August 24, 1976

A special Budget and Executive Committee meeting was duly called and held on August 24, 1976 at 7:00 p.m. at the County Courthouse.

Present: Commissioners Goldsworthy, Trapp, May, Doucette and Anderson.

Absent: Commissioner Racine.

In Attendance: Gary Yoder and Michael Madden, Controller’s Office; Commissioner Leadbetter.

Discussion took place regarding a telephone conversation between Leon Cook, Department of Natural Resources, and Gary Yoder concerning an engineering study on Lake Michigan to establish legal lake levels for that lake. It was explained by Gary Yoder that various State departments would have to review the proposals submitted by firms and work could not be initiated before the end of the fiscal year, which is October 1, 1976. The $15,000.00 would thus revert back to the State General Fund. Mr. Cook suggested that the money be turned over to the County of Marquette who would in turn contract with an independent firm to have the study done. The cost would not exceed the $15,000.00 appropriation as the INR would scale down work to keep the cost within the $15,000.00, if the proposal exceeded that amount.

It was moved by Commissioner Anderson that the committee recommend to the Board that they accept the $15,000.00 and hire an independent firm to conduct the engineering study with stipulations that the cost does not exceed $15,000.00. The motion was supported by Commissioner May. In discussion, it was stated that $15,000.00 was allocated for this study which is why the lake property owners did not petition the Board. The motion was carried unanimously following the discussion.

A letter from Norman Gruber was read stating reconstruction work of Wright Street from the Sea line tracks to U.S. 41 is in its initial stages. He stated both Federal and State funds will aid in the construction work, however the City of Marquette must provide $100,000.00. Mr. Gruber suggested that the County provide funds for a portion of this work since the project extends into Marquette Township.

A letter from James Sodergren, County Treasurer, containing data illustrating the increase in work in the Treasurer’s Office since 1970 and stating an additional person is necessary to deal with the increase, was read. He is not requesting a budget increase at this time, however, as he is aware that an Accounting Division may be established, thus decreasing his office work load.

In regard to the Accounting Division, it was stated that the general ledger will be transferred to that department from the Treasurer’s Office. One employee from the Treasurer’s Office and one or two from the Clerk’s Office would be relocated to that department.

Commissioner Trapp mentioned a conversation with Henry Skewis, County Clerk, in which he stated a need for metal shelving in the third floor vault of his office. Presently, the shelving is wooden and creates a fire hazard. It was also mentioned, that in addition to storing Circuit Court and Clerk’s Office supplies, the District Court uses it for storage. The shelving would cost $800.00 or $900.00.

Commissioner Goldsworthy asked if any metal shelving was available from the supplies received from the hospital. This could be checked out.

A county-wide inventory and tagging of supplies was mentioned. Currently, purchases of equipment are recorded as to what they are and where they are located; however, these are not tagged. It was stated that the Juvenile Division supplies are not on the inventory.
Commissioner Anderson informed the committee that Michael Zorza of Emergency Services called asking if costs and medical supplies could be used at the Boney forest fire from the hospital inventory and permission had been given.

The committee then turned to the subject of budget cuts. $470,000.00 must still be deleted from the 1977 budget requests.

Mr. Yoder felt money for the Mental Health Clinic should stay with the County until bills are submitted by the clinic. The committee was in agreement.

Commissioner May stated $10,000.00 had been allocated for a dog shelter which has not been used during 1976 and asked what would become of this money. It was stated that the allocation would revert back to the General Fund. Commissioner May suggested the money remain budgeted for that purpose and be given to them when they need it. Gary felt this would be the best solution, also.

Commissioner Ducotte asked if anything has been done in establishing a Central Dispatch System in Marquette County. Determination on how the cost would be shared has not been done.

Discussion turned to the Misdemeanor Probation Department. The staff has been reduced to two probation officers and from five to three clerks. It was suggested by Commissioner Goldsworthy that additional information be obtained as to the department's personnel needs.

Commissioner Trapp informed the committee she talked with Robert Hoe about placing a prosecuting attorney for part of one day each week in the West end of the County. Robert Hoe felt this would be an excellent solution and offered space for that purpose. The possibility of discussing this with the police chief was also mentioned.

The snowmobile patrol was then discussed. The snowmobile patrol is staffed during the winter months by the marine safety officers. It was suggested that these officers be given other work during the winter months and that the patrol be deleted from the budget. Mike Madden stated that 50% of the cost is funded by the State and should the snowmobile portion be deleted it would actually cost the County money.

It was noted that two jeeps have been obtained from the Air Force at little cost to the County for use by the Road Commission. The possibility of obtaining a van type vehicle for use by the Animal Control Officer was mentioned. The committee was informed that Michael Zorza is applying for a van.

A survey was done on various counties, by Mike Madden, in regard to their allocations to the Road Commission. It was noted that in six of seven counties funds were allocated to the commission only for specific projects and if the money was not used it reverted back to the County. Money was not appropriated for maintenance or general operating expenses by these counties.

Commissioner Goldsworthy stated he would like information on the number of counties in the State utilizing Marine Safety and Snowmobile Divisions. This information could be obtained from the State.

A discussion on the Airport Commission took place. A crash-fire program will be established in the future but as of now details are not known; its possible another position will be required.

It was stated that at the time Don Mercier's salary was transferred from the General Fund to the Child Care Fund a full-time person was hired to fill what had been a half-time position for Don Mercier. It was proposed that this position be removed from Juvenile Division. The salary of one probation officer in $11,356.00.
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It was noted that a Tax Allocation Board meeting will be held on September 7, 1976. There is no money in the budget at this time.

A discussion on UFCAP was held regarding the possibility of eliminating this item from the budget. It was noted that Chippewa and Gogebic Counties no longer are due paying members to this organization. The item was tentatively deleted.

$104,000.00 has been budgeted for salary adjustments for 1977. The Sheriff's union contract expires December 31, 1976 and the Courthouse employee's contract expires as of April 1, 1977, at which time negotiations will resume. The $104,000.00 represents a 7% increase for salaries. Fringe benefits would be in addition to this figure. 61% of the 1976 budget went toward salaries.

It was moved by Commissioner Doucette that $104,155.00 be deleted from the Miscellaneous and Contingency Fund in regard to Salary Adjustments and was supported by Commissioner Goldworthy.

Discussion was held on whether a portion of the fund should be maintained for cost of living for department heads. The committee felt that if the money is not there salaries cannot be increased. Commissioner Anderson believed a portion of these funds should remain budgeted.

Commissioner Doucette's motion was then voted on and defeated. Ayes: Commissioners Goldworthy and Doucette; Nays: Commissioners May, Trapp and Anderson.

A second motion was made by Commissioner Anderson to delete $59,512.00 of the $104,155.00 from the Miscellaneous and Contingency Fund under Salary Adjustments. The motion was supported by Commissioner May and carried. Ayes: Commissioners Trapp, Anderson and May. Nays: Commissioners Goldworthy and Doucette.

Discussion then turned to Acocot's Medical Facility. Acocot's had requested $120,000.00 for 1976 and had received $111,000.00. Acocot's received over $100,000.00 from the State.

It was stated that the Social Services Department as of July 31, 1976 had an end balance of $294,500.00. Expenditures as of that same date were $278,500.00. Year end balance would be approximately $12,575.00 using current figures. In 1975 expenses exceeded revenue by approximately $64,000.00. $350,000.00 had been appropriated to DSS for that year. Tentative budget allotment for Social Services will be reduced by $100,000.00.

It was noted that the County will be receiving rent for the use of space in the Annex from Social Services. This should amount to an additional revenue of $70,000.00.

Airport Commission revenue for the first seven months of 1976 was $297,000.00 and their expenditures are at $279,000.00; their end of July balance was $128,000.00. It was felt that $50,000.00 could be deleted from the commission's budget without hindering operations or the establishment of a fire-crash program.

Emergency Services' budget was cut by $12,000.00, the amount requested for a Mobile Training Unit.

The committee will meet September 1, 1976 with department heads to discuss Budgets.

It was moved by Commissioner Goldworthy, supported by Commissioner Anderson and unanimously carried that the meeting be adjourned.

Respectfully submitted,

[Signature]
Secretary
September 13, 1976

A Budget and Executive Committee meeting was duly called and held on September 13, 1976 at 7:00 p.m. in the County Courthouse.

Present: Commissioners Trupp, May, Doucette, Goldsworthy, Praine and Anderson.

Absent: None

In Attendance: Gary Yoder and Michael Madden of the Controller’s Office; Henry Schein, County Clerk; Paul Arakawa, Register of Deeds; Sheriff Leach; James Sodergren, Treasurer; I. N. Johnson, County Planner; and Henry Schneider, Tax Equalization Department.

Several department heads were invited to discuss 1977 budgets.

Henry Schein entered to discuss various budgets under his jurisdiction. He mentioned a letter forwarded to the Budget and Executive Committee, dated August 24, 1976, stating he wished to amend budgets for the Office of County Clerk, Elections, Plat Board, Jury Commission and Tax Allocation Board.

Jury Commission: $24,489.00 out of $20,000.00 budget has been used. The Commission will be over the travel budget by the end of the year. $6,560.00 of the per diem allocation has been used; there have been more than 50 meetings of the Jury Commission to date.

Mr. Schein recommends the per diem budget remain the same for the Jury Commission, rather than the $8,000.00 which had been requested. Office supplies on hand should carry over through the first quarter of next year. As a result, this budget could be lowered from $400.00 to $200.00 for 1977. The allocation for secretarial help can be lowered to $200.00 from $300.00.

