The Finance/Personnel Committee met on January 22, 1985 at 5:00 P.M. in Room 231 of the Courthouse Annex.

Present were: Comm. Berglund, Lowe and Valente.
Absent: None.

The meeting was opened for public comment, none was forthcoming and the public comment section was closed.

It was moved by Comm. Berglund, supported by Comm. Valente and carried that the minutes of the December 11, 1984 meeting of the Finance/Personnel Committee be approved.

It was moved by Comm. Berglund, supported by Comm. Valente and carried that the agenda be approved as submitted.

The election of a Chairperson and Vice Chairperson for the Finance/Personnel Committee was held. Comm. Lowe nominated Comm. Valente for Chairperson. There being no further nominations, it was moved by Comm. Lowe, supported by Comm. Berglund and carried that nominations be closed and a unanimous ballot be cast for Comm. Valente for Chairperson of the Finance/Personnel Committee.

Comm. Lowe nominated Comm. Berglund for the office of Vice Chairperson of the Finance/Personnel Committee. There being no further nominations, it was moved by Comm. Lowe, supported by Comm. Valente and carried that nominations be closed and a unanimous ballot be cast for Comm. Berglund for Vice Chairperson of the Finance/Personnel Committee.

A review of claims and accounts for the period January 16, 1985 to January 22, 1985, in the amount of $730,853.98, were reviewed and questioned, particularly in the area of court appointed attorney fees. Chief Civil Counsel, Patricia L. Micklow and Bruce Ruikila, Finance Officer, explained the procedure used by the Judges to determine the amount paid. It was moved by Comm. Lowe, supported by Comm. Berglund and carried that the Finance/Personnel Committee recommend to the County Board that these claims and accounts be allowed and ordered paid.

A recommendation from Chief Civil Counsel regarding the approval of the Cooperative Reimbursement Agreement Program contracts for the Prosecuting Attorney and for the Friend of the Court, was discussed. These are the usual contracts made each year with the Michigan Dept. of Social Services. It was moved by Comm. Berglund, supported by Comm. Lowe and carried that the Finance/Personnel Committee recommend to the County Board that they approve these two contracts with the Prosecuting Attorney and the Friend of the Court for the period January 1, 1985 to January 1, 1986 and that the Board Chair be authorized to execute them.

A communication from Randell Girard, Personnel Director, regarding a proposed Performance Planning and Review Program for evaluating county employees, was taken under consideration. Mr. Girard explained the proposed evaluation and requested the County Board take it under consideration until the next Finance/Personnel Committee meeting, at which time it would be fully discussed with thought given to recommendation to the County Board for approval and adoption. Comm. DeFant and Comm. Roberts will receive a copy of the planned program for their review.
The proposed contract between the County Board of Commissioners and the Michigan Dept. of Transportation #64-1628, to provide MarqTran with Section 18 Federal Operating Assistance for the portion of the state fiscal year 1984-85, in which MarqTran is no longer on the County Incentive Program, was discussed. This is a four month contract from March 22, 1985 to July 31, 1985. It was moved by Comm. Lowe, supported by Comm. Berglund and carried that the Finance/Personnel Committee recommend to the County Board that they approve this contract and authorize its Chair to execute it.

A recommendation regarding the contracting out of janitorial services and a budget amendment to cover the cost of reinstating two (2) Service Workers, presented by County Administrator, Dennis Aloia, was taken under consideration. The need for this action is caused by the settlement of arbitration concerning the custodial responsibilities of the county. The approval of this action would result in a saving of approximately $27,000.00 to the county (assuming that the county would need six Service Workers to clean all buildings internally if it did not have a contract with H & H Kustodial Kings). It was moved by Comm. Berglund, supported by Comm. Lowe and carried that the Finance/Personnel Committee recommend to the County Board that they adopt and approve the budget amendment for the funding of two reinstated Service Workers and authorize the Board Chair to execute a revised contract with H & H Kustodial Kings for custodial services in the Courthouse/Courthouse Annex/Service Center, at a cost not to exceed $4,400.00 per month.

A recommendation from Bruce Rukkila, Finance Officer, regarding the payment of lobbying fees to the Michigan Association of Counties to defray their cost of lobbying in concern of the distribution of PILT funds, was read. It was moved by Comm. Berglund, supported by Comm. Lowe and carried that the Finance/Personnel Committee recommend to the County Board that they take action to approve the payment of $234.20 to the Michigan Association of Counties for this service to Marquette County.

