

April 7, 1982

The Marquette County Board of Commissioners met on April 7, 1982 at 7:00 p.m. in the Commissioners Room of the Courthouse Annex.

The meeting was opened by Chairperson Racine, roll was called by the County Clerk and the following roll recorded.

Present: Comm. Carlson, Cheatham, Farrell, Juidici, LaMere, LaPin, Leone, Lowe, May, Steele, Villeneuve and Racine.

Absent: None.

Salute to the Flag was given followed by the Pledge of Allegiance.

It was moved by Comm. Leone, supported by Comm. May and carried that the minutes of the March 17, 1982 and March 24, 1982 meetings of the county board be accepted and filed.

Chairperson Racine opened the meeting for public comment. Patricia Day, an employee of the Treasurer's Dept., asked that time be allowed for Jacki Lykins, Chapter Chair of Local 2914, to speak when item 8-G was taken up. Permission was granted and because no one else wished to be heard, at this time, Chairperson Racine declared the public comment section closed.

The county board discussed the approval of the agenda and the following additions were made.

1. Comm. Lowe asked to speak on Central Dispatch under item 9-C.
2. A letter from Jacki Lykins, Chapter Chairperson of Local 2914 was added to item 8-G.
3. A letter from Forsyth Township Assessor Darwin Heikkala was added as item 11-A.
4. A Family Support proposed budget, to be submitted by Chief Civil Counsel, Patricia L. Micklow was added as item 11-B.

The Agenda was approved, with the added items, by the general consensus of the county board.

No public hearing had been scheduled for this meeting. Item 6 was dropped from the agenda.

A discussion was held on the appointment of a member, at large, to the 1982 Allocation Board. It was moved by Comm. Leone, supported by Comm. Juidici and carried that David Holli of Ishpeming be appointed to fill this position.

A draft of the proposed 1983 County Board of Commissioner's Goals and Objectives was discussed. It was moved by Comm. Carlson, supported by Comm. Cheatham and carried, that because there was not enough time to review the document, it be referred to the April 21, 1982 meeting of the county board for action at that time.

A communication from Howard Tanner, Director of the Dept. of Natural Resources, thanking the county board for their resolution of support for the Dept. of Natural Resources, Recreation Services Division, was read. It was moved by Comm. LaPin, supported by Comm. Villeneuve and carried that the communication be placed on file and letters of support for the Recreation Services Division be sent to Senator, Kerry Kammer, and State Representatives Jacobetti and Wierzbicki at the Capital Building in Lansing, Michigan.

A communication from Rep. Jacobetti regarding the county board's support resolution for the Dept. of Natural Resources Recreation Services Division and support of HB 4182, self insurance by counties, was read and placed on file. A letter of thanks will be sent to Rep. Jacobetti for his concern on HB4182.

Four communications regarding project ELF, were read and placed on file.

A communication from Senator Donald Riegler, Jr. regarding federal deregulation of portions of the communications industry and the proposed divestiture of AT&T under agreement reached between the administration and AT&T, was read and placed on file.

A communication from Larry Stone, Administrator of Acocks Medical Facility regarding staffing levels, was read and placed on file.

A report of the Finance Committee meeting held on March 31, 1982, was accepted and placed on file.

A recommendation from the Finance Committee in regard to the 1983 Preliminary Budget for Marquette County, was read. It was moved by Comm. Farrell, supported by Comm. LaMere that the county board concur with the recommendation and approve the 1983 Preliminary Budget for County Departments and other other budgetary unit appropriations. After a very lengthy discussion it was moved by Comm. Farrell, supported by Comm. Juidici and carried that the matter be tabled. It was then moved by Comm. Lowe, supported by Comm. Juidici and carried that the Finance Committee be moved to April 12th 1983 and this meeting of the county board, at the end of this meeting, be recessed until April 14, 1983, at which time the 1983 Preliminary Budget could be considered if brought off the table.

A recommendation from the Finance Committee regarding procedure for payment of per diem and travel reimbursement for County Commissioners, was read. It was moved by Comm. LaMere, supported by Comm. Farrell and carried unanimously on a roll call vote that the county board concur with the recommendation which reads as follows:

1. County Commissioners submit a "Meeting Attendance Report", (similar to the current report), to the Commission Aide on a bi-weekly basis for all meetings attended in the past two weeks. The deadline for submitting the attendance report is 5:00 p.m. Friday the week prior to pay week. (A calendar can be provided.) The attendance report should include all meetings attended up to the 5:00 p.m. Friday deadline.
2. The County Commissioners submit a travel expense voucher to the Board's Commission Aide monthly for mileage and other related expenses incurred while attending functions relating to County Business. The deadline for filing the monthly expense voucher is the First Wednesday of each month; and should include expenses incurred in the prior month. For example, all expenses incurred during March of 1982 should be submitted to the Commission Aide no later than 5:00 p.m., April 7, 1982.

A report of the March 25, 1982 meeting of the Intergovernmental Relations Committee, was accepted and placed on file.

A report of the April 1, 1982 meeting of the Personnel Committee, was accepted and placed on file.

A recommendation from the Personnel Committee regarding the reduction of the staffing level of the County Treasurer's office, by one person, was read. Jacki Lykins, Chapter Chairperson of Local 2914, Courthouse employees, spoke on the danger of reducing the staff until the computer is in full operation, and stated that the persons in that department are now working overtime as is a part time employee. After discussion, it was moved by Comm. Juidici, supported by Comm. LaMere and unanimously carried on a roll call vote to concur with the recommendation of the County Treasurer and the Personnel Committee and reduce the staffing level of the County Treasurer's office by one account clerk; and that an irregular part-time/on-call position be used by that department, with the understanding that should it become apparent that the employees work hours may exceed 1040 hours for a given year, the Treasurer will have to approach the Personnel and Finance Committee for approval to do so.

A recommendation from the Intergovernmental Relations Committee regarding the approval and ratification process for agreement to establish a mental health board for Marquette and Alger Counties, was read. It was moved by Comm. Farrell, supported by Comm. Leone and unanimously carried that the county board concur with the Chief Civil Counsel's recommended time table for ratification of, and hearings on the agreement, and her suggestions for publishing of; and convening of, the necessary public hearings, and distribution of the agreement upon its approval and execution.

A. Review of Agreement and Establishing Public Hearing Dates

March 25 - Alger County Board of Commissioners:

1. Review proposed agreement.
2. Request the Alger-Marquette Community Mental Health Board to hold a public hearing at its April 22 meeting.
3. Set a date for its public hearing to be conducted.

April 7 - Marquette County Board of Commissioners:

1. Review proposed agreement.
2. Request the Alger-Marquette Community Mental Health Board to hold a public hearing at its April 22 meeting.
3. Set a date for its public hearing to be conducted.

