June 13, 1988

The Marquette County Board of Commissioners Finance/Personnel Committee met on Monday, June 13, 1988 at 4:00 p.m. in the Courthouse Conference Room, Marquette, Michigan.

Chairperson DeFant called the meeting to order, roll call was taken and the following roll recorded: Present: Comm. Arsenault, Comm. Lowe and Comm. DeFant. Absent: None.

It was moved by Comm. Arsenault, supported by Comm. Lowe and unanimously carried that the minutes of the Finance/Personnel Committee meeting held on May 23, 1988 be approved.

Chairperson DeFant opened the meeting for public comment. Circuit Court Employees, Ginny Dunn, Earleen Miller, and Marjorie Seymour, requested they be allowed to speak on air conditioning for the Courthouse, item #8. There being no further public comment, this portion of the meeting was closed.

It was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that the agenda be approved with the following late addition, item 16 become a Hold-Over Site for Juveniles awaiting permanent placement.

The Committee took under consideration claims and accounts. It was moved by Comm. Arsenault, supported by Comm. Lowe and unanimously carried that claims and accounts for the period May 20, 1988 thru June 9, 1988, in the amount of $1,659,347.06 be approved and ordered paid.

The Committee took under consideration a request from James F. Sodergren, County Treasurer, that taxable notes be paid off as soon as possible. The cost of borrowing $3,700,000.00 for a 28 day period during the month of May amounted to 8%, while the rate of interest earned on the Delinquent Tax Reserve amounted to 6.6% for May. This is a drain on the Delinquent Tax Revolving Fund. Mr. Sodergren further pointed out that the goal when the Delinquent Tax Revolving Fund was established, was to build up a cash reserve so the County would not have to borrow, but as long as money could be made by borrowing the County did so. Those days are gone. This will not jeopardize the $200,000 for the Capital Improvements Budget. It was moved by Comm. Arsenault, supported by Comm. Lowe and unanimously carried that the Finance/Personnel Committee recommend the County Board pay off the taxable notes as soon as possible as requested by Treasurer, James Sodergren.

The Committee took under consideration the Sheriff's Department 1988 Jeep Bid. This is the replacement of the personal vehicle driven by Sheriff, Joseph Maino. The Committee had some questions for Sheriff Maino who was not present, therefore it was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that the matter be tabled until the next Finance/Personnel Committee meeting.

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The Committee took under consideration a request from Chief Judge, Edward A. Quinnell, to consider various possibilities for air conditioning the Courthouse. Circuit Court Judge, Raymond Jason was present along with Assistant Prosecuting Attorney, David Payant, Court Reporter, Marjorie Seymour, Legal Secretary, Ginny Dunn, and Court Reporter, Earleen Miller. Judge Jason supported Judge Quinnell's memo regarding the unbearable heat during the Summer, and requested the Committee have the matter looked into to find some relief. The others present who work in the Courtroom concur with Judge Jason. Ron Koshorek, Director, Resource Management Development, distributed a memo in response to the three possibilities Judge Quinnell presented. First, the installation of central air conditioning was considered at the time of the Courthouse Renovation, however it was rejected for the following reasons: Marginal need, cost, and the installation of air conditioning would necessitate the sealing of openable windows in the Courthouse which was objectionable to the Staff. Second, the window air conditioning units could provide for localized cooling, however installing these units must include modification to the air handling system so that the rooms could be isolated from the rest of the building. This would create an annual maintenance cost involving the removal of the air conditioners for the winter months and then reinstalling them in the spring. And third, the air handling system which was installed primarily to provide ventilation rather than cooling, however, the system is capable of pulling in cooler outdoor air when conditions are correct to cool the inside air. Mr. Koshorek pointed out that the opening of windows during the day may provide a perception of relief with breezes, but if the outside air is warmer than the inside air it only serves to heat up the building. After a lengthy discussion, it was moved by Comm. Arsenault, supported by Comm. Lowe and unanimously carried to table any action on the request to provide time for Ron Koshorek to get financial estimates from an engineering firm on the cost of a study, and if possible an estimate on the overall cost of air conditioning.

The Committee took under consideration a recommendation from Ron Koshorek, Director, Resource Management/Development Department, to abandon and plug the test wells drilled in Section 33, T48N-R24W, Marquette Township, to prevent surface water from entering the aquifer. The plugging of test wells is required by State Law. Mr. Koshorek estimates the cost to be approximately $750.00 with work to be done by a licensed well driller. It was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that the Finance/Personnel Committee recommend the County Board approve the plugging of the test wells in Section 33, T48N-R24W, Marquette Township, for approximately $750.00 with the necessary funds for the work to come from the Public Improvement Fund, Solid Waste Management line item.

The Committee took under consideration a resolution supporting more funding for the Upper Peninsula Commission for Area Progress. It was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that the resolution be forwarded to the Commission on Aging for consideration at the next Finance/Personnel Committee meeting.

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The Committee took under consideration from Danny L. Peterson, CPC, Director, Project SODA, regarding the FY 1988 budget. It was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that the communication be placed on file.

