The Marquette County Board of Commissioners met as a Committee of the Whole on Tuesday, April 8, 1997 at 6:00 p.m. in Room 231 of the Henry A. Skewis Annex, Marquette, Michigan.


It was moved by Comm. Arsenault, seconded by Comm. Roberts, and unanimously carried by voice vote that the minutes of the Committee of the Whole meeting held on March 25, 1997 be approved.

Chairperson Corkin opened the meeting for public comment. None was forthcoming.

It was moved by Comm. Seppanen, seconded by Comm. Rapport and unanimously carried by voice vote that the agenda be approved with the following additions: Item 12) Memo regarding Freedom of Information Act Amendments from Civil Counsel. Item 13) Strategic Planning Update from County Administrator. Item 14) Amendment to the Substance Abuse Agreement with the Michigan Department of Corrections. Item 15) Amendment to the Substance Abuse Agreement with Great Lakes Recovery Center. Item 16) Risk Avoidance Program Grant Application Proposal from the Risk Management Specialist. Item 17) Conveyance Agreement between the Michigan Jobs Commission and the County of Marquette. Item 18) Iron County Resolution on Changing the State Bird to the Black Capped Chickadee.

It was moved by Comm. Arsenault, seconded by Comm. Cihak and unanimously carried by voice vote that Claims and Accounts for the period March 21, 1997, through April 3, 1997 in the amount of $1,050,549.56 be approved.

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The Committee of the Whole considered an EDC Audit Presentation by Robert Downs, Anderson, Tackman & Co. Mr. Downs reviewed the recap of the financial report for the years 1992, 1993, 1994, and 1995, as follows:

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<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Operating Fund revenues</td>
<td>$128,501</td>
<td>$131,696</td>
<td>$117,965</td>
<td>$117,953</td>
<td>$461,106</td>
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<td>Operating Fund expenditures</td>
<td>184,103</td>
<td>92,963</td>
<td>110,732</td>
<td>94,174</td>
<td>461,962</td>
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<td>Excess of revenues over (under) expenditures</td>
<td>($35,602)</td>
<td>$38,743</td>
<td>$7,224</td>
<td>$23,779</td>
<td>$34,144</td>
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<tr>
<td>EDC Revolving Loan Fund:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>New loans</td>
<td>$62,720</td>
<td>$0</td>
<td>$37,750</td>
<td>$22,250</td>
<td>$122,720</td>
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<tr>
<td>Principal collections</td>
<td>26,949</td>
<td>2,462</td>
<td>902</td>
<td>2,567</td>
<td>32,880</td>
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<td>Interest income</td>
<td>6,226</td>
<td>7,899</td>
<td>5,059</td>
<td>4,383</td>
<td>23,567</td>
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<tr>
<td>EDA Revolving Loan Fund:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New loans</td>
<td>$100,000</td>
<td>$170,000</td>
<td>$117,000</td>
<td>$387,000</td>
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<tr>
<td>Principal collections</td>
<td>0</td>
<td>10,866</td>
<td>27,815</td>
<td>38,681</td>
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<tr>
<td>Interest income</td>
<td>0</td>
<td>12,152</td>
<td>24,922</td>
<td>37,074</td>
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<tr>
<td>EDA Grant expenditures</td>
<td>84,214</td>
<td>$152,677</td>
<td>$238,891</td>
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<tr>
<td>Fund Balances:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Operating Fund</td>
<td>($47,446)</td>
<td>($8,703)</td>
<td>($1,479)</td>
<td>22,300</td>
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<td>EDC-Revolving Loan Fund</td>
<td>99,360</td>
<td>308,426</td>
<td>173,485</td>
<td>177,868</td>
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<td>EDA-Revolving Loan Fund</td>
<td>0</td>
<td>0</td>
<td>252,152</td>
<td>360,669</td>
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<tr>
<td>EDA-Grant Fund</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Interfund Receivable and Payable</td>
<td>$36,619</td>
<td>$19,511</td>
<td>$129,839</td>
<td>$269,113</td>
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</tr>
</tbody>
</table>

1
Mr. Downs responded to comments and questions from Commissioners. He will present Anderson, Tackman’s final comments and recommendations to the County Board when they are complete. He also noted that the EDC is proceeding with the 1996 Audit Report.

Chairperson Corkin thanked Mr. Downs on behalf of the Commission for his presentation.

It was moved by Comm. Rapport, seconded by Comm. Chilak and unanimously carried by voice vote that the Committee of the Whole accept the 1992-1995 EDC Audit Preliminary Report and place it on file.

