BOARD OF COMMISSIONERS COUNTY OF MARQUETTE JULY 15, 1997

The Marquette County Board of Commissioners met in Regular Session on Tuesday, July 15, 1997 at 7:00 p.m. in Room 231 of the Henry A. Skewis Annex, Marquette, Michigan.


A Salute to the Flag was given, followed by the Pledge of Allegiance.

It was moved by Comm. Arsenault, seconded by Comm. Rapport and unanimously carried by voice vote that the minutes of the July 1, 1997 Regular Board Meeting be approved.

Chairperson Corkin opened the meeting for public comment. None was forthcoming.

It was moved by Comm. Roberts, seconded by Comm. Joseph and unanimously carried by voice vote that the agenda be approved with the following late additions: 11a) Review of Grant Applications to the Upper Peninsula Area Agency on Aging from the Commission on Aging and AMCAB, 11b) CDBG Housing Grant with Michigan Jobs Commission, 11c) Lead Agency Designation for Building No. 664 at Sawyer, and 11d) County Board Meeting Change for August, 1997.

PUBLIC HEARINGS

Chairperson Corkin opened a public hearing regarding an award of a $16,000 Local Law Enforcement Block Grant to Marquette County from the U.S. Justice Department. Chairperson Corkin reviewed the rules of the public hearing and stated the purpose as follows: 1) To enhance parent training for parents of young school age children who act out aggressively, 2) To enhance the availability of Juvenile Court records for use in adult criminal sentencing, and 3) To improve services for Native Americans juveniles who are charged in Federal Court.

Chairperson Corkin opened the hearing for public comment.

Kate McCallie, Project Administrator for the Grant, was present and explained that Probate Judge Michael Anderegg wrote and received the grant from the U.S. Department of Justice. As Project Administrator, it would be her responsibility to coordinate the agencies involved in completing the objectives as stated by late September.

There being no further public comment, the public hearing was closed.

PRIVILEGED COMMENT

8a) Joe Pietro, Michigan Aeronautics Commission, reported on a $700,000 grant from the Michigan Bureau of Aeronautics to assist in Marquette County's Airport relocation effort. The funds will be used to assist with the construction of a new terminal building at the Sawyer Airport. Mr. Pietro thanked the County Board for making the Sawyer Airport easier to market by retaining the runway length. There are only three runways in the United States of that caliber. The Michigan Bureau of Aeronautics is responsible for 236 airports in Michigan and he commended Marquette County Airport Manager Hal Pawley and Tom Rumora, KI Sawyer Development Director, for their fine work, their reputation of excellence is known throughout Michigan.

8b) Chairperson Corkin reported on the new airlines operations at the Marquette County Airport. He had an opportunity to view their operations and a chance to fly to Milwaukee to see first hand how they operate. It was an excellent operation, and the other 18 people on the flight were very impressed with the quality of service. Marquette County will hear good reports regarding the new airline services, and he urged residents to try the two new airlines, Skyway and Midwest.

Comm. Rapport concurred and had the opportunity to fly Midwest Airlines from Chicago. The seats were large and comfortable, and the service and food was excellent.
INFORMATIONAL ITEMS

It was moved by Comm. Roberts, seconded by Comm. Joseph and unanimously carried by voice vote to place the following informational items on file:


b. Memo from Michigan DEQ regarding Notification of Oil and Gas Operations.

c. Letter from Jim Sodergren, County Treasurer, regarding Iron Ore Specific Tax Assessments.

ACTION ITEMS

It was moved by Comm. Rapport, seconded by Comm. Arsenault and unanimously carried by voice vote that Action Items 10b, 10c, 10d, 10e, 10f, and 10g be approved as follows:

10b) Committee of the Whole Recommendation to approve a policy change for the Dental Clinic low income eligibility and adopt a revised Sliding Fee Schedule to be used at the Dental Clinic.