B. Public Hearings

- April 8 - Alger County Board of Commissioners publishes notice of its public hearing on April 13.
- April 16 - Marquette County Board of Commissioners publishes notice of its hearing to be held April 21.
- April 17 - Alger-Marquette Community Mental Health Board publishes a notice of its hearing for April 22.
- April 13 - Alger County Board of Commissioners public hearing.
- April 21 - Marquette County Board of Commissioners public hearing.
- April 22 - Alger-Marquette Community Mental Health Board public hearing.

C. Ratification

- May 5 - Final ratification and approval by Marquette County Board of Commissioners.
- May 11 - Final ratification and approval by Alger County Board of Commissioners.

Further Ms Micklow suggested:

- That the three public bodies conducting public hearings should publish a notice of each hearing they are responsible for at least five (5) days before the hearing in a newspaper having general circulation within the county and also by posting a public notice at the location where their public meetings are usually announced.
- That a hearing record of all testimony and comment offered at each public hearing should be prepared by the public body conducting the hearing.
- That the hearing records and an affidavit of publication from the newspaper publishing the notice should be forwarded by each county to the other county involved and the Alger-Marquette Community Mental Health Board.
- That ratification of the agreement by each county board of commissioners should be formally accomplished by certification of the respective county clerk to the minutes of the meeting where the agreement was adopted and the Chair was authorized to execute the agreement.
- That when the above steps have been completed copies of all of the above documents, together with an executed original of the agreement, be forwarded to the Michigan Department of Mental Health by the Marquette County Clerk so that the record is established.
- That fully executed copies of the agreement and accompanying documents should be filed with each county clerk in Marquette and Alger Counties, the Executive Director of the Alger-Marquette Community Mental Health Center, and the U.P. District Office of the Michigan Department of Mental Health.

It was moved by Comm. Farrell, supported by Comm. Leone and unanimously carried that the Alger-Marquette Community Mental Health Board be asked to hold a public hearing on the establishing of a mental health board for Marquette and Alger Counties and that they hold the public hearing on the matter on April 22, 1982.

A recommendation from the Personnel Committee regarding the adoption of a Independent Contractor Policy for Marquette County, was read. It was moved by Comm. Juidici, supported by Comm. Leone and carried on a roll call vote, that the proposed Independent Contractors Policy be approved and adopted.

#### Independent Contractor Policy

The County of Marquette may from time to time utilize the services of independent contractors. For the purposes of this policy an independent contractor shall be defined as "one who is employed to do a specific task or tasks without restriction as to the means to be employed, and who employs his own labor to produce certain results required by the contract. Further, the County is not liable for the acts of an independent contractor unless the work to be done is inherently or intrinsically dangerous, or a prescribed statutory duty". Any utilization of independent contractors shall be in compliance with applicable regulations and definitions as set forth in Michigan case law, the Michigan Employment Security Act, and the Federal Tax Code.

A recommendation from the Personnel Committee regarding the Marquette County Health Dept's. Adult Health Screening/Health Promotion Program, was read. It was moved by Comm. Leone, supported by Comm. Juidici and carried unanimously on a roll call vote that the county board concur with the recommendation, that county employees be allowed to participate in the Adult Health Screening/Health Promotion Program, during working hours, free of charge, upon approval of their department heads.

A recommendation from the Environment, Lands and Buildings Committee, regarding location of a Emergency/Rescue Vehicle Facility, was read. It was moved by Comm. LaMere, supported by Comm. Steele and carried that the county board concur with the recommendation, that an Emergency/Rescue Service Facility, if built, is built at the Service Center site.

It was moved by Comm. Lowe, supported by Comm. LaMere and carried, that the Environment, Lands and Buildings Committee submit to the county board, in timely fashion, plans and suggestions to house the R-52 Rescue Vehicle, in the event it is put out of its present location and no other location at or near the airport is available.

A recommendation from the Environment, Lands and Buildings Committee regarding a check list for Construction Code Permit applications, was read. It was moved by Comm. Cheatham, supported by Comm. Farrell and carried unanimously on a roll call vote to concur with the recommendation and endorse the checklist and the following related items.

1. Endorse the draft checklist (copy attached) for construction code permit applications;
2. Ask the Planning Commission to use the checklist for a twelve month trial basis, and that they review its effectiveness at the termination of the trial period;
3. Request the Planning Commission to revise its current brochure on required permits for residential construction to conform to the permit checklist.

A recommendation from the Environment, Lands & Buildings Committee regarding an additional contract with Manyam and Associates Inc. for an energy audit at the airport, was read. It was moved by Comm. Farrell, supported by Comm. Steele and carried unanimously on a roll call vote that the county board concur with the recommendation and enact an additional contract with Manyam Assoc. Inc. in the amount of \$1,684.00 for an energy audit of the Airport Facilities.

A recommendation from the Environment, Lands & Buildings Committee regarding roads eliminated from the County Road System since 1941, was read. It was moved by Comm. LaPin, supported by Comm. Leone and carried that the county board have the Controller and Chief Civil Counsel review the right of way of County Road JL east of M-35 as it crosses the Sid Holman property and report on its status to the county board, and further recommend that the County Road Commission provide maps of all right of ways which were not incorporated into the road system in 1941.

A recommendation from the Environment, Lands & Buildings Committee in regards to the EDA agreement for the Courthouse Renovation Project, was read. It was moved by Comm. Cheatham, supported by Comm. Juidici and unanimously carried on a roll call vote to accept the EDA grant agreement for the Courthouse Renovation Project and authorize the board chairperson to sign the agreement subject to affirmative review of the Chief Civil Counsel.

A recommendation from the Environment, Lands & Buildings Committee regarding the EDA grant for Courthouse renovation, was read. It was moved by Comm. LaMere, supported by Comm. May and carried that a letter of appreciation be sent to all those who helped in any way to allow the county to receive this grant; that Chairperson Racine and County Controller Duane Beard be especially thanked for their help in obtaining the grant; and that a letter of commendation be placed in Duane Beard's personnel file.

A recommendation from the Environment, Lands & Buildings Committee regarding bids for Engineering Service on the Big Bay Harbor of Refuge Water Supply Improvements Project, was read. It was moved by Comm. May, supported by Comm. Juidici and unanimously carried on a roll call vote, that the county board award Hitch Inc. of Houghton, Michigan, the bid for Engineering Service, in the amount of \$2,865.00 for the Big Bay Harbor of Refuge Water Supply Improvement Project and the Board Chair be authorized to sign the contract.

A recommendation from the Environment, Lands & Buildings Committee regarding the County's Summer Youth Employment Program application, was read. It was moved by Comm. Juidici, supported by Comm. Steele to concur with the recommendation and recommend the following:

- A. That the County Board appropriate \$6,000 (in addition to the \$2,000 Forestry Commission funds) for the purchase of 400,000 jack pine seedlings.
- B. That the county's Repayment of Disallowed Costs be increased from \$4,000 to \$67,000.
- C. That the County Board indicate we could, if necessary, scale the program down so that the amount of the project would be equal to the county's allocation.
- D. If the Committee's recommendation is approved by the Board, that a letter be sent to the Six County Consortium, for presentation at their April 8, 1982 meeting, advising them of the County Board's actions.

