

MINUTES

REGION XI AREA AGENCY ON AGING ADVISORY COMMITTEE MEETING

Community Room
Bay de Noc Community College

Escanaba, Michigan

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Wong

Monday, February 12, 1979

Call to Order
& Roll Call:

The meeting was called to order by Chairperson Clifford Turcotte at 1:00 p.m. Roll was called and a quorum was present--13.

Committee Members Present: Secretary Albert Hill, Alger County; Selma Dompier and Raymund Tembreull, Baraga County; Board Member Lee Wellman, Delta County; Board Member Sophie Harwath, Dickinson County; Carl Kleimola and Carl Anderson, Gogebic County; J. Russell Gareau, Houghton County; Chairperson Clifford Turcotte, Iron County; Board Member Sulo Paul Harkonen and Sally May, Marquette County; Raymond Pawlowski, Menominee County; and Vice-Chairperson Merwin White, Schoolcraft County.

Staff Present: AAA Director Kathryn Kumkoski, AAA Researcher/Planner William Marchetti, AAA Coordinator Jon Mead, AAA Special Programs Coordinator Robert Blake, and AAA Staff Secretary Alyce Austad.

Others Present: Levi Etelamaki, OSA Field Representative, Escanaba; Richard Stoddard, Director, Marquette County Commission on Aging; and Willaim Watson, Chipewas County.

Minutes:

MOTION BY ALBERT HILL, SUPPORTED BY RAY PAWLOWSKI, THAT THE MINUTES OF THE JANUARY 16, 1979 MEETING BE APPROVED AS PREVIOUSLY MAILED TO THE COMMITTEE. MOTION CARRIED UNANIMOUSLY.

Public Comment:

Chairperson Turcotte asked for public comment. There was none.

Report on Status of Applications for State Homemaker Funds-- Marquette/Alger Counties:
(Exhibit 1)

Robert Blake read the "Staff Position Statement on the Status of Applications for State Homemaker Funds Designated for Marquette and/or Alger Counties." The staff position was that they could neither accept nor review the Marquette Commission on Aging's application for home health services in addition to a homemaker program because the guidelines, which were approved by the Office of Services to the Aging, clearly specified homemaker service as the service eligible for funding. The AAA had immediately informed Richard Stoddard, Director, Marquette Commission on Aging, that the application could not be considered in its present form and he was offered the opportunity to resubmit the application by the extended deadline of 2-9-79. On the deadline date, Mr. Stoddard informed the AAA that he did not intend to revise the application.

Mr. Stoddard then reviewed the history of his application with the Committee and gave the reasons why the CoA wanted home health aid/homemaker services funded; the reasons included that a county needs assessment by the Public Health

Department showed that home health/homemaker services was the principal health need, and providing both services would avoid duplication because it would be done by one person.

--Letter from
AMCAB
(Exhibit 2)

Mr. Stoddard read a letter dated February 7, 1979 from AMCAB which stated AMCAB was not applying for the State homemaker aid monies and that they were withdrawing their application.

--Letter from
Marquette DSS
(Exhibit 3)

Mrs. Kumkoski read a letter dated February 9, 1979 to Richard Stoddard from David A. Berns, Director, Marquette County Department of Social Services, noting the continuing need for expansion of the Home Health Aid Program in the county.

Questions were answered and discussion followed.

MOTION BY SALLY MAY, SUPPORTED BY RAYMOND TEMBREULL, THAT THE ADVISORY COMMITTEE CONSIDER THE EXPENDITURE OF FUNDS FOR HOME CARE SERVICES TO MARQUETTE COUNTY THIS DAY.
MOTION CARRIED UNANIMOUSLY.

MOTION BY RAY TEMBREULL, SUPPORTED BY ALBERT HILL, THAT THE MARQUETTE COUNTY COMMISSION ON AGING BE FUNDED \$5,692 (IN STATE FUNDS) FOR HOME HEALTH/HOMEMAKER SERVICES FOR MARQUETTE COUNTY (FOR FISCAL YEAR 1979). MOTION CARRIED UNANIMOUSLY.

Review and
Comment on Guide-
lines & Criteria
for Allocation
of Senior Center
Funds
(Exhibit 4)

Copies of the proposed "Eligibility Guidelines for State Senior Center Staffing Funds" had been mailed on 1-26-79 to the Advisory Committee members asking for review and comment by February 12, 1979. Jon Mead gave the background for the criteria which had also been sent to the Policy Board and the Office of Services to the Aging. OSA approved the criteria with the stipulation that Item 5 be amended to state that a center have a firm plan to increase its operation to 40 hours a week before September 30, 1979. The amount of funds available for the U.P. is \$40,451. It was pointed out that none of this money would be used for administration. The funding period is from April 1, 1979 through September 30, 1979. The guidelines were discussed at length. Mr. Mead asked for more comments; there were none. Mr. Mead read the "Timetable for Allocation of State Funds for Staffing of Multi-Purpose Senior Centers."

MOTION BY ALBERT HILL, SUPPORTED BY CARL ANDERSON (GOGEBIC COUNTY) TO ACCEPT THE CRITERIA SYSTEM (FOR REVIEW AND RANKING OF APPLICATIONS FOR STATE SENIOR CENTER STAFFING FUNDS).
MOTION CARRIED UNANIMOUSLY.

Review and
Comment on
New Standard
Fund Allocation
Process
(Exhibit 5)

Copies of the "Proposed Region XI AAA Plan for Allocating Funds" had been distributed in the kits. Bill Marchetti read it and asked for comments. The Plan was discussed and questions answered.

AAA Advisory Committee Meeting Minutes - 2-12-79

MOTION BY RAY PAWLOWSKI, SUPPORTED BY J. RUSSELL GAREAU, THAT THE ADVISORY COMMITTEE ACCEPT THE PROPOSED PLAN FOR ALLOCATING FUNDS WITH THE WORD "PROPOSED" ADDED BEFORE THE WORD "CRITERIA" IN THE FIRST LINE OF ITEM II. MOTION CARRIED UNANIMOUSLY.

OAA Funding
Resolution
(Exhibit 6)

Copies of the proposed resolution were distributed. Bill Marchetti explained the possibility of funds available in the State of Michigan being cut drastically due to a shift in population and past carry-over spending practices. Social services would be reduced by 24 per cent and nutrition services by 25 per cent. Discussion followed and questions answered. Mr. Marchetti asked for more questions; there were none.

He read the proposed resolution which stated that the AAA Advisory Committee go on record in support of increased federal appropriations for Older Americans Act programs and recommended, at minimum, that Title III, Part B appropriations be increased by \$44 million and Title III, Part C appropriations be increased by \$77 million over the amounts contained in the FY 78 continuing resolution, in order to maintain current service levels in Michigan.

MOTION BY RAY TEMBREULL, SECONDED BY ALBERT HILL, THAT THE PROPOSED RESOLUTION (SUPPORTING INCREASED FEDERAL APPROPRIATIONS FOR OLDER AMERICANS ACT PROGRAMS) BE SUPPORTED BY THE ADVISORY COMMITTEE. MOTION CARRIED UNANIMOUSLY.

Mr. Marchetti said it would be appropriate for any members on other boards to pass similar resolutions in order to keep funding at the current levels.

Public Comment

The Chair asked for public comment; there was none.

Next Meeting

The next meeting was scheduled for Tuesday, March 20, 1979. (Note: It was later changed to Monday, March 26, 1979.)

Adjournment

MOTION BY CARL ANDERSON (GOGEBIC COUNTY), SUPPORTED BY SALLY MAY, THAT THE MEETING ADJOURN. MOTION CARRIED UNANIMOUSLY.

The time was 3:15 p.m.

Albert Hill, Secretary

Recorder: Alyce Austad
cc: Advisory Committee
Levi Etelamaki
UPCAP Executive Committee

Minutes of the
Region XI Area Agency on Aging Advisory Committee Meeting
Wednesday, June 6, 1979
Chamber of Commerce Building Escanaba, Michigan

Call to Order: The meeting was called to order at 1:00 p.m. by Chairperson Clifford Turcotte.

Roll Call: Roll was called and a quorum was present--19.

Members present: Ray Adair, Alger County
 Albert Hill, Secretary, Alger County
 Selma Dompier, Baraga County
 Raymund J. Tembreull, Baraga County
 Harold Vanlerberghe, Delta County
 Lee Wellman, Board Member, Delta County
 Sophie Harwath, Board Member, Dickinson Co.
 Dorothy Perocheschi, Dickinson County
 J. Russell Gareau, Houghton County
 John Stimac, Houghton County
 Guido Raffaelli, Houghton County
 Clifford Turcotte, Chairperson, Iron County
 Francis J. MacDonald, Iron County
 Dorothy G. Lewis, Marquette County
 Sally May, Marquette County
 Sulo P. Harkonen, Board Member, Marquette Co.
 Henry Haskins, Ontonagon County
 Merwin White, V-Chairperson, Schoolcraft Co.
 Kenneth Mortensen, Schoolcraft County

Others present: Levi Etelamaki, Field Representative,
 Office of Services to the Aging, Escanaba
 Frances Christian, Sagola Senior Center Director
 Richard Stoddard, Director, Marquette Commission
 on Aging

Staff present: Kathryn Kumkoski, Director, Region XI AAA Director
 Donna Grondine, AAA Accountant
 William Marchetti, AAA Project Manager/Planner
 Jonathan Mead, AAA Nutrition Program Manager/
 Coordinator
 Robert Blake, AAA Project Coordinator

Minutes
3-26-79
Meeting:

MOTION BY HILL, SUPPORTED BY HARKONEN, THAT THE MINUTES BE APPROVED WITH THE FOLLOWING AMENDMENT: LET THE MINUTES OF THE DISCUSSION OF APPOINTMENTS TO THE STATE ADVISORY COMMITTEE (ON AGING) SHOW THAT WHEN TIME CONSTRAINTS PREVENT REVIEW AND COMMENT ON SUCH APPOINTMENTS BEFORE THE FULL AAA ADVISORY COMMITTEE, THE EXECUTIVE OFFICERS OF THE FULL COMMITTEE WILL BE AFFORDED THE OPPORTUNITY TO COMMENT. MOTION CARRIED UNANIMOUSLY.

