The Marquette County Board of Commissioners met as a Committee of the Whole on Tuesday, July 8, 2003, 6:00 P.M., in Room 231 of the Henry A. Skewis Annex, 234 W. Baraga Avenue, Marquette, Michigan.

Chairperson Corkin called the meeting to order. Present: Comm. Arsenault, Comm. Bergdahl, Comm. Cihak, Comm. Girard, Comm. Joseph, Comm. Nordeen, Comm. Tuominen, Comm. Wallace and Chairperson Corkin. Absent: None.

It was moved by Comm. Arsenault, seconded by Comm. Wallace, and unanimously carried by voice vote that the minutes of the Committee of the Whole Meeting held on June 24, 2003 be approved.

Chairperson Corkin opened the meeting for public comment, none was forthcoming.

It was moved by Comm. Tuominen, seconded by Comm. Joseph, and unanimously carried by voice vote that the agenda be approved with the following additions: Item 18) Heat Conversion Design; and Item 19) Marquette County Enhanced Access policy & Fee Schedule.

It was moved by Comm. Wallace, seconded by Comm. Nordeen, and unanimously carried by voice vote that Claims and Accounts for the period June 27, 2003 through July 3, 2003 in the amount of $477,953.17 be approved.

The Committee discussed the County Investment Policy with Gary, Yoder, Marquette County Treasurer. Mr. Yoder explained he follows policy on what the County Treasurer can and cannot do. He discussed how he handles various accounts, low interest rates, U.S. Securities, Regular Accounts and Trust Fund Accounts. He explained that the majority of the accounts are with the Wells Fargo Bank. He feels the list of institutions needs updating. Commissioner consensus is to be fair with every institution and give them a chance. Commissioners directed Mr. Yoder to review the policy and report back to the County Board. No action was forthcoming.

The Committee considered a communication from Rick Aho, Director, Marquette County Solid Waste Management Authority, regarding the proposed State fee increase. Senate Bill 0561 calls for an additional $.21 per ton charge on waste disposed of in the State of Michigan. This change is taking place to increase revenues and offset Michigan's budgetary shortfalls. This is also aimed at increasing the cost of disposing of Canadian waste in Michigan. This will cause the cost of waste disposal in Marquette County to increase.

Comm. Tuominen pointed out Canadians haul more waste in one week than Marquette County in an entire year. This proposed State fee increase does not benefit Marquette County. He recommends the County Board oppose the proposed State fee increase.

It was moved by Comm. Tuominen, seconded by Comm. Nordeen, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board oppose the proposed State fee increase (Senate Bill 0561) for an additional $0.21 per ton charge on waste disposed of in the State of Michigan.

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The Committee considered a communication from Paul R. Argall, President, PCBM Management Co., regarding ATV trail riding. Paul Argall a developer in Ishpeming, Michigan, along with Tom Meyer, Don Britton, and Dan Billings spoke to Commissioners regarding the development of trails for all terrain vehicles. Upper Michigan is constantly recognized as the number one snowmobile destination in North America. Marquette County is rated in the top five for mountain biking, and our success in cross-country skiing is growing rapidly. The Marquette County area has the same potential for ATV trail riding. ATV riding has become the fastest growing outdoor recreational sport in the U.S. The western U.P. area is beginning to build ATV trail riding sport at a brisk pace. In recreational magazine articles there are many very favorable articles about ATV riding in Newberry and the U.P. in general. The only U.P. counties which have not adopted ATV Ordinances were Mackinac, Keewenaw, and Marquette. Marquette County needs trail systems to participate effectively in the tourism industry.

Mr. Argall explained the best trail riding is going to be in northern, western, and southern rural areas of the County. He is requesting the County Board directly request input from the various townships and municipalities, and draft a county-wide ordinance similar to the Forsyth Township Ordinance.

This is a project consistent with the Lake Superior Community Partnership's goal setting. The project affords a great opportunity for the LSCP to demonstrate is partnership abilities.

After a lengthy discussion among Commissioners and those present, it was moved by Comm. Nordeen, seconded by Comm. Arsenault, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board send a letter and a copy of the Proposed ATV Trail System Ordinance

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which was previously presented to the County Board to each City and Township in Marquette County and the Marquette County Road Commission requesting their input.

