was read and accepted with regret.

A communication from the Marquette County Transportation Advisory Council regarding per diem and travel allowance for its members, was read. It was moved by Comm. Leone, supported by Comm. Villeneuve, and carried that the matter be referred to the Finance Committee for study and recommendation.

Reports of the February 1, 1982 Environment Lands and Buildings Committee, the February 9, 1982 meeting of the Executive Committee, the February 4, 1982 meeting of the Personnel Committee, and the February 10, 1982 meeting of the Finance Committee, were accepted and placed on file.

A recommendation of the Executive Committee regarding the agreement on the payment of interest earned on the Alger Marquette Community Mental Health Board Fund and its distribution between Alger County and Marquette County, was read. It was moved by Comm. Cheatham, supported by Comm. Steele and carried that the County Board not approve the agreement at this time, but concur with Chief Civil Counsel, that the Marquette County Commission and the Alger County Commission have an opportunity to review it and that the Civil Counsels of the two Counties and a staff representative from the Mental Health Center be authorized and further review and negotiate the agreement for submission to the local County Boards as soon as possible.

A recommendation from the Executive Committee regarding the practice of distribution of the minutes of the regular and standing committee meetings of the County Board prior to their approval of the board or committee, was read. It was moved by Comm. LaMere, supported by Comm. LaPin, and carried that a policy be established requiring that a notice be attached to the minutes of the County Board and County Board standing committees that are distributed prior to the approval to indicate that the minutes are subject to approval or correction.

A recommendation from the Executive Committee regarding the holding of Board of Review workshops, was read. It was moved by Comm. LaPin, supported by Comm. Villeneuve and carried that it would be worthwhile to provide the workshop. Thus, the County Board authorized the Equalization Director to conduct a Board of Review workshop for the benefit of local units.

A recommendation from the Executive Committee regarding the use of creative financing (land contracts, assumptions, etc.) on the sale of property, was read. It was moved by Comm. May, supported by Comm. Carlson and carried that the County Board concur with the recommendation and communicate with the State Tax Commission urging them to take creative financing into account when assessing property values.

A recommendation from the Executive Committee regarding HB 5110, a bill to repeal Act 216 of PA 1979, as it relates to Social Services under the Adult Hospitalization Act. It was moved by Comm. LaMere, supported by Comm. Leone and carried that the County Board concur with the recommendation and oppose HB 5110 and that letters be sent to our representatives in this regard.

A recommendation and resolution regarding HB 4182, a bill to establish self insurance programs, was read. It was moved by Comm. Juidici, supported by Comm. LaPin and unanimously carried on a roll call vote, that because the action of the house bill is discretionary, that the County Board adopt the following Resolution.

#### RESOLUTION

WHEREAS, Section 12a of Act No. 156 of the Public Acts of 1851 allows a County Board of Commissioners to "provide group life, health and accident and hospitalization insurance" for County employees; and,

WHEREAS, Michigan Attorney General Frank Kelley has issued opinions stating that the above quoted act does not allow a County Board of Commissioners to provide group life, health and accident and hospitalization insurance on a "self-insured" basis; and,

WHEREAS, it would be in the best interest of Michigan Counties to have the option of instituting a self-insurance program to provide group life, health and accident and hospitalization coverage for County employees at a reduced cost; and,

WHEREAS, House Bill No. 4182, currently before the House Insurance Committee, has been introduced by Representative Fitzpatrick in the State Legislature to amend Section 12a of Act No. 156 of the Public Acts of 1851 to allow Counties to establish self-insurance programs; then,

NOW THEREFORE BE IT RESOLVED, that the Marquette County Board of Commissioners does hereby endorse House Bill No. 4182 and urges swift passage by the State legislature; and,

BE IT FURTHER RESOLVED, that copies of this resolution be sent to our area legislators, Representatives Fitzpatrick and McNeeley, and the Michigan Association of Counties.

A recommendation and resolution from the Executive Committee regarding the retention of the Recreational Service Division of the Department of Natural Resources, was read. It was moved by Comm. LaPin, supported by Comm. Cheatham and unanimously carried on a roll call vote that the County Board concur with the recommendation and adopt the following resolution.

#### RESOLUTION

WHEREAS, Public Act 326 of 1965 created the Recreation Services Division within the Department of Natural Resources, and the Division was implemented in 1967; and,

WHEREAS, on-site consultation and technical assistance for Michigan cities, counties, townships, regional authorities, school districts and appropriate State agencies has been carried on in an exemplary manner for the past 14 years to improve the quality of life through recreation in our state; and,

WHEREAS, state and federal comprehensive planning for recreation has inspired progressive gains in the formation of additional opportunities for leisure activities as well as supporting renovation and rehabilitation of existing facilities; and,

WHEREAS, the demands for assistance have continually grown in scope and magnitude to reflect the creation of numerous new agencies and jurisdictions as well as the trends influenced by the availability of federal Land and Water Conservation Funds, the \$100 Million State Recreation Bond Program, numerous other federally mandated and coordinated programs, related State programs via appropriate agencies and the recent decrease of available funding at all levels of government; therefore,

BE IT RESOLVED, that the Marquette County Board of Commissioners endorse the retention of the Division of Recreation Services of the Michigan Department of Natural Resources as a necessary and high priority and responsibility of the State of Michigan; and,

BE IT FURTHER RESOLVED, that the apparent need to diversify the economical base of Michigan from less dependence on the automotive industry, be given the highest priority by the Department of Natural Resources within its responsibilities to coordinate and plan for Michigan's future; and,

BE IT FURTHER RESOLVED, that the role of the Division of Recreations Services be expanded and supported at a level commensurate with its responsibility for meeting the challenges and opportunities brought on by the increasing State responsibility to support recreation, leisure, cultural arts and tourism activities; and

BE IT FURTHER RESOLVED, that the emphasis of the Office of the Governor, the role of the Michigan Legislature and the Michigan Department of Natural Resources be given support in the goals and objectives of economic diversity and enhancement of the quality of life for Michigan residents and tourists.

A recommendation and resolution regarding the governments agreement with A.T. & T. on rates increases, was read. It was moved by Comm. Leone, supported by Comm. Lowe and unanimously carried on a roll call vote, that the County Board concur with the recommendation and adopt the following resolution.

RESOLUTION OPPOSING COURT ORDERED DIVESTITURE  
OF LOCAL TELEPHONE COMPANIES BY  
AMERICAN TELEPHONE & TELEGRAPH (A.T. & T.)