AAA Advisory Committee Meeting on June 6, 1979 (continued)

Correspondence: Kathryn Kumkoski advised the Committee of a memo from the Office of Services to the Aging announcing the public hearings on the proposed FY 80 State Plan on Aging, including a hearing to be held on June 18, 1979, at the Ishpeming Senior Citizens Center. Posters proclaiming the hearings were distributed. Mrs. Kumkoski also reviewed a letter and news release from Representative Tom Mathieu protesting Governor Milliken's proposed termination of the Heating Assistance Program. Committee members expressed concern over the possible elimination of direct heating assistance payments to seniors and requested the staff to research the dollar amount of Heating Assistance Program benefits received by the Upper Peninsula.

Public Comment: Richard Stoddard informed the Committee that the Marquette County Commission on Aging was requesting that the service objectives listed in the proposed Region XI FY 80 Area Plan on Aging be expanded to include each of the services mandated by the State as minimum requirements for a multi-purpose senior center. Mr. Stoddard stated that the Commission has forwarded a list of the additional services requested to the Area Agency.

MOTION BY TEMBREULL, SUPPORTED BY VANLERBERGHE, TO RECOMMEND TO THE UPCAP EXECUTIVE COMMITTEE THAT THE LIST OF SERVICES IN THE PROPOSED REGION XI FY 80 AREA PLAN ON AGING BE EXPANDED TO INCLUDE AT LEAST THOSE SERVICES DESIGNATED BY THE STATE AS THE MINIMUM SERVICE REQUIREMENTS OF A MULTI-PURPOSE SENIOR CENTER. MOTION CARRIED UNANIMOUSLY.

Review of the
AAA Transition
Plan:

Jon Mead briefly reviewed the following major components of the transition plan: 1) Coordination of the Title III-B and III-C programs; 2) Working agreements between the existing nutrition grantees and the Area Agency; 3) Nutrition funds allocation procedures; 4) Representation of nutrition grantees on the Advisory Committee. It was noted that the plan awaited OSA approval and the finalization of the Federal Regulations.

MOTION BY MAY, SUPPORTED BY HILL, THAT THE AAA ADVISORY COMMITTEE COMMENT FAVORABLY ON THE TRANSITION PLAN, AND THAT THE TERM "UPCAP" BE STRUCK AND SUBSTITUTED WITH THE TERM "AREA AGENCY" IN MAJOR ACTION STEP ONE OF THE PLAN. MOTION CARRIED UNANIMOUSLY.

Draft Nutrition
Program Poli-
cies:

Jon Mead presented the OSA Draft Nutrition Program Policies for review and comment.

MOTION BY MACDONALD, SUPPORTED BY PEROCESCHI, THAT THE ADVISORY COMMITTEE WILL HAVE THE OPPORTUNITY TO REVIEW AND COMMENT ON THE OSA DRAFT NUTRITION PROGRAM POLICIES, WITH WRITTEN COMMENTS TO BE SUBMITTED TO THE UPCAP OFFICE PRIOR TO JUNE 18, 1979. MOTION CARRIED UNANIMOUSLY.

AAA Advisory Committee Meeting on June 6, 1979 (continued)

Allocation of New Kathryn Kumkoski reviewed the general guidelines for the preparation of applications for the new Title III-B funds. The timetable for funds allocation was also described. Bill Marchetti clarified barrier-free regulations and deadlines for the obligation of funds. Chairperson Turcotte requested the Policy Board to consider granting the applicants an opportunity to make presentations before the Board.

Region XI FY 80 Area Plan: Bill Marchetti introduced the proposed plan and outlined the current status of FY 80 funding levels. Turcotte and White, respective chairpersons of the Iron River and Manistique public hearings on the Area Plan, capsulized the hearings. A general exchange followed on how to generate more active senior participation, particularly among service recipient seniors, in the public hearings. A discussion of the summary of Area Agency service objectives culminated in the following motion:

MOTION BY TEMBREULL, SUPPORTED BY HILL, THAT THE PROPOSED REGION XI FY 80 AREA PLAN INCLUDE AN OBJECTIVE EXPRESSING PRIORITY FOR SENIORS IN SENIOR PROGRAM EMPLOYMENT AND POLICY FORMATION; THAT, IN THE FUTURE, THE ADVISORY COMMITTEE BE SUPPLIED WITH A DETAILED PROJECTED BUDGET OF AREA AGENCY ACTIVITIES; THAT AREA PLAN SERVICE OBJECTIVE SEVEN BE AMENDED TO READ: "THE AAA SHALL ENTER INTO AT LEAST FIVE CONTRACTS WITH ITS DESIGNATED GRANTEEES IN ORDER TO INCREASE OR UPGRADE STAFF OF MULTI-PURPOSE SENIOR CENTERS." MOTION CARRIED UNANIMOUSLY.

MOTION BY MAY, SUPPORTED BY TEMBREULL, THAT THE FY 80 DETAILED PROJECTED BUDGET FOR AREA AGENCY ACTIVITIES BE SUPPLIED TO COMMITTEE MEMBERS WHEN AVAILABLE. MOTION CARRIED UNANIMOUSLY.

Draft Nutrition Program Policies: Jon Mead extended earlier stated June 18, 1979 deadline for Advisory Committee comments on the OSA Draft Nutrition Program Policies.

Old Business: The Chair called for old business. Several Committee members who attended the Senior Power Day in Lansing on May 15, 1979, reported on the tremendous show of senior solidarity and the need for an even larger Upper Peninsula contingent next year. Committee members extended congratulations and appreciation to Kathryn Kumkoski for her efforts in organizing the Upper Peninsula delegation.

New Business: The Chair called for new business. Bill Marchetti advised Committee members of the UPCAP Delegate Body meeting to be held on June 9, 1979, and of the UPCAP-sponsored Upper Peninsula Person of the Year Award presentation to Senator Joseph S. Mack, to be held on the same date.

--Nominating Committee: Chairperson Turcotte appointed the following persons to the Nominating Committee: Lewis (Chairperson), Napel, Hill, Tembreull and Vanlerberghe.

AAA Advisory Committee Meeting on June 6, 1979 (continued)

Public Comment: The Chair called for public comment. There was none.

Date for Next Meeting: The Chair set July 10, 1979, as the date of the next meeting.

Adjournment: MOTION BY TURCOTTE, SUPPORTED BY HARKONEN, THAT THE MEETING BE ADJOURNED. THERE BEING NO OPPOSITION THE MEETING WAS ADJOURNED.

Albert Hill, Secretary

Recorder: Robert Blake

RB:aa

cc: Levi Etelamcki
Advisory Committee Members
UPCAP Executive Committee

MINUTES

REGION XI AREA AGENCY ON AGING ADVISORY COMMITTEE MEETING

Council Chambers, Civic Center Escanaba, Michigan

Tuesday, January 16, 1979

- Call to Order: The meeting was called to order at 1 p.m. EST.
- Roll Call: Advisory Committee Members Present: Ray Adair, Alger County; Selma Dompier and Raymund Tembreull, Baraga County; William Watson, and Board Member John Harrington, Chippewa County; H. George Nelson, Delta County; Board Member Sophie Harwath and Dorothy Peroceschi, Dickinson County; Frank Perlich, Gogebic County; J. Russell Gareau and John Stimac, Houghton County; Edward Jacobs and Chairperson Clifford Turcotte, Iron County; Theodore Rogers, and Alternate Thomas Jilbert, Keweenaw County; Elsie Nelson and Ursala Richards, Luce County; Alternate Ruth Simons and Joseph Huffman, Mackinac County; Dr. Dorothy Lewis, Sally May and Board Member Sulo Paul Harkonen, Marquette County; Raymond Pawlowski, Menominee County; and Vice-Chairperson Merwin White, Schoolcraft County.
- Staff Present: AAA Director Kathryn Kumkoski, AAA Coordinator Jon Mead, AAA Researcher/Planner William Marchetti, and AAA Staff Secretary Alyce Austad.
- Others Present: Levi Etelamaki, Field Representative, Office of Services to the Aging, Escanaba; Eileen Males, Richard Stoddard, Florence Anderson, Hertha Lee, Mrs. Sulo Harkonen, John Sherry, Francis Christian, Diane Pingatore, Jerry Jackovac, Daniel Bonetti, Walt McCallum, and Clarence Solander. Attendance sheet not signed by others.
- Public Comment: MOTION BY SALLY MAY, SUPPORTED BY DR. DOROTHY LEWIS, THAT ANOTHER "PUBLIC COMMENT" SECTION BE ON THE AGENDA AS ITEM II. MOTION CARRIED UNANIMOUSLY.
- Transition Plan Richard Stoddard, Director, Marquette County Commission on Aging, suggested that even though the draft Office of Services to the Aging Transition Plan did not require it, that the AAA also include on any task force some of the existing Title III grantees since they will have to ultimately take responsibility for some of these services.
- Minutes: MOTION BY RAY TEMBREULL, SUPPORTED BY DOROTHY PEROCESCHI, TO ACCEPT THE MINUTES OF THE AUGUST 2, 1978 MEETING. MOTION CARRIED UNANIMOUSLY.