10c) Committee of the Whole Recommendation to approve of the Utility Sales Contracts and authorize the Chairperson to sign the Contracts with the Department of Air Force for the following: MACASU (Housing and Credit Union), Red Fox Woods (Housing, NCO Club, Child Development Center), KI Sawyer Development, Inc. (Housing Office), and Airport (runway lighting, lighting vault, weather equipment): And further authorize the Chairperson to sign future Utility Sales Contracts with the Department of Air Force for sublease buildings and facilities after administrative and legal review.

10d) Committee of the Whole Recommendation authorizing the Chairperson to sign a Lease Agreement with the Escanaba Paper Company in the amount of $2,400 per year for rental of tower space by Central Dispatch on the Champion Township Tower site.

10e) Committee of the Whole Recommendation to adopt resolutions to amend the Deferred Compensation Plan and Trust Agreements with ICMA/RC and PEPSCO, resolutions as follows:

ATTACHMENT D: SUGGESTED RESOLUTION A FOR A LEGISLATIVE BODY RELATING TO AMENDING A DEFERRED COMPENSATION PLAN

Name of Employer: Marquette County State: Michigan 301201

Employer Plan Number

Resolution of the above named Employer ("Employer")

WHEREAS, the Employer has employees rendering valuable services; and

WHEREAS, the Employer has established a deferred compensation plan for such employees that serves the interest of the Employer by enabling it to provide reasonable retirement security for its employees, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel; and

WHEREAS, the Employer has determined that the continuance of the deferred compensation plan will serve these objectives; and

WHEREAS, amendments to the Internal Revenue Code have been enacted that require changes to the structure of and allow enhancements of the benefits of the deferred compensation plan:

NOW THEREFORE BE IT RESOLVED that the Employer hereby amends and restates the deferred compensation plan (the "Plan") in the form of: The ICMA Retirement Corporation Deferred Compensation Plan and Trust

BE IT FURTHER RESOLVED that the Plan: Will not permit loans
BE IT FURTHER RESOLVED that the Employer hereby agrees to serve as trustee under the Plan.

Adopted this 15th day of July, 1997
Gerald O. Corkin, Chairperson
Marquette County Board of Commissioners

ESTABLISHMENT OF CUSTODIAL ACCOUNT AND LIFE INSURANCE TRANSFER AUTHORIZATION (PEPSCO)

WHEREAS, the undersigned Employer is the owner of one or more life insurance policies issued to it by Commonwealth Life Insurance Company, Kentucky Commonwealth Life Insurance Company, Peoples Security Life Insurance Company, or Providian Life and Health Insurance Company (the “Policies”) in connection with the deferred compensation plan it maintains for its employees (the “Plan”) pursuant to Section 457 of the Internal revenue Code of 1986, as amended (the “Code”); and

WHEREAS, as a result of an amendment to the Code, all assets and income of the Plan must be held in a trust, custodial account or annuity contract; and

WHEREAS, the Plan has been amended to reflect the changes required by the amendment to the Code; and

WHEREAS, the Employer desires to adopt the Code Custodial Account (the “Custodial Account”) to hold assets, other than annuity contracts, which will provide benefits for the participants and beneficiaries; and

WHEREAS, as a result of the amendment to the Code, the Employer desires to transfer ownership of the Policies to Bank One Trust Company, N.A. (the “Custodian”) for the exclusive benefit of the Plan’s participants and beneficiaries;

NOW THEREFORE, the undersigned Employer hereby accepts the Code Custodial Account Agreement, adopts the Custodial Account, authorizes transfer of ownership to the Policies to the Custodian, and designates the Custodian as the beneficiary to the Policies.