Mr. Schein stated the Jury Commission meetings have been longer than previously.

Plat Board: The Plat Board has spent $3,100.00 for eight months. Per diem is over the budget by $350.00. The Board has had twenty-five meetings this year. Mr. Schein stated the amount of violations have increased. He also noted a deputy cannot take the place of the department head in a Plat Board meeting.

Office Supplies could be lowered from $250.00 to $200.00. Normally the County Clerk or Treasurer makes phone calls for the Plat Board which are then added to their phone bill. Because of this practice Mr. Schein believes the Telephone and Telegraph budget, set at $50.00, can be eliminated.

Tax Allocation Board: The money allocated for per diem for 1976 has been spent. This item was budgeted at $1,440.00. Mr. Schein presented a letter to the committee concerning action taken by the Tax Allocation Board to request the Budget and Executive Committee to amend the 1976 budget for the amount needed to cover expenses such as legal fees, per diem and travel expense incurred because of the Sands Township v. Marquette County Tax Allocation Board. Mr. Schein would like some input from the committee on this matter. Henry Schein noted the per diem, as provided by law, is the same for Tax Allocation Board as that of the County Commissioners.

Commissioner Trupp would like to know the County’s legal position regarding the request. The Clerk stated he will provide this information. Mr. Schein noted that at this time travel expense is not provided for the Tax Allocation Board.

Mr. Schein suggested stipulations should be made on how the budget is to be spent. He suggested the 1977 budget remain the same as 1976 which is $1,540.00.

Mr. Schein also informed the Board that the Tax Allocation Board took action to allow Gary Walker to decide who should go down to the Tax Tribunal hearings.
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Election Expense: $18,406.09 was spent for the Nov. Presidential Preference Primary and Aug. Primary. Total 1976 Election budget is $46,400.00. Mr. Skidis stated $26,000.00 will be reimbursed from the State for election expenses. We also informed the committee that this budget will be under the 1976 allocation by a large amount.

A $24,000.00 budget request for the Board of Commissioners for 1977 can be lowered to $23,000.00. Mr. Skidis noted there are no more special elections during off election years.

Mr. Skidis used the Schuylkill County budget for delivering ballots in 1976. This has cost $214.00 so far. Temporary and Part-time should remain at $300.00, according to Mr. Skidis. Printing and Binding should remain the same also.

Mr. Skidis stated the Township Clerks are now getting together to place advertisements. As a result, the budget for advertising could be lowered from $450.00 to $350.00.

The budget for Election Expense could be set at $23,500.00 for 1977; this is a reduction of $2,500.00 from the original request.

Mr. Skidis informed the committee that a recount has been asked for in the Newsgame trustees election; the Board of Commissioners will have to pay for this.

Returning to the subject of the Tax Allocation Board, Mr. Skidis suggested the possibility of placing an ad stating the County's position in the Pocono Township case. Commissioner Hoy mentioned the League of Women Voters may be interested in offering their support.

County Clerk Budget: Salaries for the department head and union employees will be $9,700.00 less than budgeted. Mr. Skidis does not feel the half-time position will be necessary in 1977, which will save $5,000.00. Mr. Skidis would like to keep the part-time budget at $1,000.00.

Mr. Skidis mentioned that Jeanette EspenEar has been employed in his office.

The Office Supplies request of $1,150.00 for 1977 could be dropped to $800.00. Printing and Binding is set at $8,000.00 for 1977 but can be lowered to $5,000.00. A Court Record Ledger is needed for his department. Case records that go to the State from the County, when returned, must be filed separately in both alphabetical and numerical order.

Mr. Skidis used $25.00 of the money allocated for Memberships and Subscriptions in 1976. He requested the Telephone and Telegraph budget remain at $972.00 for 1977. Would like advertising to remain as is also. Insurance and Bonds will go from $800.00 to $400.00. The Clerk will have to buy a four year bond.

Mr. Skidis is considering the purchase of a file cabinet using money allocated for a file cabinet. The present wooden shelving is in violation of the law. Shelving is $75 to $29 per unit and ten sections will be necessary. He stated a typewriter in his office is in need of repairs.

Mr. Skidis informed the committee his office has been checking with District Court on each case brought down from there on whether or not they are prison cases. Attorney fees for prison cases are reimbursable from the State.
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Mr. Skovin requested information on the Accounting Department regarding what personnel he will be losing should the department be established. Also, he stated a member of the Clerk's Office is interested in taking a training program regarding accounting procedures at a cost of $70.00.

Mr. Skovin then left the meeting.

Paul Nykansen entered the meeting to discuss the Register of Deeds Office budget. He mentioned he had sent letters regarding budget amendments to the 1976 budget for roller-type shelving and a desk and chair. A plot file has been ordered and received.

He mentioned that the Equipment account was amended by $363.00 for the desk and chair and Telephone and Telegraph by $100.00.

Commissioner Trepp informed Mr. Nykansen the roller type shelving has been turned down for the time being.

The Printing and Binding request is up $1,000.00 for 1977 because books need repairs and new bindings.

Mr. Nykansen had been authorized to hire a half-time clerk for 1977 but as he didn't hire anyone until July 1, 1976 a full-time person was hired for the rest of the year. Commissioner Trepp stated this full-time position has not been authorized for 1977.

Mr. Nykansen stated if the full-time position is lost he will have to pull the Deputy Register of Deeds from the First Index to office work. He stated the Register of Deeds Office is not required by law to do the First Index.

Equipment and Furniture repairs budget is set at $200.00. Mr. Nykansen stated chairs need casters and cushions. Also, he is requesting $400.00 not $200.00.

Travel request is up from $200.00 to $225.00. It was noted miscellaneous is budgeted for $250.00; this item has been eliminated from all budgets.

Mr. Nykansen stated that since shelving will not be ordered the budget will be reduced by $2,300.00, which will bring the 1977 Equipment, Furniture and Machinery budget to $709.95. Mr. Nykansen noted a wheel chair will cost $260.00. Commissioner Anderson questioned why the chair should be purchased by taxpayers.

Mr. Nykansen then left the meeting and Henry Schneider, Tax Equalization Director, entered the meeting to discuss the Tax Equalization budget.

Mr. Schneider requested an additional field person for 1977; four from his office presently do field work. A field person's salary is set at $10,695.00.

Mr. Schneider stated his budgeted under Office Supplies. This had not been so in the past, which explains the increase in the budget. He stated Vehicle Operating Expense can be lowered to $500.00 from $600.00. The Travel budget is up $1,000.00 from 1976. This can be reduced to $2,000.00 from $3,500.00 however.

Tax Equalization is hoping to order a legal manual which would cost $100.00 per unit. Mr. Schneider believes more funds may be necessary in the Service Contract budget.

Mr. Schneider then left the meeting.
Sheriff Lesich then entered the meeting. The Sheriff's Department was discussed.

Part-time personnel had been doubled per the Sheriff's request but this will remain at the current number.

The Sheriff has requested a budget for four officers. He stated part-time personnel should not get the same amount of pay as full-time. Gary mentioned extra staffing had been tentatively cut from four to two, and the part-time budget had been increased.

The topic of Animal Control Officer was introduced. Commissioner Goldwater mentioned the agreement with the Humane Society that they would provide $25,000.00 and the County $10,000.00 for an animal shelter. In addition, the County would provide an Animal Control Officer and vehicle.

The budget reflects a $3,000.00 increase from the 1975 budget for Vehicle Operating Expense. An additional car and the increase in operating costs are reflected in this increase. Since an additional car will not be purchased, the budget can be cut by $3,000.00.

Budget for Library Books, Films is set at $1,200.00 for 1977. This provides for the purchase of training films at approximately $250.00 each. However, Sheriff Lesich has found that many of the films he wished to purchase are available at the Criminal Justice Department at Northern and can possibly be borrowed.

Uniforms and Accessories reflects the increase in need for patrol personnel and replacements for current personnel. This can be placed at $4,500.00 from $7,000.00 since additional car will not be hired.

$1,500.00 can be cut from Other Supplies, Memberships and Subscriptions went from $100.00 to $100.00 in 1977. Telephone and Telegraph is established at $3,000.00 for 1977. The Council requested is up $500.00 to $4,500.00 for 1977. Advertising is at $7,000.00.

Insurance bonds request is $4,500.00 for 1977. It was $3,000.00 for 1976 and $4,500.00 for 1975. Sheriff Lesich stated only half the personnel are bonded at present.

Equipment and Furniture Repairs are up to $400.00 from $200.00 from 1976. Vehicle Maintenance and Repairs reflects the running of a new vehicle and is $300.00 from $500.00 in 1976.

Miscellaneous is used for the training of department members. This is set at $2,000.00. Basically, this is correction officer training which is not available in the Upper Peninsula.

Public training has remained the same at $500.00. Equipment, Furniture and Machinery has been cut to $23,000.00 from $30,000.00.

The Jail Budget was then discussed. Currently sixteen deputies are budgeted for 1977; fifteen are presently employed. Deputy salaries is budgeted at $20,350.00. The Sheriff's salary is set at $6,260.00 for 1977, which is an increase of $300.00 from the budget request.

Salary-Temporary and Part-time is at $3,000.00. Printing and Binding included envelopes and stationery with letterheads.

Clothing and Bedding is listed at $300.00. The piece coveralls from the Army, at $1.00 a set, have been purchased under this budget.