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The Committee considered proposed fee schedule adjustments from the Marquette County Health Department for private duty, home health, and foot care. Dr. Randall Johnson, Health Department Director, was present and explained that the Board of Health must adjust its 1997 budget due to a number of unanticipated expenditure increases and several reductions in revenue. The Health Department is facing a total net deficit of $162,568. As part of the proposed plan for balancing the budget, on March 26th the Board of Health reviewed and approved several fee schedule adjustments which include the following:

Private Duty: Flat rates of $9.25 per hour, $80 for sleepover (10 hours), and $130 for live-in care (25 hours) for all Private Duty Aide services and eliminate different fees for different levels of care. The additional revenue would increase program self-sufficiency and also simplify the program for staff and clients. These fees will generate approximately $7,500.

Home Health Care: Medicare Home Health reimbursement caps have been increased for 1997. As a result of the cap adjustments and increases in the cost of providing services, the Health Department Staff feels it appropriate to adjust fees in the Home Health Program. These fees have not been adjusted for several years. It is important to note that the proposed fees would also be used in billing third party payers who often reimburse at a higher rate than Medicare. It is estimated the new Home Health Care fees will generate about $25,000 in additional revenue.

Foot Care Clinics: It is proposed that the charge for attendance at foot care clinics be increased from $11 to $13. This fee has not been adjusted for several years and the proposed fee reflects the increases of the cost of providing this service. Estimated revenue generated by the new Foot Care Clinic fee would be approximately $1,600 during 1997.

Dr. Johnson further reported that although these proposed fee adjustments raise approximately $36,000 in revenue a proposed Budget Amendment which included personnel reductions was not approved by the Board of Health at the March 26th meeting. An Ad Hoc Committee is reviewing the budget and will be proposing a 1997 Amended Budget at the next Board of Health Meeting. The County Board has appropriated a flat $550,000 to the Health Department the last two years and any reduction in this figure would jeopardize the $450,000 it leverages in State funding. It is important to have these services in place when managed care is implemented. It is difficult to cut personnel or programs and raise fees to balance the budget but the Health Department is committed to continuing good health services in Marquette County.

It was moved by Comm. Seppanen, seconded by Comm. Arsenault, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board approve the Proposed Fee Schedule Adjustments for Private Duty, Home Health, and Foot Care Clinics for the Marquette County Health Department.

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The Committee considered a recommendation from the Central Dispatch Policy Board that the County Board approve an allocation of $28,532 to purchase a Computer Aided Dispatch (CAD) system and $8,324 for Unisys to develop interface software. The system is being recommended in the Lifeline system developed by Unisys. The system is being installed in the Neguane Regional Dispatch Center beginning in April. The County of Marquette can save significant amounts of money by tying into the State Police system.

Brent Nault, Data Processing Manager, was present and explained that the Marquette County Dispatchers are excited and willing to do this project. The State cost is $377,305 and the County’s portion is $36,856 with funds available in the Central Dispatch budget. The County of Marquette will pay their share to the State Police who will own the system, however, the County will own the work station P.C.’s. The Lifeline Computer Aided Dispatch System will greatly benefit police, fire, and EMS responders by providing them more information and will greatly enhance public safety.
BOARD OF COMMISSIONERS COUNTY OF MARQUETTE APRIL 8, 1997

It was moved by Comm. Seppanen, seconded by Comm. Arsenault, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board approve of an allocation of $36,856 to the Michigan State Police to purchase a Computer Aided Dispatch (CAD) System.

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The Committee considered bids for the renovation of Building No. 664 at KI Sawyer. Steve Powers, County Administrator, pointed out that five bids were received and the low bidder is Premeau Enterprises in the amount of $155,220. The funds for the construction will be provided by the CDBG and the 1996 EDA grant as requested for the AMR Project.

It was moved by Comm. Arsenault, seconded by Comm. Tuominen, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board approve of Premeau Enterprises low bid of $155,220 for the renovation of Building No. 664 at KI Sawyer.

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The Committee considered a communication from the Upper Peninsula Resource Conservation and Development Council regarding federal funding for 1998. A letter from Bob Larson, Chairman, UPRC&D Council explained that RC&D Councils are locally directed councils implementing natural resources and rural development projects with local communities. The 1998 Federal Budget calls for a $48 million line item to support RC&D Councils, which is good, however, $18 million of the budget proposal is earmarked for non-RC&D organizations involved in watershed projects. (The Sake of the Salmon Organization is the main target).