Review and Comment on the Transition Plan (Exhibit 1) Copies of OSA's memorandum dated November 29, 1978 entitled "Requirements for AAA Transition Plans for Administration of Nutrition Services" had been previously mailed to the Advisory Committee on December 22 and December 28, 1978. If they were unable to attend, they were asked to mail their comments on the draft plan to the AAA.

Mr. Marchetti explained the Older Americans Act amendments.

Mr. Marchetti asked for comments. Answering a question, he said it (administrative consolidation of Titles at the Area Agency level) would have to be in effect no later than October 1, 1980. There were no other comments.

Review of Applications for Iron County Title III Funds for Period 2-1-79 / 9-30-79 (Exhibit 2) Copies of "Summary of Applications for Title III (OAA) Services in Iron County for the Period 2-1-79 / 9-30-79" had been distributed. Kathryn Kumkoski read the summary of the applications by the Iron County Council on Aging and the Dickinson-Iron CAA.

-Announcement of the UPCAP Executive Committee Meeting: Mrs. Kumkoski called their attention to the announcement at the bottom of the agenda: "The UPCAP Executive Committee will meet at 10:30 a.m. (EST) on Thursday, January 18, 1979, in the UPCAP Building, 118 North 22nd Street, Escanaba, Michigan." The UPCAP Executive Committee would then act on the recommendations for Iron County funding.

Chairperson Turcotte asked for comments and questions; and hearing none, proceeded with the applicants' presentations.

-Applicants' Presentations: Copies of both applications were distributed for examination by the Committee.

Daniel Bonetti, Executive Director, Dickinson-Iron CAA spoke for the CAA's application and answered Committee questions. Walter McCallum, Associate Director, Senior Opportunities and Services, also answered questions.

Clarence Solander, Director/Planner, Iron County Council on Aging, presented the Council's application and answered questions.

After the presentations, the applications were discussed at length by the Committee, applicants, and staff.

Minutes of the AAA Advisory Committee January 16, 1979 Meeting (continued)

-Staff Recommendations: Mrs. Kumkoski read the following staff recommendation:

"The Region XI AAA staff recommends funding of the Dickinson-Iron Community Action Agency's application in the amount of \$15,655 for the period from February 1, 1979, through September 30, 1979, to deliver the following services in Iron County: Transportation, Outreach, Information and Referral, Home Chore, and Homemaker.

"The staff recommendation is based on the criteria used to evaluate the applications."

-Criteria (Exhibit 3)

Mrs. Kumkoski called their attention to the "Criteria for Staff Recommendations Concerning the Awarding of OAA Title III Funds" in their kits, showing the points given to each application for each item. Mr. Marchetti said staff was very cautious in awarding points and they wrote down the reasons for points if they varied. He answered questions on some point variations. There was more discussion.

-Defeat of Recommendation to fund Dickinson-Iron CAA:

MOTION BY DOROTHY PEROCESCHI, SUPPORTED BY H. GEORGE NELSON, TO ACCEPT THE STAFF'S RECOMMENDATION TO FUND THE DICKINSON-IRON COMMUNITY ACTION AGENCY.

More discussion followed. The Chairperson restated the motion, that a "yes" vote would be a vote for funding the Dickinson-Iron CAA, and that a "no" vote would be a vote against funding the CAA.

The Chairperson called for a roll call vote:

	Yes to Fund D-I CAA	No, Not to Fund D-I CAA	To Abstain	Absent
Alger County: Ray Adair		No		
Edmund Oas				Absent
Albert Hill				Absent
Baraga County: Selma Dompier		No		
Raymund J. Tembreull		No		
Reverend James Peters				Absent
Chippewa Co.: Ryder Neilsen				Absent
William J. Watson		No		
John Harrington	Yes			
Delta County: H. George Nelson	Yes			
Harold Vanlerberghe				Absent
Lee Wellman				Absent

Minutes of the AAA Advisory Committee January 16, 1979 Meeting (continued)

		Yes to Fund D-I CAA	No, Not to Fund D-I CAA	To Abstain	<u>Absent</u>
Dickinson County:	Sophie Harwath	Yes			
	Edmund Dzik				Absent
	Dorothy Peroceschi	Yes			
Gogebic County:	Carl Kleimola				Absent
	Peter Napel				Absent
	Frank Perlich	Yes			
Houghton County:	J. Russell Gareau	Yes			
	John Stimac	Yes			
	Jackie Niemi				Absent
Iron County:	Edward Jacobs			Abstained	
	Fred Saigh				Absent
	Clifford Turcotte			Abstained	
Keweenaw County:	Theodore Rogers		No		
	Thomas Jilbert, Alt.		No		
	Joseph B. Kezele				Absent
Luce County:	Elsie Nelson	Yes			
	Charles J. Lavender				Absent
	Ursala Richards	Yes			
Mackinac County:	Ruth Simons, Alt.	Yes			
	Emmet Vallier				Absent
	Joseph Huffman	Yes			
Marquette County:	Dr. Dorothy Lewis		No		
	Sally May		No		
	Sulo Paul Harkonen		No		
Menominee County:	Raymond Pawlowski		No		
	Kermit Tessmer				Absent
	Clarence Forgette				Absent
Ontonagon County:	Victor Keefer				Absent
	Clarence Maloney				Absent
	Henry Haskins				Absent
Schoolcraft Co:	Merwin White		No		
	Earl LeBrasseur				Absent
	Howard Benson				<u>Absent</u>
	TOTALS	11	11	2	21
Total number on the Advisory Committee:		45			

It was questioned whether or not Mackinac County Alternate Ruth Simons for Joseph Huffman (who was also present) could be the alternate for John Fenlon who was absent. Mr. John Sherry said a letter had been sent to the AAA appointing Ruth Simons as the new alternate for John Fenlon, as his former alternate, Ola Touchstone, had moved to Arizona.

MOTION BY FRANK PERLICH, SUPPORTED BY RAY PAWLOWSKI, TO SUSPEND THE RULES AND LET RUTH SIMONS VOTE; AND IF THE CORRESPONDENCE IS NOT CORRECT, HER VOTE WILL BE DELETED. MOTION CARRIED. NAY: SALLY MAY.

(Note: Ruth Simons' vote was recorded above.)

MOTION BY JOHN HARRINGTON, SUPPORTED BY J. RUSSELL GAREAU, TO CALL FOR THE ABSTAINED VOTES.

It was discussed at length whether or not it was proper procedure.

THERE WAS NO VOTE TAKEN ON THE ABOVE MOTION. Turcotte and Jacobs had abstained because they were both from Iron County; but they then changed their votes to "no."

RESULTS OF THE ABOVE VOTE NOW STOOD AT: 11 yes; 13 no; 21 absent.

THE MOTION TO ACCEPT THE STAFF'S RECOMMENDATION TO FUND THE DICKINSON-IRON CAA WAS DEFEATED.

Recommendation to Fund Iron County Council on Aging:

It was discussed whether or not the Advisory Committee should make some kind of recommendation to send to the Executive Committee of UPCAP (Policy Board).

MOTION BY DR. DOROTHY LEWIS, SUPPORTED BY RAYMUND TEMBREULL, TO SEND A RECOMMENDATION TO THE UPCAP EXECUTIVE COMMITTEE THAT THEY FUND THE IRON COUNTY COUNCIL ON AGING (IN TITLE III--OAA FUNDS IN THE AMOUNT OF \$15,655, FOR THE PERIOD FROM FEBRUARY 1, 1979 THROUGH SEPTEMBER 30, 1979).