Uniforms and Accessories budget includes the addition of one complete uniform. The budget is up to $5,200.00 from $1,250.00 in 1976.
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A $200.00 request for Other Supplies for 1977 is up from $100.00 in 1976. Imperial Supplies request is $3,500.00 for 1977. Service Contracts are for the elevator and boiler room. Equipment and Furniture is up $400.00 to $500.00 for 1977.

The building repair and maintenance budget is at $2,000.00 from $600.00 in 1976. This is due to the expiring of warranties on new equipment. Equipment, furniture and machinery is at $2,000.00 because of the expiration of warranties. Vener was not budgeted for this item in 1976.

Marine Safety Control was then discussed.

The idea of eliminating the Snowmobile Control and transferring the duties of the Marine Safety Officers elsewhere within the Sheriff’s Department was mentioned to Sheriff Insich. Sheriff Insich stated both departments should be eliminated if the committee plans to eliminate one. He stated those positions are the nucleus of a search and rescue operation. Commissioner Rechtschaffen questioned why no regular police officer could not use the snowmobile in emergencies.

Sheriff Insich stated the Vehicle Operating expense budget is not exceeded at $700.00. Uniforms and Accessories are up $100.00 from $100.00. Property and Bonded has been doubled because it is for two people instead of one.

Equipment Depreciation is $300.00; this item is basically for engine renewals. Building Rental is budgeted for the purpose of docking fees at $50.00. Equipment Rental is $1,400.00 for rental of a blower for three years.

The Snowmobile Control budget was also discussed. ‘Recruitment at $700.00 is for moonlighting; this item should be listed under Equipment.’

Returning the the Marine Safety Control budget, miscellaneous is budgeted at $50.00 for a given system. Public training, set at $200.00, is for training high school students. Equipment, Furniture and Machinery is up from $100.00 to $450.00. The reason for the increase was not clear at the time. The County’s Office will check into it. Equipment, Furniture and Machinery for the Snowmobile Control unit is $1,400.00 for a snowmobile; this item was $100.00 for 1976.

Sheriff Insich then left the meeting. Mr. Sodergren, County Treasurer, entered to discuss his budget.

Mr. Sodergren mentioned his letter sent to the committee outlining the extra work in his office. He will need a full-time person if no changes are made toward a separate Accounting Department. There was a discussion on the Deputy Treasurer’s salary. Gary Yoder stated it was $10,751.00.

The budget for three Account Clerks for 1977 is $24,892.00. $5,000.00 has been requested for Temporary and Part-time for 1977; this item was $3,000.00 in 1976. It has been lowered, however, to $3,000.00. Mr. Sodergren stated he will need a part-time salary budget even if a full-time employee is hired.

Equipment, Furniture and Machinery is currently at $500.00. The mentioned equipment may be purchased through the Courthouse renovation grant if the grant is approved. Mr. Sodergren stated he may purchase shelving with money remaining in this year’s budget.

Mr. Sodergren then left the meeting.
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Lyn Johnson, County Planner, entered the meeting to discuss the Building Code Department budget and the Planning Commission budget.

The Building Code Department was discussed first. Lyn stated Travel can be lowered from $30,000.00 requested to $23,500.00.

The Secretary is currently under the GEM program. This may be funded until next summer. The property inspector is also under GEM funding.

Mr. Johnson stated there are four inspections that can be handled by the current staff. One inspector has resigned and the Inspector trained is applied for the position. Lyn suggested hiring another inspector rather than an Inspector-trainee. He believes current conduct of inspections is possible a portion of the Inspector's position can be funded by GEM. This would eliminate $4,000.00 of the $10,000.00 inspector salary.

Office Supplies budget is up $200.00 from 1975. Printing and Binding is up $150.00; this item was not budgeted in 1975. $200.00 for the library account is for the purpose of purchasing books on enforcement of building codes. The membership budget has increased but the department has been able to get discounts on equipment as a result of membership. The filing cabinet and a new file will be purchased with the $1,000.00 Equipment request.

Mr. Johnson then discussed the Planning Commission budget with the committee.

Travel can be reduced from $2,000.00 to $1,500.00. Membership request has been increased for 1977 to $200.00. Much of the $200.00 requested for Printing and Binding will be used in conjunction with the zoning ordinance publications.

Commissioner Racek mentioned a representative from industry should be included on the Planning Commission Board.

Lyn Johnson then left the meeting.

Commissioner Tropp mentioned a discussion with GEMPAC representatives on the possibility of getting a grant to fund a Public Defender Office. The grant could cover one or two years. The office would not have to defend prison cases. According to Gary Wolder legal fees cost the County $20,000.00 to $25,000.00 after reimbursements are received from the State.

A discussion was held on bids for the Sheriff Department vehicles. It was felt the committee should use the specs provided from the State purchasing service to advertise for bids rather than the service directly.

It was moved by Commissioner Drouette, supported by Commissioner Racek and carried unanimously that a recommendation be made to the Board that the County advertise for bids for Sheriff Department vehicles.

A communication from John Braddock, Administrator, Office of Substance Abuse Services requesting a delay in any decision making involving Substance Abuse Services was read and referred to the Board. A second letter from John Braddock was also read concerning the Substance Abuse resolution passed at the last Board meeting. This too will be presented to the Board.

A communication from the Marquette County Township Association concerning the establishment of a County dog pound was noted. A number of that organization will be invited to attend the September 14, 1976 Environmental Quality Committee.

Communications from MAC on Marquette County's annual dues; availability of applications for the Public Works Capital Development and Investment Program; and brochures on upcoming seminars were noted and referred to the Board.
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In addition, a letter of appreciation from Judge Deviant; a communication from Senator Jack Hulhorn on Proposal Q; and notices of two seminars dealing with arbitration and labor relations were presented and referred to the Board.

A grantmanship seminar was mentioned which will be held October 5, 1976 at the Holiday Inn in Marquette. Commissioner Anderson suggested any interested members on the Budget and Executive Committee should attend. Those expressing a desire to attend were Commissioners Hay, Anderson and Drake.

The resolution from OPRPAD which declares Marquette County’s membership in the OPRPAD Committee, lists the representatives, and stated the County’s annual dues was read. It was moved by Commissioner Hay, supported by Commissioner Goldworth, that the resolution be recommitted to the Board. Following discussion on the matter in which the representatives were discussed the motion was voted upon. Aye: Commissioners Anderson, Drake, Goldworth, Hay and Drake. Nay: Commissioner Drake.

The letter from Judges Quinnell and Davidson requesting additional funds be transferred to the Law Library account was read and will be included on the Special Budget and Executive Committee meeting on September 15, 1976 when amendments to other budgets are discussed.

A memo from the Controller’s Office was read concerning housing prisoners from other counties and from the State. It was felt State prisoners would produce a security problem. This matter will be taken up further at the September 15, 1976 Budget and Executive Committee meeting.

It was then moved by Commissioner Drake, supported by Commissioner Goldworth, and unanimously carried that the meeting be adjourned.

Respectfully submitted,

[Signature]
Secretary
September 15, 1976

A special Budget and Executive Committee meeting was duly called and held September 15, 1976 at the Courthouse at 7:00 p.m.

Present: Commissioners Trapp, Doucette, May, Anderson, Goldsworthy and Racine.

Absent: None.

In Attendance: Judge Michael DeFint, Probate Court; Mary Lou Fontaine, Social Services Department; Dr. Richard Potter, County Health Department; Judge William Easton, District Court; Gary Walker, Prosecuting Attorney; Gary Yoder, County Controller; Russell Aho, Social Services Department; Commissioner Alderton.

A communication from Pat Farrel from the County Planning Commission was read. The commission has voted unanimously to add an eighth person to the Board from the industrial and mining interests. The letter also outlined their philosophy. This communication will go to the Board.

The committee noted resolutions from the Friend of the Court Association. Harold VanOverloop has recommended their approval. One resolution opposed H.B. 5108 which removes Friend of the Court Offices from Circuit Court jurisdiction and would place them under the jurisdiction of the Board of Commissioners. The second resolution deals with incentive funds, and the third is concerned with communications between Friend of the Court Association, Circuit Court Judges Association and MAC. The resolution supports that representatives from these three associations join to support common goals, etc.

Judge DeFint entered to discuss the budgets from Probate Court, Juvenile Division, and Child Care Fund.

Judge DeFint informed the committee three juveniles are committed at various institutions each at a cost to the County of $50.00 per day. Commissioner Trapp asked if the current caseload is realistic and if a follow-up of each case is undertaken. Judge DeFint stated this is being done.

A recording system for Probate Court is budgeted under Equipment, Furniture and Machinery for 1977, however, if a similar system is budgeted under the Annex construction fund this item can be removed. Judge DeFint suggested the desk and steno table in use in his office be transferred to the new building.

Commissioner May asked Judge DeFint for his opinion in regard to the establishment of a Public Defenders Office. The Judge feels attorneys may not be available when the Probate Court is in need of them if such an office is set up.

It was noted the Probation Officers budget includes Shari Platt's salary plus four probation officers' salaries. According to the Judge, Dan Merckx doesn't do any work in the Juvenile Division; he is employed under Child Care.

Commissioner Trapp noted the large budget request for Telephone and Telegraph and asked that a log be kept of long-distance calls. Probate Court is an administrative agency, unlike the other court systems, which necessitates a large amount of calls, according to the Judge.

Child Care Fund expenditures were $119,000.00 for the first eight months of 1976. Judge DeFint stated the Youth Home needs an additional supervisor.

