August 2, 1982

Honorable Chair and Members of the
Marquette County Board of Commissioners
Marquette, Michigan

Ladies and Gentlemen:

A meeting of your Environment, Lands and Buildings Committee was duly called and held on August 2, 1982 and copies of the minutes of that meeting have been furnished to all members of the Board of Commissioners and a copy of the minutes is attached hereto and made a part of this report.

Respectfully submitted,

ENVIRONMENT, LANDS AND BUILDINGS COMMITTEE

________________________________________
Chair
August 2, 1982

Honorable Chair and Members of the
Marquette County Board of Commissioners
Marquette, Michigan

Ladies and Gentlemen:

The FY 1982 budget for the Sheriff's Department provides $2,400 for construction of a partition in the basement of the Sheriff's Department for a Breathalyzer Room. Bid specifications have been developed by Lincoln A. Poley, Jr., Architect, for the project. In a memo to the Environment, Lands and Buildings Committee, Mr. Bruce Rukkila, Finance Officer, recommended that the project be undertaken. He advised the Committee that a possibility exists that the construction costs will exceed the budgeted amount but if an overrun occurs it will not be a significant amount.

Your Environment, Lands and Buildings Committee recommends that the County Board authorize a call for bids for the Breathalyzer Room in the Jail building.

Respectfully submitted,

ENVIRONMENT, LANDS AND BUILDINGS COMMITTEE

____________________________________________________________________
Chair

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August 2, 1982

Honorable Chair and Members of the
Marquette County Board of Commissioners
Marquette, Michigan

Ladies and Gentlemen:

Dale Phelps, Chair, Marquette County Harbor Commission, transmitted to the Environment, Lands and Buildings Committee the following documents connected with a grant-in-aid from the Michigan Department of Natural Resources for engineering and design service contracts for the Big Bay Harbor of Refuge water system project.

a. Grant-in-aid Agreement between the Marquette County Board of Commissioners and the Michigan Department of Natural Resources covering terms and conditions of the grant;

b. Resolution for adoption by the Marquette County Board of Commissioners authorizing execution of the Agreement;

c. Proposed Agreement between the Marquette County Board of Commissioners and Hitch, Inc., the project engineer.

The grant is in the amount of $1,433 to be matched by the County. Both Duane Beard, Controller, and Patricia L. Micklow, Chief Civil Counsel, have reviewed the documents and found no impediment to their approval by the County Board.

The Environment, Lands and Buildings Committee recommends that the County Board:

a. Approve the contract with the Michigan Department of Natural Resources covering terms and conditions of the grant Agreement for engineering and design services for the Big Bay Harbor of Refuge water system project.

b. Adopt the Resolution authorizing the execution of the above Agreement.

c. Authorize the Board Chair to execute the above Agreement and Resolution.
Environment, Lands and Buildings
Committee
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d. Approve the proposed Agreement between the County and Hitch, Inc. for design services connected with the water system project, and authorize the Board Chair to execute the Agreement.

Respectfully submitted,

ENVIRONMENT, LANDS AND BUILDINGS COMMITTEE

______________________________
Chair
August 2, 1982

Honorable Chair and Members of the
Marquette County Board of Commissioners
Marquette, Michigan

Ladies and Gentlemen:

In a memo to the Environment, Lands and Buildings Committee, Duane Beard, Controller, advised them of a communication he received from Robert A. Haapala, P.E., Marquette City Engineer, regarding the installation of a new watermain in the area bounded by Spring, Fourth, Fisher and Seventh Streets. Mr. Haapala informed the Controller it is the legal responsibility of the property owner to replace any portion of deteriorating or leaking waterline. In view of that fact the Controller recommended that a document be signed authorizing the City of Marquette to make any necessary repairs and indicating the Board's willingness to pay the resulting costs.

Your Committee recommends that the County Board authorize the Board Chair to execute such a document, subject to affirmative legal review by Chief Civil Counsel.

