July 23, 1985

The Finance/Personnel Committee met on Tuesday, July 23, 1985 at 5:00 P.M. in Room 231 of the Courthouse Annex.

Roll call was taken and the following roll recorded:
Absent: None.

Chairperson Valente opened the meeting for public comment, none was forthcoming and the public comment section was closed.

It was moved by Comm. Berglund, supported by Comm. Lowe and unanimously carried that the minutes of the regular Finance/Personnel Committee meeting held on July 9, 1985 and the special Finance/Personnel Committee meeting held later in the same day be approved.

It was moved by Comm. Berglund, supported by Comm. Lowe and unanimously carried that the agenda be approved with the understanding that item 16, a request from the Marquette County Humane Society for funding; item 15, a communication from Dr. Randolph E. Smith, Chief Medical Examiner, regarding appointments of deputy medical examiners and medical examiner investigators; and item 11, a recommendation from Bruce Rukkila, Finance Officer, regarding the 1985 comments and recommendations letter prepared by the audit firm of Anderson, Steinhoff, Tackman and Co., be placed on the agenda prior to item 5.

Mr. Hugh Kahler was present along with other representatives of the Humane Society to request supplemental appropriations for the Marquette County Humane Society in the amount of $3,000.00 to carry out their operation through the end of 1985. Information had been requested by Board members in regard to the financial status of the Humane Society, this material had been provided. After much discussion, it was moved by Comm. Berglund, supported by Comm. Lowe and unanimously carried that the Finance/Personnel Committee recommend to the County Board that they approve a supplemental appropriation from the Contingency Account to the Marquette County Humane Society in the amount of $3,000.00 to allow operation of that facility through December 31, 1985.

The Finance/Personnel Committee took under consideration a request from the County Medical Examiner, Dr. Randolph Smith, regarding approval of a list of persons who would be designated Deputy Medical Examiners for Marquette County and the acceptance of a list of persons designated by the County Medical Examiner as medical examiner investigators. Chief Civil Counsel, Patricia L. Micklow, advised the Finance/Personnel Committee that the statutes in the State of Michigan require the approval of the appointment of deputy medical examiners and the acceptance of the medical examiner investigators appointed by the medical examiner. It was moved by Comm. Lowe, supported by Comm. Berglund and unanimously carried that the Finance/Personnel Committee recommend to the County Board that they appoint the persons listed as Deputy Medical Examiners and accept the list of persons designated by the County Medical Examiner as Medical Examiner Investigators.

The Finance/Personnel Committee took under consideration the 1984 Annual Audit of Marquette County and the comments and recommendations presented by Mr. John Blembarg, and Mr. William Johnson, auditors for the firm of Anderson, Steinhoff, Tackman & Co., CPA's of Marquette, Michigan. Both Mr. Blembarg and Mr. Johnson were present to explain the audit report and the recommendation. Mr. Blembarg provided the Finance/Personnel Committee with an overview of audit reports for 1982 through 1984. It was determined by the auditors that there is no material weaknesses in the accounting and auditing practices for Marquette County. Items discussed and explained by the
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Auditors were the cash fund deficits, cash disbursements, processing systems, fixed assets records, and the Badger Whetstone Districts. Also discussed in some detail were recommendations regarding Treasurer's Dept., Acoks Medical Facility, Road Commission operation. Mr. Blumberg and Mr. Johnson made the Board aware of the Single Audit Act in force in the State of Michigan and suggested that the County look into the possibilities of following through with this Act. It was noted that there is a decided improvement in the length of time to audit between the years of 1982 and 1984, audit for the 1984 period was finalized in late May and early June. It was suggested by Mr. William Johnson that the County look into obtaining a Certificate of Conformance and recommends that the County do it by submitting material for this award. The receiving of a Certificate of Conformance could put the County in a better position in regard to bond ratings and it is highly recommended that the Board move to obtain this Certificate. The Finance/Personnel Committee commended the firm of Anderson, Steinhoff, Tackman & Co. for the work done on the audit and their recommendations to help Marquette County prove their financial operation. It was moved by Comm. Lowe, supported by Comm. Berglund and carried unanimously that the Finance/Personnel Committee recommend to the County Board that they accept the 1984 Marquette County Audit Report and recommendations.

The Finance/Personnel Committee took under consideration the payment of claims and accounts for the period of July 9, 1985 through July 23, 1985 in the amount of $843,524.22. It was moved by Comm. Lowe, supported by Comm. Berglund and carried unanimously that these claims and accounts be allowed and ordered paid.

The Finance/Personnel Committee took under consideration a request from Dennis Aloia, County Administrator, and Ron Koshorek, Resource Development Director, regarding proceeding with Solid Waste Incinerator Design. An identical request had been presented to the Executive/IGR Committee on July 22, 1985, at that time action was taken to concur with the recommendation. Ron Koshorek was present to answer questions regarding available funds and the necessity to get moving on this project. It was moved by Comm. Lowe, supported by Comm. Berglund and unanimously carried that the Finance/Personnel Committee recommend to the County Board that they concur with the recommendation and: 1) that the County Board commit to the expenditure of up to $110,000.00 from it's Capital Improvement Fund for the purpose of accomplishing Phases I and II of the Incinerator Study; 2) that the County with staff secure a commitment from NMU to reimburse the County for 2/3 of any amount spent, or credit a like amount if any when Phase III is committed to; 3) that the County Board acknowledge that any solid waste incinerator designed be viewed as part of the total County-wide system of waste disposal, which includes sufficient licensed land-fill capacity for incinerator back-up, non-combustible type III material and ash disposal; 4) that the County Board promptly obtain a written understanding with the NMU Board of Control or other appropriate entity regarding the procurement of professional services to accomplish the work and the sharing of costs.