Judge DeFint then left the meeting.
Representatives from the Social Services Department entered the meeting and presented net disbursements for that department as follows:

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<thead>
<tr>
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<th>August 31, 1976</th>
<th>Projected for December 31, 1976</th>
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<tbody>
<tr>
<td>General Assistance:</td>
<td>$126,784.61</td>
<td>$192,000.00</td>
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<td>County Hospitalization:</td>
<td>49,112.70</td>
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<td>Administrative Expenses:</td>
<td>8,648.00</td>
<td>12,392.00</td>
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<tr>
<td>Non-Matchable Administration:</td>
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Administration Expenses includes the Food Stamp Program. $13,000.00 was spent for the Work and Training Program. $3,500.00 for a half-time itinerant food stamp clerk is paid by the County.

Mary Fontaine stated hospitalization will probably increase and medical costs are increasing. State payments have been $3,000.00 as of August 31, 1976. The total anticipated net disbursements for 1976 is $314,000.00. Mrs. Fontaine projects an increase of 25% in costs for 1977.

The State budget allocation for Office Equipment and Supplies for all Social Services Departments is $280,400.00, which will be expended by November. Mary Fontaine stated they will have to depend on the County to provide equipment in the Annex as the State allocation will only take care of ordinary supplies.

Commissioner Trapp asked how many people are employed by their department and Mary Fontaine said there are seventy-two employees.

They project a budget need of $387,500.00 for 1977 by adding 25% to the 1976 budget. Their year end balance should be $163,000.00 according to Mrs. Fontaine; the current balance is $238,000.00. Net expenditures per month are $25,000.00. Total revenue as of August 31, 1976 was $255,695.00 and total expenses for the same period were $305,027.92. Gary stated according to his figures the year end balance should be $185,000.00.

Mr. Aho stated funds from the State have not been received since May, 1976. The reason for this is not known. Mr. Aho and Mrs. Fontaine then left the meeting.

Judge Easton was present to discuss the District Court Budget.

Commissioner Goldsworthy asked if $20,000.00 for legal fees for 1977 was realistic. Judge Easton felt this was a reliable figure.

Commissioner Trapp requested a log be kept for long-distance calls. Judge Easton stated the magistrate adds the cost of long-distance calls to fines when calling violators.

The Rental budget request of $4,700.00 is for the District Court in Ishpeming. The increase in rental reflects the Court's desire to rent additional space.

Equipment, Furniture and Machinery, a $3,000.00 budget request, is for air conditioning in the Ishpeming District Court. The cost will be $5,000.00 to be shared with the City of Ishpeming. The committee feels the County should not spend money for a building not owned by the County.

A large percentage of the Library fund will be expended by the District Court in Ishpeming as Marquette uses the County Law Library. The budget request was $3,000.00 which has been tentatively lowered to $2,000.00.

$1,500.00 has been spent through August under Printing and Binding for such items as forms, letterheads and envelopes.
Legal fees through June 30, 1976 amounted to $9,600.00. Travel cost $907.00 through June 30, 1976.

The County will receive an estimated $100,000.00 in penal fines and fees from District Court.

Judge Easton mentioned talking with CUPPAP about setting up a live-in facility for five to seven people from 17 to 20 years of age who are first offenders. An attempt would be made to use an existing facility in the area rather than construct one.

Judge Easton then left the meeting.

Gary Walker entered the meeting to discuss the Prosecuting Attorney's budget.

Mr. Walker noted that in 1973 the Prosecuting Attorney's Office handled 11,078 non-traffic cases and in 1975 they handled 1,948 non-traffic cases.

In 1973 they averaged two or three appearances a month in Probate Court whereas now they average one per day. Prosecutors did not appear in District Court in 1973 unless a case was contested; they now appear for each case.

In 1971 the budget was $32,000.00, in 1972 it was $33,000.00 and in 1976 it is $136,000.00. The Prosecuting Attorney's Office has a grant of $52,000.00 and the General Fund has received over $40,000.00 through the month of August, 1976 recovered from paternity and support cases. Subtracting the grant and General Fund money the Prosecuting Attorney's office has expended only $42,000.00 of County money.

Mr. Walker stated duties have increased considerably since 1971.

$69,000.00 has been requested for Assistant Prosecuting Attorneys' salaries for 1977. Mr. Walker said the salaries of the assistants are on increments.

Mr. Walker believes increasing increments every six months adds a more incentive to employees than a large amount initially.

The increase in Printing and Binding is due to the increase in appeal cases which must be published. The request is for $2,000.00. Equipment, Furniture and Machinery budget can be deleted since equipment will be provided under the Annex budget. Also, $100.00 for janitorial services can be removed.

Mr. Walker then left the meeting and Dr. Potter entered to discuss the County Health Department budget.

$317,988 was the tentative 1977 budget. $6,500.00 must be added to this figure for the salary of a half-time dental hygienist, increasing the budget to $324,488.00.

The budget was devised anticipating the maximum amount needed to run the facility with the County's share established at $296,229.00. A minimal budget would lower this figure to $264,542.00.

A 6% salary increase for all employees would add an additional $12,158 to the minimum figure. If the Board approved payment of the employees' retirement fund $9,400.00 must be added and hospitalization benefits would increase the figure by $3,004.00. The above additions would increase the County Health Department allocation to $299,102.00.

Dr. Potter stated he does not believe the County can avoid paying a cost of living increase to the employees.

Gary Yoder stated retirement payments were not included in union negotiations hence he does not feel the County Health Department should be given this fringe.

Dr. Potter then left the meeting.
Special Budget and Executive Committee
September 15, 1976
Page 4

Resolutions to withhold from sale were submitted by James Sodergren, County Treasurer, regarding land deeded to the State for non-redemption of taxes and authorizing the Treasurer to collect these taxes. These will go to the Board.

A letter from Judges Quinnell and Davidson was read asking that $1,500.00 be transferred to the Law Library account. Gary stated $3,500.00 was allocated in 1976 for this budget. Commissioner May suggested increasing the 1977 budget so that amendments will not be necessary next year.

It was moved by Commissioner Racine and supported by Commissioner May that the committee recommend to the Board the Law Library account be amended by $1,500.00. Under discussion, it was noted when additional monies are appropriated they should be balanced out in other areas. It was further discussed that all amendments to the budget will be presented to the Board and that this be added to the others, hence, Commissioner May withdrew here support of the original motion.

The adjustments from the various departments were then presented. Gary Yoder stated they will have to breakdown the budget adjustments and state where additional funds are coming from.

It was moved by Commissioner Racine and supported by Commissioner Goldsworthy that the budget be amended by $130,657.00 (as outlined on the following list) to be offset by non-budgeted revenue by establishing a revenue budget of $40,000.00 for Building Code fees and increasing GEMA revenues by $30,000.00. The remaining $60,657.00 will be available from reduced appropriations for some departments for 1976. This motion was carried unanimously.

### BUDGET AMENDMENTS

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Special Budget and Executive Committee  
September 15, 1976  
Page 5

**BUDGET AMENDMENTS (cont')**

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Commissioner May introduced the subject of a dedication ceremony for the Courthouse Annex. She suggested money be funded for the upcoming dedication, Gary will look into this.

A memo from the Controller's Office in reference to fees for housing prisoners from other counties was presented. The memo suggested a $5.00 fee per prisoner per day be requested. It was moved by Commissioner May that the committee recommend to the Board that an $8.00 fee be established for other counties' prisoners being housed in the Marquette County Jail, supported by Commissioner Racine and unanimously carried.

Bids submitted by Burrough's Corporation and Data Two for accounting computers were $19,556.00 and $67,608.00 respectively. An alternate bid of $24,056.00 from Burrough's for a faster printing machine was also presented.

Gary Yoder stated if the County wants a machine when it moves into the Annex it will have to be ordered now. The $19,556.00 is on a cash basis. The figure includes the cost of two programs (payroll and budget).

For the slower Burrough's machine cost may be divided between three years at $7,613.00 for the first year, and $6,094.00 for the following two years. The faster machine over a three year period would be $9,000.00 for the first year and $7,600.00 for the next two years.

Total cost of the machine was previously $19,376.14 according to Commissioner Doucette. This included servicing and paper.

Gary Yoder stated the service charge is separate from the three year payments. The service charge for the faster machine is $1,906 per year, and for the slower $1,721.00. The serviceman is located in Marquette. Gary recommends the purchase of the faster machine at $24,056.00.

Gary stated checks can be purchased from Burrough's for the machine, however, they will still have to be personally signed.

Commissioner May asked how much time the machine would save and Gary replied it would save a great deal in payroll. Gary added employees would be paid a few days after the pay period ended.
Special Budget and Executive Committee
September 15, 1976
Page 6

Commissioner Anderson stated the machine could be placed on the Annex construction budget, and paper and supplies to the Controller's budget. Gary stated programs would also have to go into a different budget. Discussion was held on the proper manner of appropriating the machine to the Annex budget.

It was then moved by Commissioner Anderson and supported by Commissioner Doucette that the committee recommend to the Board the acceptance of the bid from Burrough's Corporation for accounting computer L 9541-101 and that the cost be included in the Courthouse Annex construction fund. The motion was carried unanimously.

A letter from the Travel and Recreational Association was read. They are meeting September 22, 1976 at 1:00 p.m. at the Holiday Inn. This letter will go to the Board, and Commissioner Coombs will be notified of the meeting in the event he wishes to attend.

Resolutions read previously from the Friend of the Court Association will also go to the Board.