Chairperson Turcotte called for any questions. There were none. He called for a roll call vote

Roll call vote to fund the Iron County Council on Aging was as follows:

		Yes to Fund Iron County Council	No, Not to Fund Iron County Council	To Abstain	Absent
Alger County:	Ray Adair	Yes			
	Edmund Oas				Absent
	Albert Hill				Absent
Baraga County:	Selma Dompier	Yes			
	Raymund Tembreull	Yes			
	Reverend James Peters				Absent

Minutes of the AAA Advisory Committee January 16, 1979 Meeting (continued)

		Yes to Fund Iron County Council	No, Not to Fund Iron County Council	Abstain	Absent
Chippewa County:	Ryder Neilsen				Absent
	William J. Watson	Yes			
	John Harrington		No		
Delta County:	H. George Nelson		No		
	Harold Vanlerberghe				Absent
	Lee Wellman				Absent
Dickinson County:	Sophoe Harwath		No		
	Edmund Dzik				Absent
	Dorothy Peroceschi		No		
Gogebic County:	Carl Kleimola				Absent
	Peter Napel				Absent
	Frank Perlich		No		
Houghton County:	J. Russell Gareau		No		
	John Stimac		No		
	Jackie Niemi				Absent
Iron County:	Edward Jacobs			Abstained	
	Fred Saigh				Absent
	Clifford Turcotte	Yes			
Keweenaw County:	Theodore Rogers	Yes			
	Thomas Jilbert, Alt.	Yes			
	Joseph Kezele				Absent
Luce County:	Elsie Nelson		No		
	Charles Lavender				Absent
	Ursala Richards		No		
Mackinac County:	Ruth Simons, Alt.		No		
	Emmet Vallier				Absent
	Joseph Huffman		No		
Marquette County:	Dr. Dorothy Lewis	Yes			
	Sally May	Yes			
	Sulo Paul Harkonen	Yes			
Menominee County:	Raymond Pawlowski	Yes			
	Kermit Tessmer				Absent
	Clarence Forgette				Absent
Ontonagon County:	Victor Keefer				Absent
	Clarence Maloney				Absent
	Henry Haskins				Absent
Schoolcraft County:	Merwin White	Yes			
	Earl LeBrasseur				Absent
	Howard Benson				Absent
	TOTALS	<u>12</u>	<u>11</u>	<u>1</u>	<u>21</u>

Minutes of the AAA Advisory Committee January 16, 1979 Meeting (continued)

MOTION BY RAY PAWLOWSKI, SUPPORTED BY PERLICH, THAT THE PREVIOUS ACTION TO SUSPEND THE RULES AND LET RUTH SIMONS VOTE, SHOULD ALSO APPLY TO THE ABOVE VOTE TO FUND IRON COUNTY COUNCIL. MOTION CARRIED.

Public Comment: The Chair requested public comment; there was none.

1978 Michigan Home Heating Credit & Homestead Property Tax Credit: Mrs. Kumkoski encouraged the members to take the application forms back to their areas and noted that the two applications were in one set of forms this year. She explained some of the changes and answered questions.

State Funds for Senior Centers: (Exhibit 4) Jon Mead discussed the guidelines for State Funds for Staff of Multi-Purpose Senior Centers. He read the timetable for allocation of the \$40,451, 6-month (FY 79) grant.

Old Business: None.

New Business:

-Proposed Reimbursement of Advisory Committee Members: Mr. Gareau suggested that the AAA look for some funds to cover the expenses of Advisory Committee members when attending Committee meetings in Escanaba.

There was no other new business.

Adjournment: The motion was made and carried to adjourn.

The time was 3:40 p.m.

Albert Hill, Secretary

Recorder: Alyce Austad

aa

cc: Levi Etelamaki
AAA Advisory Committee
UPCAP Executive Committee

MINUTES

*Mary Clerk
Co. Clerk
arranged
1-30-78*

REGION XI AREA AGENCY ON AGING ADVISORY COMMITTEE MEETING

Civic Center

Escanaba, Michigan

Tuesday, January 24, 1978

Call to Order: The meeting was called to order at 10:15 a.m. by Vice-Chairperson Clifford Turcotte in the absence of Chairman Clarence Forgette.

Roll Call: Roll was called and there was a quorum present--21.

Present: Ray Adair, Edmund Oas, and Albert Hill (Board Member), Alger County; Selma Dompier and Edward Lahti (Board Member), Baraga County; Carl Anderson, Harold Vanlerberghe and Lee Wellman, Delta County; Emund Dzik and Dorothy Peroceschi, Dickinson County; Roy Johns and Peter Napel, Gogebic County; J. Russell Gareau (Board Member, Werner H. Lahti, and Florence Anderson, Houghton County; Edward Jacobs and Clifford Turcotte (Vice-Chairperson) Iron County; Dr. Dorothy G. Lewis and Sally May (Marquette County; Raymond Pawloski, Menominee County; and Howard Benson, Schoolcraft County.

Absent: The Reverend James Peters, Baraga County; William Watson and Harold Campbell, Chippewa County; Sophie Harwath, Dickinson County; Frank Perlich (ill), Gogebic County; Fred Saigh, Iron County; Sulo Paul Harkonen, Marquette County; Kermit Tessmer, and Clarence Forgette (Chairperson) Menominee County; Victor Keefer, Clarence Maloney (Board Member), and Henry Haskins, Ontonagon County; Merwin White, excused--ill (Secretary), and Earl LeBrasseur, Schoolcraft County.

Others Present: Levi Etelamaki, Field Representative, Office of Services to the Aging, Escanaba.

Staff Present: AAA Director Kathryn Kumkoski, AAA Coordinator Jonathan Mead, AAA Research/Planner William Marchetti, AAA Staff Secretary and Recorder Alyce Austad.

Minutes - 8-22-77 Meeting: MOTION BY HILL, SUPPORTED BY DZIK, THAT THE MINUTES BE APPROVED (WHICH WERE PREVIOUSLY MAILED TO THE COMMITTEE). MOTION CARRIED UNANIMOUSLY.

Correspondence: -- AoA Requesting 3-years Services Requirement Lifted: (Exhibit 1-4) Mrs. Kumkoski had written a letter dated September 1, 1977, to Dr. Arthur S. Flemming, Commissioner, Administration on Aging, Washington, saying that the Region XI AAA Advisory Committee requests that the AoA lift the requirement regarding the three-year funding limitation on Title III (OAA) services, giving several reasons for the request. She read Dr. Flemming's reply to her dated September 30, 1977, and Congressman Ruppe's letter to her dated September 12, 1977, and referred to correspondence between Dr. Flemming and Congressman

Ruppe dated September 30, 1978. The letters say that AoA is currently preparing proposed Federal regulations which will modify the three-year funding limitation by transferring authority to approve extensions from the Commissioner on Aging to state agencies on aging.

--Letter &
Resolution
from Mar-
quette Com-
mission on
Aging
&
Resolution
from Mar-
quette
County Bd.
of Com-
missioners
re. Medi-
caid:
(Exhibits
5, 6, & 7)

Mrs. Kumkoski read a letter dated December 28, 1977 to the AAA from Richard H. Stoddard, Director, Marquette County Commission on Aging, with a resolution attached regarding the non-acceptance by some area physicians of new patients covered under the Medicaid program, and requesting the AAA Advisory Committee to support the resolution, and to assist it in its efforts to correct these problems with the Medicaid program. She read a similar resolution passed by the Marquette County Board of Commissioners on January 4, 1978, signed by Henry A. Skewis, County Clerk.

The resolutions urge the Michigan Department of Social Services to amend the Medicaid program to (1) adopt a simplified uniform form for third-party billings which would reduce the rejection rate and expedite reimbursements; and (2) adopt a uniform state-wide fee structure for all services. It further resolved that they ask the Marquette Alger County Medical Society to urge that its member physicians not refuse to accept Medicaid patients while attempts are made to resolve problems in the Medicaid program, and that copies of the resolution be sent to the various legislators, state agencies, township association, county boards in the State, Michigan Association of Counties, the Governor, etc.

MOTION BY ED LAHTI, SUPPORTED BY ALBERT HILL, THAT THE AAA ADVISORY COMMITTEE GO ALONG (WITH THE ABOVE RESOLUTIONS), (AND ALSO SEND IT TO THE COUNTY BOARDS OF COMMISSIONERS ACROSS THE UPPER PENINSULA)

In the discussion that followed, Mrs. May reported that she had attended the State Advisory Council on Aging meeting in Lansing last week and they also passed the Marquette resolution. There was much discussion. Department of Social Services representatives were also in attendance. This is not only a Marquette problem but a state-wide problem, she learned. DSS clearly got the message.

William Marchetti of the AAA staff also was in Lansing last week and attended the State Commission on Services to the Aging meeting. He said that there are three levels of accepted doctors' fees by DSS-- Detroit physicians receive the highest fees, outstate Lower Michigan, next highest, and the U. P., the lowest. DSS said they would do something about it. Mr. Marchetti urged support of the resolution.

The Advisory Committee discussion that followed brought out that the U. P. physicians want to be paid the same fees as those in Lower

Region XI Advisory Committee Meeting Minutes - 1-24-78 (continued)

Michigan, but the wages and salaries paid in the U.P. are also less than those paid downstate. Some physicians in the U.P. and in the same local area receive different rates. DSS said they would revise the fee structure.

MOTION CARRIED UNANIMOUSLY.

Public Comment: Vice-Chairperson Turcotte asked if there was any public comment. There was none.

Report on Title III Subcontracts: (Exhibit 8) Copies of "Title III (OAA) Allocations by the Region XI AAA for FY 10-1-77 / 9-30-78 (FY 78) Grant No. 308-2622-11-00" had been distributed. Mrs. Kumkoski reported that all contracts are operational. Staff is in the process of doing quarterly reports.

--Audit The AAA was audited in December 1978 covering the period from December 1975 through September 30, 1977. The auditor was here for one week. The preliminary report has been received and the AAA came out quite well. The final report will be presented when it is completed. The auditor will be back in June 1978 to audit four subcontractors.

--Reporting Reporting requirements have been modified to some extent. Staff is into component budgeting. Records now must be kept on handi-caps. Any person who will not be able to participate without a service and needs assistance is handicapped. The AAA will be getting a written definition on "handicapped."