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The Committee considered a communication from the Marquette County Townships Association to fill a position on the Central Dispatch Policy Board due to the resignation of David Allain.

It was moved by Comm. Girard, seconded by Comm. Nordeen, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board appoint Deborah L. Pellow to fill the Township vacancy on the Central Dispatch Policy Board expiring December, 2003.

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The Committee considered a communication from Steven J. Schenden, Project Manager, SIABC, regarding acceptance of Construction Bid for Building 642 Roof Replacement. The project was advertised in The Marquette Mining Journal and sent to the Marquette and Delta County Builder Exchanges. The lowest bidder was Bell Roofing Company for $23,253. Bell Roofing Company meets the requirements set forth in the RFP. The roof is leaking in numerous locations and needs to be replaced immediately to prevent additional damage during the coming winter. Funding is available in the Sawyer Business Center, Building Repair Fund, to cover the cost of the replacement. The County has a current contract with Bell Roofing Company for roof replacement. Mr. Schenden recommends Bell Roofing Company be awarded a Change Order to replace the roof on Building 642.

It was moved by Comm. Wallace, seconded by Comm. Arsenault, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board accept the Construction Bid for Building 642 Roof Replacement and award the project to Bell Roofing Company in the amount of $23,253.

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The Committee considered a communication from Steve J. Schenden, Project Manager, SIABC, regarding acceptance of Construction Bid for WWTP Roof Replacement. The project was advertised in the Marquette Mining Journal and sent to the Marquette and Delta County Builders Exchange. The lowest response is from Pellow Roofing & Sales, Inc. for $28,178. Pellow Roofing & Sales, Inc. meet the requirements set forth in the RFP. The roofs are leaking in numerous locations and need to be replaced immediately to prevent additional water damage and mold growth. The Air Force Real Property Agency has approved the use of Caretaker funds for the project. Contract documents for this project have been submitted to Civil Counsel and Risk Management for review. Mr. Schenden recommends Pellow Roofing & Sales, Inc. be awarded the contract for the WWTP Roof Replacement, contingent upon contract approval by Civil Counsel and Risk Management.

It was moved by Comm. Bergdahl, seconded by Comm. Nordeen, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board award Pellow Roofing & Sales, Inc. the contract for the WWTP Roof Replacement in the amount of $28,178.

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The Committee considered a resolution regarding the U.P. Area Agency on Aging Multi-Year (FY 2204-2006) Area Plan/Annual Implementation Plan. UPCAP which serves as the U.P. Area Agency on Aging, is required to develop a Multi-Year FY 2004-2006 Area Plan/Annual Implementation Plan for services to the aging in the Upper Peninsula. During the Multi-Year Area Plan and Annual Implementation Plan development process, UPCAP conducted need surveys, two input sessions, two public hearings, and received input from service providers, senior citizens, County officials, human services organizations, and other interested parties. Each U.P. County is represented by a County Official on the UPCAP Board of Directors. The UPCAP Board of Directors unanimously approved the proposed Multi-Year Area Plan/Annual Implementation Plan on June 27, 2003.

It was moved by Comm. Tuominen, seconded by Comm. Wallace, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve the Resolution supporting the U.P. Area Agency on Aging Multi-Year FY 2004-2006 Area Plan/Annual Implementation Plan.

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The Committee considered nursing services to jail inmates. Steve Powers, County Administrator, explained the Sheriff is responsible for providing medical and nursing services for inmates. The State Department of Corrections mandates medical treatment, including health appraisals. Health care costs for

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inmates like Social Security in general have increased. The Sheriff and Administrator's offices have been aggressively trying to reduce costs. Using the Health Department for some medical services is a way to contain costs.

The recommended plan is for the Health Department to provide a licensed practical nurse or a registered nurse at the jail for four hours each week. The LPN/RN will provide inmate assessments prior to physician sick call visits, assist with inmate medication management, assist physician during sick call, and perform the required health appraisals. These services should reduce the need for physician hours and will be at an hourly rate less than the current provider.