WHEREAS, the United States of America has developed the finest telephone communications network in existence today, and;

WHEREAS, American Telephone & Telegraph, Incorporated, as organized prior to a recent court decision, was primarily responsible for development of that network including needed research, installation and maintenance, and;

WHEREAS, the continuation and improvement of the telecommunication network is essential to many facets of business and personal lives of the citizens of the United States, and;

WHEREAS, in an age of energy shortages the network will become increasingly important in the areas of telephonic conferences, electronic mail and data communications, and;

WHEREAS, the Marquette County Board of Commissioners believes that divestiture as ordered by the Court will ultimately cause the decay and deterioration of the network and deprive both business and government of a unique and critically important resource;

WHEREAS, Marquette County further believes the corporate reorganization which will result from the court decision will dramatically increase local telephone rates which will have a serious impact on elderly persons with fixed incomes and other citizens with very limited ability to pay;

NOW THEREFORE BE IT RESOLVED, that the Marquette County Board of Commissioners by means of this Resolution requests that Congress of the United States to enact legislation to permit continuation of American Telephone & Telegraph Corporation as organized prior to the recent court decision, and;

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to Senator Levin, Senator Riegler and Congressman Davis.

Communications were read from the Intergovernmental Relations Committee, Personnel Committee and Finance Committee, regarding the Marquette General Hospital entering the Central Dispatch System. It was moved by Comm. Juidici, supported by Comm. LaMere and carried unanimously on a roll call vote, that

(1) The Intergovernmental Relations Committee concurs, with the proposed plan, However in order to implement the plan, the committee would have to agree with the Marquette General Hospital's agreement that they would pay a one time fee of \$5,000.00 to participate in the program, and

(2) That the Personnel Committee would authorize the increase of staffing by one person, and

(3) That the Finance Committee would allow the addition of this one person by the approval of a budget amendment that would cover the cost of the additional person.

Communications and recommendations regarding the application to establish a Family Support Unit within the Prosecuting Attorney's office, were read. It was moved by Comm. Carlson, supported by Comm. Leone and unanimously carried on a roll call vote that the county board concur with the recommendation and submit to the state, a Cooperative Reimbursement Grant application to establish a family support unit with the deletion of on Collection Officer position and the addition of one Investigator position for the proposed unit and that the Chairperson and others be authorized to sign the application and all other associated papers.

It was then moved by Comm. Juidici, supported by Comm. Leone and carried on a roll call vote, that the county board concur with the recommendation of the staffing with the exception of the Secretary of the Friend of the Court, which they felt was unnecessary at this time.

A communication from the Finance Committee regarding the wording in the Community Development Block Grant proposal, was read. It was moved by Comm. Lowe, supported by Comm. Leone and unanimously carried on a roll call vote that the county board concur with the recommendation that "Owner occupied lands and buildings" be omitted from the definition of liquid assets in the Community Development Block Grant guidelines.

A recommendation from the Finance Committee regarding bids for the Youth Home Weatherization Program, was read. It was moved by Comm. LaMere, supported by Comm. Steele and unanimously carried on a roll call vote that the county board concur with the recommendation and accept the bid of Wright Electric for the sum of \$7,500.00 and an additive alternate of \$2,500.00 for the project and that the Chairperson of the county board be authorized to sign any and all agreements or contracts.

A communication from the Finance Committee regarding the writing-off of final use or occupancy permit with the Building Code Dept. of the Planning Commission, was read. It was moved by Comm. Carlson, supported by Comm. LaMere and carried on a roll call vote that the county board concur with the recommendation and ask the Planning Commission to write-off building code permits final inspection that have been issued at least one year ago, and which no final inspections have been conducted.

Ayes: Comm. Carlson, Farrell, Lamere, Leone, May, Villeneuve & Racine.  
Nays: Comm. Cheatham, Juidici, LaPin, Lowe, and Steele.

A recommendation from the Finance Committee in regard to budget amendments for the printing of the policy manual and the open shelving for the County Clerk's office, were read. It was moved by Comm. Lowe, supported by Comm. Steele and unanimously carried on a roll call vote that the county board concur with the recommendation and allow \$725.00 for the printing of the policy manual. It was then moved by Comm. Lowe, supported by Comm. LaMere and unanimously carried on a roll call vote that the County Clerk's budget be amended in the amount of \$1,700.00 for purchasing of open shelving at a cost of \$1,700.00 in exchange for some letter file cabinets, that the county clerk would give in return.





A recommendation from the Finance Committee regarding claims and accounts payable were read. It was moved by Comm. LaMere, supported by Comm. Carlson and carried that Claims and accounts in the amount of \$164,374.71 be allowed and ordered paid.

A recommendation from the Environment, Lands & Buildings Committee regarding the use of certain money that may become available for courthouse renovation, was read. It was moved by Comm. Carlson, supported by Comm. Juidici and carried that the county board revise the estimated schedule for the renovation project in the following manner.

Drawings & Specification out for bid...	4-30-1982
Receipt of bids.....	5-31-1982
Construction begins.....	6-7-1982
Project complete.....	January 1983

A recommendation from the Environment, Lands & Buildings Committee regarding the renovation of the county courthouse, was read. It was moved by Comm. Juidici, supported by Comm. Carlson and unanimously carried on a roll call vote that the county board concur with the recommendations and adopt the following two documents.

### DUTIES, RESPONSIBILITIES AND LIMITATIONS OF AUTHORITY OF FULL-TIME PROJECT REPRESENTATIVE

#### 1. EXPLAIN CONTRACT DOCUMENTS

Assist the Contractor's superintendent in understanding the intent of the Contract Documents.

#### 2. OBSERVATIONS

Conduct on-site observations and spot checks of the Work in progress as a basis for determining conformance of Work, materials and equipment with the Contract Documents. Report any defective Work to the Architect.

#### 3. ADDITIONAL INFORMATION

Obtain from the Architect additional details or information if, and when, required at the site for proper execution of the Work. Become acquainted with standard or reference specifications referred to in the Specifications.

#### 4. CONTRACTOR'S SUGGESTIONS

Consider and evaluate suggestions or recommendations which may be submitted by the Contractor to the Architect and report them with recommendations to the Architect for final decision.

#### 5. CONSTRUCTION SCHEDULE

Be alert to the construction schedule and to conditions which may cause delay in completion, and report same to the Architect.

#### 6. LIAISON

Maintain liaison with the Contractor and all subcontractors on the Project only through the Contractor's superintendent.