The UPRC&D Council believes that the proposed budget is restrictive and limiting by providing assistance for only one area priority. The strength of the RC&D effort is local direction and participation, and Mr. Larson strongly urges that a funding increase should not be earmarked for specific projects or non-RC&D organizations. The UPRC&D Council is requesting that County Boards contact their Federal Legislators urging them to support adequate funding levels for RC&D Council activities without restrictions that inhibit local communities from identifying, prioritizing and solving their problems or passing funds through non-RC&D organizations.

It was moved by Comm. Seppanen, seconded by Comm. Cihak, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board write our Federal Legislators in support of the UPRC&D Council’s concerns regarding the 1998 federal funding.

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The Committee considered a communication from Randolph E. Smith, M.D., Chief Medical Examiner for Marquette County. Dr. Smith is requesting the appointment of Dt/Sgt Emil Kezerle, Dt/Sgt Gordon Warchock, Dt/Sgt Dan Willey, Dt/Sgt Wally Helmila as Medical Examiner Investigators for Marquette County. Detectives Kezerle and Warchock are with the Marquette City Police Department, and Dt/Sgt Willey is with the Ishpeming City Police Department. Dt/Sgt Helmila is with the Michigan State Police at the Negaaune Post.

Dr. Smith also included an updated list of Deputy Medical Examiners and Medical Examiner Investigators for Marquette County.

It was moved by Comm. Rapport, seconded by Comm. Arsenault, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board approve the appointment of the four Marquette County Medical Examiner Investigators as requested by Dr. Smith and place the updated list of Deputy Medical Examiners and Medical Examiner Investigators on file.

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The Committee considered a memo from Harley Andrews, Chief Civil Counsel, regarding recent amendments to the Freedom of Information Act effective January 15, 1997. The amendments require that counties and other public bodies designate an individual as its FOIA Coordinator, who will have ultimate responsibility for accepting and processing requests for public records under the FOIA and for approving a denial of such requests when appropriate. Since Civil Counsel is virtually always involved in resolving such requests, Civil Counsel Andrews recommends that the County Board of Commissioners take action to designate its Civil Counsel for Marquette County as its overall FOIA Coordinator, with all the responsibilities associated with that designation. In that capacity, Mr. Andrews will also formally designate appropriate individuals for various County departments to act on his behalf in responding to FOIA requests, with the understanding that if there may be questions as to whether a particular request should be granted or denied, Civil Counsel would make the ultimate decision and would notify the requesting party.

It was moved by Comm. Cihak, seconded by Comm. Rapport, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board designate Civil Counsel for the County as its overall FOIA Coordinator, with all of the authority and responsibilities delegated to that position by the Freedom of Information Act, including the authority to designate other individuals to act on his or her behalf in accepting and processing requests for public records, and in approving denials of such requests where appropriate under the act.

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Steve Powers, County Administrator, provided an update on the Strategic Planning Session. Rita Hodgins will act as facilitator for the Strategic Planning process.

There will be two Strategic Planning Sessions. First, on Saturday, April 26th from 9:00 a.m. to 6:00 p.m. in Commission Chambers. The intent of the sessions is for informal discussion and understanding of the County’s future directions, visions, and goals. The Saturday agenda will include: 1) An Overview of Purpose from Rita Hodgins. 2) Public/Open Discussion from 9:00 a.m. to Noon. 3) Lunch from noon until 1:00 p.m., and 4) Commissioner Discussion and Goal Setting from 1:00 p.m. to 6:00 p.m. and specifically include the topics: County Board Committee Structure and Sheriff Salary.

The second Strategic Planning Session will be held at 6:00 p.m., Tuesday, April 29th, in Commission Chambers in conjunction with the Committee of the Whole Meeting. The theme of the Strategic Planning Effort is "Focus for the Future" and public participation will be encouraged through announcements at Board Meetings.

After review and comment from Commissioners, Elected Officials, and Department Directors, the Strategic Plan will be considered by the Committee of the Whole on May 13, 1997 and adopted on May 20, 1997.

It was moved by Comm. Roberts, seconded by Comm. Bergdahl and unanimously carried by voice vote to place the communication on file.

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The Committee considered the Amended Substance Abuse Contract between the Michigan Department of Corrections and Marquette County. Steve Powers, County Administrator, explained that this contract is a direct result of the Revised Substance Abuse Application that was approved by the County Board on March 25th. The Contract amount is for $41,648.

It was moved by Comm. Seppanen, seconded by Comm. Cihak, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board approve of the Amended Substance Abuse Contract with the Michigan Department of Corrections.