To compensate the Health Department for the services that are benefiting the County, an hourly payment of $40 is recommended. The options available to the County are limited. Very few physicians and nurses are interested in working in a corrections facility. In prior years, inmate medical needs were met through the use of a nurse practitioner and visits to a walk-in clinic or emergency room. To reduce costs, in August 2001 the County contracted with the Superior Walk-In Clinic for physician services. The Superior Walk-In Clinic physicians come to the jail and provide required medical services to the inmates. This contract will continue. The arrangement between the Health Department and Sheriff will be monitored for effectiveness. The Board of Health has approved the Plan.

Funds are budgeted for inmate medical services. The currently hourly payment for medical services, including some services that could be provided by a nurse is $150. The estimated annual payment to the Health Department for the services is $8,500. The 2003 budget for inmate medical services is $75,000. Expenditures as of May 31, 2003 are $57,000.

It was moved by Comm. Wallce, seconded by Comm. Arsenault, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board approve use of the Marquette County Health Department to provide nursing services to jail inmates.

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The Committee considered a Scanning Equipment Bid Award. The Marquette County Board of Commissioners approved the purchase of software and services from Fidlar Doubleday for a Lands Records Management System for the Register of Deeds. The Lands Records Management System requires document scanning equipment for document storage and retrieval. Three vendors responded to the County's request for proposal. They are BCS Networks of Traverse City, Michigan in the amount of $5,753, Lasco Development of Marquette, Michigan in the amount of $5,822, and Northern Networking of Gladstone in the amount of $5,940. All three vendors met the minimum requirements of the bid, BCS Networks of Traverse City provided the lowest qualified bid. The Copy/Computer Fund will be used for this purchase but the Register of Deeds Automation Fund will replenish the Copy/Computer Fund over the next three years. Brent Nault, Information Systems Manager, recommends awarding the scanning equipment bid to BCS Networks of Traverse City in the amount of $5,753.

Commissioner consensus was to award the bid to the second lowest bidder, Lasco Development in Marquette, Michigan at a total cost of $5,822, a difference of $69 from the low bidder BCS Networks of Traverse City. Commissioners would prefer to use a local vendor.

It was moved by Comm. Wallace, seconded by Comm. Cihak, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board award the Scanning Equipment Bid to the second lowest bidder, Lasco Development of Marquette, Michigan for a total cost of $5,822.

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The Committee considered a Computer Software Bid Award. Brent Nault, Information Systems Manger, explained the Marquette County Board of Commissioners approved the purchase of software and services from Fidlar Doubleday for a Lands Records Management System for the Register of Deeds. The software requires various third-party software components that were to be bid separately. Four vendors responded to the County's Request for Proposal. They are BCS Networks of Traverse City in the amount of $5,786.31, Computer Associates of Marquette in the amount of $6,066, Lasco Development of Marquette in the amount of $5,375 and Northern Networking of Gladstone in the amount of $5,527. All four vendors met the minimum qualifications of the bid. Lasco Development, Inc. of Marquette provided the lowest qualified bid. All of the software purchased by this project is to be used for the Register of Deeds Land Records Management System. The Copy/Computer Fund will be used for this purchase, but the Register of Deeds Automation fund will replenish the Copy/Computer Fund over the next three years. It is Mr. Nault's recommendation that the County of Marquette award the Computer Software Bid to Lasco Development, Inc.

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It was moved by Comm. Nordeen, seconded by Comm. Cihak, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board award the Computer Software Bid to Lasco Development, Inc. in the amount of $5,375.

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The Committee considered a Computer Server Bid Award from Brent Nault, Information Systems Manager. The Marquette County Board of Commissioners approved the purchase of software and services from Fidlar Doubleday for a Lands Records Management System for the Register of Deeds. The software requires various hardware component that were to be bid separately. Bids were solicited for four Compaq Servers, three of which are required for the Register of Deeds Software, and one replacement server. Four vendors responded to the County's Request for Proposal. They are BCS Networks of Traverse City in the amount of $20,831, Computer Associates of Marquette in the amount of $24,697, Lasco Development, Inc. of Marquette in the amount of $27,782, Northern Networking of Gladstone in the amount of $20,099. All four vendors met the minimum qualifications of the bid. Northern Networking of Gladstone provided the lowest price quote.