EMPLOYER: MARQUETTE COUNTY
BY: Gerald O. Corkin
TITLE: Chairperson, Board of Commissioners
DATE: July 15, 1997

10f) Committee of the Whole Recommendation to adopt a resolution governing the control and use of credit cards by County officers and employees, resolution as follows:

MARQUETTE COUNTY RESOLUTION
GOVERNING CONTROL AND USE OF CREDIT CARDS

WHEREAS, Public Act 266 of 1995 authorizes a County to be a party to a credit card arrangement if the Marquette County Board of Commissioners has adopted by resolution a written policy governing the control and use of credit cards, and

WHEREAS, The Marquette County Board of Commissioners deems that it is in the best interest of the County to make certain County financial transactions by using a credit card as described in the Act, now, therefore be it

RESOLVED, that the following policy shall govern the use of County credit cards:

(a) The County Administrator is responsible for issuing, accounting for, monitoring, retrieving and generally overseeing compliance with the County credit card policy, and may designate the Finance Manager to assure policy compliance.
(b) Credit cards may be used only by an officer or employee for the purchase of goods or services for the official business of the County. The use of a credit card is limited to the purchase of capital outlays up to $1,000, for travel, meals, and accommodations while on business (excluding expenses incurred in operating a privately owned automobile) gas, oil and other necessary expenses incurred in operating a County owned vehicle.

(c) County officers and employees who use County credit cards shall, as soon as possible, submit a copy of the vendor’s credit card slip to the Finance Manager. If no credit card slip was obtained that described the transaction, the employee shall submit a signed voucher that shows the name of the vendor or entity from which goods or services were purchased, the date and the amount of the transaction, the official business that required the transaction, and the chart of account number indicating the line item to which the transaction is to be charged. All credit card slips shall include this information as well. Vouchers shall include a statement why a credit card slip was not obtained.

(d) Credit cards shall be kept in safes or other secure locations. An official or employee who is issued a credit card is responsible for its protection and custody. If a credit card is lost or stolen, the Finance Manager shall be notified. The entity issuing the lost or stolen credit card shall be immediately notified to cancel the card.

(e) An officer or employee issued a credit card shall return the credit card to the Finance Manager upon termination of his or her employment or services with the County.

(f) The Finance Manager shall maintain a list of all credit cards owned by the County, along with the name of the officer and employee who has been issued the credit card, and credit limit established (the date issued, and the date returned.) Each employee shall initial the list beside his or her name to indicate agreement that the credit card has been issued, and that the employee has received and read a copy of this policy. The Sheriff or his/her supervisory designee is responsible for cards issued to the Sheriff’s Department. The Sheriff will maintain a list for the cards issued to the Sheriff’s Department. The Finance Manager shall review each credit card statement as soon as possible to ensure that transactions comply with the policy. Any transactions that appear on the statements that are not documented with a credit card slip or a signed voucher shall be immediately investigated. Transactions that do not appear to comply with this policy shall be reported to the County Administrator.

(g) The board shall not approve a payment to the entity issuing the credit card until all transactions have been verified, including the approval of all transaction invoices if issued.

(h) The balance including interest due on an extension of credit under the credit card arrangement shall be paid for within not more than 60 days of the initial statement date.

(i) Officers and employees who use a credit card in a manner contrary to this policy shall be subject to the following disciplinary action, Section 138.0 of the Marquette County Personnel Policies and Procedures Manual, and criminal prosecution to the extent allowed by law.

(j) The credit card limits are set as follows: Board of Commissioners, $2,500; Sheriff, $2,000; Sheriff, $2,000; Sheriff, $2,000.

Adopted this 15th day of July, 1997
Gerald O. Corkin, Chairperson
Marquette County Board of Commissioners

* * * * *

10g) Committee of the Whole Recommendation directing Civil Counsel to review the publication and distribution of the Public and Local Acts Books for Headlee implications. Public Act 44 of 1899 provided for the distribution of "free copies" of the Public and Local Acts. Public Act 179 of 1995 amended Act 44 to discontinue the practice of providing free copies.

ACTION ITEMS CONTINUED

10a) The County Board considered a recommendation from the Committee of the Whole that it indicate that it has received and reviewed Grant Proposals by the Marquette County Health Department to the Upper Peninsula Area Agency on Aging or Title III-F (Health Screening) and Title III-B (Personal Care Services).
David Thayer, Director of Commission on Aging, was present and pointed out that when the Area Agency was preparing the Request for Proposals there was an error and the true amount of set-aside funding for personal care services was not discounted before releasing the RFP's. The Health Department has submitted their Grant Proposal based upon the original RFP, however, there is a $3,442 overlap between the Commission on Aging's Grant Request and the Health Department's Grant Request. He recommended that when the County Board adopts its recommendation that they also indicate to the UPAAA to utilize their policy of 12% set aside for personal care services rather than the amount stated in their RFP.