--Iron County: The AAA had recommended that a planner be hired by the Iron County Council on Aging. A CETA slot was requested and the COA staff had met with CETA people.

The Iron County Board of Commissioners is trying to develop an Iron County authority on aging but it is not firm at this time. On February 7, 1978, Robert Olsen and Kathryn Kumkoski will go to Iron County to assist in making some determinations.

Some progress has been made. A job description for the planner has been prepared by staff.

Answering a question, Kathryn Kumkoski said there is no difference between a county commission on aging and a county authority on aging; but the AAA will ask Iron County to use the term "Commission on Aging" to keep it uniform with other county commissions on aging in the U.P. She asked for other questions on the contracts; there were none.

Carry-over Funds FY 76-77 & 45% FY 77: (Exhibit 9) Copies of a memo dated 1-20-78 on "Carry-over Funds from FY 76-77 (10-1-76/9-30-77) and 45% FY 77 (1-1-77/9-30-77) were distributed.

Region XI Advisory Committee Meeting Minutes - 1-24-78 (continued)

The memo also contained staff recommendations for the expenditure of the carry-over funds which according to OSA must be done by September 30, 1978. Mrs. Kumkoski explained each item which were then discussed by the Committee.

Regarding staff travel, Mrs. Kumkoski said that she must make at least one trip to Lansing each month, plus other monitoring out in the field which runs approximately \$250 per month. Staff has not been able to get out to monitor as much as it should because of office responsibilities. There is much travel for all of the staff.

Bill Marchetti said that the needs assessment has had a lot more expenses than was previously anticipated. OSA requested the needs assessment. OSA also requested the Senior Citizens Substance Use Survey and Community Service Advisor training which require more trips.

Mrs. Kumkoski explained that the line item "staff travel" includes per diem, air travel, car mileage, etc.

The needs assessment discussion followed. Couldn't the CAAs do it, Carl Anderson questioned. Staff answered that there are no legitimate needs assessment for the elderly in the U.P. The assessment is over half way completed. Staff may possibly work with the C-L-M CAA who is doing a needs assessment, but staff wants to have as few, but well-trained, people as possible to do the survey. The needs assessment is for planning on a regional basis and will be used for FY 79 Area Plan. Mr. Etelamaki agreed that this "base line" document is needed.

--Administrative Carry-over Funds: MOTION BY VANLERBERGHE, SUPPORTED BY FLORENCE ANDERSON, THAT THE STAFF-SUGGESTED EXPENDITURES IN EXHIBIT 9, IN THE AMOUNT OF \$9,520.52 IN ADMINISTRATION CARRY-OVER FUNDS FROM 45% FY 77 (1-1-77 / 9-30-77), BE APPROVED FOR RECOMMENDATION TO THE POLICY BOARD. MOTION CARRIED UNANIMOUSLY.

--Services & Coordination and Pooling Carry-over Funds: (Exhibit 9) Mrs. Kumkoski read the amounts of the services and coordination and pooling carry-over funds through September 30, 1977, and the staff-suggested expenditures including the senior identification card and discount program supplies, photographers, travel and per diem; bonding and insurance; room dividers for UPCAP offices; and Vial-of-Life Program supplies.

A discussion followed. Staff said the AAA has six cameras in the office on loan to the Upper Peninsula. A uniform system for the program, which will be run through the various Title III subcontractors, is planned for the U.P. as there is no coordinated effort in the U. P. at the present time. The AAA will monitor the programs. Uniform stickers would be placed in windows of stores giving the discounts.

MOTION BY VANLERBERGHE, SUPPORTED BY ED LAHTI, THAT THE STAFF-SUGGESTED EXPENDITURES IN EXHIBIT 9, IN THE AMOUNT OF \$25,939.24 IN SERVICES, AND COORDINATION AND POOLING TITLE III (OAA) CARRY-OVER FUNDS FOR FY 76-77 (10-1-76/9-30-77) and 45% FY 77 (1-1-77 / 9-30-77), BE APPROVED FOR RECOMMENDATION TO THE POLICY BOARD. MOTION CARRIED. YES: 13; OPPOSED: 6. (A roll call vote was not requested.)

Mr. Wellman suggested that if other money becomes available that it be expended in coordination with the subcontractors to make surveys of the local merchants and to go out and solicit the support of these merchants; and Vice-Chairperson Turcotte asked that this suggestion for this coordinated effort be stressed and be made a point of record. Staff brought out that this is what the program will aim to accomplish.

Legislative
Education
Center
Recommendation:

Mrs. Kumkoski reported that in the Area Plan for FY 78 it was recommended that the AAA give the Lansing Legislative Education Center \$2,500. Tess Canja is the director of the program. The Center keeps the AAAs up to date on current and past legislation, publishes "Aging Alert" (the AAA receives 150 bi-weekly which is distributed to the various centers and to other interested persons), does some ground work in the preparation of bills and discusses these bills with the legislators, and has organized the State Seniors Advocate Council. Mrs. Kumkoski asked the Committee for names of two persons age 60+ who are prepared to travel to and from Lansing for appointment by the AAA to this Council.

MOTION BY ED LAHTI, SUPPORTED BY ALBERT HILL, THAT \$2,500 IN TITLE IV-A (OAA) FUNDS FROM THE AAA GRANT FOR THE PERIOD 10-1-77 / 9-30-78 BE CONTRACTED TO THE LEGISLATIVE EDUCATION CENTER TO CONTINUE ITS PROGRAM. MOTION CARRIED UNANIMOUSLY.

Report on the
Status of the
D-I CAA
Appeal:

Mrs. Kumkoski reported that the Dickinson-Iron CAA had appealed the decision of the AAA not to fund them with Title III (OAA) funds for FY 78 for services in Iron County. The AAA had funded the Iron County Council on Aging for these services in the amount of \$22,250.

On September 16, 1977, the AAA Advisory Appeals Committee denied the appeal. On September 19 and 20, the Policy Board voted to deny the appeal. Then OSA Field Representative Levi Etelamaki took the appeal to OSA Lansing.

(Exhibit 10) Mr. Kumkoski read the OSA Memorandum dated December 16, 1977, from Director Elizabeth J. Ferguson, regarding the Dickinson-Iron Appeal:

"After reading the petition by the appellant, we are recommending that:

1. That appeal be sent back to the Region XI Area Agency on Aging for a rehearing on the issue of the criteria used in selection of the grant and whether the criteria were the proper ones used.
2. In addition, procedures in the rehearing should allow for full presentation and consideration of the evidence. This includes the right to present evidence and to cross-examine those who present evidence.
3. The hearing is to be held within the next 30 days."

On January 4, 1978 at the re-hearing held in Crystal Falls, the AAA Advisory Appeals Committee voted unanimously to deny the appeal.

On January 5, 1978, the Policy Board reviewed the appeal again and voted to deny the appeal.

OSA was notified of the results of these meetings.

On January 20, 1978, the State Commission on Services to the Aging met, and were informed that the appeal re-hearing had been held, and the denial was upheld. The Commission will decide whether or not to hear the appeal at their February meeting.

Mr. Wellman, AAA Appeals Committee member, requested that the reasons for the appeal denial be read:

- (Exhibit 11)
- "1. The Council (Iron County Council on Aging) is meeting the terms of their contract, and we would have to defund them if the Iron County allocation were made to the Dickinson-Iron CAA.
 2. The Dickinson-Iron CAA had no verification of local match from the Iron County Board of Commissioners; likewise, the County Board of Commissioners

recommended funding the Council on Aging application.

3. The Dickinson-Iron CAA application addressed Dickinson County funds, which has no relevance to funding of programs in Iron County.
4. The Dickinson-Iron CAA asked for funding for transportation; other funds were available at that time from the Michigan Department of Highways and Transportation."

Mr. Etelamaki said he would like to compliment the Appeals Committee in the way they conducted the long hearing. He said they kept their emotions, did an excellent job, and are to be congratulated.

Appeals Committeeman Lee Wellman recommended that future appeals hearings be scheduled in the a.m. The re-hearing continued until 9:45 p.m. Vice-Chairperson Turcotte thought the staff had "bent over backwards" to work with the lawyer and in changing the date and time of the re-hearing.

Report on
Approval of
Waiver (3rd
year limita-
tion of fund-
ing D-I CAA
for I & R, and
Transportation
Services in
Dickinson
County:
(Exhibit 12)

Mrs. Kumkoski reported on the approval of the waiver requested by Dickinson-Iron CAA, extending "information and referral" and "transportation" services in Dickinson County for one year (FY 78). Federal guidelines say that a service under Title III (OAA) cannot be funded more than three years. The AAA had submitted the needed information for the waiver, and received a letter from former Director Ronald Kivi dated September 30, 1977, which she read. The letter said that OSA had been notified by Commissioner Arthur Flemming of the Administration on Aging, Washington, that the Dickinson-Iron CAA "information and referral" and "transportation" services in Dickinson County request for extension was approved for one additional year--FY 78.