The 2003 Copy/Computer Fund Budget has funds to replace one server at a cost of $1,705. The remaining $18,394 will be funded from Copy/Computer Fund, however the $18,394 will be used for the Register of Deeds and the Register of Deeds Automation Fund will refund the Copy/Computer Fund over the next three years.

It is Mr. Nault's recommendation that the County Board award Compaq Server Bid to Northern Networking of Gladstone in the amount of $20,099.

It was moved by Comm. Tuominen, seconded by Comm. Wallace, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board award the Compaq Server Bid to Northern Networking of Gladstone in the amount of $20,099.

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The Committee considered a Lease Agreement with Marinette Yachts, Inc. Building 725 is located within the ALP and will remain under County ownership. Total square footage of the facility is approximately 100,000 sf and is planned to become a multi-tenant facility comprised of four bays. The south bay is approximately 18,540 sf and is currently vacant. To facilitate current and anticipated expansion, Marinette Yachts proposes to lease the south bay of Building No. 725 for at least five years. Marinette Yachts will use the space as a production facility to build welded aluminum power and sailboats from 18 feet to 50 feet. They currently have a 32' sedan under construction and have recently taken an order on a custom 38 foot catamaran whereby construction was scheduled to start in June. Marinette Yachts sells replacement parts and provides factory refits for the original line of Marinette boats built between 1954 and 1991. Their customer base is national.

Job creation is potentially 200 new jobs over five years, including skilled labor, machine operators, office, engineering, and sales positions. The Company purchases from Superior Extrusion and may purchase from M.P. Menze and other local suppliers.

The lease terms have been negotiated to account for maintenance and improvements to be made by Marinette Yachts and concerns the prospect has regarding heating cost. The maintenance and improvements are to be completed within the first year of the lease. The recommendation will shift maintenance responsibilities from the County to the Prospect and add value to a County-owned property. Estimated building maintenance and improvements are: Cleaning and painting - $17,000, creation of office space - $5,000, electrical service upgrades - $4,000, reinstallation of overhead door at the Southeast corner of the building - $10,000. Steven Schenden, Project Manager, has discussed the work with Marinette Yachts, and has confirmed the cost estimates to be realistic in adapting the facility for their boat building and production needs.

An earnest money deposit has been received in the amount of $1,000 which will be applied toward a $2,000 security deposit upon lease execution. If Prospect chooses not to go forward with the Lease, the $1,000 deposit will be retained by the County. Lease terms will be for five years with graduating rates. If a minimum of $36,000 of maintenance and improvement work is not completed to County satisfaction during year one, lease amounts in the remaining years will increase.

The Board of Commissioners had previously approved a lease with Marinette Yachts, Inc. in August of 2001. While the initial rates proposed in 2001 were higher than those currently negotiated, they did not take into account the $36,000 investment to be made by the Prospect. Additionally, the initially proposed term was for 10 years which locked the County into the rate for a long period of time. Under the current

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scenario, the County will be able to renegotiate in five years. The business plan assumes this bay will be leased by 2004 for $2.00 psf – with no investment from the County, however Staff does not have any other legitimate prospects for this bay, and has not, since Marinette Yachts, Inc. approached the County in 2001. Staff is concerned if the facility remains unoccupied, mold will soon inhabit the facility, thus increasing the cost to the County. The project is a good use for Sawyer.

It was moved by Comm. Cihak, seconded by Comm. Girard, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board lease the south bay of Building 725 to Marinette Yachts, Inc. with the recommended lease terms and provisions.

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The Committee considered a communication from Steven J. Schenden, Project Manager, SIABC, regarding heat conversion design. The design is for buildings 428, 429, 430, 626, and 850. The low proposal cost was from Riederer Engineering of Appleton, Wisconsin for $18,450. The work will be paid by the Heat Conversion Fund. Riederer Engineering is under contract for the FY 2002 heat conversion design and has performed satisfactory. Mr. Schenden recommends issuing a change order to Riederer Engineering to complete the FY 2003 heat conversion design.

It was moved by Comm. Arsenault, seconded by Comm. Wallace, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board issue a Change Order to Riederer Engineering to complete the FY 2003 Heat Conversion Design in the amount of $18,450.