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The Committee considered an Amended Substance Abuse Contract for the purchase of Community Correction services with Great Lakes Recovery Center. Steve Powers, County Administrator, said this is a direct result of the Amended Application that was approved by the Committee of the Whole on March 25th and the Great Lakes Recovery Center is the contractor who will be providing the substance abuse services.
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It was moved by Comm. Seppanen, seconded by Comm. Arsenault, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board approve the Amendment to the Agreement for the purchase of Community Corrections services.

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The Committee considered a proposed Risk Avoidance Program (RAP) Grant Application to the Michigan Risk Management Authority (MMRMA). Steve Powers, County Administrator, explained that in discussions with MMRMA regarding the necessary insurance required by the Caretaker Agreement with the U.S. Air Force, a RAP Grant Application to undertake a short study was proposed by MMRMA. The Risk Avoidance Program is available to all members of MMRMA as a risk assessment tool. They are not targeting KI Sawyer. They advise Marquette County to undertake a short study concerning the potential exposure faced by the County when they assume the role of caretaker at KI Sawyer.

Cyndi Beaudry, Risk Management Specialist, was present to further explain the details of the RAP Grant Application. This study will cost $4,500 which MMRMA will pay 50 percent and the County will pay the remaining $2,250. Funds are available in the insurance funds. Ms. Beaudry recommends that the County implement Phase 1 and part of Phase 3.

Phase 1 will be a review of the KI Sawyer Caretaker Agreement and the County’s coverage with MMRMA. The object is to provide a recommendation from MMRMA on all property and capital insurance exposure.

Phase 3 is MMRMA will draft insurance requirements for tenants, contractors, and sub-contractors, and evaluate the insurance coverage received from them, and help to enforce the insurance requirements. This will require one round trip by a representative of MMRMA to KI Sawyer with a tour of the facilities.

Ms. Beaudry recommends that the County Board authorize the RAP Grant Application for submission and the necessary budget amendment of $2,250 from the insurance fund.

It was moved by Comm. Tuominen, seconded by Comm. Rapport, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board approve of the RAP Grant Application and the appropriate budget amendment for $2,250.

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The Committee considered the Conveyance Agreement between the Michigan Jobs Commission and Marquette County. Harley Andrews, Chief Civil Counsel, was present and explained that two agreements are forthcoming relating to the takeover of KI Sawyer on April 19th by Marquette County.

Mr. Andrews explained the first agreement is the Michigan Jobs Commission assigning and the County of Marquette accepting the personal property contained in the buildings as part of the transfer. Mr. Andrews has a detailed eleven-page list of personal property items. If the value is less than $5,000 the property must be held for one year and if the personal property is worth more than $5,000 or involves a vehicle, it must be held for two years.

The second agreement is an assignment by the Michigan Jobs Commission to the County of Marquette regarding all the existing and anticipated leases including leases with the Federal Government and with the sub-losors (tenants).

Mr. Andrews recommends that the Committee of the Whole recommend that the Board authorize the Chairperson to sign the agreements subject to final review and approval by Civil Counsel.

It was moved by Comm. Roberts, seconded by Comm. Bergdahl, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board approve of the two agreements with the Michigan Jobs Commission and the County of Marquette and authorize the Board Chairperson to sign the agreements after legal review.

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Comm. Cihak requested that an Iron County Resolution promoting the Black Capped Chickadee as the Official State Bird be placed on the next Committee of the Whole agenda.

Chairperson Corkin opened the meeting for public comment. None was forthcoming.

There being no further business the meeting was adjourned at 7:21 p.m.

Respectfully Submitted,

[Signature]

David J. Roberts
Marquette County Clerk
ROLL CALL.


PUBLIC COMMENT.

APPROVAL OF THE AGENDA.

Review of Claims and Accounts.

EDC Audit Presentation by Robert Downs, Anderson, Tackman & Co.

Proposed Fee Schedule Adjustments from the Marquette County Health Department (Private Duty, Home Health, and Foot Care Clinics).

Central Dispatch Policy Board Recommendation to Purchase a Computer Aided Dispatch (CAD) System.

AMR Project Bids for the Renovation of Building No. 664.

Communication from the UPRC&D Council regarding Federal Funding for 1998.

Request from Randolph Smith, M.D., Chief Medical Examiner, to Appoint Several Members as Medical Examiner Investigators for Marquette County.

Freedom of Info (Handwritten)

Strategic Planning Update

Amendment to Subcontract Hanlon Agreement w/ Dept. of Defense

Amendment to Agreement w/ L. L. R. S.

PUBLIC COMMENT.

ANNOUNCEMENTS.

ADJOURNMENT.

REMEMBER TIME CHANGE ON SUNDAY, APRIL 6TH.

SPRING AHEAD!!!