Respectfully submitted,

ENVIRONMENT, LANDS AND BUILDINGS COMMITTEE

Chair

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August 2, 1982

Honorable Chair and Members of the
Marquette County Board of Commissioners
Marquette, Michigan

Ladies and Gentlemen:

A settlement agreement between Marquette County and Wright Electric, Co. for resolution of liability for damages to the compressor at the Youth Home, based on a contractual agreement between the County and Wright Electric, Co. for the project, has been prepared by Patricia L. Micklow, Chief Civil Counsel. The proposed settlement agreement is a result of negotiations conducted between the Controller and Wright Electric, Co. The amount the county agrees to pay toward the costs of operating repairs on the damaged machinery is $495.00. That sum will be paid with Child Care funds in accordance with eligibility determinations made by Probate Court Judge Michael Anderegg, and Shari Myers, Director, Juvenile Services.

The Environment, Lands and Buildings Committee recommends that the County Board approve the settlement agreement and authorize the Board Chair to execute the agreement.

Respectfully submitted,

ENVIRONMENT, LANDS AND BUILDINGS COMMITTEE

_________________________________________ Chair
August 2, 1982

The Environment, Lands and Buildings Committee meeting was duly called and held on August 2, 1982 at 7:00 p.m. in the Courthouse Annex.

Present: Commissioners Farrell, Steele and Villeneuve.

Absent: Commissioners Cheatham and Racine.

In Attendance: Robert Taylor, Marquette County Conservation Corps Director; Duane Beard, Controller; Randell Girard, Personnel Director; Dr. Randall Johnson, Director, Health Department; Linc Poley, Architect; Kip McMahon, Architectural Intern; Kim Thornton, Crew Leader, Conservation Corps; and Randy Ward, Assistant Director, Conservation Corps.

The meeting was called to order by Chair Steele.

The first item of business was approval of the minutes of the June 28 meeting. It was moved by Commissioner Villeneuve, supported by Commissioner Farrell and carried unanimously to approve the minutes of the June 28, 1982 meeting.

The public comment section was opened. No one present wished to speak under public comment.

Approval of the agenda: It was noted Darryl Sundberg, Drain Commissioner, had contacted the Board's office indicating he would not be able to attend the meeting to discuss the Whetsone Brook and Badger Creek drainage districts as he would be out of town. He will be rescheduled for next month's meeting.

Robert Taylor, Director, Marquette County Conservation Corps, was present to review progress of the Marquette County Reforestation Program which is funded under the CETA program. Mr. Taylor introduced members of his staff: Randy Ward, Assistant Director, and Kim Thornton, Crew Leader.

Mr. Taylor presented a video tape program prepared by WLUC TV to familiarize the Committee with the program activities, which involve clearing county forest land, planting jack pine seedlings, and fertilizing.

Mr. Taylor said the program is a pilot program with no standards to measure it against. Participants in the program receive an 8 hour weekly educational session along with the work program. The educational session concerns improving job skills, seeking employment, etc. Mr. Taylor provided the Committee an information sheet on make-up of the work crew. He said there is a good cross section of people involved. The participants are from all parts of the county. He said the youth have excelled under the program and work hard. They receive $4.25 per hour. Supervision costs for the program are lower than a typical program of this type. Safety is emphasized. They have a medical record for each employee should medical help be necessary. They have had some "treatment and release" injuries.

The Forestry Commission acts as consultant for the program and they have received assistance from Bruce Spike, a forester on the Forestry Commission, and for Dean Wilson, the Forestry Commission's forestry consultant.

Mr. Taylor believes the program has been successful, and he feels it has improved the self-value of many of the participants. He believes some
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of the youth would not have gone back to school if they had not been involved in the program; this experience has opened up new avenues for them. At this point ten or eleven individuals have dropped out of the program because they could not cope with the eight hour, five day a week work schedule or because their families relocated to another area.

It was noted individuals participating in the program were selected by a random drawing.