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The Committee considered a communication from Al Feldhauser, Senior Planner, regarding the Marquette County Enhance Access Policy and Fee Schedule. Advancements in technology of the computer era have made available many new techniques for the creation, management, and storage information. Availability of records in electronic form has substantially increased accessibility to information that was previously only available in "hard copy". In recognizing the improved access to these records and information, the State passed an Act in 1996 known as the Michigan Enhanced Access to Public Records Act. This Act provided authority for local governments to control the distribution of public records and to recoup costs of creation, production, maintenance, and distribution of digital information. The County of Marquette possesses the types of digital information the Act was designed to regulate.

The Marquette County Enhanced Access to Public Records Policy was drafted in conformity with the Act. A "boiler plate" version of the policy was provided and improved by a County user group to more closely match specific needs of Marquette County. Subsequent to the redraft, the document was reviewed and approved by Civil Counsel. The Act and the Policy both recognize implementation of a fee schedule to enable a public body (County) to recover expenses related to enhanced access. The fee schedule addresses products created by our Geographic Information System (GIS). Other departments will, in time, also develop fee schedules for "products" for which they will offer enhanced access. The fee schedule was developed by survey of other counties, cities, etc. There were some lower fees (starting at free) and some higher with the recommended schedule based on where most entities were (grouped). To some extent market drive.... how much the customer is willing to pay. Staff has discussed enhanced access with a number of other counties and adoption of a policy has been prescribed as critical.

It was moved by Comm. Bergdahl, seconded by Comm. Joseph, and unanimously carried by voice vote that the Committee of the Whole recommend the County Board adopt the Enhanced Access Policy and Fee Schedule.

Chairperson Corkin opened the meeting for public comment, none was forthcoming.

COMMISSIONER COMMENTS, STAFF COMMENT, AND ANNOUNCEMENTS

It was moved by Comm. Cihak, seconded by Comm. Girard, and unanimously carried by voice vote that a letter be sent to City and Township Officials inviting them to the Wednesday, July 16, 2003 County Board Meeting at 7:00 p.m. for a presentation sharing in the All American City (Marquette County) Award.

Chairperson Corkin read a Tribute to Marquette County, which was put in the Congressional Record in Washington, D.C., and was presented by Congressman Bart Stupak on July 4, 2003, giving Marquette County Special Recognition for receiving the All American City Award

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Comm. Joseph received a letter from a person in North Carolina asking for information on various Marquette County Projects and giving tribute to Marquette County for receiving this award on our first time appearance.

Steve Powers, County Administrator, announced that information is still being gathered for inclusion in the Governor's Appeal for FEMA's denial.

There being no further business the meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Connie M. Branam

Connie M. Branam
Marquette County Clerk

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MARQUETTE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
Tuesday, July 8, 2003, 6:00 P.M.
Room 231, Henry A. Skewis Annex, Marquette, MI 49855

1. ROLL CALL.
2. APPROVAL OF THE MINUTES of the COMMITTEE OF THE WHOLE MEETING HELD ON June 24, 2003.
3. PUBLIC COMMENT.
4. APPROVAL OF THE AGENDA.
5. Review of Claims and Accounts.
6. Discussion with Gary Yoder, Marquette County Treasurer regarding County investment policy (no packet materials).
7. Informational item from the Marquette County Solid Waste Management Authority regarding State fee increase.
8. Communication from PCBM Management Company regarding ATV trails.
9. Appointment to the Central Dispatch Policy Board.
10. Acceptance of construction bid for Building 642 roof replacement.
11. Acceptance of construction bid for WWTP roof replacement.
12. Resolution regarding U P Area Agency on Aging Multi-year (FY 2004-2006) Area Plan/Annual Implementation Plan (complete Plan available in Commissioner's Room).
13. Nursing services to jail inmates.
14. Scanning equipment bid award.
15. Computer software bid award.
16. Computer server bid award.
17. Lease Agreement with Marinette Yachts, Inc.
18. Heat Conversion Design
19. Mgt to Enhanced Access Policy & Fee Schedule
20.
21. PUBLIC COMMENT.
22. COMMISSIONER COMMENTS, STAFF COMMENTS AND ANNOUNCEMENTS.
23. ADJOURNMENT.

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