It was moved by Comm. Tuominen, seconded by Comm. Roberts and unanimously carried by voice vote that the County Board indicate that they have received and reviewed the grant request by the Marquette County Health Department to the Upper Peninsula Area Agency on Aging and further, that the Board request that the UPAAA use their policy of 12% (of Title III-B, III-D, and State Alternative Care Funds) set aside for personal care services rather than the amount stated in their Request for Proposal Information Packet.

**LATE ADDITIONS**

11a) The County Board considered the Annual AMCAB Proposal to the Upper Peninsula Area Agency on Agency for delivery of senior nutrition program meals for Alger and Marquette Counties. Earl P. Hawn, Jr., Executive Director, AMCAB, was present and explained that the Marquette County Board has supported AMCAB's proposal since the inception of the Senior Nutrition Program in 1973. AMCAB proposes to continue to deliver hot noon meals to elderly citizens of Marquette County through the congregate meal program and the home delivered meal program. The program delivers approximately 26,000 meals to 495 senior citizens at 13 meal sites located throughout Marquette County. The program also projects the delivery of 58,000 home delivered meals (Meals on Wheels) to 450 senior citizens throughout Marquette County.

Earl Hawn also introduced Jo Loricich, AMCAB Senior Nutrition Director, who began her duties two weeks ago and will be coordinating her work with the Commission on Aging and the Health Department through the aging network.

It was moved by Comm. Seppanen, seconded by Comm. Arsenault and unanimously carried by voice vote that the County Board indicate it has received and reviewed the grant request for the Senior Nutrition Program by the Alger-Marquette Community Action Board to the Upper Peninsula Area Agency on Aging.

11a (Continued) The County Board considered a review of the FY 1998 Grant Application submitted by the Marquette County Commission on Aging. David Thayer, Director of the Commission on Aging, was present and noted that the grant requires that applicants request funds for specific services from categories of funding rather than from specific grants. The Area Agency on Aging also requests that the County Board, at a minimum, review the application submitted from each County.

Mr. Thayer explained that under Category I funding the Commission on Aging is requesting $28,300 to provide 850 units of case coordination and support, and 700 units of outreach, and 350 units of financial management services. The Category II funding is requesting $59,102 to provide 4,387 units of homemaking services and 2,176 units of respite care. In the Category IV funds requests $76,746 to continue the Care Management Program which allows assistance to the most frail elderly with complex needs. Also from Category IV funds, the Commission on Aging is requesting $10,750 for senior center staffing to be divided between the Forsyth Township Senior Center and the Ishpeming and Negaupee Senior Centers.

It was moved by Comm. Tuominen, seconded by Comm. Seppanen and unanimously carried by voice vote that the County Board indicate they have received and reviewed the Grant Requests by the Marquette County Commission on Aging to the Upper Peninsula Area Agency on Aging.
BOARD OF COMMISSIONERS  COUNTY OF MARQUETTE  JULY 15, 1997

11b) The County Board considered a Grant Agreement with the Michigan Jobs Commission for the 1997 Michigan CDBG Block Grant Housing Program. Steve Powers, County Administrator, explained that this is the third time the County Board has reviewed this matter. The first time they approved the Grant Application, the second time they approved the endorsement of the various documents, and now before the Board is the actual Grant Agreement. The Agreement is consistent with the application and it has received legal and administrative review. There is no general fund impact, however, the funding must be processed through the County's Accounting Department via the necessary budget amendment.