It was then moved by Comm. Juidici, supported by Comm. Farrell and carried that the controller prepare a proposal for College Summer Youth Employment Work Program in conjunction with the above stated project on Marquette County Conservation Corp. FY 1982 Summer Youth Employment Work Program.

A recommendation from the Environment, Lands & Buildings Committee regarding the approval of a lease of Federal Court Facilities by the County of Marquette, when need arises for additional court space, on a day by day basis, was read. It was moved by Comm. May, supported by Comm. Juidici and unanimously carried on a roll call vote, that the county board concur with the recommendation and approve the lease of the Federal Court Facilities in Marquette, in the event two twelve person Circuit Court Jury trials are held simultaneously; The board Chairperson be authorized to sign the lease agreement; and that the county board request the Circuit Court to provide an estimate of total funds needed during the balance of fiscal year 1982, in the form of a budget amendment to be submitted to the Finance Committee. It was

further moved by Comm. Juidici, supported by Comm. May and carried that the Environment, Lands & Buildings Committee check into the possibility of a reciprocal agreement with the Federal District Court which would allow them to lease our Circuit Court Facilities if need arises.

A report of the March 24, 1982 meeting of the Committee of the Whole was accepted and placed on file.

A report of the Special Committee on 1983 County Board's Goals and Objectives was discussed, accepted and placed on file.

Comm. Lowe led a discussion on Central Dispatch and the necessity of a 911 phone system for emergency services. It was moved by Comm. Farrell, supported by Comm. Leone and carried unanimously on a roll call vote to adopt a resolution that would request Michigan Bell Telephone Co., at the earliest feasible time, to invest the necessary funds to purchase the equipment and facilities needed to initiate 911 access to the emergency communication network throughout Marquette County; that they provide an estimate of the date at which such 911 service will be available; and that copies of the resolution be sent to our legislators; the Bell Telephone Co. and to all units of government in the county.

RESOLUTION REGARDING THE

MARQUETTE COUNTY

EMERGENCY COMMUNICATION NETWORK

WHEREAS, the Marquette County Board of Commissioners has taken a leadership role in working with other units of government throughout the County in a multiyear effort to develop an effective and well-designed emergency communication network providing coordination for all emergency services in the County, i.e. police, fire, Emergency Medical Services, Civil Defense, etc.; and

WHEREAS, the Federal Government of the United States and the County of Marquette have historically expended significant sums of public dollars to make Marquette County's Central Dispatch a reality, and have budgeted funds for needed improvements to Central Dispatch; and

WHEREAS, to be optimally efficient the emergency communication system must have a means of providing an uncomplicated access to the system by citizens; and

WHEREAS, the nationally recognized 911 system would provide such an uncomplicated citizen access; and

WHEREAS, the County realizes that the development of a 911 system in Marquette County would require significant investment in switching equipment by Michigan Bell Telephone; and

WHEREAS, Michigan Bell Telephone enjoys a unique competitive position in the market place by virtue of the sanctions granted by the State of Michigan; and

WHEREAS, by virtue of enjoying this unique competitive position, Michigan Bell Telephone Company also has a public responsibility to improve its

system to meet the emergency communication access needs of citizens;

NOW, THEREFORE, LET IT BE RESOLVED that the Marquette County Board of Commissioners hereby urges Michigan Bell Telephone to, at the earliest feasible time, invest the necessary funds to purchase the equipment and facilities needed to initiate 911 access to the emergency communications network throughout Marquette County; and

BE IT FURTHER RESOLVED, that the Marquette County Board of Commissioners, by means of this resolution, requests Michigan Bell Telephone to provide an estimate of the date at which such 911 service will be available; and

BE IT FURTHER RESOLVED, that a copy of this communication be communicated to the Governor of the State of Michigan, our legislative delegation in Lansing, and our congressional delegation in Washington.

Comm. Lowe led a discussion on Central Dispatch expansion study done by Michaud, Cooley, Hallberg, Erickson Assoc.. It was noted that \$100,000.00 has been mentioned in the Capital Outlay Budget for expansion. The master plan will be submitted to the County Board in the next two to three weeks. Several options will be available and should be considered. It was moved by Comm. May, supported by Comm. LaPin and carried that the Michaud, Cooley, Hallberg, Erickson Assoc. study be referred to the Intergovernmental Relations Committee for recommendation to the county board.

Monthly reports from the Health Dept. and Acocks Medical Facility for the month of February 1982 were accepted and placed on file.

After a discussion of the new Family Support Unit and its establishment as a related function of the office of Prosecutor, It was moved by Comm. Carlson, supported by Comm. Farrell and unanimously carried on a roll call vote to accept and adopt the following

RESOLUTION AMENDING NON-GENERAL FUND BUDGET

Fiscal Year 1982 Amendment No. 2

WHEREAS, budgets were adopted by the County Board on October 13, 1981 to govern the receipts and expenditures of the various County funds for the next fiscal year of the County; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures:

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

<u>Fund and Expense Budget Account</u>	<u>Previous Budget Amount</u>	<u>Amended Budget Amount</u>	<u>Change</u>
Public Improvement			
Courthouse Remodeling	-0-	5,500	+ 5,500
Family Support Unit- Equipment	-0-	8,100	+ 8,100
Unreserved Fund Balance	14,150	550	-13,600

Revenue Budget Account	Previous Budget Amount	Amended Budget Amount	Change

Motion was made by Com. Carlson, Seconded by Com. Farrell to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

	Aye	Nay		Aye	Nay
Carlson	✓		F. Leone	✓	
Cheatham	✓		T. Lowe	✓	
Farrell	✓		S. May	✓	
Juidici	✓		C. Steele	✓	
LaMere	✓		E. Villeneuve	✓	
LaPin	✓		J. Racine	✓	

The Chairperson declared the motion carried and the resolution duly adopted.

RESOLUTION AMENDING GENERAL FUND BUDGET

Fiscal Year 1982 Amendment No. 17

WHEREAS, a budget was adopted by the County Board to govern the expenditure of anticipated general fund receipts within the County on October 13, 1981 for the next fiscal year of the county; and,

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and,

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the aforesaid budget be hereby modified as follows:

Expense Budget Account	Previous Budget Amount	Amended Budget Amount	Change
Friend of the Court			
Salaries-Permanent	63,308	-0-	- 63,308
Supplies	3,000	1,000	- 2,000
Telephone	900	300	- 600
Equipment Repairs	150	50	- 100
Equipment Rental	2,200	-0-	- 2,200
Prosecuting Attorney			
Salaries-Permanent	237,400	186,363	- 51,037
Supplies	3,500	3,100	- 400
Telephone	4,500	4,000	- 500
Travel	6,050	5,500	- 550
Equipment Rental	4,200	-0-	- 4,200
Family Support Unit			
Salaries-Supervision	-0-	5,478	+ 5,478
Salaries-Permanent	-0-	127,677	+127,677
Supplies	-0-	2,175	+ 2,175
Postage	-0-	2,000	+ 2,000
Photocopy	-0-	1,500	+ 1,500
Telephone	-0-	1,600	+ 1,600
Insurance	-0-	433	+ 433
Blood Drawing	-0-	240	+ 240
Paternity Probability	-0-	830	+ 830
Travel	-0-	809	+ 809
Contingency	46,545.60	43,684.60	- 2,861