Commissioner Racine mentioned that Richard Stoddard called about a meeting in the Gwinn Fire Hall concerning a senior citizen bus. The State wants the County to administer the busing program. Commissioner Racine plans to attend the meeting.

The next special Budget and Executive Committee meeting will be held September 29, 1976 at 7:00 p.m. Gary will bring updated budget figures.

The committee felt the 6% salaries increase amounting to $12,152.00 should be added to the County Health Department budget along with $3,004.00 for hospitalization, and a $3,000.00 salary increase for Dr. Potter.

There being no further business the meeting was adjourned by the Chairman.

Respectfully submitted,

[Signature]
Secretary
September 29, 1976

A special Budget and Executive Committee meeting was duly called and held on September 29, 1976 at 7:00 p.m. in the County Courthouse.

Present: Commissioners Trapp, Anderson, Doucette, Goldsworthy, May and Racine.

Absent: None.

In Attendance: Gary Yoder, County Controller and James Alderton, County Commissioner.

Commissioner Trapp informed the committee Mike Zorza may be able to obtain a vehicle for use as a Mobile Training Vehicle if the County can provide funds for equipment.

The City of Tahkeming has not adopted a millage at this time according to Gary Yoder. Nor has the Controller received the exact amount of revenue the County can expect from the Specific Ore Tax. He believes it will be approximately $20,000.00.

He informed the committee the Commission on Aging budget has been reduced by $5,000.00 which is the amount they indicated would be their year end balance. The budget is now $28,612.00 for 1977. Gary also added 6% for salary increases, and hospitalization benefits for the County Health Department employees, and a $3,000.00 salary increase for Dr. Potter, bringing that budget to $147,137.50 for 1977.

Social Services provided a revised budget for the committee's information. They used the 1975 actual budget to estimate the 1977 budget. It was mentioned that the Social Services Department has requested a 25% increase for hospitalization costs.

Gary stated Social Services has received one half of the $141,000.00 County appropriation in February or March of 1976 and have not yet received the remaining $70,000.00.

It was noted Hospitalization and Non-Matchable Administration Expenses are paid in full by the County.

Social Services' previous budget request was $387,500.00 and they are now requesting $395,782.57. Social Services predicted they will have a $163,207.00 year-end balance. Gary's figures show a year end balance of $220,000.00.

The Department of Social Services is spending approximately $13,000.00 more per month than they are receiving, according to Gary. Expenses are $38,000.00 per month and revenues are $25,000.00 per month. These figures show a need of $116,000.00.

The committee felt the tentative budget allocation of $113,000.00 will be sufficient.

Discussion turned briefly to the County Road Commission. It was noted that they have not submitted a project by project budget to date.

A discussion was held on whether the Airport Commission budget is sufficient. According to Gary expenses are $331,000.00 and receipts $301,000.00. The year end balance will be $48,500.00 and the commission is requesting a $145,000.00 appropriation for 1977. According to Gary, Airport Commission expenses exceeded revenues by $60,000.00 through August 1976.

An additional $20,000.00 will be added to the 1977 budget bringing total County appropriations to $935,200.00. Gary will inquire as to why $12,000.00 for janitorial services and $16,000.00 for building supplies has been requested.

It was noted the Parks Commission budget request is $19,000.00. They have received a 50-50 matching fund grant for park improvements.
Special Budget and Executive Committee
September 29, 1976
Page 2

Rent from Social Services for space in the Courthouse Annex was mentioned by Gary Toder. Revenues from rent will be $50,000.00 rather than the $100,000.00 anticipated.

The Board of Commissioners budget was discussed. According to Gary the Per Diem (Salaries - Supervision) budget will be $1,000.00 to $2,000.00 under the budget at year's end. The 1977 budget for this item is tentatively set at $50,000.00. The committee felt this could be reduced by $2,500.00 to read $47,500.00.

It was noted Memberships and Subscriptions increased by $750.00. This is due, in part, to an increase in NACO and NAC dues. Printing and Binding was increased from $3,000.00 in 1976 to $4,000.00 in 1977. This item includes stationery and envelopes.

Three positions have been tentatively deleted from the Misdemeanant Probation Department for a total cut of $27,848.00. It was mentioned that the Court Recorder acts as the District Judge's secretary and each probation officer has a secretary. The committee felt the three positions should be added back into the 1977 budget.

Discussion was held on providing funds for a Courthouse Annex dedication ceremony. It was mentioned that $10,000.00 is budgeted as unclassified which is for sick leave and retirement payments for out-going employees. $500.00 of that sum will be budgeted for the Courthouse Annex dedication.

The Accounting Division was discussed. Gary stated the new department will eliminate one person in the Treasurer's Office and one in the Clerk's Office. He is not sure if it will take two or three people to person the office. Account Clerks are in Group I for one year at $7,313.00 and are then moved to Group II at a salary of $8,240.00.

Gary mentioned the need for a switchboard operator for the Annex. A Group I salary for a switchboard operator would be $7,313.00. This position will be included in the Controller's budget. Additional Juniors have been budgeted for the Annex.

Commissioner May mentioned the need for a maintenance department contingency fund to be used in replacing broken windows, etc. At present nothing is provided for this.

A field person was requested by the Tax Equalization Department, which was tentatively included in the budget at a salary of $10,695.00. This position will be deleted.

An Account Clerk for the Treasurer's Office has been added into the budget. Commissioner Trapp stated the Treasurer's Department saved $3,000.00 with Mastron doing the billing and $1,000.00 on cabinets purchased for that office.

Mr. Nykanen has requested an additional full-time position for the Register of Deeds Office in 1977. The additional position will not be included in the budget.

It was noted that AMEAB was budgeted for $1,500.00 in 1975 and $2,500.00 for 1977. NECAP has been deleted from the budget and the communications item under Special Appropriations for a Central Dispatch System has been deleted.

A discussion was held on funds for an Animal Shelter. A special account is needed for the funds so they may earn interest. A second $10,000.00 will be appropriated for the shelter in the 1977 budget.

Commissioner Goldworthy moved to adjourn. Commissioner Doucette supported and the motion carried unanimously.

Respectfully submitted,

[Signature]
Secretary
The Budget and Executive Committee meeting was duly called and held on October 4, 1976 at the County Courthouse at 7:00 p.m.

Present: Commissioners Trapp, Doucette, Goldsworthy, May and Racine.

Absent: Commissioner Anderson.

In Attendance: Commissioner Alderton.

The meeting was called to order by Chairman Trapp.

Commissioner Trapp had been informed by Gary Yoder that the $15,000.00 for janitorial services in the Airport Commission budget includes wages and fringe benefits for two night shift employees. The $16,000.00 for Building Supplies is earmarked for paints, cleaning supplies, etc. A project by project report by the Road Commission will be submitted as soon as the Road Commission has reviewed it.

Commissioner Trapp informed the committee that Alger County's appropriation to the Mental Health Center budget may be reduced by half according to Gary Yoder. If this occurs the Mental Health Center will have to reduce their budget and Marquette County must cut their appropriation in proportion to Alger County's reduction.

Commissioner May asked what procedure would be followed to modify the budget for the Mental Health Center and should a possible change be noted in the budget. Gary will add a footnote to the Center's budget noting it is subject to change.

The committee reviewed the Finance and Taxation Committee Budget and Taxes for the Year 1976-1977 report prepared by the Controller's Office. The report contained a section which compared the budget and tax figures to those of the previous year. The report indicated that the figures were consistent and closely matched.

Brookridge negotiations were discussed. Retroactive pay for employees is currently under negotiation. Tom Baldini has asked if the money for retroactive pay could be borrowed from the County. Commissioner Trapp mentioned an appropriation of $6,000.00 could be made to be deducted from the following year's appropriation. Mr. Warren has stated the Center would be reimbursed through 90-10 matching funds hence they would lose only 10% of the $6,000.00. Employees have been told retroactive pay will be issued if funds are available.

It was noted that total taxes to be received by the County equals $2,501,226.49. It was also noted that "Fees and Other Revenues to the General Fund" was decreased by $10,000.00 from previous budget figures as a result of the decrease in anticipated revenue from rent by Social Services. The figure for 1977 is $1,147,870.00.

It was noted that the amount of revenue sharing funds earmarked as revenue have decreased from approximately $160,000.00 in 1976 to approximately $140,000.00 for 1977. In 1976 total revenues amounted to $3,976,321.00 and for 1977 this figure is $3,890,119.94.

It was moved by Commissioner Doucette and supported by Commissioner Goldsworthy that the Budget and Executive Committee recommend to the Finance and Taxation Committee that the 1977 budget be accepted. The motion was carried unanimously.

A list of the years served by Thomas Jernstad as Sheriff and County Commissioner, including when committees he was a member of, was read. Commissioner Goldsworthy reported he has asked many people for their views on naming the Jail after Thomas Jernstad and people have felt the building should not be named after an individual. Commissioner Trapp noted she had received calls in support of the idea. Commissioner Racine stated three of five people he talked with have been against the proposal.
A notice of a workshop sponsored by Citizens for Better Care was noted. The workshop, concerning nursing homes and placement, will be held October 18, 1976 in Lansing, MI. This communication will go to the Board.

Commissioner May stated Dick Wiggens will be attending the County Lands and Buildings Committee regarding the grant application for Public Works funds. Dana Beard from CUPPAD will also be present. Commissioner May noted that she, Gary Yoder and Commissioner Trapp attended the September 26, 1976 Public Works seminar. Commissioner May noted the County has submitted applications to the National and State Historic Commissions for 50% funding. The County cannot apply to another source while applying for Public Works funds and documentation of the County's fund application withdrawal must be received from these sources.