The Committee took under consideration a copy of a letter from Van Buren County to James Callahan, MAC Director, regarding State funding for Courts and Health Departments. It was moved by Comm. Arsenault, supported by Comm. Lowe and unanimously carried to accept the communication for file.

The Committee took under consideration additional representation to the County Solid Waste Management Committee. New legislation amending Act 641 makes it now necessary to appoint a 14th member to the committee representing an "Industrial Waste Generator." James Kippola, Senior Planner, sent 40 letters to Industrial Users as directed by the Finance/-Personnel Committee in May, and seven individuals filed applications by the June 3rd, 1988 deadline. The Committee reviewed the applications. It was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that the Finance/Personnel Committee nominate two of the applicants: Don Britton, 1250 Ortman Rd., Harvey, Sales Manager for Fraco, Inc.; and William R. Lehman, 2106 Deer Lake Ave., Ishpeming, Michigan, Administrator - Environmental Affairs C.C.I. It is recommended the County Board appoint one of these persons at their regular meeting scheduled on June 21, 1988.

The Committee took under consideration a request from Dennis Aloia, County Administrator, to hire a replacement in the Administrative Aide position early enough to allow for a one-month training period. Janice Bouscher will be leaving August 26th to student teach and complete work on her Secondary Education Teaching Certificate. Mr. Aloia pointed out the cost of hiring someone early will be approximately $2,000.00, but there may be sufficient funding remaining in the budget to cover the expense. The early hiring is necessary to provide a smooth transition in this important position. It was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that the Finance/Personnel Committee recommend the County Board approve of the early hiring and training plan presented by Administrator Aloia for the Administrative Aide position.

The Committee took under consideration the County membership dues to the Michigan Townships Association, 3121 W. Saginaw, Lansing, MI 48917. The Michigan Townships Association dues is based on the number of Commissioners, which places Marquette County into the $175.00 annual dues category. It was moved by Comm. Arsenault, supported by Comm. Lowe and unanimously carried that the Finance/Personnel Committee recommend the County Board pay the County membership dues of $175.00 to the Michigan Townships Association with the funds to come from Commissioners Travel line item.

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The Committee took under consideration the establishment of a Hold-Over Site in the Marquette County Courthouse Complex for the short-term (generally 12 hours or less) holding of juveniles awaiting permanent placement. Barry Sullivan, Director of Children's Services, Probate Court, was present to discuss the Hold-Over Site and answer questions. The State has requested that Room 18 of the Henry A. Skewis Annex be developed as the Site, and the Department of Social Services has inspected the Site and found it appropriate. The room will only be used occasionally and as a last resort. The State DSS will pay all modification costs to Room 18 which Ron Koshorek has estimated to be $4,255.00. It was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that the Finance/-Personnel Committee recommend the County Board approve the establishment of the Hold-Over Site Program and adopt the budget amendment resolution in the amount of $4,225.00 to be appropriated to the Resource Management/-Development Department with the same amount in revenue to be reimbursed by the State.

Chairperson DeFant opened the meeting for public comment, none was forthcoming.

Comm. Lowe announced he will be leaving Wednesday, June 15th and will not be returning until July 5th. Comm. DeFant also announced she will be leaving June 24th and will be returning July 2nd. It was therefore moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried to cancell the Finance/Personnel Committee meeting of June 27, 1988, and have the County Clerk place the appropriate notification in the newspaper.

There being no further business to come before the Finance/Personnel Committee the meeting was adjourned.

Respectfully submitted,

David J. Roberts

David J. Roberts
Marquette County Clerk

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MARQUETTE COUNTY BOARD OF COMMISSIONERS
FINANCE/PERSONNEL COMMITTEE
Monday, June 13, 1988, 4:00 p.m.
Courthouse Conference Room, Marquette, Michigan

1. ROLL CALL.
2. APPROVAL OF THE MINUTES OF THE FINANCE/PERSONNEL COMMITTEE MEETING HELD ON May 23, 1988.
3. PUBLIC COMMENT.
4. APPROVAL OF THE AGENDA.
5. Review of Claims and Accounts.
Rec 6. A memo from James F. Sodergren, County Treasurer, regarding 1987 Delinquent Tax Notes.
Tabled 7. Sheriff's Department 1988 Jeep Bid.
Tabled 8. A request from Chief Judge, Edward A. Quinnell, to consider air conditioning possibilities for the Courthouse.
Rec 9. A memo from Ron Koshorek, Director, Resource Management/-Development Department, regarding the plugging of test wells.
Tabled 10. Resolution supporting more funding for UPCAP.
Accepted for file 11. A letter from Danny L. Peterson, C.P.C., Director, Project: SODA regarding FY 89 budget.
file 12. A copy of a letter from Van Buren County to James N. Callahan, MAC Director, regarding State funding for Courts and Health Departments.
Rec 2 nominations 13. Additional Representation on the County Solid Waste Management Committee.
Rec 14. A memo from Dennis Aloia, County Administrator, regarding Temporary Administrative Personnel.
Rec 15. Michigan Townships Association County Membership Dues.
Rec 16. Hold on site.
17.
18. PUBLIC COMMENT.
19. ANNOUNCEMENTS.
20. ADJOURNMENT.

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