#### 7. CONFERENCES

Attend and report to the Architect on conferences held at the Project site as directed by the Architect.

#### 8. TESTS

Advise the Architect's office in advance of the schedules of tests and observe that tests at the Project site which are required by the Contract Documents are actually conducted; observe, record and report to the Architect all details relative to the test procedures.

#### 9. INSPECTIONS BY OTHERS

If inspectors representing local, state or federal agencies having jurisdiction over the Project visit the site, accompany such inspectors during their trips through the Project, record and report to the Architect's office the results of these inspections.

#### 10. RECORDS

10.1 Maintain orderly files at the site for (1) correspondence, (2) reports of site conferences, (3) shop drawings and (4) reproductions of original Contract Documents including all Addenda, Change Orders and supplementary Drawings issued subsequent to the award of the Contract.

10.2 Keep a daily diary or log book, recording hours on the site, weather conditions, list of visiting officials and jurisdiction, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures.

10.3 Record names, addresses and telephone numbers of all contractors and subcontractors.

#### 11. SHOP DRAWINGS

The Contractor is not authorized to install any materials and equipment for which shop drawings are required unless such drawings have been approved in accordance with the General Conditions by the Contractor and the Architect.

#### 12. SAMPLES

Receive samples which are required to be furnished at the site; record date received and from whom, and notify the Architect of their readiness for examination; record Architect's approval or rejection; and maintain custody of approved samples.

#### 13. CONTRACTOR'S APPLICATIONS FOR PAYMENT

Review the Applications for Payment submitted by the Contractor and forward them with recommendations to the Architect for disposition.

#### 14. LIST OF ITEMS FOR CORRECTION

After Substantial Completion, check each item as it is corrected.

#### 15. OWNER'S OCCUPANCY OF THE PROJECT

If the Owner occupies the Project or any portion thereof prior to final completion of the Work by the Contractor, be especially alert to possibilities of claims for damage to Work completed prior to occupancy.

#### 16. OWNER'S EXISTING OPERATION

In the case of additions to or renovations of an existing facility which must be maintained in operation during construction, be alert to conditions which could have an effect on the Owner's existing operation.



#### 17. REJECTION OF WORK

If a situation arises during construction which in your view requires that Work be rejected, report such situation immediately to the Architect.

#### 18. LIMITATIONS OF AUTHORITY

Unless specific exceptions are established by written instructions issued by the Architect:

18.1 Do not authorize deviations from the Contract Documents.

18.2 Do not personally conduct any tests.

18.3 Do not enter into the area of responsibility of the Contractor's superintendent.

18.4 Do not expedite the Work for the Contractor.

18.5 Do not advise on, or issue directions relative to, any aspect of construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work.

18.6 Do not authorize or suggest that the Owner occupy the Project, in whole or in part, prior to Substantial Completion.

18.7 Do not issue a Certificate for Payment.

### SCHEDULE FOR CONTRACT ADMINISTRATION

#### 1. Field Reports:

The Architect's representative shall correspond with the Owner and General Contractor on a daily basis with written Field Reports. The Field Reports shall give an indication of the work performed on the day of the report as well as any questions that come up from the Contractor's Superintendent or the Contractor during progress of the work. Items requiring answers shall be highlighted by a star preceding the question. Items of importance for review shall be highlighted with a dot preceding that item.

#### 2. Contractor and Sub-Contractor's weekly payroll records and weekly Statement of Compliance:

The above referenced records shall be transmitted by the General Contractor to the Architect or the Architect's representative at the site. The payroll records shall then be turned over to the Controller's office with the Architect's transmittal form relating those records to the Controller. The Architect's field representative shall review these payroll records only to the extent that all records have been turned in by Sub-Contractor's and the General Contractor.

#### 3. Job Meeting Minutes:

The job meeting minutes shall be recorded by the Architect's Field Representative. Job meetings shall take place every other week and attendance at those meetings shall be recorded in the minutes. Copies of the job meeting minutes shall be transmitted to the Owner, General Contractor and the Architect.

#### 4. Shop Drawings:

Shop drawings shall be submitted to the Architect or the Architect's Field Representative. The Architect shall review the shop drawings for conformance with design concept of the work only. After reviewing and checking shop drawings, the Architect shall return the shop drawings to the General Contractor for distribution. The Architect shall retain two sets of shop drawings, one for the Owner and one for the Architect's file.

5. Samples:

Product samples shall be transmitted from the General Contractor to the Architect's Field Representative for approval by the Architect's office.

6. Contractor's Pay Request:

The Contractor's pay request shall be transmitted from the Contractor to the Architect on a monthly basis. The Architect shall review this pay request and transmit to the Owner either approval of the pay request or denial of the pay request. This pay request must be approved by the County Board of Commissioners.

7. Proposal Request:

Proposal requests shall be initiated by the Architect in consultation with the Owner. A proposal request shall be sent to the General Contractor from the Architect requesting information relating to a project change. This information shall involve a cost breakdown as well as any time necessary to complete this work over and above what is shown in the contract documents. The Contractor shall submit this proposal to the Architect for the Architect's review.

8. Change Orders:

A change order shall be an additional contract document which would either change the contract price or the contract completion time. A change order shall be drawn up by the Architect in consultation with the Owner. The change order shall be transmitted from the Architect to the Controller's office. The Controller shall review this change order and recommend to the County Board action on this change order. (The Controller shall have the latitude to approve change orders of approximately \$1,000.00 or less in a renovation project. This shall allow for better progress of the work and thus, possibly lower cost for changes in the work).

9. Field Orders:

Field orders reflect minor changes in the work ordered by the Architect. Field orders shall be initiated by the Architect with copies to the Owner and the original to the General Contractor. A field order does not change the contract price or the contract time.

10. Miscellaneous submittals and memos from Contractor:

All correspondence on the project shall go through the Architect's office. These submittals or memos will then be copied and the copy shall be sent to the Owner. If action is necessary by the Architect a copy of the Architect's letter will also be sent to the Owner.

11. Miscellaneous Transmittals from the Architect:

The Owner shall receive copies of all transmittals sent to the General Contractor.