Mr. Taylor provided the Committee a list of the project's goals and objectives which include human resource development, environment/conservation, and economics. He also provided information on organizations who have provided services to the program or are involved with the program.

Linc Poley and Kim McMahon were present to discuss the Courthouse renovation project and Service Center Space Study. The Controller provided copies of minutes of a pre-construction conference on the renovation project to Committee members. Mr. Poley indicated the Superintendent for Tezak is in Marquette this week. He said the work on the exterior of the building will be among the first work started.

The Controller indicated a meeting had been held by himself, Linc Poley, Kip McMahon, and Joe Racine on the renovation project to provide information on the courthouse renovation to department heads and employees. He said the only county employees in attendance were Judge Anderegg, Shari Myers, Paul Nykanen and Dave Hillier. He believes it will be necessary to hold another meeting on the project once it gets underway.

Kip McMahon advised the Committee that the project contractor is asking the City of Marquette to close Spring Street during construction. The Street will be closed between Third and Fourth Streets. Mr. McMahon noted the contractor has received materials from EDA which must be completed to comply with EDA requirements.

The Controller provided the Committee a copy of a memo he submitted to them in February, 1982 on administration of the project, which provides guidelines for the administration and payment of bills. The procedure was adopted by the County Board.

The Controller believes it will be necessary for the Committee to hold additional meetings of short duration regarding the project and suggested that these meetings be held prior to regular Board meetings.

Linc Poley provided a list of suggested work to be accomplished with the excess Phase One project funds. They are as follows:

a. Stenciling, decorative painting, venetian blinds.
b. Additional landscaping.
c. Court recording system.
d. Modifications to the North Circuit Courtroom.
e. Renovate first floor offices to original lay-out.
f. Replace existing law library bookcases with wooden cases.
g. Carpeting.
h. Historic marker.
i. Hardware refinishing and replacement.
j. Increase project contingency account.
k. Signs.
l. Comprehensive landscaping plan.
m. Computer terminals.
n. Micro-film facilities and equipment.
o. Cable TV hook-up between courtroom and prison thus eliminating need to transport prisoners to courthouse for testimony.
p. New phone system.
q. Furnishings; equipment.
r. Spare parts for boiler, etc.; coding of pipes in building.
s. Portable lift for central Circuit Courtroom.
t. Built-in storage areas.
u. Gas/oil burner.
v. Generator tie-in in present back-up compressor.
w. Plaster repair; floor tile replacement.

Mr. Poley said estimates must be obtained on the above items. He requested any additional items the Committee would like to be considered for the project.

Linc Poley presented a change order from EDA to the county contract. The Controller noted he has the authority from the Board to approve change orders of less than $1,000; this one has no money involved and he said he will sign the change order EDA requested.

The Committee then reviewed the Space Study Report on the Service Center. Dr. Randall Johnson, Director, Health Department, was present for the Committee's discussion of the report. Commissioner Villeneuve stated he has received complaints about card playing and noise levels in the lounge area of the Service Center. The Controller said the situation creates a poor public image and perhaps the lounge area should be relocated. Dr. Johnson said Health Department employees do not use that particular lounge (located in the Nursing Department area) but receive the blame for the noise produced by those who do use it.

Commissioner Villeneuve asked if AMCAB has indicated they intend to move out of the Service Center. He thought if they did move the lounge area could be moved to the area AMCAB is presently using. The Controller said he heard that they may move to city property. They have not renewed their lease for this year. Commissioner Farrell believed the lease should be pursued to determine AMCAB's intent. The Controller said he will contact David Brantley, Director, AMCAB, on August 3rd to determine AMCAB's intent with the lease agreement.