Report on
Title V (OAA)
Applications:
(Exhibit 13)

Mrs. Kumkoski read a report on Title V (OAA) by Charles Ingle, the Title V coordinator for the U.P. Title V deals with the acquisition, renovation, and alteration of multi-purpose senior citizens' centers. For FY 78, 11 applications were received by the AAA, of which 8 met the minimum requirements and were forwarded to Carol Williams, Facilities Development Manager, Office of Services to the Aging. These include: Rock, Rapid River, Iron Mountain, Iron River, Sagola, Adams Township, L'Anse, and Norway.

During the week of December 5, 1977, Mr. Williams made on-site visits to Rock, Norway and Sagola, and will visit the others before the AAA Advisory Committee meets to prioritize the applications at the end of February. The grants will then be awarded by the State Commission by the end of March or the beginning of April.

Title V application training sessions will be held in May or June for FY 79.

IT WAS THE CONSENSUS OF THE COMMITTEE THAT STAFF SEND TO THE COMMITTEE A SUMMARY OF TITLE V (OAA) APPLICATIONS FOR FY 79, TELLING WHAT THE VARIOUS PROJECTS INVOLVE, DOLLAR AMOUNTS, WHO WILL BE SERVED BY THE FACILITIES, WHAT THEY PLAN TO DO, ETC.

Mrs. Kumkoski, answering a question, said that mailing the total applications to each Committee member would be too costly, but applications will be at the meeting as well as applicant representatives who will give oral presentations.

--Availability of AAA Information Mrs. Kumkoski also said that all applications for all programs and information is on file and anyone is welcome to review any of them.

Report on Title VII Program: Exhibits 14, 15, & 16)

Mr. Etelamaki distributed and explained several charts including "Average Per Meal Donation Per Quarter FY 77," "Per cent of Total U. P. Expenditures and Per Cent of Total Meals Produced in U. P. FY 77," "Site Quarterly Report and Analysis for Period Ending September 30, 1977," and "Comparative Unit Cost Per Meal: Quarters Ending 9-30-76 and 9-30-77."

Mr. Etelamaki and Sally May (who also sits on the AMCAB Board) reported on the embezzlement of \$1,800 of senior citizens' donations for Title VII nutrition meals in the Alger-Marquette area. Noticing that the project income was down, Mr. Etelamaki had notified the project. Auditors found that \$1,800 was missing. The case was turned over to the Marquette County prosecutor.

The procedure for handling was sound, but one of the steps in the process was bypassed at three sites. The procedure was that site donations are counted at the site by a staff person and a volunteer. They sign a receipt and the money is sent to the grantee agency. Then two people count the money again, one of the staff persons deposits the money, and the accountant then has only to reconcile the deposits with the bank statement.

What happened was that the second count at the central office was bypassed for three sites. With the help of the auditing firm, a new iron-clad system has been adopted. Instead of having two accountants, the Title VII books are now under the direct fiscal management of the fiscal officer of the agency, and all financial business will be handled through one person.

Reports on
New Programs:

--Inventory of Resources: Mr. Etelamaki discussed the importance of the inventory of resources in the U.P. for planning purposes. Mr. Marchetti said that in order to strengthen the FY 79 Area Plan, he had sent out a questionnaire to the present subcontractors asking for a list of all the agencies giving services to the elderly in their counties, and the number of seniors actually served. The information from the needs assessment will also be used and incorporated into the FY 79 Area Plan. In addition, the AAA will publish the revised senior citizen directory, and conduct public hearings and forums. The AAA will try to get all the input it can for the Area Plan.

--Community Service Advisors: OSA has contracted with the National Para-Legal Institute of Washington, D. C. to provide training for community service advisors who will provide legal services education. They will not be involved in litigation, nor will they be researching as para-legals do. They will serve the void where U. P. Legal Services cannot get--advocating for the elderly. By law, it is not necessary that seniors be represented by formal counsel on such matters as social security, etc.

The advisors would be stationed with the current Title III subcontractors and the staff there will be receiving training by them. Work on training of the trainers is being done. Two will be sent from the U. P. to Lansing for one week's training. Then they would be expected to serve as the nuclei for regional training.

--Needs Assessment: Mr. Marchetti reported that the needs assessment continues to progress. William Oman gathers the data, but it was interrupted so he could help with the senior citizens substance use survey. Staff is working with C-L-M CAA on how they will tie their study in with the AAA survey, or whether or not the AAA needs assessment should be done there also. Again, staff is trying to provide a document that is statistically valid. So far eight counties have been completed--Keweenaw, Houghton, Iron, Dickinson, Menominee, Delta, Schoolcraft and Alger Counties. Marquette County is almost completed and Gogebic County has been started. Baraga and Ontonagon Counties have not been started to date, but there will not be the large number of questionnaires in these counties as in the others.

Answering a question, Mr. Marchetti said that they took what is called the stratified sample for the control of certain elements. Urban and rural mix was desired in the sample as well as adequate representation of minorities and elderly in nursing homes. For the urban area, maps of the various urban centers were used and each block on the map was given a number; the numbers were placed in a box; and so many blocks were drawn. Then the interviewer was instructed to begin on the northeast corner and proceed to the southeast corner, etc.

If a senior was not home or there were none in the block, the interviewer would go to selected alternate blocks.

In the discussion that followed, some felt that a head count from the voters' registration lists would be more accurate. Mr. Marchetti said that this needs assessment was not for a head count. It is not valid at the county level; it is valid at the regional level. The sample would have to be greatly expanded to be of value at the county level. When the survey is completed, wide distribution is intended including the Advisory Committee, subcontractors, legislators, etc.

For head counts, Mr. Marchetti said the AAA uses Census figures as most government agencies do. Mr. Pawlowski and Mr. Johns requested that copies of the needs assessment questionnaire be sent to them.

--Senior
Citizens
Substance
Use Survey
(SCSUS)

Mr. Marchetti reported that a Governor's Task Force has been appointed to study the problem of substance abuse and seniors. This is not for illicit drug abuse, but rather compounded prescription drugs which might have a bad effect on the elderly, medication swapping, mixing alcohol and medications, tobacco, etc., and that is what this 25-page questionnaire was designed to determine.

The state decided to administer 600 questionnaires in regards to this problem. The AAA was asked to contact 35 seniors in the Delta County area. Mr. Oman completed 33 of the 35 forms. Originally, there were five or six Bay de Noc Community College volunteers, but they did not have the time to do it. The Governor will report on this in the future and will determine where funding priorities will be.

--Foster
Grandparents
Grant:

Mr. Marchetti reported that the previous Friday, the M-D-S CAA received approval from the State Commission on Services to the Aging of a \$125,000 foster grandparents grant, the first one funded in the U.P. There were 12 others funded in the state.

Originally, they were not chosen to be funded. Mr. Marchetti went to OSA Lansing and discussed the criteria for the grant with them and it was found that it did discriminate against the Upper Peninsula and rural areas in general. He reported to UPCAP's Robert Olsen in a memo and Mr. Olsen shared it with State Commissioners V. Robert Payant and Earl LeBrasseur. At the last meeting of the Commission, Judge Payant brought it up. M-D-S rewrote their application and it was funded. There will be 45 part-time jobs for foster grandparents who will be serving 90 children with special needs in our school districts.

--Transportation Progress Report: (Exhibit 17) Jon Mead, who coordinates the transportation program for the AAA, reported that since 1965, the beginning of the Older Americans Act, one of the top priorities is transportation. Very little transportation programs had been offered in the U. P. five years ago. Since that time, through the OAA, Region XI AAA has funded 12 subcontractors for transportation or escort services.

By the end of the fiscal year (September 30, 1978), it is estimated that these 12 agencies combined will provide transportation services to over 6,000 elderly people in the U.P. Last year over 5,500 elderly persons received rides provided by Title III (OAA) funded agencies.

Of the 12 agencies funded by Title III to provide transportation services, 6 operate their own buses, 3 contract with county transit operators, 1 contracts with a Community Action Agency, and 2 use volunteer and private automobiles for escort services.

At the present time, there is not a single county in the U.P. that does not have some type of specialized transportation for senior citizens.

In the future, it is very possible that county governments will become more involved in the coordination of specialized transportation in their respective counties. As the number of specialized transportation systems increase, the possibilities of duplication and confusion also increase. Counties are being called upon to play a more influential role in the coordination, planning, and monitoring of transportation delivery systems in the county.

In several counties through the State, county transit authorities are being established. These transit authorities are held responsible for: (1) acting as a "base station" for all transportation providers in the county, (2) coordination and planning of transportation services in the county, and (3) acting as a contact agency for the county.

At the present time there is only one transportation authority in the Upper Peninsula; but as services and the number of providers increase, the need for transit authorities, be they county, public or regionally controlled, will be much greater.

--Title IX (OAA) Report (Exhibit 18) Copies of the Title IX (Older Americans Act) report by Charles Ingle were distributed and read by Mrs. Kumkoski. Mr. Ingle coordinates the program for the AAA.

Title IX involves setting up a Referral and Employment Network for Elderly Workers (Michigan RENEW). UPCAP has been selected as the employing agency for the U.P. for this program.

The U. P. will have 11 Older Worker Specialists working in MESC branch offices as marketing and placement specialists. The Older Worker must be 55 years of age or older and meet poverty level income guidelines. There are presently six Older Worker Specialists working in the U.P., placed at L'Anse, Sault Ste. Marie, Newberry, St. Ignace, and two at Ishpeming. Two others, one from Manistique and one from Houghton, have had to terminate the program due to their health or other employment.