Item	Architects Field Rep.	Architect	Owner Rep.	Contractor	County Board	ELD Committee	Building Maint Supervisor
4. Field Reports	① Initiates	② Copy	② Copy	② Copy			② Copy
B. Contractor & Sub-Contractor Weekly Payroll Records	② Receives From Contractor	③ Receives From Arch. Field Rep.	④ Receives From Arch.	① Initiates			
D. Job Meeting Minutes	① Initiates	② Copy	② Copy	② Copy			② Copy
D. Shop Drawings	② Receives	③ Reviews	Copy Retained By Arch. For Owner	① Initiates			
E. Samples	② Receives	③ Reviews		① Initiates			
F. Contractor's Pay Request	② Receives	③ Reviews	④ Review	① Initiates	⑤ Approve/Disapprove	⑥ Review & Recommend	
G. Proposal Request	Copy From Arch.	① Initiates ② Reviews		② Develops Proposal			
H. Change Orders Over \$1,000	Copy From Arch.	① Initiates	② Reviews & Recommends		④ Approve/Disapprove	⑤ Review & Recommends	
H-1. Change Orders Under \$1,000	Copy From Arch.	① Initiates	② Review & Approve/Dis-Approve				
I. Field Orders	② Copy From Arch.	① Initiates	② Copy from Architect	② Copy From Architect			
J. Misc. Submittals & Memos From Contractor	③ Copy From Arch.	② Receives	③ Copy From Architect	① Initiates			
K. Status Report on Progress	① Initiates	② Reviews ③ Copy	③ Copy			⑤ Copy	③ Copy

A Communication was read, from the Environment, Lands & Buildings Committee regarding courthouse renovation and the budget amendment to add \$352,393.73 to the courthouse renovation fund from the public improvement fund. This would leave \$14,150.00 in the public improvement fund which would be applied to the Cooperative Reimbursement fund for a family support unit, should the county board approve. It was moved by Comm. Carlson, supported by Comm. LaMere and unanimously carried on a roll call vote to concur with the recommendation and transfer \$352,393.73 to the above stated funds.

RESOLUTION AMENDING NON-GENERAL FUND BUDGET

Fiscal Year 1982 Amendment No. 1

WHEREAS, budgets were adopted by the County Board on October 13, 1981 to govern the receipts and expenditures of the various County funds for the next fiscal year of the County; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures:

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

Fund and Expense Budget Account	Previous Budget Amount	Amended Budget Amount	Change
Courthouse Renovation	\$1,083,866.90	\$1,437,260.63	+\$352,393.73
Unallocated Public Improvements Fund	\$ 366,543.73	\$ 14,150.00	-\$352,393.73
Revenue Budget Account	Previous Budget Amount	Amended Budget Amount	Change

Motion was made by Comm Carlson, Seconded by Comm LaMere to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

	Aye	Nay		Aye	Nay
N. Carlson	✓		F. Leone	✓	
R. Cheatham	✓		T. Lowe	✓	
P. Ferrell	✓		S. May	✓	
E. Juidici	✓		C. Steele	✓	
R. LaMere	✓		E. Villeneuve	✓	
B. LaPin	✓		J. Racine	✓	

The Chairperson declared the motion carried and the resolution duly adopted.

A recommendation from the Environment, Lands & Buildings Committee regarding courthouse renovation, was read. It was moved by Comm. Carlson, supported by Comm. May and unanimously carried on a roll call vote that in the event that the Finance Committee's recommendation to transfer \$352,393.73 from the Public Improvement Fund into the Courthouse Renovation Fund for the renovation project and the EDA grant funding of \$500,000.00 is received, then the courthouse renovation fund of \$1,937,260.63 be used to expand the following list of activities and authorize the execution of an amended Architectural Services Contract to provide services for the project, and that deductive alternatives be included in bid documents in the event the additional funding is not received and that the county not enter into a contract requiring more funds than available.

MARQUETTE COUNTY COURTHOUSE RENOVATION

<u>Item</u>	<u>Amount</u>
1. Electrical	\$ 190,000.00
2. Plumbing	\$ 70,000.00
3. Firealarm System	\$ 60,000.00
4. Concrete Stairs & Sidewalks	\$ 30,000.00
5. Boiler Room Entry From Outside	\$ 20,000.00
6. Concealment of Basement Piping	\$ 10,000.00
7. Copper Cresting	\$ 40,000.00
8. Heating Cabinets	\$ 65,000.00
9. Paint the Circuit Courtroom & Stenciling	\$ 40,000.00
10. Corridor Finishwork	\$ 30,000.00
11. Renovation of Interior Finishes	\$ 140,000.00
12. Artwork	<u>\$ 40,000.00</u>
Sub-Total	\$ 735,000.00
13. Contingency (Approx. 10%)	\$ 79,950.00
14. Architectural Fee	<u>\$ 34,400.00</u>
Total	<u>\$849,350.00</u>

\* Additional work and cost estimates to bring project total to 1.9 million.

The minutes of the January 27, 1982 meeting of the Committee of the Whole, were corrected and placed on file.

Monthly reports of the Road Commission and Social Services Dept., were placed on file.

A resolution regarding the placing of project ELF in the UP, was read. It was moved by Comm. Lowe, supported by Comm. LaPin and carried that the resolution be postponed until the March 3, 1982 meeting of the county board.

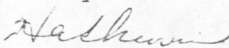
A lengthy conversation was held on the Equalization process and its affect on the taxpayers of the county. It was determined that a special Executive Committee meeting would be held to discuss equalization problems with Henry Schneider, Equalization Director.

A communication has been received from Senator Levin's office stating that money has been earmarked in the amount of between 1.8 million dollars and 2.8 million dollars, to eliminate the sewage problem at the K.I. Sawyer Sewage Disposal Plant.

Chairperson Racine opened the meeting for public comment. Several comments were made on the county board not taking action on the ELF Resolution.

There being no further business to come before the county board, it was moved by Comm. LaMere, supported by Comm. Leone and carried that the meeting be adjourned.

Respectfully submitted,

  
Henry A. Skewis, County Clerk

MARQUETTE COUNTY BOARD OF COMMISSIONERS  
Wednesday, February 17, 1982, 7:00 p.m.