<u>Revenue Budget Account</u>	<u>Previбус Budget Amount</u>	<u>Amended Budget Amount</u>	<u>Change</u>
Cooperative Reimbursement Program	120,000	124,986	+ 4,986
ADC Incentive	75,000	85,000	+ 10,000

Motion was made by Comm Carlson, Seconded by Comm Farrell to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
N. Carlson	✓		F. Leone	✓	
R. Cheatham	✓		T. Lowe	✓	
P. Farrell	✓		S. May	✓	
E. Juidici	✓		C. Steele	✓	
R. LaMere	✓		E. Villeneuve	✓	
B. LaPin	✓		J. Racine	✓	

The Chairperson declared the motion carried and the resolution duly adopted.

Several communications between Forsyth Township Assessor Darwin Heikkala and Equalization Director Henry Schneider were read and discussed. These letters referred to problems in the receipt of certain forms required by law and the difference of opinion of two or more people involved in the taxation process. It was moved by Comm. Farrell, supported by Comm. Carlson and carried, that copies of the communications be referred to the Executive and Personnel Committee's for informational purposes.

Comm. LaPin stated that the Executive Committee will meet on April 13, 1982 to review the equalization process and on April 20, 1982 to approve the equalized values.

Comm. LaPin commented on complaints he had received in regard to bus service in the county. The matter was referred to the Inter-governmental Relations Committee for study and a request will be made to have Bob Niemi of the bus service at the next meeting of the Inter-governmental Relations Committee.

Comm. LaPin called the county board's attention to a shrub, growing in the courtyard between the Annex and the Jail, that has become a nuisance to pedestrians. The controller will check into this problem. Comm. Steele suggested that serious thought be given for use of the Honor Camp Property, if it becomes available to the county for county use.

Chairperson Racine called for public comment, none was forthcoming and Chairperson Racine closed the public comment section.

It was moved by Comm. Farrell, supported by Comm. LaMere that the meeting be recessed until April 14, 1982 at 7:00 p.m..

Respectfully submitted,

*Henry A. Skewis*  
Henry A. Skewis, County Clerk

MARQUETTE COUNTY BOARD OF COMMISSIONERS  
Wednesday, April 7, 1982, 7:00 p.m.

Commissioners Room, Courthouse Annex  
Marquette, Michigan

1. CALLING OF ROLL BY THE COUNTY CLERK.
2. SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE.
3. READING OF THE MINUTES OF THE MARCH 17, 1982 AND MARCH 24, 1982 MEETINGS.
4. PUBLIC COMMENT (time limit of 20 minutes total).
5. APPROVAL OF THE AGENDA.
6. PUBLIC HEARINGS:
  - a.
  - b.
7. PRESENTATION OF CLAIMS, PETITIONS AND COMMUNICATIONS:
  - ✓ a. Appointment of Tax Allocation Board member-at-large.
  - ✓ b. Proposed 1983 County Board Goals and Objectives.
  - ✓ c. Communication from Howard Tanner, Director, DNR, in response to the Board's resolution supporting the continuance of the Recreation Services Division of the DNR.
  - ✓ d. Communication from Representative Jacobetti on Board's resolution supporting DNR Recreation Services Division and on H.B. 4182, self-insurance legislation.
  - e. Project ELF:
    - 1) Communication from William A. Palo, Chair, ELF Committee, District 10 - VFW, on Board's action on Project ELF.
    - 2) Communication from Residents Concerned About ELF.
    - 3) Communication from Senator Levin on Board's resolution on Project ELF.
    - 4) Communication from Representative Davis on Navy forum on Project ELF.
  - f. Letter from Senator Reigle in response to Board's resolution on A.T.&T. divestiture.
  - g. Letter from Larry Stone, Administrator, Acocks Medical Facility, on staffing concerns at the Facility.
  - h.
  - i.
  - j.
  - k.
8. REPORTS OF STANDING COMMITTEES:
  - a. Report from Finance Committee on March 31, 1982 meeting.
  - b. Recommendation from Finance Committee on 1983 preliminary budget.
  - c. Finance Committee recommendation on procedure for payment of per diem and travel reimbursement for county commissioners.
  - d. Report from Intergovernmental Relations Committee meeting of March 25, 1982.
  - e. Recommendation from Intergovernmental Relations Committee on approval and ratification process for agreement to establish a mental health board for Marquette and Alger Counties.
  - f. Report from Personnel Committee on meeting held April 1, 1982.
  - g. Recommendation from Personnel Committee to reduce authorized staffing level of Treasurer's Office.
  - h. Personnel Committee recommendation on independent contractor policy.

8. STANDING COMMITTEE REPORTS (con't.):
  - i. Recommendation from Personnel Committee to allow county employees to participate in the Health Department's Adult Health Screening/Health Promotion Program during work hours.
  - j. Recommendation from the Environment, Lands and Buildings Committee on location of a Emergency/Rescue Vehicle Facility.
  - k. Environment, Lands and Buildings Committee recommendation on checklist for construction code permit applications.
  - l. Environment, Lands and Buildings Committee recommendation on energy audit for Airport.
  - m. Environment, Lands and Buildings Committee recommendation to ask Road Commission to map rights of way not included in the county road system.
  - n. Recommendation from the Environment, Lands and Buildings Committee on acceptance of the EDA grant agreement.
  - o. Environment, Lands and Buildings Committee recommendation to send letters of appreciation to those who assisted the county in obtaining EDA grant, and to designate Controller as owner's representative for the project.
  - p. Recommendation from the Environment, Lands and Buildings Committee on bids for the Big Bay Harbor of Refuge water system improvements project.
  - q. Recommendation from the Environment, Lands and Buildings Committee on the County's Summer Youth Employment Program application.
  - r. Recommendation from the Environment, Lands and Buildings Committee on a lease agreement for use of Federal Court Building in Marquette.
  - s.
9. REPORTS OF SPECIAL COMMITTEES:
  - a. Report from the Committee of the Whole on March 24, 1982 meeting; approval of the minutes.
  - b. Report from Special Committee on 1983 Goals/Objectives; approval of the minutes.
  - c. *Central Dispatch - Lowe*
10. REPORTS OF COUNTY OFFICERS:
  - a. Health Department report for February, 1982.
  - b. Acocks Medical Facility report for February, 1982.
  - c.
  - d.
11. LATE ADDITIONS:
  - a. *Ferryth Township Tax Letter*
  - b. *Family Support Budget*
12. UNFINISHED BUSINESS:
  - a.
  - b.
13. NEW BUSINESS:
  - a.
  - b.
14. PUBLIC COMMENT.
15. ANNOUNCEMENTS.
16. ADJOURNMENT.