A communication from Bruce Rukkila, Finance Officer, to the Marquette County Road Commission requesting additional information on internal costs and third party invoices for the construction of a Road Commission Salt Storage Facility, to show proper amount of reimbursement from the 1984 County Public Improvement Funds, was read. The communication was placed on file.

A budget amendment to cover 1985 Insurance Coverages was presented by Bruce Rukkila, Finance Officer. The amendment is for all coverages and their associated costs for adjusting the General Fund 1985 Appropriation for insurance costs. All coverages for 1985 have been put into effect with the exception of professional liability coverage for the Public Health Department. The Health Department policy has been extended for 60 days from December 23, 1984 in order to allow more time to obtain coverage. It was moved by Comm. Berglund, supported by Comm. Lowe and carried that the Finance/Personnel Committee recommend to the County Board that they approve the budget amendment of $83,687.00 of estimated additional General Fund resources needed to cover the 1985 insurance and transfer this amount from the county's unaudited 1984 General Fund, fund balance, as of December 31, 1984 to the General Fund to cover these increases.

A communication from Michael J. Puksich, Ishpeming City Manager, to Dennis Aloia, County Administrator, regarding the county's request to lower the rent for the 96th District Court in Ishpeming, was read. Mr. Puksich stated that the Ishpeming City Council decided not to lower the rent charged the county for the facilities used for the 96th District Court and will remain at the 1984 rate of $5,700.00. The reasons given in the communication for denying the request were:
1. The rent has not been increased since 1978. Inflation has occurred since the last increase.

2. The City realizes it will have to make some improvement to the facilities, some of which may cast a large sum. In particular the heating and cooling system and the jury deliberation room.

3. The rent is felt to be fair for the facilities provided as the City pays for utilities except for phone.

The communication was placed on file.

A short discussion was held in regard to Acock's Medical Facility financial analysis of Maintenance of Effort savings per Senate Bill 482. The auditors are meeting Thursday, January 24, 1985 to discuss this projected savings and other areas of the audit, after which it will be possible to determine the correct amount to be saved by Senate Bill 482.

Bruce Rukkila, Finance Officer, gave a brief update on the progress of the 1984 audit being done by Anderson, Steinhoff, Tackman & Co., and anticipated the audit for 1984 will be completed by April 30, 1985.

Chairperson Valente opened the meeting for public comment, none was forthcoming and the public comment section was closed.

Dennis Aloia, County Administrator, advised the Committee that he had been informed that the county's grant request for $24,450.00 for the Economic Development Project had been approved.

There being no further business to come before the Committee, the meeting was adjourned.

Respectfully submitted,

Henry A. Skewis
County Clerk
1. ROLL CALL.
2. PUBLIC COMMENT.
4. APPROVAL OF THE AGENDA.
5. Review of Claims and Accounts.
6. A request from Patricia L. Micklow, Chief Civil Counsel, regarding Cooperative Reimbursement Contracts by Prosecuting Attorney for Child Support Services and by the Circuit Court for Friend of the Court Services.
7. A communication from Randell Girard, Personnel Director, regarding Performance Planning and Review Program.
8. A recommendation from Dennis Aloia, County Administrator, regarding a proposed contract between the Michigan Dept. of Transportation and the County of Marquette.
9. A recommendation from Dennis Aloia, County Administrator, regarding Facilities/Maintenance budget amendment.
10. A communication and recommendation from Bruce Rukkila, Finance Officer, regarding Michigan Association of Counties Lobbying Fees.
11. A copy of a communication from Bruce Rukkila, Finance Officer, to Wes Wentela, County Road Commission, regarding 1984 County Public Improvements Fund - Salt Storage Facility.
12. A recommendation from Bruce Rukkila, Finance Officer, regarding a budget amendment for 1985 County Insurance Coverages.
13. A communication from Michael J. Puksich, Ishpeming City Manager, regarding rent of facilities used for the 96th District Court in Ishpeming.
14. Discussion - Status of request by Board for financial analysis of Acoks Maintenance of Effort costs per Senate Bill 482.
15. Update of audit, from Bruce Rukkila, Finance Officer.
16.
17.
18.
19.

20. PUBLIC COMMENT.
21. ANNOUNCEMENTS.
22. ADJOURNMENT.