It was moved by Comm. Arsenault, seconded by Comm. Roberts and unanimously carried by voice vote that the County Board approve of the Grant Agreement with the Michigan Jobs Commission for the 1997 Michigan CDBG Housing Program and authorize the Chairperson to sign the Agreement to implement the Grant, budget amendment as follows:

RESOLUTION AMENDING COMMUNITY DEVELOPMENT FUND BUDGET  
Fiscal Year 1997 Amendment No. 20

WHEREAS, budgets were adopted by the County Board on October 8, 1996, to govern the receipts and expenditures of the various County funds for the next fiscal year of the County; and

WHEREAS, as a result of unanticipated changes in revenues and/or needed expenditures, it is necessary to modify the aforesaid budget; and

WHEREAS, such modification will still maintain a balanced budget between revenues and expenditures as required by P.A. 621 of 1978.

NOW THEREFORE, BE IT RESOLVED that the aforesaid budget be hereby modified as follows:

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<th>Amended Budget Amt.</th>
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<tr>
<td>Community Development Fund</td>
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<td>Totals</td>
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BOARD OF COMMISSIONERS    COUNTY OF MARQUETTE    JULY 15, 1997

Motion was made by Comm. Arsenault, Seconded by Comm. Roberts, to adopt the foregoing resolution. Upon roll call vote, the following vote was recorded:

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<th>Aye</th>
<th>Nay</th>
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<tr>
<td>L. Angeli</td>
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<tr>
<td>P. Arsenault</td>
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<tr>
<td>C. Bergdahl</td>
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<tr>
<td>P. Cihak</td>
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<tr>
<td>G. Corkin</td>
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<td>N. Joseph</td>
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<tr>
<td>K. Rapport</td>
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<tr>
<td>F. Roberts</td>
<td>X</td>
</tr>
<tr>
<td>G. Seppanen</td>
<td>X</td>
</tr>
<tr>
<td>C. Tuominen</td>
<td>X</td>
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</tbody>
</table>

The Chairperson declared the motion carried and the resolution duly adopted this 15th day of July, 1997.

11c) The County Board considered a recommendation from Steve Powers, County Administrator, that the Marquette County EDC be designated as the lead entity for the EDA Project Building No. 664 at KI Sawyer. Administrator Powers explained that although the County amended its Lead Agency Agreement designating Marquette County as the Lead Agency for the EDA Project, the EDA says this is okay for future work but not retroactive work. Retroactive work includes Building No. 664. The accounting for the project will run through the County’s Accounting Department. The lead entity designation does not require that the EDC provide the accounting services. So far, there have been no EDA dollars spent, only CDBG funds. The amount considered here is $300,000. Total administration costs for the EDA grant is $60,000 but costs are not broken out by parts or for Building No. 664.

It was moved by Comm. Tuominen, seconded by Comm. Rapport and unanimously carried by voice vote that the County Board designate the Marquette County EDC as the Lead Entity for the EDA Project for Building No. 664 at KI Sawyer.

11d) The County Board considered its August meeting schedule which conflicts with the MAC Conference. It was moved by Comm. Roberts, seconded by Comm. Cihak and unanimously carried by voice vote that the County Board reschedule its Tuesday, August 19, 1997 Regular County Board Meeting to Thursday, August 21, 1997 at 7:00 p.m.

Chairperson Corkin opened the meeting for public comment.

Don Garlick, 220 Midway Drive, Negaunee Township, announced the formation of a new organization called “Friends of the Marquette County Airport.” Their main purpose is to keep the present County Airport in Negaunee Township open as a privately owned but public use airport. The group is not against moving the Airport to KI Sawyer but wants to be sure that bid proposals are open to everybody in response to the Request for Proposals for the reuse of the County Airport.

There being no further public comment, Chairperson Corkin closed this portion of the meeting.