March 31, 1982

Honorable Chair and Members of the  
Marquette County Board of Commissioners  
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Finance Committee was duly called and held on March 31, 1982 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

FINANCE COMMITTEE

\_\_\_\_\_ Chair

*Robert P. Lippincott*

*Neil W. Carlson*

*Timothy J. Linn*

*Joseph O. Baume*

March 31, 1982

The Finance Committee meeting was duly called and held on March 31, 1982 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Farrell, LaMere, Lowe, and Racine.

Absent: Commissioner Carlson.

In Attendance: Duane Beard, Controller; and Bruce Rukkila, Finance Officer.

The meeting was called to order by Vice-Chair Farrell in the absence of the Chair.

There was no one present for the public comment section. The agenda was approved as presented.

The Committee reviewed a recommended 1983 preliminary budget prepared by the Governmental Support Division. The purpose of the document is for submission to the Allocation Board for their information during proceedings on 1983 millage allocations for school, townships, cities, and the county. Beard indicated the budget shows a 9.5% increase over the current budget, contains no funding for new personnel requests, and contains no funding for capital outlay requests. The departments have been advised that the preliminary budget is not a guaranteed final budget. The budget reflects the Governmental Support Division's best estimates on where the county will stand in 1983. Beard noted he anticipates revenues for 1983 will be severely reduced because of the state economic situation.

In discussion it was noted that under the new Truth and Taxation Law the county cannot receive more than last year's amount of property taxes without a vote of approval by the Board to levy more.

Commissioner Racine questioned the affect of the prison cases on the Prosecuting Attorney's budget and whether it may be necessary to make a 1982 amendment to that budget because of the cases. Beard said he cannot estimate the cost of trials on the county's budget. He assumed there would be an increase in court appointed attorney fees. Most county costs for these cases will be reimbursed by the state.

The 1983 preliminary budget was again discussed. Beard said the figures are based on an estimated 1.5% increase in SEV over 1982; this is only a projection. Based on that estimate the preliminary 1983 budget of \$8,192,644 would require a millage of 6.79.

Beard noted the budget being reviewed is a general fund budget only. The county is actually responsible for approving between 40 and 45 funds however only the general fund budget must be submitted to the Allocation Board.

The Allocation Board's functions and process were discussed. Beard reiterated that because of the Truth and Taxation Law the county cannot collect more property taxes than received last year without an affirmative vote of the County Board.

It was moved by Commissioner LaMere, supported by Commissioner Lowe and carried unanimously to recommend to the Board approval of the Marquette County 1983 preliminary budget for county departments and other budgetary unit appropriations.

Beard reported that the county is required by law to provide a statement of the budget stabilization fund to the Allocation Board. The law also prohibits the Allocation Board from considering county use of those funds to meet their operational needs. Beard explained the financial situation of the county to the Committee, including funds available; funds committed, such as those placed in the public improvements fund; loss of state revenues, which is \$200,000 at this point in 1982. He said the county has been unable, to date, to obtain insurance for delinquent tax bonds. He felt this was due to the economic condition of the state. Commissioner Farrell believed the county should consider financing its own delinquent tax revolving fund.

The Allocation Board process was again discussed. Commissioner Farrell suggested that a meeting be convened of county representatives on the Allocation Board re the allocation process prior to commencement of Allocation Board meetings.

The Committee received a memo from the Finance Officer on commissioners per diem payments/travel reimbursements. He suggested that a new procedure for payment of per diem and travel be implemented because of the new automated payroll procedures. He suggested the following procedure for consideration:

1. County Commissioners submit a "Meeting Attendance Report", (similar to the current report), to the Commission Aide on a bi-weekly basis for all meetings attended in the past two weeks. The deadline for submitting the attendance report is 5:00 p.m. Friday the week prior to pay week. (A calendar can be provided.) The attendance report should include all meetings attended up to the 5:00 p.m. Friday deadline.
2. The County Commissioners submit a travel expense voucher to the Board's Commission Aide monthly for mileage and other related expenses incurred while attending functions relating to County business. The deadline for filing the monthly expense voucher is the first Wednesday of each month; and should include expenses incurred in the prior month. For example, all expenses incurred during March of 1982 should be submitted to the Commission Aide no later than 5:00 p.m., April 7, 1982.

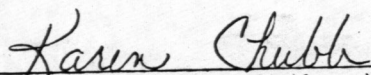
Beard said the proposed system would be more efficient from an accounting standpoint. Following discussion, it was moved by Commissioner LaMere, supported by Commissioner Racine and carried unanimously to recommend to the County Board approval of the proposed per diem payment/travel reimbursement process for the Board of Commissioners.

Finance Committee  
March 31, 1982  
Page 3

Beard reported on a new law that requires that the county appropriate \$9,500 to the law library. That figure will be included in the 1983 preliminary budget presented to the Board and increases the budget from \$8,192,644 to \$8,197,144.

As there was no further business to come before the Committee, the meeting adjourned at 8:15 p.m.

Respectfully submitted,

  
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Karen Chubb, Commission Aide

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March 25, 1982

Honorable Chair and Members of the  
Marquette County Board of Commissioners  
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Intergovernmental Relations Committee was duly called and held on March 25, 1982 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

INTERGOVERNMENTAL RELATIONS COMMITTEE

*Timothy J. Lowe*

~~*Charles J. Steele*~~  
Chair

*Frank Leone*

*E. J. J. J.*

*B. L. L.*

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\_\_\_\_\_



March 25, 1982

The Intergovernmental Relations Committee meeting was duly called and held on March 25, 1982 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Juidici, LaPin, Leone, Lowe, May and Racine.

Absent: None.

In Attendance: Duane Beard, Controller; Peter Embley; Ron Koshorek, Senior Planner; and Joseph DeJuliannie, Forsyth Township Supervisor.

The meeting was called to order by Chair Lowe. The first order of business was approval of the February 25, 1982 meeting minutes. A memo from Lynn Emerick, Director, Commission on Aging, regarding the minutes was read. She noted remarks made by Commissioner Racine on human services were not included in the minutes and she asked that they be inserted. According to Ms Emerick, Commissioner Racine "indicated his support for the concept of a Human Services Council of department heads and appropriate others, his belief that the County Board would give the human services departments its backing and support in this effort, and in efforts to increase coordination, avoid duplication, and provide human services in the most efficient and cost-effective manner possible. He felt that this kind of coordination was needed throughout the county and expressed his belief that it would improve services and serve to show county residents that the county commissioners and the department heads were working to spend money wisely and to be accountable to the taxpayers". It was moved by Commissioner Leone, supported by Commissioner Juidici and carried unanimously to include the above in the appropriate place in the minutes of the February 25, 1982 meeting and to approve the minutes with that addition.