The Older Workers are expected to participate in extensive training for this position. Once the Older Worker has received training and becomes familiar with the procedures of their perspective MESC offices, they will then work on developing jobs and making referrals for senior citizens. The goal of the program is to inform potential employers of the positive traits of senior citizens as potential employees and also to ensure senior citizens that there are people working directly towards the elimination of age discrimination in reference to jobs.

As of February 1, 1978, the Title IX participants will be eligible to work 25 hours per week (as opposed to 20 hours per week) and will receive \$3.50 per hour (as opposed to \$2.75 per hour). Also, OSA is in the process of requesting that the Department of Labor raise their income guidelines to 125% of poverty level which would make it easier to fill all the empty slots. In order for the Department of Labor to do so, they must have supportive documentation stating the need for it. At the present time, the areas which cannot find an Older Worker due to the guidelines are sending this documentation to the Area Agency who will in turn forward it to Lansing. With this support, the guidelines should be raised to a more acceptable level in the near future.

Old Business:
--Budgets for
FY 78

Mrs. May said that as they met last year to adopt the Area Plan the Committee was told that there was a lack of information on the budgets because salary negotiations were going on. She formally requested that detailed copies of the budgets for the AAA be sent out just as soon as possible.

Mrs. Kumkoski recalled that they had been copied and distributed at a later meeting. (Note: Upon checking the files, staff had copied the detailed budgets and distributed them at the July meeting. Mrs. May was absent at that meeting. Copies of the budgets are attached to these minutes.)

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--Gogebic
Commission on
Aging Represent-
ation on the AAA
Advisory Com-
mittee:

Roy Johns, AAA Advisory Committee member from Gogebic County thought there was a vacancy on the AAA Committee from Gogebic County with the resignation of Thomas Vizanko and he thought it should be filled. He gave the history of this vacancy. The Advisory Committee had requested that Tom Wilkinson be re-appointed. Mr. Johns asked who appointed this public-at-large representative.

Mrs. Kumkoski informed him that the UPCAP chairman appoints this member. She said that 25 per cent of the members must represent the planning and development regional commissions, 50 per cent of the total membership must be age 60 and older, and 15 members must be county commissioners. Thus a county has 3 representatives on the Committee--1 person 60 years of age and older, 1 county commissioner, and 1 public-at-large representative. UPCAP appoints the public-at-large member.

Staff Secretary and Recorder Alyce Austad in checking the membership roster said that a Mr. Frank Perlich was listed as the public-at-large representative from Gogebic County and the appointment date after his name was "10-77." (Note: After this meeting, the AAA files were checked and a letter dated October 31, 1977 from UPCAP Chairman Fred Saigh to Mr. Frank Perlich was found, appointing him as the public-at-large Gogebic County member on the AAA Advisory Committee. Mr. Perlich was mailed an announcement of the meeting but could not attend because he did not feel well, he said, in a telephone call to him. aa)

U. P. Appoint-
ments to the
State Commis-
sion on Services
to the Aging:

Mrs. Kumkoski reported that the Governor had appointed Daniel Dorrity (chairman, Chippewa County Board of Commissioners) in place of Earl LeBrasseur, and reappointed Judge V. Robert Payant to the State Commission on Services to the Aging.

U. P. Member-
ship on the State
Advisory Council
on Aging:

Mrs. Kumkoski said that there is a U. P. representative vacancy on this Council, caused by the death of Levi Godin. Sally May also represents the U. P. on the Council. Mrs. Kumkoski recommended that Earl LeBrasseur fill the vacancy for at least a one-year term.

MOTION BY ED JACOBS, SUPPORTED BY CARL ANDERSON, THAT EARL LEBRASSEUR BE APPOINTED TO THE STATE ADVISORY COUNCIL ON AGING. MOTION CARRIED UNANIMOUSLY.

Planning Time-
table for FY 79
Area Plan:
(Exhibit 19)

Copies of "Region XI Area Agency on Aging Tentative Planning Time-table, FY 79" were distributed. It calls for early May 1 submission of the final Area Plan to the State Commission on Services to the Aging. A longer period of time for the allocation process is needed.

Mackinac Island Fares: Mrs. Kumkoski reported she had a phone call from a Ron Woods, with the C-L-M Transportation Program, voicing a concern for the senior citizen residents on Mackinac Island who have to pay the same \$2.50 fee for the use of the ferry as do the tourists. He would like the AAA to work with the Highway Department to lower it. Mrs. Kumkoski had hoped he would be in attendance this day, but it will have to be brought up at the next meeting when more information is received.

Report on the State Advisory Council on Aging Meeting: State Advisory Council Member Sally May reported she had attended their meeting in Lansing on January 19. Because of budget problems, OSA is asking for a supplemental appropriation for 1978-79. On the State level, OSA is asking for \$1,780,000 in federal and state monies for "administration" of the state office, and \$25,600,000 for "services." "Services" includes the AAA grants and also Title VII grants. The State has to appropriate the federal money also.

--State Budgets

--Governors Task Forces - 3

The Governor is setting up three task forces through OSA: Pre-retirement planning, safety for seniors including crime prevention, and mental health for seniors. The latter will include mental health people as well as seniors, and discussion on this brought out that local mental health programs are not providing the kinds of services for seniors who have emotional problems, which problems in younger people would be diagnosed and treated; but in seniors, they would be diagnosed as senility and as having had improper care.

OSA is looking for people to be on these task forces who would serve well and make recommendations to the Governor; and Mrs. May asked the Committee to contact Mrs. Kumkoski with names of people from their areas who would be interested in serving on these task forces.

--Senior Power Day: On May 10, there will be a "Senior Power Day." It is being coordinated at the State level.

--Health Services Agency Plan-- Inclusion of Medicare & Medicaid: The State Advisory Council urges everyone to make sure that their Health Services Agencies include in their Plans (which are being worked on now) some information and intent to address the problems of Medicare and Medicaid.

--AAA Pre-planning Hearings for Area Plan: The Council urges the AAAs to hold preplanning hearings. Region XI AAA is planning to do this.

AOA Commissioner on Aging: Arthur Flemming is no longer the Administration on Aging Commissioner, Washington. (Mr. Robert C. Benedict, former director of the Pennsylvania Commission on Services to the Aging, is the new commissioner.)

Merwin White It was learned that Merwin White had been hospitalized and was recuperating at home.

MOTION BY CARL ANDERSON, SUPPORTED BY HILL, THAT THE AAA ADVISORY COMMITTEE SEND MERWIN WHITE A GET-WELL CARD. MOTION CARRIED UNANIMOUSLY.

Supplemental Insurance for Medicare: Much discussion took place on seniors not knowing what types of private insurance they need to buy to fill in the gaps where the present Medicare program does not pay. Seniors are buying insurances in many cases which they do not need, is in excess of their needs, or it does not pay in the areas where they need it.

MOTION BY CARL ANDERSON, SUPPORTED BY BERNIE HILL, THAT (THE REGION XI AREA AGENCY ON AGING ADVISORY COMMITTEE) PASS A RESOLUTION OR SEND A LETTER TO OUR (NATIONAL) REPRESENTATIVES, TO THE STATE COMMISSION ON SERVICES TO THE AGING, TO THE STATE (ADVISORY) COUNCIL ON AGING, AND TO MRS. ROSALYN CARTER, CHAIRPERSON OF THE NATIONAL COUNCIL ON AGING, URGING THEM TO ESTIMATE THE COST IF MEDICARE WAS TO COVER ALL MEDICAL COSTS OF THE ELDERLY. MOTION CARRIED UNANIMOUSLY.

MOTION BY WELLMAN, SUPPORTED BY GAREAU, (THAT THE REGION XI AREA AGENCY ON AGING ADVISORY COMMITTEE) SEND A LETTER TO OUR LEGISLATORS--CONGRESSMAN PHILIP RUPPE, SENATOR ROBERT P. GRIFFIN, SENATOR DONALD W. RIEGLE, ENCOURAGING THEM TO BACK THE NATIONAL HEALTH PROGRAM, STOPPING THE ENCROACHMENT UPON THE CITIZENS OF THE UNITED STATES WITH THE HIGH COST OF INSURANCE FOR HEALTH PROGRAMS. MOTION CARRIED UNANIMOUSLY.

Scheduling of AAA Advisory Committee Meetings: MOTION BY MAY, SUPPORTED BY WELLMAN, THAT STAFF PREPARE A TENTATIVE CALENDAR FOR REGULAR AAA ADVISORY COMMITTEE MEETINGS ON THE SECOND FRIDAY OF THE MONTH FOR THE REMAINING MEETINGS IN THIS YEAR IN ORDER TO LEARN HOW MANY MEMBERS CAN ATTEND; AND ANY SPECIAL MEETINGS COULD BE CALLED BETWEEN REGULAR MEETING DATES. MOTION CARRIED UNANIMOUSLY.

Adjournment: Chairperson Turcotte asked if there was any other business or comments. There were none. He thanked the Committee for their attendance and participation in the meeting.

MOTION BY HILL, SUPPORTED BY GAREAU, THAT THE MEETING ADJOURN. MOTION CARRIED UNANIMOUSLY.

The time was 1:20 p.m.