A letter forwarded to the Board by Senator Griffin from the U.S. Department of Commerce regarding funding for the renovation of the Courthouse was read which stated the matter is being given their attention. This communication will go to the Board.

A communication from Senator Hart acknowledging receipt of the Payments-in-Lieu of Taxes resolution forwarded to his office by the Board was read. This will be presented to the Board.

Communications from Representative Ruppe concerning the H.R. 9719 Payments-in-Lieu of Taxes were read. He noted that if the bill becomes public law the average payment to local governments will increase from 11c per acre to 75c per acre. These letters will go to the Board.

A letter forwarded to Representative Jeffrey Padden from Judge Quinnell concerning a one day/one trial method of jury selection was read. He noted the cost would increase somewhat with this method and additional time would be used in instructing the jury as to their duties. This letter will go to the Board.

Communications from the Department of Labor enclosing copies of articles concerning CETA published in the Detroit Free Press will go to the Board. The communication noted that a copy of the Title I plan can be reviewed at the Bureau of Employment and Training, Lansing, MI. This will go to the Board.

The committee then reviewed the communication received from Senator Jack Welborn on Proposal C - Tax Limitations Amendment which had been referred to the committee at the last Board meeting. Committee does not feel they can advise on this matter as it is a complicated issue. It was moved by Commissioner May that a report be presented to the Board that the issue has been discussed and the committee is not prepared to make a recommendation at this time on the complicated issue of Proposal C - Tax Limitations Amendment. The motion was supported by Commissioner Doucette and carried unanimously.

Information on the County Year Book for 1976 was noted. These had been ordered for Board members last year. The materials will go to the Board.

A letter from a Cheboygan County Commissioner concerning Senate bills 935, 986 and 987 before the legislature concerning ambulance services was read. A resolution passed by Cheboygan County Commissioners in opposition to the bills was also enclosed. According to the communications the bills create new restrictions on ambulance operators and the service itself, and will increase the cost of running the service.

Commissioner Racine moved that the committee recommend to the Board that they support the resolution. This motion was supported by Commissioner Doucette. Discussion was held on the reference in the communication that S.B. 985 will allow the seizure of ambulances by the Department of Health.
Budget and Executive Committee
October 4, 1976
Page 3

Commissioners Trapp and May stated they do not know enough about the bills to concur with the resolution. Commissioner May stated she would have to vote "No" on the motion. The vote was as follows: Ayes: Commissioners Doucette, Racine and Goldsworthy. Nays: Commissioners May and Trapp.

A resolution and materials from Wayne County regarding the State's portion of Federal tax dollars were discussed. Articles from the Free Press were included. It was noted that Michigan gets the least amount of return for their Federal tax dollars of any State. Many other Great Lakes States get low returns also.

It was moved by Commissioner Racine that the committee recommend to the Board that they concur with the resolution submitted by Wayne County. The motion was supported by Commissioner Doucette and carried unanimously.

Communication from National Scientific Corp, in regard to providing Federal funding assistance was read. It was noted they are offering the same computer services as MAC and the Agricultural Extension Office. CUPPAD will be providing this service in conjunction with MAC. This item will go to the Board.

The matter of advertising in support of fixed millage was discussed. Commissioner Trapp feels advertising should be set up. She also noted there is money in the Board's budget for advertising purposes. A discussion was held on whether this can be done administratively. Commissioner Alderton suggested sharing expenses for joint advertising with the Township Association. Commissioner Trapp will contact William Michelin on this matter. Commissioner May will contact the League of Women Voters for their support. She suggested setting up a brochure for voters and Commissioner Racine mentioned placing an insert in the newspapers.

A letter to the Board from Governor Milliken was read concerning Project Seafer. He stated public opinion should be obtained early next year after all data pertinent to the project is available for study. Three means to obtain the public's views, as listed by the Governor, are: 1) A referendum of all U.P. Counties, 2) A public poll; and 3) The Boards of Commissioners' views as representatives of the people.

Commissioner May noted the Upper Peninsula Association of Counties will be meeting in October and views of other counties in the Upper Peninsula can be obtained at that time.

Commissioner Trapp noted the check from the DNR for the feasibility study on Lake Michigan has been received.

It was moved by Commissioner May, supported by Commissioner Racine and unanimously carried that the meeting be adjourned.

Respectfully submitted,

[Signature]
Secretary
November 8, 1976

The Budget and Executive Committee was duly called and held November 8, 1976 at 7:00 p.m. at the County Courthouse.

Present: Commissioners May, Doucette, Goldsworthy and Anderson.

Absent: Commissioner Racine.

In Attendance: Gary Yoder, Sheriff Lasich, Ann Lanahan and Commissioner Alderton.

Bids were opened from Hornbogen Auto Sales and Olson Motors, Inc. for two Sheriff Department patrol cars. Olson Motors, Inc. presented a $11,969.00 bid which included a trade-in on two vehicles currently used by the Sheriff's Department, and Hornbogen submitted a bid totaling $11,176.30 with the trade-in.

A discussion was held and comparisons made on the two bids. Following the discussion, it was moved by Commissioner Anderson and supported by Commissioner Goldsworthy to recommend to the Board that the lower bid of $11,176.30 for two Sheriff Department patrol cars by Hornbogen Auto Sales, Marquette, MI be accepted. The motion was carried unanimously.

Probate Court submitted a Criminal Justice project profile and resolution for Youth Home staffing for the committee's study. The estimated share for Marquette County would be $14,125.00. The resolution must be passed and submitted for the project to be considered for funding.

Gary Yoder stated this is a third year application for a staffing grant and would be 50-50 matching funds.

The resolution regarding the project grant request was read. It was moved by Commissioner Doucette and supported by Commissioner Goldsworthy that the committee recommend to the Board the adoption of the resolution for a third year grant application for staffing the Youth Home. The motion carried unanimously.

Specific Iron Ore Tax Study Committee reports, both majority and minority, were presented. Majority position papers will be included with the majority report when completed. The Budget and Executive Committee is to make recommendations on the reports.

As the committee felt some time was needed to study the reports before recommendations could be made the matter will be tabled until the next meeting. Copies shall be sent to each commissioner included with the position papers and a cover letter explaining the reports will be taken up at the December meeting. The above was made in a motion by Commissioner Anderson, supported by Commissioner Goldsworthy and carried unanimously.

Included with the reports will be copies of a letter from Leslie Richards, presented to the committee, stating the majority decision of the Specific Iron Ore Tax Study Committee. A resolution from MUSE Community School District concerning the Specific Ore Tax and stating their opposition to any changes, was read. The resolution was tabled until the December meeting to be discussed with the Specific Iron Ore Tax Study reports.

A discussion was held on honoring Judge Defant upon his retirement. The committee felt he should be recognized in a fashion similar to Judge Davidson. It was moved by Commissioner Anderson to recommend to the Board that a commemorative gavel be purchased and a portrait be commissioned of the Judge to hang in the Probate Court, supported by Commissioner Doucette, and carried unanimously.

A communication from Senator John Bowman concerning unemployment compensation to local governments was read which requested information concerning unemployment in Marquette County. The communication was referred to the Controller to provide the necessary information.
A letter from Michael Zorza was read concerning the County's Emergency Operations Plan and the appointment of a public information official. The letter noted many areas use media personnel to relay information in a disaster situation, however, it is not feasible in this area because of the small staff in the local media organizations. Mr. Zorza requested that the Board's secretary be appointed public information official for emergency situations. This matter will be tabled so that more information can be obtained. It was so moved by Commissioner Doucette, supported by Commissioner Goldsworthy and carried unanimously.

A second letter from Michael Zorza which was referred to the Budget and Executive Committee from the Finance and Taxation Committee was read requesting a contingency fund of $1,850.00 for equipping a mobilized unit which would be used in outlying communities in conducting programs.

It was moved by Commissioner Doucette that the request be denied. Following discussion this motion was withdrawn. It was then moved by Commissioner Anderson, supported by Commissioner Doucette and carried unanimously to table the request for consideration at a future time.

Notice of an "Assessors School" to be held in Marquette, November 30th, December 1st and 2nd was noted. Commissioner May stated this had been helpful in familiarizing her with equalization matters. It was noted that Henry Schneider, Tax Equalization Director, could be requested to gather information regarding equalization laws to be made available to the commissioners. This communication will go to the Board.

A letter from the Department of State Police, Fire Marshall Division, was read and will go to the Board commending Undersheriff Sherbinow's efforts at the Seney fire in commanding a force of 20 Sheriff Department officers from several counties.

A memo from the Bureau of Employment and Training regarding an audit on CETA programs was read. This will go to the Controller.

A communication from Barry McGuire concerning the Office of Substance Abuse Services was read stating OSAS is by-passing the law dealing with coordinating agencies. A resolution was included which supports the approval authority Boards of Commissioners have in the establishment of regional coordinating agencies. This will go to the Board.

Commissioner Anderson stated he attended a hearing on the new Health Code. Part of the conference dealt with substance abuse services and coordinating agencies. Under the original proposal the administrator, in conjunction with County Boards, would designate coordinating agencies. Under the new wording the administrator will designate substance abuse areas. Representation would be by population, according to Commissioner Anderson.