The public comment section was opened. Commissioner Lowe mentioned that Peter Embley asked that he be given an opportunity to discuss Port Authorities and the cable franchise with the Committee. Commissioner Racine noted the cable franchise had been discussed by the Executive Committee with Peter Embley, and that he had received additional information on the matter when he was in Washington, D.C.

Approval of the agenda was the next item of business. The items Mr. Embley wished to discuss were added.

The Committee received a communication from Civil Counsel on an agreement to establish a Mental Health Board for Alger and Marquette Counties, and a ratification process of same. In her communication she proposed a schedule and procedure for public hearings held by Marquette and Alger Counties and the Community Mental Health Center on the agreement, and for the ratification of the document by all parties. She proposed the hearing notices be published and that an affidavit of publication be forwarded to each county to the other county involved and the Community Mental Health Board. Further that ratification by each board be made formally by certification of the respective county clerk to the minutes of the meeting where the agreement was adopted and the Chair authorized to sign it. Finally she recommended that all of the above documents with the original agreement be forwarded to the Michigan Department of Mental Health by the County Clerk for record and that fully executed copies of the agreement and accompanying documents should be filed with each county clerk in Marquette and Alger Counties, the Executive Director of the Alger-Marquette Community Mental Health Center, and the U.P. District Office of the Michigan Department of Mental Health.

The Controller reviewed changes made to the present document from the one previously drafted.

- Article II. Legal Status of Board: Language was changed to designate the Mental Health Board an agent of Marquette County rather than a department of Marquette County.
- Article IX. Employees: Language was changed to indicate that employees of the Mental Health Department would be employees of the Mental Health Board not Marquette County, and would be subject to personnel policies, rules and regulations of the Mental Health Board that are subject to approval by the Marquette County Board.
- Article XI. Duration of This Agreement; Rights Upon Termination: Language was revised to meet statutory requirements.
- Article VIII. Powers and Duties of the Board, Section B, (1): Monetary figure for amount of purchase Mental Health Board could approve was deleted and replaced with a provision stating that contracts, etc. would be subject to the Marquette County purchasing policy.

Following review, it was moved by Commissioner Racine, supported by Commissioner Juidici and carried unanimously to recommend to the Board to concur with the timetable and procedures proposed by Civil Counsel for public hearings and ratification of the Mental Health agreement.

A memo was received from the Executive Committee asking the Intergovernmental Relations Committee to consider the consolidation of the Mineral Resources Commission with the Parks, Harbor and Forestry Commissions, as the consolidation of the latter three is one of the Committee's 1982 objectives. It was noted an Opinion was received from Civil Counsel on the consolidation of the Parks, Harbor and Forestry Commissions. It was moved by Commissioner LaPin, supported by Commissioner Racine and carried unanimously to review the Opinion at the next meeting and consider the Executive Committee's request that the Mineral Resources Commission be included in the discussion of the consolidation of the Parks, Harbor and Forestry Commissions.

Joseph DeJuliannie, Forsyth Township Supervisor, was present to voice concerns he had relative to the county. He said he believes there should have been more involvement of townships in the development of the new reapportionment plan. He questioned whether the county used all its resources in developing the plan. He also questioned if the Reapportionment Committee could have used the Planning Commission as a resource in setting up its plan.

DeJuliannie said he attended an Executive Committee meeting on equalization. He said he was not advised of earlier meetings on the subject and one of the previous meetings was in conflict with a state townships meeting.

DeJuliannie reiterated his belief that there should have been more input from governmental agencies in reapportioning commission districts and more study was needed. He felt too much power is given to the cities under the new plan. He believes the Planning Commission Chair and Board Chair should instruct Alan Chase to develop alternative plans of 7, 9, 11, 13 and perhaps 15 districts. He said this is an important issue and it needs more study and he thought the County Board should lead the way in doing so. He believes members of the Reapportionment Committee may not have had sufficient time to devote to the matter because of other demands on their time.

Commissioner LaPin noted items that were brought up at the Executive Committee's equalization meetings are still being investigated. He noted Forsyth Township had submitted a letter to the Equalization Director on concerns with the assessment of their unit but that a copy of the letter had not been received by the Executive Committee from the Director.

The Committee received a communication from the Planning Commission on approval of a requested increase in construction code permit fees. Ron Koshorek, Senior Planner, Planning Commission, was present for the discussion of the request. The Planning Commission proposed a 40% increase over current fees, noting the increase would allow revenues to cover approximately \$56,000 of the estimated \$76,000 cost of operating the County Construction Code administration/enforcement activities for 1982.

Duane Beard questioned whether the law requires a hearing on a fee increase. Koshorek said he does not believe it is required but last time an increase was made a hearing was held. Beard believed at the time of the previous hearing the Planning Commission was not designated as administering agency for the county. Koshorek said the governing body must still approve the fees.

Commissioner LaPin opposed increasing the fees. He said there should be funds left over from permit fees received from permits that were written off because the services for the permits were not performed. Koshorek said excess revenues generated by the department go to the general fund. The department is not currently receiving more funds than expended in operations. Koshorek believed that during 1978-79 when new construction activity was high the Construction Code Department was understaffed thus creating a backlog of permits. He said at times more inspections than usual are conducted on a dwelling because of compliance problems, etc., thus increasing costs.

Commissioner Leone noted the Planning Commission communication indicated the new fee schedule would produce \$56,000 in revenues. He questioned whether that amount of revenues would be received considering the construction climate. Commissioner Juidici believed the county enters into a contract with the home builder when issuing a permit and the services should be provided. She did not wish to see an increase at this time because those who are trying to build a home now are doing so on a "shoe string". She suggested setting up a schedule to have those who require an abnormal amount of inspections pay an additional fee rather than increasing fees overall.

Peter Embley agreed that fees are not being earned when inspections of a building are not performed. He said discussion on writing off permits were held by the Planning Commission over a long period of time. He believes fees should be placed in escrow until they are earned. He said home builders and communities need the protection of the inspection process and he believes the Construction Code Department should be strengthened. Commissioner Racine said the county owes the general population a free service every once in a while. If money is needed to get the Construction Code Department operating efficiently the county should consider assuming some responsibility.

Koshorek noted fees generated now are for current costs not for backlog permits.

According to Beard two choices are available to the county: 1) Charge permit holders the cost for service provided; or 2) Charge the property taxpayers for providing the services. He suggested a contract arrangement with permit holders indicating what services will be provided. If additional inspections are needed than more will have to be paid by the permit holder.

Commissioner May said she cannot vote for the new schedule at this time because the county did write off a lot of permits and to raise the fee now is saying an additional charge is being made for services not provided, as indicated by the write offs.

Commissioner Lowe was opposed to increasing fees at this time. He noted he was also opposed to writing off the backlog permits. He believed the matter should be sent back to the Planning Commission indicating the Committee will look at it at a later date. Commissioner Lowe said the Planning Commission should be asked to develop a plan which guarantees that inspections will be conducted and perhaps it should be suggested that an escrow account be set up to hold money received for permits until services are provided.