Commissioners Room, Courthouse Annex  
Marquette, Michigan

1. CALLING OF ROLL BY THE COUNTY CLERK.
2. SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE.
3. READING OF THE MINUTES OF THE JANUARY 20, 1982 MEETING (deferred from last meeting) AND FEBRUARY 3, 1982 MEETING.
4. PUBLIC COMMENT (time limit of 20 minutes total).
5. APPROVAL OF THE AGENDA.
6. PUBLIC HEARINGS:
  - a. Public hearing on rezoning petition #114-RZ-WE-2, to rezone a parcel of land in Wells Township from Seasonal Dwelling (SD) District to Resource Production (RP) District.
  - b. Public hearing on rezoning petition #115-RZ-WE-3 to rezone a parcel of land in Wells Township from Seasonal Dwelling (SD) District to Resource Production (RP) District.
  - c.
7. PRESENTATION OF CLAIMS, PETITIONS AND COMMUNICATIONS:
  - a. Ivan Fende, Chair, East Marquette Solid Waste Disposal Authority, will be present to discuss solid waste disposal options.
  - b. Discuss conducting rezoning hearings in conjunction with the Committee of the Whole meeting.
  - c. Memo from Mark Maki, Chair, Planning Commission, on Coastal Management Program - Request for Proposals.
  - d. Letter from Joseph House resigning from the Marquette County Community Development Block Grant Countywide Advisory Committee.
  - e. Communication from Mr. E. Richard Schwemin, Chair, Marquette County Transportation Advisory Council, on council bylaws and per diem.
  - f.
  - g.
  - h.
  - i.
  - j.
8. REPORTS OF STANDING COMMITTEES:
  - a. Report from the Environment, Lands and Buildings Committee on its February 1, 1982 meeting.
  - b. Report from the Executive Committee on a February 9, 1982 meeting.
  - c. Recommendation from the Executive Committee on the proposed Agreement with Alger County for the Mental Health Program.
  - d. Executive Committee recommendation on distribution of minutes prior to approval.
  - e. Executive Committee recommendation on holding a Board of Review Workshop.
  - f. Recommendation from the Executive Committee that a letter be sent to the State Tax Commission on "creative financing" of property.
  - g. Executive Committee recommendation to send a letter to Rep. Jacobetti opposing H.B. 5110, to repeal the Adult Hospitalization Act.
  - h. Recommendation of the Executive Committee to adopt a resolution supporting H.B. 4182, allowing counties to establish self-insurance programs.
  - i. Recommendation from the Executive Committee to adopt a resolution endorsing the retention of the Recreation Services Division/DNR.

8. REPORTS OF STANDING COMMITTEES (con't.):
  - j. Executive Committee recommendation to adopt a resolution on government's agreement with A.T. & T.
  - k. Central Dispatch Communication System:
    - 1) Recommendation from the Intergovernmental Relations Committee to approve Marquette General Hospital's (MGH) proposal to join the Central Dispatch System.
    - 2) Personnel Committee recommendation to amend the authorized staffing level by one dispatcher.
    - 3) Finance Committee recommendation to provide funding for dispatcher position; authorize Central Dispatch to add MGH.
  - l. Report from Personnel Committee on February 4, 1982 meeting.
  - m. Family Support Unit:
    - 1) Recommendation from the Finance Committee to approve Cooperative Reimbursement Grant application establishing a Family Support Unit for child support services; Communication from Chief Civil Counsel on this
    - 2) Personnel Committee recommendation to amend authorized staffing level for new positions related to Family Support Unit.
  - n. Finance Committee report on February 10, 1982 meeting.
  - o. Recommendation from the Finance Committee on CDBG - Homeowner Liquid Asset Limits.
  - p. Recommendation from Finance Committee on bids received for Youth Home weatherization program.
  - q. Finance Committee recommendation on backlog of building code permits.
  - r. Finance Committee recommendation on unearmarked capital improvement funds.
  - s. Finance Committee recommendation on various budget amendments.
  - t. Recommendation from Finance Committee on bills.
9. REPORTS OF SPECIAL COMMITTEES:
  - a. Report from Committee of the Whole meeting of January 27, 1982; approval of the minutes. Deferred from last meeting.
  - b.
10. REPORTS OF COUNTY OFFICERS:
  - a. Road Commission report for January, 1982.
  - b. Report from Social Services for January, 1982.
  - c.
  - d.
11. LATE ADDITIONS:
  - a. *Resolution on ELF*
  - b.
12. UNFINISHED BUSINESS:
  - a.
  - b.
13. NEW BUSINESS:
  - a.
  - b.
14. PUBLIC COMMENT.
15. ANNOUNCEMENTS.
16. ADJOURNMENT.

8n

February 10, 1982

Honorable Chair and Members of the  
Marquette County Board of Commissioners  
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Finance Committee was duly called and held on  
February 10, 1982 and copies of the minutes of that meeting have been  
furnished to all members of the Board of Commissioners and a copy of the  
minutes is attached hereto and made a part of this report.

Respectfully submitted,

FINANCE COMMITTEE

\_\_\_\_\_  
Chair

*Robert F. Lukers*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

February 10, 1982

The Finance Committee meeting was duly called and held on February 10, 1982 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Carlson, Farrell, LaMere, Lowe and Racine.

Absent: None.

In Attendance: James Sodergren, County Treasurer; Bruce Rukkila, Finance Officer; Ted Oslin, Community Development Coordinator; Alan Chase, Planner, Mark Maki, Chair, Planning Commission; Patricia Micklow, Chief Civil Counsel; Margaret O'Neill, Accounting Department; and Duane Beard, Controller.

The Chair called the meeting to order.

Approval of the minutes of the January 12, 1982 meeting was the first order of business. It was moved by Commissioner Racine, supported by Commissioner Lowe and carried unanimously to approve the minutes as presented.

No one present wished to speak during public comment.

James Sodergren, County Treasurer, was present to discuss Part #2 of the delinquent tax revolving fund resolution to authorize an administrative fund. That portion of the resolution had been referred to the Committee by the Committee of the Whole. Commissioner Carlson said it was referred to the Committee to discuss the statement included in the resolution that the Treasurer and the Treasurer's Office shall receive such sums as are therein provided for the services as Agent for the county and to cover administrative costs. The Treasurer said the maintenance fee is limited to 5% of the Treasurer's budget pursuant to state statute. Sodergren explained the requirements of the law for handling these funds.

Jim Sodergren said he believes after all expenses connected to the delinquent revolving fund are paid the county will realize a profit of \$375,500 from interest earned.

Commissioner Carlson questioned how the 5% administrative fee was budgeted by the Treasurer. Sodergren said a portion is provided to the Treasurer as agent (this would be \$847.20 in 1982) and the remainder (amounting to \$3,388.80 in 1982) could be appropriated at the discretion of the Treasurer for such items as overtime, purchase of equipment, any office related expense.

Commissioner Farrell noted the Treasurer would be receiving the administrative fee for the first time this year and any new Treasurer taking office would receive a fee earned during Sodergren's tenure. Sodergren said the resolution has to be adopted each year.