Merwin White, Secretary

A D M I N S T R A T I V E P L A N N I N G	55% SUPPLEMENTAL '77	FEDERAL CASH	NON-FEDERAL MATCH		TOTAL
			CASH	IN-KIND	
I	Administrative T-III Funds	25,130	0	3,351	28,481
N	State Matching Funds		5,026	0	5,026
S	Non-Federal Matching Funds				
T	Estimated Program Income	0	0	0	0
R	Other Resources (Identify)				
	Sub-Total	25,130	5,026	3,351	33,507
	Coordination & Pooling Funds	32,886	0		32,886
	Non-Federal Matching for Coord/Pooling	xxx	0	3,654	3,654
	Other Resources (Identify)				
	Sub-Total	32,886	0	3,654	36,540
	Total Funds Used to Operate AAA	58,016	5,026	7,005	70,047
	Percent of Total	83	7	10	100

B. DIRECT SERVICES BUDGET

Service Category	Total III Funds		Non-Federal Match		5. Total Service Funds	6. Percent of Total	OSA USE ONLY
	1. Planned	2. Actual	3. Cash	4. In-Kind			
1. I & R	19,731		1,096	1,096	21,923	20	
2. Transportation	35,516		1,973	1,973	39,462	36	
3. Escort	11,839		658	658	13,155	12	
4. Outreach	18,745		1,041	1,041	20,827	19	
5. Service Management	0		0	0	0	0	
6. Housing Repair	0		0	0	0	0	
7. Legal Services	987		55	55	1,097	1	
8. Tax Counseling	2,960		164	164	3,288	3	
9. Home Health	8,879		494	494	9,867	9	
10. Health Screening	0		0	0	0	0	
11. Group Socialization	0		0	0	0	0	
12. Project Coordination	0		0	0	0	0	
13. Home Services	0		0	0	0	0	
TOTAL	98,657		5,481	5,481	109,619	xxx	
Percent of Total	90		5	5	100	100	
Title IVA	0		0	0	0		

2775

ITEM	TITLE III FUNDS	NON-FEDERAL MATCH			TOTAL	OTHER RESOURCE
		CASH		IN-KIND		
		STATE	LOCAL			
1. STAFF SALARIES BY TITLE						
AAA Director 100%	15,000	0	0	0	15,000	
Accountant 50%	5,600	0	0	0	5,600	
Secretary 100%	10,330	0	0	0	10,330	
Sub-Total	30,930	0	0	0	30,930	
2. FRINGE BENEFITS (Itemize)						
21% x \$30,930	6,495	0	0	0	6,495	
FRINGE + SALARIES Sub-Total	37,425	0	0	0	37,425	
3. STAFF TRAVEL						
601.5 mi. x 15 ¢/mi. x 50 wks. x 2 persons	0	9,022	0	0	9,022	
Air Travel	1,111	0	0	0	1,111	
Per Diem \$33/day x 20 days x 2 persons	1,320	0	0	0	1,320	
Sub-Total	2,431	9,022	0	0	11,453	
4. VOLUNTEER TRAVEL						
4,068 mi. x 15 ¢/mi. x 5 meetings	0	0	0	3,051	3,051	
Sub-Total	0	0	0	3,051	3,051	
5. OFFICE SPACE						
\$3.75/sq. ft. x 320 sq. ft. (\$100/mo. x 12 mos.)	1,200	0	0	0	1,200	
Sub-Total	1,200	0	0	0	1,200	
6. UTILITIES						
\$0 / month (In rent)	0	0	0	0	0	
Sub-Total	0	0	0	0	0	
7. COMMUNICATIONS (Itemize)						
Telephone \$80/mo. x 12 mos.	960	0	0	0	960	
Postage	300	0	0	0	300	
Xerox	200	0	0	0	200	
Sub-Total	1,460	0	0	0	1,460	
8. OFFICE SUPPLIES (Itemize)						
\$143.33/mo. x 12 mos.	1,720	0	0	0	1,720	
Sub-Total	1,720	0	0	0	1,720	
9. EQUIPMENT (Itemize)						
Sub-Total	0	0	0	0	0	
10. OTHER (Itemize)						
Insurance	500	0	0	0	500	
Bonding	75	0	0	0	75	
Dues and Subscriptions	300	0	0	0	300	
Volunteers' Time - 30 Vol. x \$2.50/hr. x 5 meetings x 8 hours per meeting	0	0	0	3,000	3,000	
Sub-Total	875	0	0	3,000	3,875	
TOTALS	45,111	9,022	0	6,051	60,184	
PERCENT OF TOTAL	75	15	0	10	100	

(Revised)

55% Supplemental FY 77
Planning Grant

For the Category of PLANNING

ITEM	TITLE III FUNDS	NON-FEDERAL MATCH			TOTAL	OTHER RESOURCES
		CASH		IN-KIND		
		STATE	LOCAL			
1. STAFF SALARIES BY TITLE						
Research Planner 100%	12,000				12,000	
Accountant 50%	5,600				5,600	
Sub-Total	17,600				17,600	
2. FRINGE BENEFITS (Itemize)						
\$17,600 x 21%	3,696				3,696	
FRINGE & SALARIES Sub-Total	21,296				21,296	
3. STAFF TRAVEL						
4,800 mi. x 15 ¢/mi.	720				720	
Sub-Total	720				720	
4. VOLUNTEER TRAVEL						
11,953.3mi. x 15 ¢/mi. Volunteer travel				1,793	1,793	
Sub-Total	0			1,793	1,793	
5. OFFICE SPACE						
\$3.75/sq. ft. x 352 sq. ft. (\$110/mo./12 mo.); Meeting Space (\$25 x 10 Meetings)	1,320			250	1,320 250	
Sub-Total	1,320			250	1,570	
6. UTILITIES						
\$ / month	0				0	
Sub-Total	0				0	
7. COMMUNICATIONS (Itemize)						
Telephone (\$100/mo. x 12)	1,200				1,200	
Postage (\$100/mo. x 12)		1,200			1,200	
Xerox (\$100/mo./12)		1,200			1,200	
Sub-Total	1,200	2,400			3,600	
8. OFFICE SUPPLIES (Itemize)						
	0				0	
Sub-Total	0				0	
9. EQUIPMENT (Itemize)						
	0				0	
Sub-Total	0				0	
10. OTHER (Itemize)						
Liability Insurance	394				394	
Bonding		200			200	
Volunteer Time (\$2.50/hr./ x 30 Vol./x 41.35 hrs.)	0	0		3,101	3,101	
Subscription and Dues	200	333			533	
Consultants (Volunteer)		0	0	300	300	
Sub-Total	594	533	0	3,401	4,528	
TOTALS	25,130	2,933	0	5,444	33,507	
PERCENT OF TOTAL	75	9	0	16	100	

Coordinating and Pooling		TITLE III FUNDS	CASH		IN-KIND	TOTAL	OTHER RESOURCES
ITEM	FY		STATE	LOCAL			
1. STAFF SALARIES BY TITLE							
Coordinator		12,000	0	0	0	12,000	0
CETA Coordinator 30%		0	0	0	0	0	3,000
Needs Assessment Coordinator		0	0	0	0	0	10,000
Secretary 50% x \$3.45/hr		3,588	0	0	0	3,588	0
Sub-Total		15,588	0	0	0	15,588	13,000
2. FRINGE BENEFITS (itemize)							
\$15,588 x 21%		3,273	0	0	0	3,273	2,730
FRINGE & SALARIES Sub-Total		18,861	0	0	0	18,861	15,730
3. STAFF TRAVEL							
_____ mi. x _____ ¢/mi.		0	0	0	0	0	
Sub-Total		0	0	0	0	0	
4. VOLUNTEER TRAVEL							
14,020 mi. x 15 ¢/mi.		0	0	0	2,103	2,103	0
Sub-Total		0	0	0	2,103	2,103	0
5. OFFICE SPACE							
\$3.75/sq. ft. x 672 sq. ft. (\$210/mo. x 12 mos.)		2,520	0	0	0	2,520	0
Sub-Total		2,520	0	0	0	2,520	0
6. UTILITIES							
\$ _____ / month		0	0	0	0	0	0
Sub-Total		0	0	0	0	0	0
7. COMMUNICATIONS (Itemize)							
Telephone - Local		1,500	0	0	0	1,500	0
" - WATS Line		1,740	0	0	0	1,740	0
Postage		1,500	0	0	0	1,500	0
Xerox		3,500	0	0	0	3,500	0
Sub-Total		8,240	0	0	0	8,240	0
8. OFFICE SUPPLIES (Itemize)							
Office Supplies		378	0	0	0	378	0
Sub-Total		378	0	0	0	378	0
9. EQUIPMENT (Itemize)							
Typewriter		830	0	0	0	830	0
Sub-Total		830	0	0	0	830	0
10. OTHER (Itemize)							
Insurance		100	0	0	0	100	0
Bonding		100	0	0	0	100	0
Dues and Subscriptions		200	0	0	0	200	0
Printing		1,197	0	0	0	1,197	0
30 Volunteers' Time--600-hrs. x \$2.50/hr.		0	0	0	1,500	1,500	0
Sub-Total		1,597	0	0	1,500	3,097	0
TOTALS		32,426	0	0	3,603	36,029	15,730
PERCENT OF TOTAL		90	0	0	10	100	XXXXXX