Dr. Johnson noted that it has been recommended that the environmental health and nursing departments share the same area in the Service Center. He said if this is done, because of the noise level in the nursing area, that solid partitions or at least partitioned offices should be constructed. He agreed with the Study Report that there is under utilization of space in the nursing area. He believes nursing staff spread their offices out to obtain privacy because of the lack of partitions in the area.
A discussion was held on prohibiting smoking in office areas of the Courthouse Annex, and on breakroom facilities. A suggestion was made that coffee not be allowed to be made in office areas, and that a vendor service be used in the Annex breakroom rather than a counter service. Dr. Johnson said studies have shown that personnel time is lost because of smoking. The Controller said he will report on the AMCAB lease and provide a recommendation on the Service Center breakroom, and coffee usage in county offices at next month's meeting. He will also determine whether Michigan Services to the Blind provide a vendor service which could be operated by Mrs. Dormer in the Annex, rather than the current counter service provided.

Committee members received a copy of a memo from the Controller to Dr. Randall Johnson, Health Department Director, on destruction of mineral oil dielectric fluid containing PCB's. Dr. Johnson said the Health Department's Environmental Health Supervisor will keep this information on file for individuals requesting information on it. Dr. Johnson left the meeting.

A memo from the Controller regarding the Brookridge Facility - Five Year Lease Feasibility Analysis was received. He noted that it has not been possible to complete the study of the five year lease of Brookridge proposed by Ms Billie Alexander, Project Rehab, at this time. He has been attempting to receive information on license requirements for Brookridge and has run into problems with this because of recent changes by the state to reassign that responsibility from the Fire Marshall to the Department of Social Services. Mr. Beard verbally informed the Committee that someone from the Fire Marshall Division inspected Brookridge on July 30 but he has not yet received the report on that inspection.

The Committee received a copy of a memo from Duane Beard to Linc Poley on applicability of construction codes and standards to the Courthouse project. He asked that Mr. Poley meet with Alan Chase, County Planner, as soon as possible to recommend appropriate action to assure code compliance of the Courthouse. Mr. Beard said the memo relates to citations the county received from the Building Code Department on the Courthouse some time ago. He noted some items cited by the Building Code no longer apply to the Courthouse.

Copies of communications between Carol Spitz, Office Manager, County Department of Social Services, and Duane Beard on air circulation problems in some offices in DSS were received by the Committee. Mr. Beard said Dave Hillier, Maintenance Engineer, has been asked to report to the Controller on the cost of alleviating the problem. He noted the area encountering the problems was not designed for office space as it is now used, and was designed to specifications of DSS. If the problem cannot be fixed with available funds he will approach the Committee for funds to do so.

A draft comprehensive management and use plan for the North Country Trail was presented to the Committee. It was moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to place the plan on file.
The Committee received a communication from Sheriff Maino requesting that a call for bids for a Breathalyzer Room in the Jail be made. He noted $2,400 was included in the 1982 budget for this project. In a memo from Bruce Rukkila, Finance Officer, to the Committee, Mr. Rukkila advised that specifications for the project have been prepared. He recommended that the Committee recommend to the County Board that the project be undertaken. He noted it is possible there may be a small cost overrun for the project. It was moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to recommend to the Board that the Board authorize a call for bids for the Breathalyzer Room in the Jail.

The Committee received a copy of a communication from the Controller to Hitch, Inc. on proper procedures for abandonment of the existing well at the Big Bay Harbor of Refuge, and questioning whether a change order to the county's Agreement with Hitch could be prepared for the necessary work required for the well abandonment. The well must be capped off according to the Controller.

A communication was received from Dale Phelps, Chair, Harbor Commission, on a grant in aid agreement between the County Board and the Michigan Department of Natural Resources for engineering services connected with the Harbor water system project. He transmitted two agreements and a resolution received from the DNR for enactment by the County Board. One was a contract with the DNR for authorization to spend state dollars for engineering services for the Harbor water project; the second was a professional services agreement to be executed between the County and Hitch, Inc. to provide design services in connection with the water system project; and finally a resolution for adoption by the County Board authorizing execution of the agreement with the DNR.

It was moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to recommend to the Board that they:

a. Approve the contract with the DNR covering terms and conditions for a recent grant made by that Department to the county for engineering and design services for the Harbor of Refuge water system project;
b. Adopt the resolution authorizing execution of the above agreement;
c. Approve and authorize the Board Chair to execute the proposed agreement between the County and Hitch, Inc. for design services connected with the water system project;
d. Authorize the Board Chair to execute the proposed agreement with the DNR, and the resolution.