In response to a question by Commissioner Carlson, Sodergren stated his office staff was reduced by one when the county first entered into this system of borrowing on delinquent taxes. He noted the computerized tax system has increased office efficiency. Sodergren said another staff person recently left his department and he does not intend to fill the vacancy. He noted the workload has increased during his term of



office and he has a hard working staff and gains assistance from the Controller's Office and Finance Officer.

Bruce Rukkila said the fact that the agent fee would be extra compensation for the Treasurer is a concern of the Governmental Support Division.

Sodergren said the anticipated \$375,500 in interest earned does not appear in the county budget at this time. He noted the law providing for a delinquent tax revolving fund was not made with the intention that it would generate money for the county, and the high interest rates enabling the county to do so will not last indefinitely.

Commissioner Carlson said he would like a budgetary breakdown on the anticipated use of the administrative fee. Commissioner Farrell said he would like to know how the extra compensation to the Treasurer would be handled by the Personnel Office. He questioned how the fee would fit into the compensation study if the Board was to approve the resolution.

It was then moved by Commissioner Farrell and supported by Commissioner Racine to postpone this item until the next meeting. Following discussion the motion carried unanimously.

A memo was received from the Treasurer on interest earned in FY 1981. The amount earned between January 1 and December 31 of 1981 according to the Treasurer was double that earned last year. The report reflects interest earned; not interest paid out by the county on loans. The amount of interest paid out is \$597,747.20 for a net gain on interest earned of \$301,686.45. Bruce Rukkila stated he will report on interest earned by the county at the Committee's next meeting. Jim Sodergren left the meeting.

Ted Oslin and Alan Chase were present to discuss the Community Development Block Grant administration. A communication from the Controller on this topic was received. The communication concerned procedures for homeowner liquid asset limits; and contractors performance bonds. Mr. Oslin had suggested to Beard that owner occupied lands and buildings be omitted from the definition of liquid assets in the CDBG guidelines. This would lessen requirements for loan eligibility. The Controller recommended that the Board concur with Mr. Oslin's suggestion. It was moved by Commissioner Racine, supported by Commissioner LaMere and carried unanimously to recommend to the Board to comply with the Controller's recommendation on homeowner liquid asset limits to omit owner occupied lands and buildings from the definition of liquid assets in the CDBG guidelines.

The Committee considered the matter of contractors performance bonds. In his communication Beard advised the Committee that Mr. Oslin recommended that the bid bond be eliminated and that the performance bonds be used only on jobs over \$10,000 or where the rehabilitation specialist and Community Development Coordinator feel the type of work warrants its use. Mr. Beard felt because of the county's liability, Mr. Oslin's suggestion should be denied and that the present requirements maintained.

It was moved by Commissioner Farrell and supported by Commissioner Racine to concur with the Controller's recommendation on contractors performance bonds. Ted informed the Committee he felt the requirement should be eliminated because it would allow small contractors not able to get a bond to bid on projects. He was concerned that small contractors would be unable to afford the initial expense to qualify for bidding. Following discussion the motion carried unanimously.

A recommendation was received from the Finance Officer on the CDBG funded Youth Home weatherization project. Mr. Rukkila presented bids received for the project. Bids were received from Wright Electric, Silta Construction, and Active Supply. Low bid was \$7,500 plus \$2,500 for alternate #1 from Wright Electric. Lincoln Poley, project architect, and Mr. Rukkila recommended that Wright Electric should receive the bid to perform the exterior and interior modifications necessary to the Youth Home per the specifications included in the Request for Proposals.

Commissioner Carlson asked if a performance rating has ever been conducted on Lincoln Poley as he had heard mixed comments on his performance. It was the view of other Committee members that one had not been conducted. Commissioners Farrell and Lowe said they have nothing but good comments on his performance.

It was moved by Commissioner Farrell, supported by Commissioner Racine and carried unanimously to recommend to the Board that the bid from Wright Electric be accepted for the Youth Home project.

The Committee received a copy of a communication from the Board Chair to Civil Counsel asking that she determine what requirements must be met with funds that are repaid in accordance with the CDBG Agreement the county has with the Federal government. The request was made in response to a letter from Marquette Township inquiring into the repayment policy. Ted Oslin left the meeting.

A memo was received from the Finance Officer on general fund 1982 financial budget projection. Commissioner Carlson suggested that if Committee members have questions regarding the report they bring them up at the next Board meeting. Rukkila said they do not have an accurate 1981 fund balance figure at this time. He said it is estimated between \$150,000 to \$250,000.

The report included recommended budget amendments to:

1. Increase salaries, wages and fringe benefit expenditures by \$62,892 as a result of contract settlements.
2. Increase estimated county expenditures for county employees' health insurance coverage by \$25,000.
3. Increase Child Care Fund expenditures of \$75,000 as a result of county sharing ADC-FC payments with other governmental units.

Rukkila suggested that the Committee consider the amendments for approval at their next meeting, and the Committee accepted that suggestion.

The Committee received a communication from the Finance Officer on the 1981 financial statement preparation re the process that will be followed and informing the Committee that the 1981 financial statements for General and non-General Funds will be completed by the end of February and presented to the Finance Committee and Board at their March meeting.

Margaret O'Neill, Accounting Department, was present to review the bills in the amount of \$162,530.47. Following review, it was moved by Commissioner LaMere, supported by Commissioner Racine and carried unanimously to recommend to the Board that the bills amounting to \$162,530.47 be approved.

Ms O'Neill questioned whether it was possible to raise the postage meter amount to \$5,000. It is currently at \$2,000. Commissioner Carlson noted funds are budgeted for postage and the meter amount could be increased without formal action.

Alan Chase was present to discuss the Planning Commission's request for a budget amendment to its 1982 budget to allow for the hiring of an additional building inspector to work exclusively on the reduction of the backlog of building permits. A communication from the Controller on this request was presented.

Chase said a number of permits were taken out since 1975 and final inspections were never made nor certificates of occupancy issued; therefore these are open permits. He said he defines a backlog permit as one that is a year or more older and that no final inspection or certificate of occupancy was issued. He said there are about 5,000 outstanding permits: 3,000 are building code and 2,000 are electrical and plumbing code. This is above 50% of all permits issued since 1975. The number has been reduced since he has been employed but one reason for this is construction activity is down. One employee, now laid off, worked on these full time for eight months and reduced the amount by 100.