COMMISSIONER COMMENTS, STAFF COMMENTS, AND ANNOUNCEMENTS

Comm. Cihak noted that he was invited to the meeting of the Friends of the Marquette County Airport on July 12th. He reiterated that they are not opposed to moving the Airport but would like to see the present airport kept open for public use. Chippewa County has a County Airport and a City Airport which work well together. The group is not asking for public funds. Membership is open to anybody interested.
Chairperson Corkin noted that in the recent issue of the Michigan Association of Counties Newsletter shows a colored picture of the Superior Dome in Marquette. Marquette County is hosting the MAC Conference August 17-19, 1997. It will be the first MAC Conference above the Mackinac Bridge in 100 years. Chairperson Corkin commended Commissioners Rapport, Angeli, and Cihak for their work on the Conference Committee. He is confident we will have an excellent turnout and a good conference.

Chairperson Corkin reported that the efforts by the County along with Townships and Cities, have resulted in a solution to road maintenance issues. Both the Democrats, Republicans, and the Governor's Office have agreed on the distribution of funding to remain in place (Act 51) with local control. This was a good effort which demonstrates what can be done when local units of government work together.

Steve Powers, County Administrator, reported that all the Departmental Budget Requests are in and he is in the process of meeting with Department Heads. Preliminary indications are that 1998 revenues will be up by 2%, however, requested expenditures are up by approximately 10%. He will have a recommendation on a balanced budget for Commissioners by August 8, 1997.

Administrator Powers also noted that Mr. William Rye has met with Department Heads and Employees regarding the implementation of the Job Reclassification and Compensation Study. Questionnaires will be distributed tomorrow and final adoption of the new plan should be available for Board consideration in October.

There being no further business, the meeting was adjourned at 7:41 P.M.

Respectfully Submitted,

David J. Roberts
Marquette County Clerk
MARQUETTE COUNTY BOARD OF COMMISSIONERS
Regular Meeting, Tuesday, July 15, 1997 at 7:00 p.m.
Room 231, Henry A. Skewis Annex
Marquette, Michigan 49855

1. ROLL CALL.
2. SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE.
3. APPROVAL OF THE MINUTES OF THE COUNTY BOARD OF COMMISSIONERS
   REGULAR MEETING HELD ON JULY 1, 1997.
4. PROCLAMATIONS, PRESENTATIONS AND AWARDS.
5. PUBLIC COMMENT. (time limit 20 minutes total)
6. APPROVAL OF THE AGENDA.
7. PUBLIC HEARINGS.
   a. Local Law Enforcement Block Grant.
8. PRIVILEGED COMMENT:
9. INFORMATIONAL ITEMS:
   a. Memo from Gerard Markey, Equalization Director, regarding Michigan Consolidated Gas
      Company Tax Tribunal Appeal.
   b. Memo from Michigan DEQ regarding Notification of Oil and Gas Operations.
   c. Letter from Jim Sodergren, County Treasurer, regarding Iron Ore Specific Tax
      Assessments.
10. ACTION ITEMS:
    a. Committee of the Whole Recommendation to Approve Two Health Department Grant
       Proposals to the Upper Peninsula Area Agency on Aging.
    b. Committee of the Whole Recommendation to Approve of a Policy Change for the Dental
       Clinic Low-Income Eligibility and a Revised Sliding Fee Schedule.
    c. Committee of the Whole Recommendation to Approve of Utility Sales Contracts with the
       Department of Air Force and Authorize the Chairperson to Sign Future Utility Sales
       Contracts After Staff and Legal Review.
    d. Committee of the Whole Recommendation to Approve the Lease with the Escanaba Paper
       Company for Central Dispatch Tower Space at the Champion Township Site.
    e. Committee of the Whole Recommendation to Adopt Resolutions to Amend the County’s
       Deferred Compensation Plan Agreements.
    f. Committee of the Whole Recommendation to Adopt a Resolution Governing the Control
       and Use of Credit Cards.
    g. Committee of the Whole Recommendation Directing Civil Counsel to Review the
       Publication and Distribution of the Public and Local Acts Books.
11. LATE ADDITIONS:
    a. Review of Grant U/LUPCAP from COA & Trends
    b. Grant CDB $15K Housing
12. PUBLIC COMMENT. (time limit 20 minutes total)
13. COMMISSIONERS COMMENTS, STAFF COMMENTS AND ANNOUNCEMENTS.
14. ADJOURNMENT.