Duane Beard advised the Committee that the Agreement has been reviewed by Chief Civil Counsel.

Mr. Beard provided the Committee cost information on the Harbor of Refuge project. Presently there is an excess of funds for the project in the amount of $1,900.
A communication from the Controller transmitting an article entitled "Information Flow Unclogged at Texas Eastern HQ" was received for the Committee's information. Mr. Beard stated it concerns office lay-outs. It was moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to place on file.

A memo from the Controller concerning use of Courthouse facilities by non-governmental organizations was received. He advised the Committee of a request he received from Mary Lutinen, Cooperative Extension, for permission to allow the American Lung Cancer Association to meet in the Courthouse. He said per Board policy he denied the request, noting costs involved in providing meeting space for non-governmental agencies. A discussion was held on the feasibility of providing space at the Service Center for public groups to meet on a fee basis. The communication from the Controller was placed on file.

In a memo to the Committee the Controller advised them of a communication he received from Robert A. Haapala, P.E., City Engineer, regarding the installation of a new watermain in the area bounded by Spring, Fourth, Fisher and Seventh Streets. Mr. Haapala informed the Controller it is the legal responsibility of the property owner to replace any portion of deteriorating or leaking waterline. In view of that fact, the Controller recommended that the Committee recommend to the Board that a document be signed authorizing the City of Marquette to make any necessary repairs and indicating the Board's willingness to pay the resulting costs.

It was moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to recommend to the Board that the agreement be signed, subject to review by Chief Civil Counsel.

A copy of a communication from the Controller to Commissioner LaPin regarding maintenance concerns was noted and placed on file.

A memo from the Controller on Settlement Agreement - Damage to Compressor at Marquette County Youth Home was received. The Controller presented the Committee a settlement agreement for resolution of liability for damages to the compressor at the Youth Home based on the contractual relationship between the County and Wright Electric Co. on the project. County cost is $495, approximately half the cost of the damages, to be paid from Child Care funds in accordance with eligibility determinations made by Judge Anderegg and Shari Myers, Director, Juvenile Division.

The Controller advised the Committee he negotiated a split of the cost as it was the mutual blame of the electrical contractor and Youth Home supervisor for damage done to the compressor. Language of the agreement was drafted by Chief Civil Counsel.

It was moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to recommend that the agreement be approved by the County Board and that the Board Chair be authorized to execute the agreement.
A copy of a memo from Chief Civil Counsel to the Controller on MIOSHA Citation No. GI 54-1010 was presented. The Controller said this has to do with a citation received on hand railings. The County asked for, and received, an extension on eliminating this problem so that it can be taken care of in conjunction with the Courthouse renovation project. It was moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to place the communication on file.

The Committee received a notice from the DNR on application by David Poindexter to construct concrete bulkhead and backfill on Lake Superior, Marquette Township. The comment deadline has elapsed. It was moved by Commissioner Villeneuve, supported by Commissioner Farrell and carried unanimously to place on file.

The Committee received a notice from the DNR on application by City of Ishpeming to reroute and relocate Partridge Creek to eliminate sewer line blockage. It was moved by Commissioner Farrell, supported by Commissioner Villeneuve and carried unanimously to place on file.

Copies of memos from Alan Chase to the Planning Commission on A-95 Review: Marquette Transit Authority, and on A-95 Review: AMCAB were noted and filed on an unanimous vote of a motion made by Commissioner Farrell and supported by Commissioner Villeneuve.

There was no public comment.

A brief discussion was held on use of electrical appliances, such as coffee pots and toasters, in office areas. The Controller will draft a policy on this for the Committee's review at the next meeting.

The meeting adjourned at 10:05 p.m.

Respectfully submitted,

Karen Chubb, Commission Aide