Chief Civil Counsel opined that the liability for the final inspections does not belong to the county but is the responsibility of the home builder or occupant of the house.

Chase said the Planning Commission adopted a policy in 1981 not to pursue the backlog of permits. Those wishing for one after a year had elapsed would have to submit a written request for such. Some members of the Planning Commission did not like the policy and it was rescinded and they now wish to pursue the backlog. To do so they requested a budget amendment to hire a new building inspector.

Fees taken in by the Building Code Department do not meet the expenses of the department. Fees would cover none of the cost of reducing the backlog since these are permits that have already been paid for.

Mark Maki, Chair, Planning Commission, and Pat Micklow, Chief Civil Counsel, entered the meeting.

Maki said the Planning Commission is concerned that this is a large county and they would like to see a Building Code program that works. Maki said it is too large of a county for one inspector to conduct inspections and monitor enforcement of the building code. The Planning Commission wishes to keep records more current.

Commissioner Carlson noted that when the Building Code Department was set up it was with the intent that it would be self-sufficient through fees collected. Chase said he had suggested that the fee level be raised to cover costs but this suggestion was not approved. Mark Maki believes the building code responsibility is both a public and private responsibility. He also believes the county is not collecting all possible fees, and that collections could be increased with more stringent efforts. Maki said if fees were increased it may be difficult to lower them when building activity increases.

It was noted in discussion that the county has to give one year notice to the state to opt out of the building inspection responsibility. The County has opted out of the mechanical code responsibility.

Chase said the Bureau of Construction Codes writes off its backlog of building permits after two years. Maki disapproved of that policy. Maki questioned how many building permit violators have been prosecuted in the last year. Chase said none have been prosecuted.

Commissioner Carlson asked if those who requested final inspections have had them. Chase answered in the affirmative.

Commissioner Farrell believed that the Planning Commission should consider writing off the backlog permits. It was moved by Commissioner Racine and supported by Commissioner Farrell to recommend to the Board that they ask the Planning Commission to consider writing off permits that have been issued at least one year ago and which final inspections have not been conducted. Commissioner Racine noted such action could open up abuse of building code regulations. Commissioner Farrell said Civil Counsel opined that it is the responsibility of the holder of the permit to seek final inspections. Maki said the Building Code requires a certificate of occupancy before an owner may occupy a dwelling. Commissioner Carlson stated he hoped in the future that final permits will be sought. Maki believes 2/3 of a building inspector's time (1/3 is spent on CDBG program) cannot cover the workload.

Commissioner Carlson believes the Planning Commission should approach the Board if they wish to have them change their policy on funding of the Building Code Department. He noted the Personnel Committee would have to consider a new position for the Building Code first. Commissioner Farrell also felt the Environment, Lands and Buildings Committee should address this since they oversee the program. Following discussion the motion carried. Ayes: Commissioners Carlson, Farrell, LaMere and Racine. Nays: Commissioner Lowe. Alan Chase left the meeting.

The Committee received a memo from the Controller on the recommended amendment #1 to FY 82 capital budget. The amendment would place \$352,393.73 of unearmarked public improvement funds to the Courthouse renovation project. These funds are from unearmarked 1982 capital improvements funds; interest earned on Public Improvement Fund; and additional appropriation made by the Board to the Public Improvement Fund. An amount of \$14,150 of the total was not included in the recommended amount applied to the renovation, subject to committee and board approval of the establishment of the Family Support Unit. Commissioner Lowe noted \$100,000 is budgeted for Central Dispatch and improvements recommended by the engineers amount to \$200,000. He questioned whether funds will be available to complete that project. Commissioner Carlson noted there is an excess of \$300,000 in interest earned on other county funds that may be made available for capital improvements as this has been the practice of the Board in the past. It was moved by Commissioner Lowe, supported by Commissioner Racine and carried unanimously to recommend to the Board that they concur with the Controller's recommendation re unearmarked capital improvements monies.

The Committee received a memo from the Executive Committee recommending two budget amendments. The first was a \$725 budget amendment to the Board budget to allow for creation and duplication of a Board Policy Manual in a looseleaf binder form. It was moved by Commissioner Racine, supported by Commissioner LaMere and carried unanimously to recommend to the Board to concur with the Executive Committee's recommendation and that the funds be taken from the Contingency Account.

The second budget amendment concerned a \$1,700 amendment to the Board budget to provide open shelving to the Clerk in exchange for 12 to 13 cabinets the Clerk no longer needs which may be used by Board members if they desire, and the remainder for other departments. The Committee believed the amendment should be made to the Clerk's budget not the Board's budget. It was moved by Commissioner Racine and supported by Commissioner LaMere to recommend to the Board to amend the Clerk's budget by \$1,700, with an appropriation from the Contingency Account; to stipulate that those board members wishing to use a filing cabinet must return them when their term expires; that delivery of the filing cabinets is not the responsibility of the county but that individual commissioners are responsible for picking them up; and that the surplus cabinets be made available to other departments. Following discussion the motion carried unanimously.

Pat Micklow, Civil Counsel, was present to discuss the proposed Family Support Unit with the Committee. Commissioner Carlson said he received a call from Judge McDonald on the subject. Judge McDonald supported the program but was concerned about responsibilities of the Friend of the Court under the new program. A communication from Micklow on what has been done in preparing the cooperative reimbursement grant application for funding of the Family Support Unit was received by Committee members. She said it is estimated that \$2.5 million could be collected in Marquette County for child support services. The present proposal unifies employees in the Friend of the Court (FOC) Office and Prosecuting Attorney's Office (PAO) into one unit. The effect of doing so would be to streamline and improve the efficiency of operations. All accounts will be placed on the computer immediately. Procedural

policies will be developed. It is anticipated that collections will increase by \$10,000 during the first year. This amount is based on the fact that only ten months remain of the year; start up time for the program; state economy; and high unemployment. She said they cannot force an obligator to pay child support when not working and he/she has no ability to pay.

In 1981 the county paid 17% of the cost of the ADC related child support activities. In 1982 they must pay 25%. This amounts to \$36,015 for the county and \$114,218 for the state (over a ten month period). The state gave the county 1981 funding for January and February of 1982, therefore total amounts for 1982 is \$174,703; county's share is \$40,159. The Committee reviewed a comparison of grant amounts for 1981 to those of 1982, which was prepared by Micklow. The Committee reviewed a list of equipment and furniture needed for the new Unit; total need is \$8,350. Remodeling estimate is \$5,800.