The new Health Code bill has been given to the House Appropriations Committee and will be considered on November 16, 1976. Under the bill the State will pay a certain percentage of cost for district health services. Marquette County currently receives the lowest per capita from the State.

Letters from MAC and MACo on payments-in-lieu of taxes were read and will be presented to the Board.

A FAPRS code sheet from MAC was presented to the Board listing possible funding sources for the Health Department. This information was received as a result of a grantmanship seminar attended by Commissioners Anderson, May and Racine.
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A communication from Barry McGuire on the Federal Assistance Program Retrieval Systems (FAPRS) was also presented describing the services of the program and enclosing a copy of the agreement to provide such services. There is a $25.00 annual participation charge with $10.00 being charged for each request.

Commissioner May stated this is a preliminary program which gives basic information. Eventually, the computer will provide information regarding the amount of money left in each available program within 48 hours of a request. This communication will go to the Board attached with the FAPRS code sheet.

A letter dated October 8, 1976 from Sheriff Lasich regarding an adult-structured correctional facility was read. The letter stated Criminal Justice system workers had attempted to obtain Acok's out-buildings for this purpose but were advised they were unavailable. The letter also stated they would like Marquette County to be the governing unit of the project.

A second letter from Sheriff Lasich, dated October 22, 1976, was read on the same subject. The letter listed the criteria needed to run such a facility and enclosed a Criminal Justice profile and resolution for funding.

Sheriff Lasich stated they are attempting to fill a need within the County for persons, male and female, who need an adult-structured living environment less than incarceration and more than just living quarters where there is no supervision.

The project under a three year period could be self-sustaining according to Sheriff. Originally a $150,000.00 budget would be necessary with the majority of the money coming from Federal grants. 90-10 funding would be available for the first two years and the third year would be 50-50 funding.

Supportive services would be provided after the working day. People would be placed in the facility in conjunction with a sentence, rather than a sentence; prior to sentencing; and in lieu of going to court.

Sheriff Lasich is requesting: 1) approval of the project; 2) passage of the needed resolution for criminal justice projects; 3) $15,000.00 for the first and second years.

Sheriff Lasich stated some OSB agencies provide funds for housing, and there are sources of per diem in pre-parole situations. The people will be working and will pay room and board.

Commissioner Doucette asked what type of State and Federal restrictions the facility would fall under. Sheriff Lasich stated they would be the same as any multi-family dwelling. A minimum of staff would be required. Supportive service people would go to the facility so that transportation would not be a problem. Transportation for going to jobs would be provided by the individual.

It is possible the program could be funded with discretionary funds according to Sheriff Lasich.

Commissioner Anderson asked what type of person would reside at the facility. Sheriff Lasich replied: 1) those committing non-assaultive offences; 2) situations where rehabilitation would be effective; 3) jail age individuals.

The facility would house 20 to 25 residents and there would be a residency limitation period of six months.

Mrs. Lonahan stated selective process would eliminate people who could be taken in by their own family.

Sheriff Lasich and Mrs. Lonahan then left the meeting.
Commissioner Goldsworthy suggested sending copies of the letters received regarding the facility to all Board members and suggested this be tabled until the new Board convenes.

It was moved by Commissioner Doucette that the matter be tabled until January, supported by Commissioner Anderson and carried unanimously.

Communications from Ken Tuominen and William Michelin stating Ken Tuominen is interested in another term on the Planning Commission; acknowledgement of receipt of funds from Bay Cliff Health Camp from John Varo; Notice of Distinguished Public Employees luncheon; communication from John X. Jamrich acknowledging receipt of a Certificate of Appreciation concerning the Emergency Medical Technical Program; and communications from Senator Griffin, Senator Hart and Philip Huppe on Public Works funding were noted and will be presented to the Board.

Commissioner May mentioned that the Marquette Historical Society will be sending letters in support of the renovation project to government representatives.

A communication from John Beerling in regard to the accident rate on, and condition of, County Road 565 and the existing bridge was read and will go to the Board.

A communication from the Office of Juvenile Justice Services attaching copies of a proposed agreement between Marquette County and that office were received. The total proposal amounts to $45,000.00 to be divided between Marquette, Menominee and Dickinson counties for their different projects.

A memo will be sent to all County departments requesting that they inform the Board of any grants they anticipate applying for before application is made.

Letters from the Office of Juvenile Justice Services acknowledging receipt of the Basic Grant Proposal for FY 1976-77 and regarding reimbursement of local expenditures for vocational schooling at the skills center were noted and referred to the Board.

A communication from Judge Defant requesting additional Child Care Fund money in the amount of $5,000.00 was read. It was moved by Commissioner Doucette that the Board be recommended to appropriate the $5,000.00 to the Child Care Fund from the General Fund, supported by Commissioner Goldsworthy and carried unanimously.

An announcement of workshops on "Managing in a Tight Economy" from the National Training and Development Service was read and will go to the Board.

A letter from MAC asking for information on the amount spent on indigent appeals by Marquette County was read and referred to the Controller.

A CUPPAD communication concerning Industrial Development Projects was read and will go to the Board.

A communication from Jerry Mitchell, Attorney at Law, concerning the Economic Development Corporation Act and establishing an Economic Development Corporation for Marquette County was read. Mr. Mitchell will be invited to attend the next Budget and Executive Committee meeting to discuss the proposal.

A letter and materials from Donald Zeig opposing Project Seafarer was referred to the Board, as well as a communication from John Beerling concerning the Mineral Resource District outlined in the proposed Zoning Ordinance.
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Notice of an Air Pollution Hearing to be held in Marquette was referred to
the Board. An invitation to a farewell coffee for Dr. White was noted and
filed. Advertising for labor and management magazines was referred to the
Personnel Committee.

A communication from John Fallon announcing his resignation from the Alger-
Marquette Community Mental Health Services Board was read and referred to
the Board.

A communication from Harold Connors, Drain Commissioner, requesting more
money was read. Mr. Connors will be asked to submit a budget and will be
notified when the next Budget and Executive Committee meeting will be held.

A communication from John Beerling was read regarding fund appropriations for
Road Commission projects and will be filed. It was moved by Commissioner
Anderson, supported by Commissioner Doucette and carried unanimously that a
letter be written to Mr. Beerling thanking him for the project budget and
requesting that he advise the Board at the end of the year in what manner
appropriations were spent and also that a project budget be submitted with
next year’s budget request.

A letter from Michael DeLeeuw regarding Marquette County’s share of detention
facility staffing costs was read. It stated that because of the change of
the fiscal year the amount appropriated was short and he requested an
additional $360.00 to make up the difference.

It was moved by Commissioner Anderson, supported by Commissioner Doucette
and carried unanimously to recommend to the Board that the necessary funds
be appropriated.

Information on computer systems was noted and filed.

A letter from Jack Rombouts was read requesting re-appointment to the Road
Commission. This will go to the Board.

A letter from Henry Skewis advising the committee he will be purchasing
additional cash boxes for his office and requesting that petty cash be
increased from $50.00 to $100.00 was read. It was moved by Commissioner
Doucette, supported by Commissioner Goldsworthy and carried unanimously to
recommend to the Board that the petty cash for the Clerk’s Office be increased
from $50.00 to $100.00.

A letter addressed to Henry Skewis from Dave Savu, Attorney, was reviewed
regarding reimbursement by the County to the City of Ishpeming for indigent
ambulance services amounting to $5,204.51. Attached was a list of those
people who have not paid for ambulance services. This will be referred to
the Prosecuting Attorney for an opinion at the Audit Committee meeting.

There being no further business to attend to Commissioner Goldsworthy moved
to adjourn, supported by Commissioner Doucette and unanimously carried.

Respectfully submitted,

Karen Chubb
Secretary
The Budget and Executive Committee was duly called and held on December 13, 1976 at the County Courthouse at 7:00 p.m.

Present: Commissioners May, Doucette, Farrell, Alderton, Racine, Anderson and Goldsworthy.

Absent: None.

In Attendance: Shari Platt, Juvenile Division Director; Michael Anderss, Probate Judge-Elect; Harold Plattenberg, Ernest Granse, and Michael Quayle of the Sheriff's Department; Michael Zorza, Emergency Services Department Director; James Sodergren, County Treasurer; Sheriff Lasich; Betty Howe; and Gary Yoder, County Controller.

Michael Zorza was present to discuss various items concerning the Emergency Services Department. The office has been accepted to receive personnel and expense funding from the Federal government and will receive 50% of office costs such as director's salary, fringe benefits, travel, telephone, office expenses, furniture, supplies and funding for various programs. The amount received for 1977 would be $11,136.50.

Mr. Zorza requested that his current Part-Time secretary position and the $3,700.00 budget for that position be transferred to the Controller's budget.

Michael Zorza stated a communication had been sent to the Board informing them of the appointment of a mobilization designee officer in the Emergency Services Department. Major Charles Carlson, of the Michigan National Guard, has been appointed for this position and will be working one day a month with the Emergency Services Department in lieu of one day with the guard, and 12 days during the summer in lieu of National Guard training camp.

Mr. Zorza informed the committee that John Ashby of M.M.'s Political Science Department would like to place a student next semester in the Emergency Services Office for 32 hours per week on a 1/2 credit internship program. The only cost would involve mileage; no salary is involved.

Mr. Zorza asked if the County would like a statement that the person is on an internship program. Mike Zorza was requested to check with Gary Walker on the standard form used for this purpose.