Commissioner Leone noted fire departments want building inspections conducted for safety purposes. He said if the Construction Code Department's operating procedures were straightened out the proposed fees would not be too high.

It was moved by Commissioner May, supported by Commissioner Leone and carried unanimously to refer this matter back to the Planning Commission with comments of the Committee and tell then the Committee would be willing to look at it at a later time.

A communication was received from Wes Larson, Solid Waste Planning Committee, in response to the Board's letter on the solid waste plan and its implementation. Larson said his Committee believes the county should play a strong role in the presentation of a solid waste plan and its implementation. Koshorek said the Planning Committee is leaning toward the County Board taking a definite part in the development of disposal facilities. The Planning Commission is of a similar opinion. The Planning Committee believes that since the facility will serve

several units it should be a county facility operated by a county authority, or contracted out to local units, or contracted out to the private sector, or to the County DPW. The County would be owner of it.

Commissioner Leone said he believes the City of Marquette and eastern end of the county have a more immediate need for a solid waste disposal facility than the western portion of the county. It will be difficult to have the participation of the western end until they have used up their available resources. Koshorek noted the plan states the western end landfills should continue to be used until they reach capacity.

Beard reported on a meeting in Washington, D.C. with an organization established for the purpose of encouraging certain types of development, particularly producers and consumer cooperatives. The individual he and Chair Racine spoke to felt it was possible for governments to become cooperatives and to be eligible for federal loans. This is a potential source of funding if units within the county wish to set up cooperatives for solid waste disposal.

Koshorek said the Solid Waste Planning Committee believes they can firm up their plan at their April 6 meeting.

Beard noted if the county operated a disposal facility a shifting of cost for waste disposal will occur without a shifting of revenues since local units now receive millage for disposal costs and the county does not. The county should request that additional millage be allocated to the county if the county is going to take over this responsibility. Koshorek said the concept that was perceived by the Planning Committee and Planning Commission was to fund the disposal facility in an arrangement similar to those the DPW has with units for sewage systems.

A copy of a communication from Ronnie Varney, Acting Director, AMCAB, to the Controller on workshops conducted by the Michigan Community Action Agencies Association was read. Ms Varnum felt it may be a way to start responding to item #5 of the triparty agreement on the operation of AMCAB. Item 5 pertains to Alger and Marquette Counties and AMCAB assessing resources allocated for human services, and to determine how much funding is going to each particular human service agency, and to determine restricted funds and unrestricted funds being received by those agencies, and to determine what is the best way to provide services. Beard has responded to Ms Varney's letter stating he agrees with her and will be meeting with MAC representatives on the matter.

A letter from the Department of Transportation on the county 10e(5) vehicle accessibility plan for the countywide bus system was received indicating the county's plan has been reviewed and approved. Beard suggested that a copy be forwarded to Bob Niemi, Administrator, MarqTran and MTA, asking him to be sure the plan is complied with. It was moved by Commissioner May, supported by Commissioner Leone and carried unanimously that a copy of the communication be referred to Bob Niemi with the request that he monitor the system to be sure it is in compliance with the 10e(5) vehicle accessibility plan, and to remind him that one of the county's charges to the Advisory Council is that they report monthly to the Intergovernmental Relations Committee on the operations of the system.

A memo from the Executive Committee on a communication from the Chair of the MAC Transportation Committee requesting suggestions for the Transportation Committee Platform was received. The Transportation Advisory Council will be asked if they have any suggestions in this regard.

Beard said Seattle, Washington provided temporary, free bus passes to county employees for transportation to work to promote the use of their system and to ease parking problems. Commissioner Lowe said the county should try to get students to use the bus. Beard suggested offering free coupons to encourage use of the bus.

A memo from Duane Beard on 1982 Committee objectives and goals was received in which he suggested the Committee review their 1982 objectives to assure achieving them by the end of the year. The Committee then reviewed their 1982 objectives. Some of them have already been achieved. Commissioner May suggested scheduling this for the next meeting and that Chair Lowe list tentative actions needed to accomplish the goals and that he set up tentative dates for conferences the Committee is responsible for conducting. In regard to Law Day, which re one of the Committee's objectives, Commissioner Lowe said five classes participated last year and the general opinion of the teachers was that it went well. It was the consensus of the Committee members that three sixth grade classes from Ishpeming, and one from Marquette be invited to participate in Law Day this year, and that it be celebrated on Friday, April 30, 1982. It was suggested that the County bus system be used to bring the students to the Annex. Commissioner Lowe will work on the Law Day activities.

A MAC communication on Governor's Human Services Cabinet Block Grant Hearings was read. It was moved by Commissioner May, supported by Commissioner Juidici and carried unanimously to send testimony similar to MAC's to agencies MAC suggested be contacted and that copies of the communications be sent to MAC.

Commissioner LaPin reported on a Road Commission meeting he attended. He said an agreement was reached to allow individuals to haul potatoes while weight restrictions are in force. He said there may be an out of court settlement for payment of a beam owned by the Road Commission and sold by the property owner whose land the beam had been stored on. Commissioner LaPin then left the meeting.

Commissioner Leone reported on a Social Services Board meeting he attended. He said they discussed the letter of complaint received on Job Clubs. He said they continue to have good results with the hospitalization program. He said only 10% of the 150 people participating in the job relocation program have returned to the county.

Commissioners May and Leone then left the meeting.

Peter Embley said at a March 29 hearing held by the City of Marquette Cox Cable will propose that the City of Marquette renew its franchise for another 15 years. Discussion at the meeting will be limited to the Cox franchise.

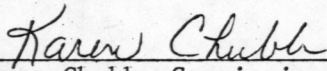
Embley said additional hearings will be held in other units within the county. Commissioner Juidici believes there should be only one franchise for the entire county.

Commissioner Racine left the meeting.

Embley presented information on a system Oakland County is under which is a countywide system. He said there is an enormous financial return on these franchises. He said he is trying to get a postponement of the March 29 hearing so that wider ranging ideas, like a regional telecommunications authority, could be looked into. Commissioner Juidici questioned whether the county could initiate a countywide cable system. Embley said Port Authority legislation provides a means to fund local systems. Commissioner Lowe said he will write to the City of Marquette asking them to delay action on the Cox Cable franchise until a meeting can be conducted on setting up a regional telecommunications authority.

The meeting then adjourned at 10:10 p.m.

Respectfully submitted,

  
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Karen Chubb, Commission Aide

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April 1, 1982

Honorable Chair and Members of the  
Marquette County Board of Commissioners  
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Personnel Committee was duly called and held on April 1, 1982 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

PERSONNEL COMMITTEE

Robert A. LaMure  
Chair

Clifford A. Smith

Frank Leone

Edna J. Jindrich

Neil W. Carlson

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April 1, 1982

The Personnel Committee meeting was duly called and held on April 1, 1982 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Carlson, Juidici, LaMere, Leone, Racine and Steele.

Absent: None.

In Attendance: Dr. Randall Johnson, Director, Health Department; Duane Beard, Controller; Randy Girard, Personnel Director.