Micklow said there is no legal basis for setting up a Family Support Unit and the only way it could be done is to have the Circuit Court Judges agree to sign an order giving the PAO that responsibility. Micklow said she was advised by the FOC that he is not prepared to sign the stipulation order for the new Unit unless he can be assured his salary will not be diminished. The Judges want to see the Unit put into effect because they believe it will produce better supportive services for the court. Janet Oxenford is currently the person responsible for preparing new divorce stuides and has done an excellent job in this area. The Judges feel that to abolish this position, as indicated in the present application, would cause the courts difficulties, and effect the integrity of the Family Support Unit.

Duane Beard entered the meeting.

The investigator position, held by Oxenford, costs \$24,000, with fringes. If the investigator position was placed within the Support Unit that position may replace one collections officer which would increase county's obligation by \$4,000 to \$5,000 above other costs already noted.

In a letter from Judge Quinnell to Richard Powell, Child Support Supervisor, DSS, the Judge states he will sign the stipulation to establish the Family Support Unit only if adequate staff is provided for the FOC functions. It was noted the Personnel Committee has formulated a recommendation to add an Assistant Prosecuting Attorney; Legal Secretary; and Secretary for FOC to the county's authorized staffing level. The Controller proposed that the Family Support Unit provide the secretarial support to the FOC rather than provide a separate secretary. This would cut \$15,000 from the county's obligation. The FOC's responsibilities under the new Unit were discussed as well as his concern with the salary. Commissioner Carlson noted in the past it has been Board policy to red-line salaries if classifications fall below existing salary, not to reduce them.

It was moved by Commissioner LaMere, supported by Commissioner Racine and carried unanimously to recommend submission of the Cooperative Reimbursement grant application for funding of the Family Support Unit, and establishment of the Unit, reflective of the Committee's present discussion on the subject.

A copy of a communication from Chief Civil Counsel to the Office of Child Support on the County's Cooperative Reimbursement Program Grant was noted. The letter asked for an extension of the grant application, which was approved through the end of February.

A status report from Rukkila on the Committee's request for an analysis of meal costs for the Youth Home and Jail was received. Rukkila believes a more comprehensive approach should be taken to resolve this concern because it has been long term.

A letter from Sheriff Maino on fire protection and detection equipment needs was read. The Controller was asked to report and recommend to the Committee on this at their next meeting.

The Committee reviewed its 1981 pending items list.

1. Audio visual equipment for county gov't. slide presentation, and public address system in Commissioners Room.  
Status: Communication on agenda regarding slide presentation; Controller noted he had made previous report on public address system.
2. Handling of overdrafts.  
Status: Communication was presented to the Committee on this matter noting a procedure has been devised to alleviate the problem.
3. Ishpeming District Court Quarters.  
Status: Currently being worked on by Finance Officer. Rukkila said better facilities are needed for the court employees. He gave a status report on this to the Committee.

A communication from the Controller regarding the slide/tape program repair/update was presented. He said he has contacted several individuals to secure estimates of the cost both to render the slide program functional and to update it to reflect the 1982 budget as adopted.

Preliminary budget materials were reviewed by the Committee. Controller said the materials are basically the same as last year's. The Committee set budget hearings for July 19, 20, 27 and 28. The hearings will be held before the Committee of the Whole.

A communication from the Finance Officer on Request for Proposals (RFP) - 1981 Independent Audit was received. Rukkila said the RFP has not gone out because of recommended changes in features of the audit. The state is interested in having a compliance audit done in conjunction with the county

audit. The state is unclear on how they want this performed. RFP was revised to include compliance audit.

A communication from the Controller regarding per diems and other financial policies was presented. He suggested that he draft a per diem policy along with other draft financial policies for Committee review. The Committee concurred with that suggestion.

An update report from the Finance Officer on computer implementation was presented for the Committee's information. Commissioner Carlson asked that this report be distributed to other Board members.

The Committee reviewed a communication from Tim Lowe, Chair, Central Dispatch Policy Board, to the County Board on dispatch of ambulance services for MGH. This was referred to the Committee by the Board for recommendation.

Also noted were recommendations from the Intergovernmental Relations and Personnel Committees that MGH's proposal for joining the system be approved; funding needed to do so be provided; and noting they have submitted recommendations to the Board in this regard. Commissioner Lowe said a new dispatcher would allow more flexibility and would cut overtime costs. Commissioner Farrell questioned if ambulance costs would be cut as a result of MGH joining the system. Commissioner Lowe said this was not discussed by the Central Dispatch Policy Board. He noted CETA people had been dispatchers for the hospital previously, and now the receptionist at the hospital is doing that job.

It was moved by Commissioner Farrell, supported by Commissioner LaMere and carried unanimously to recommend to the Board that MGH be allowed to join the system; that a budget amendment to allow for the cost of a new dispatcher position be approved; that the Central Dispatch Policy Board be given authority to allow calls from MGH by dispatchers.

It was then moved by Commissioner Farrell and supported by Commissioner Racine to recommend to the Board to ask the Central Dispatch Policy Board to provide the County Board a cost breakdown on emergency services on Central Dispatch, and a fee schedule for proposed additions to the system. Following discussion Commissioner Farrell withdrew his motion, with consent of his second.

A memo from Tim Lowe to the County Board on Central Dispatch System - Review of Final Engineering Report was received. This was referred to the Committee by the Board. It was felt it should be determined how much the engineering costs will be above the \$100,000 budgeted.

A MAC communication on state cuts which must be borne by local governments and state colleges and universities was presented and placed on file.

A memo from Judge Anderegg on funds for training a new employee was received, along with a copy of a memo from the Personnel Committee to the Judge denying the request. It was moved by Commissioner Farrell, supported by Commissioner LaMere and carried unanimously to support the Personnel Committee's action to deny the request.



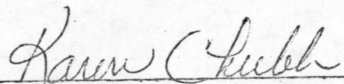
A letter from the State Department of Social Services on County ADC-FC cost sharing was presented and discussed. According to Dave Berns it will cost the county \$70,000 to supplement this program. The Committee Chair directed that the Controller ask Chief Civil Counsel if this supplement is mandatory.

A letter from the DNR on reduced funding for Snowmobile Safety and Education Program conducted in 1981 was noted and placed on file.

A copy of a memo from the Finance Officer to Department Administrators on Appropriation Act Compliance; and a memo from Rukkila to Department Administrators on new purchase requisition forms were provided to Committee members.

The meeting adjourned at 10:45 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Karen Chubb, Commission Aide