Mike introduced the subject of a County Public Information Official. He had previously requested that the Board's secretary be appointed as such. Media staffs are not large enough in this area to provide their own Public Information Official according to Mike. The person would channel information to the public in the event of an emergency. During a disaster information comes directly from the Board of Commissioners not the Emergency Services Department.

The person would be responsible for gathering information from the Board for release and setting up a press area, supervising the press area and supplying the needs of the press. The Board Chairman will appoint a person for this position.

Commissioner May read a letter from Ronald L. Ron, Deputy Director, Office of Highway Safety Planning regarding grants for extrication equipment. Assistance would be available in applying for grants. Marquette County is one of four top priority counties for the upgrading of extrication equipment according to Mr. Ron. Funding for a mobile training unit may be possible from this same source.

30% funding would be from local units of governments such as townships and cities. The equipment would be used for highway and industrial type accidents.

Mr. Zorza will pursue the possibility of obtaining a grant for the equipment.
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The subject of Federal funding for office expenses was reintroduced. The funds are provided by the Defence Civil Preparedness Agency. Mike Zornas stated reimbursements would be received quarterly after he submits his bills. It was noted that there is no future obligation by accepting the funding at this time.

It was moved by Commissioner Racine and supported by Commissioner Farrell to recommend to the Board that the position of half-time secretary in the Emergency Services Department and the budget for that position be transferred to the Controller’s Office. The motion carried. Ayes: Commissioners May, Doucette, Farrell, Alderton, Racine, and Goldsworthy. Nays: Commissioner Anderson.

The Specific Tax Committee reports were then discussed by the committee. A letter from the Marquette County Townships Association endorsing the majority report of the Specific Tax Committee was read. Resolutions from Tahquamenon Public Schools, Negume Public Schools and NICE Community School District in opposition to changes in the tax were noted.

Commissioner Anderson stated opposition has been largely from school districts and schools. James Sodergren felt schools would be ahead with the tax change.

Mr. Sodergren stated that any changes in distribution of taxes would require changes in the constitution. The purpose of the Specific Tax Committee was to determine whether the specific tax was inequitable and if so how it could be changed to be made more equitable. It was noted that the committee had voted 6 to 1 that the tax was inequitable.

Philip May stated since 1925 millage has increased by 44% and Michigan city and township taxes by about 29%, while mining companies have continued to be taxed at 2%.

Commissioner Anderson moved to recommend to the Board that they endorse the committee’s majority report recommendations, and recommend to the State legislators that they affect the changes, and that copies of the reports be sent to State and Federal legislators, supported by Commissioner Doucette and carried unanimously.

The recommendation from the Personnel Committee to establish a full-time clerk’s position in the Register of Deeds Office was discussed. Commissioner Goldsworthy informed the committee how the Personnel Committee arrived at their recommendation.

According to Gary the salary, social security, hospitalization and retirement benefits would total $9,755.00 per year for this position. Countercyclical Anti-recession funds can be used to cover the cost.

The reinstatement of the Juvenile Division Probation Officer was then discussed. A letter from Judge Eston was read which stated that decreasing the staff would affect the standard of assistance received by him from that department. The cost to the county to maintain that position is $13,701.00 and can be covered with countercyclical anti-recession funds.

Commissioner May read the Personnel Committee’s recommendation that the salary of Board secretary be set at $10,111.00 as of September 21, 1976. Gary stated approximately $300.00 would cover the increase between September 21, 1976 and the present date.

It was moved by Commissioner Anderson and supported by Commissioner Racine to recommend to the Board that the salary of Executive Secretary to the Board be established at $10,111.00 effective as of September 21, 1976 and that the additional money to cover the increase be taken from the 1976 contingency fund. The motion carried unanimously.

It was moved by Commissioner Doucette that a full-time clerk position be established in the Register of Deeds Office and that the position of full-time Probation Officer in the Juvenile Division be reinstated, that their salaries
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be taken from the countercyclical anti-recession funds and the departments' budgets be amended to reflect these amounts. The motion was supported by Commissioner Farrell and carried unanimously.

It was moved by Commissioner Racine that the committee recommend to the Board that a line item transfer in the Treasurer's Department from their Printing and Binding account to their Part-Time Salary Account in the amount of $600.00 be affected. The motion was supported by Commissioner Goldworthy and carried unanimously.

Gary stated 1½ positions would be transferred from the Clerk's Office to the Accounting Division and only one new position would be created. Account Clerk and ½ time department clerk positions would probably be the ones to be transferred.

As it will not be known at what level these positions will be set until the Negotiating Committee has met with the union, it was moved by Commissioner Doucette, supported by Commissioner Racine and unanimously carried to table this item until January.

Commissioner Farrell discussed the Zoning Ordinance changes with the committee. He noted that preliminary plats must be submitted to the township clerk initially and copies to the Road Commission and Health Department. Commissioner Farrell believes the problems mentioned at the November County Board of Commissioners meeting have been alleviated. He stated everyone is required to get a zoning compliance permit; the fee is $10.00.

Betty Howe and Sheriff Lasich entered the meeting to discuss the senior citizen meal service at the County Jail. Betty stated they would like to extend one meal a week program to five meals a week.

Mrs. Howe stated they have no way to use left-overs on the current program. She added the cook would receive $10.00 per day for her aid in preparing the Title VII meals and payment would be made for use of the utilities. Title VII would only pay for food consumed by senior citizens. Mrs. Howe read a letter outlining the proposal for the committee's information.

Commissioner Goldworthy expressed concern that the cook may not be willing to participate in the extended program and felt she should be in on the program extension planning.

It was moved by Commissioner Racine to recommend to the Board that the five day meal service for Title VII senior citizens be put into affect on a trial basis and that the Sheriff be authorized to set up the program. The motion was supported by Commissioner Doucette and carried unanimously.

A communication from MAC on their Insurance Trust-Public Official Bonding program was noted and referred to the Controller.

A communication from the Menominee County Board of Commissioners informing the Board that they are withdrawing from the Six County Consortium Agreement was read and referred to the Board.

Gary stated the Xerox Corp. is reducing their rates and offering the purchase of machines. The county is currently paying on a monthly basis.

One proposal to lease on a yearly plan would save $70.00 per month. A lease/purchase plan would save $150.00 per month and purchasing the machine outright would save $500.00 per month after the purchase. Gary recommended that the county change over to the year lease plan at this time.
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Notices for Communication Workshops from the National Training & Development Service were noted and filed.

A communication from the Dept. of Treasury on Anti-Recession money was read. Gary noted a separate fund has been set up for countercyclical funds as directed in the communication. The communication stated how funds are to be used and what standards are to be followed. The communication will be filed.

A MAC communication on Countercyclical Funding was noted. The letter stated the next check should arrive in January, 1977. A News Release was enclosed which MAC has sent to the media. This communication will go to the Board.

A communication from MAC on the status of Senate Bills 985, 986 and 987 concerning ambulance services was noted, in which the bills were briefly described. All three bills are in conference.

Communication from Jerry Mitchell stating he was unable to attend the December Budget and Executive Committee meeting to discuss the Economic Development Act but is interested in meeting with them at another time was read. He will be invited to the January meeting.

A copy of a communication on the evaluation of Brookridge from Jerome Liebrecht to Dr. White was noted and placed on file. A copy of an agreement with CUPPAD for FAPHS was also noted and filed.

Communications from Sidwell Company on using revenue sharing funds for assessment tools; to Thomas Hazelwood from Richard Johnson, Manpower Development & Training, concerning the Vocational Education program under CETA; H.B. 5963 from MAC concerning County Board of Institutions; from CUPPAD on Community Development Block Grant Programs were read and placed on file.

Commissioner May stated CUPPAD wants to help various units of government on long-range budget planning and Marquette County is third on the list. Gary stated the County would be provided with free aid. Diane Beard had informed Commissioner May as much time as necessary would be spent. He felt personnel are too involved in the process of bookkeeping to take time to improve new methods. A CUPPAD communication on Technical Assistance in Operational Budgeting and Capital Improvement Programming in regard to this was noted. A letter has been sent by the Controller asking to be considered for this service.

A notice of hearing from Wisconsin Michigan Power Company held December 10, 1976 in Lansing, MI was noted and filed.

Commissioner May informed the committee of the action taken by the County Lands and Buildings Committee in recommending to the Board that the County lease 15 parking spaces from the Marquette Catholic Diocese. Money will be transferred from the General Fund for this purpose.

A communication from Roy Smith, House Representative, on Amendment M which concern school financing was noted. This will be placed on file.

A MAC communication acknowledging receipt of information on County Airport and Youth Home was read and placed on file.

A resolution from Bay County on No-Fault Insurance was read and will be sent to the Board. A communication from the Commission on Aging concerning Title III funding was also read and referred to the Board.
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A communication from James Sodergren to Gary Walker on abandoned railroad property in Forsyth property owned by the County was noted. County Lands and Buildings Committee will follow up on this matter.

Sheriff Lasich was present to discuss medical services for jail inmates. A cost list was provided by Larry Broom for a brief examination and various specific tests. The Controller will provide a cost analysis study on this. It was noted that State law requires that an exam be given to each inmate.

A list of district court fees was presented and will be referred to the District Court.

MAGPO minutes were provided for the committee's information and a copy of the minutes for the Mental Health Board, which were referred to the Controller.

Michael Quigley asked if a third Sergeant's position has been budgeted for 1977. Commissioner Anderson stated money has not been budgeted for such a position.

It was moved by Commissioner Racine, supported by Commissioner Farrell and carried unanimously to adjourn.

Respectfully submitted,

[Signature]
Secretary