The meeting was called to order by Chair LaMere. The first item of business was approval of the minutes of the March 4, 1982 meeting. It was moved by Commissioner Leone, supported by Commissioner Racine and carried unanimously to approve the minutes as presented.

No one present wished to speak under public comment.

Approval of the agenda was the next item of business. A memo from Randy Girard on classification/compensation evaluation requests was added to the agenda.

The Committee discussed staffing level of the Treasurer's Office. A recommendation from the Committee to reduce the staffing level by one for that department was returned to the Committee for further study as a memo had been received from Jacki Lykins, Chapter Chair, AFSCME Local 2914, by the Personnel Director questioning the decision. Ms Lykins stated the regular staff of the Treasurer's Office is working overtime and that the irregular part-time/on-call employee worked in excess of the 1040 hours in 1981.

A communication was received from the Treasurer on this matter. He said he felt the recommendation of the Personnel Director to reduce the staffing level of his department was the proper one. He said the fact that the part-time person worked over 1040 hours last year was inadvertant, and that he would be careful that it did not occur this year. He further stated that between January 1 and May 15, a time of peak workload, his staff usually works overtime and he uses part-time help.

Girard noted there is a provision in the bargaining agreement that states if a person works in excess of 1040 hours per year the position will become an union position. The part-time individual worked 1060 hours last year. He said the union filed a grievance on that fact but he denied it because it was not filed in a timely manner. The union has since submitted another grievance on the same subject and he said he would not accept it because it is untimely.

Following discussion, it was moved by Commissioner Juidici, supported by Commissioner Steele and carried unanimously to resubmit the Committee's March 4, 1982 recommendation on reducing the staffing level of the Treasurer's Office to the Board for consideration.

The Committee then discussed the Health Screening/Health Promotion Program operated by the Health Department. Dr. Johnson was present for the discussion.

Randy Girard noted Dr. Johnson discussed the program with the Committee earlier, and the program is now being implemented. Those participating in the program will receive a profile of their current health position and suggestions on improving their health by taking certain actions. Girard said county employees will be receiving a pamphlet on the availability of the program with their next paychecks. He said a lot of employees have expressed interest in the program.

The current program is similar to one instituted by the Health Department a few years ago. Commissioner Leone and Commissioner Juidici indicated they had participated in the previous program and found it to be very good. Johnson said he intends to implement a physical education program for county employees this summer.

The screening program is free to county employees. It will be available to the general public for a fee.

Girard said improved health of employees may result in reduced sick leave usage, and lower health, life and possibly workers compensation insurances.

Johnson said they would like to screen new employees to identify possible health problems and prescribe programs to alleviate or reduce the problems.

Girard questioned whether employees would be able to participate in the program during work hours. Beard suggested this be done subject to approval of the department head. Commissioner Leone felt employees should be allowed to attend during working hours. It was moved by Commissioner Carlson, supported by Commissioner Juidici and carried unanimously to recommend to the Board that county employees be allowed to participate in the Adult Health Screening/Health Promotion Program during working hours upon approval of their department head.

Johnson said the screening process will take about one hour per individual. He then left the meeting.

The Committee considered the following proposed independent contractor policy presented by the Personnel Director:

Independent Contractor Policy

"The County of Marquette may from time to time utilize the services of independent contractors. For the purposes of this policy an independent contractor shall be defined as "one who is employed to do a specific task or tasks without restriction as to the means to be employed, and who employs his own labor to produce certain results required by the

contract. Further, the County is not liable for the acts of an independent contractor unless the work to be done is inherently or intrinsically dangerous, or a prescribed statutory duty". Any utilization of independent contractors shall be in compliance with applicable regulations and definitions as set forth in Michigan case law, the Michigan Employment Security Act, and the Federal Tax Code".

Girard said comments contained in a Chief Civil Counsel Opinion on this matter were incorporated into the policy. He said the county, under law, has no control over an independent contractor's activities beyond the contract. Currently there is no one working for the county that can be properly defined as an independent contractor, although some have been defined as such in the past, including the Harbormaster at the Big Bay Harbor of Refuge, and the Diversion Program employees.

Girard informed the Committee that the Harbormaster had hired an Assistant to fill in for her periodically. That Assistant was deemed a county employee. Both the Harbormaster and Assistant Harbormaster are now drawing unemployment. Beard said in the past the Harbor Commission determined their own staffing level. As of this year that practice has ceased.

Commissioner Carlson said action should be taken to operate the Harbor on a concession basis. After considerable discussion it was determined that the Controller will submit a suggested Request for Proposals (RFP) to the Harbor Commission on operating the Harbor on a concession basis at their April 6, 1982 meeting.

The Controller said he will be submitting an RFP for the installation of a seasonal water system from the Big Bay Harbor of Refuge to the Powell Township water system to the Environment, Lands and Buildings Committee on April 5, 1982.

The next item on the agenda was discussion of a long range approach to contract negotiations, which had been deferred at the last meeting. Since that time the County Board referred the matter to the Executive Committee for study and recommendation, therefore, no action was required by the Committee at this time.

A memo and materials from the Controller regarding Evaluation System - Administrators Reporting to the Board was presented. This was received in response to the Committee's discussion last month that an evaluation system for those employees reporting directly to the Board should be developed.

It was moved by Commissioner Carlson, supported by Commissioner Racine and carried unanimously to defer the matter until the next meeting to allow time to review the materials received.

Personnel Committee  
April 1, 1982  
Page 4

A memo from the Controller to the Committee on their 1982 objectives and goals was received. The Controller suggested these be reviewed and that action be taken to assure achieving them prior to year end.

The Committee reviewed their 1982 objectives. It was moved by Commissioner Carlson, supported by Commissioner Racine and carried unanimously to direct the Personnel Director to draft a training program designed to improve knowledge/skill levels of County employees to meet the demands of a rapidly changing work environment, pursuant to one of the Committee's objectives. It was noted some of the objectives are completed, some in the process of completion, and other are no longer valid.

A notice of a collective bargaining conference at NMU on May 5, 1982 was received. The Personnel Director said he has been considering attending the conference.

Copies of communications between the Controller and the Building Maintenance Supervisor on maintenance of photocopy machines was received and placed on file.

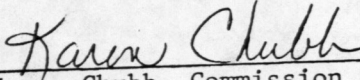
The Committee received a status report on actions taken on various job classification requests. He said two employees have resubmitted their requests after he made an initial decision not to change their classifications. Those positions are District Court Probate Officer, and Unit Secretary I for District Court.

Discussion was held on developing a policy to provide for reimbursement of commissioners lost wages when attending functions on county business. It was moved by Commissioner Racine, supported by Commissioner Leone and carried unanimously to direct the Controller to provide a draft policy on this subject for the Committee's review at their next meeting.

Randy Girard questioned whether the Committee wished to participate in the summer college work experience program funded through CETA. No action was taken on the matter.

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

  
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Karen Chubb, Commission Aide