The Finance/Personnel Committee took under consideration a recommendation from Dennis Aloia, County Administrator, regarding the contract for renovation/iron gate project. Mr. Dale Wedig had made a presentation previously in regard to the construction of this iron gate for the Courthouse Renovation Project. It is understood that this contract involves only the iron gate, it does not include masonry and site work, which will be a part of the project. That portion of this project will be performed by separate contractors. It was moved by Comm. Lowe, supported by Comm.
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Berglund and carried unanimously that the Finance/Personnel Committee recommend to the County Board that they concur with the recommendation and: 1) approve the contract and authorize the signing by the Board Chairperson, awarding the work of construction and installation of the iron gate project to Dale Wedig, in the amount of $14,000.00; 2) authorize an advance to Mr. Wedig in the amount of $3,000.00 to allow materials to be purchased.

The Finance/Personnel Committee took under consideration a recommendation from Dennis Aloia, County Administrator, to approve a contract for artwork for the Courthouse Renovation Project. This contract, in the amount of $984.99, is for forty historic photographs, matted in groups of four, using archival print paper and acid free matting materials. Mr. Tom Buchkoe, of Marquette, will produce the pictures. It was moved by Comm. Lowe, supported by Comm. Berglund and unanimously carried that the Finance/Personnel Committee recommend to the County Board that they approve the contract with Mr. Buchkoe, in the amount of $984.99, for the above stated historic photographs, prints and matting.

The Finance/Personnel Committee considered a recommendation from Dennis Aloia, County Administrator, regarding Cook Sign Co.'s Signage Contractors Application for Payment #1. This payment in the amount of $3,931.76 is for Courthouse Renovation Signage and has been approved by the Architect's Technician, William Sanders. It was moved by Comm. Lowe, supported by Comm. Berglund and unanimously carried that the Finance/Personnel Committee recommend to the County Board that they approve the Contractors Application for Payment #1 for signage work done on the Courthouse Renovation by Cook Sign Co. of Marquette.

The Finance/Personnel Committee took under consideration a recommendation from Dennis Aloia, County Administrator, for the improvement of ventilating systems in the County Courthouse vaults. John Cuth, Facilities Maintenance Supervisor, has analyzed the ventilation problems in the vaults. He has recommended reversible blowers be installed in the duct work and reversible ceiling fans be installed on the main floor of each vault (4). It was moved by Comm. Berglund, supported by Comm. Lowe and carried unanimously that the Finance/Personnel Committee recommend to the County Board that they concur with the recommendation and authorize the purchase and installation of 500 cubic foot/min. reversible blowers to be installed in the duct work and reversible ceiling fans be installed on the main floor of each of the four vaults in the Courthouse, at an estimated cost of $3,200.00, to be taken from the Contingency Account for the Renovation Project (County Clerk, County Treasurer, Register of Deeds and Probate Court vaults).

The Finance/Personnel Committee considered a request from the Marquette Board of Light and Power and the Marquette County Board of Health to review a permit fee charged the Board of Light and Power for inspection and review of their fly-ash disposal site near the current Acocks Medical Facility. The permit fee charged and paid was $2,100.00. The inspection of the site would be over a thirty year period of time and is extremely difficult to determine the total cost for this service at this time. It was moved by Comm. Lowe, supported by Comm. Berglund and unanimously carried that the Finance/Personnel Committee recommend to the County Board that they not reduce the permit fee but let it stay at $2,100.00. The amount was not considered excessive in view of the fact that it covered thirty years of inspection and review.
The Finance/Personnel Committee took under consideration a communication from the Michigan Appellate Assigned Counsel System advising the County Board of the concern of the Appellate Defenders Commission about the impact of the regulation that every indigent defendant may be provided legal counsel on an appeal. Chief Civil Counsel, Patricia L. Micklow, advised the Finance/Personnel Committee that only fourteen cases had gone to appeal in Marquette County in the last year, seven of these had been handled through payments by the County and the fourteen had been handled through service applied by the State Appellate Defenders Office. The communication was informational and was placed on file.

The Finance/Personnel Committee took under consideration a recommendation from the Committee of the Whole regarding the renaming of the Courthouse Annex that had been referred from the July 16, 1985 County Board meeting for cost and other staff information. Some additional information had been provided to the Finance/Personnel Committee by staff. The cost estimated provided by the County Administrator's staff was for installation of outside brass lettering and a photographic portrait was also considered. It was moved by Comm. Lowe, supported by Comm. Berglund and unanimously carried that the Finance/Personnel Committee recommend to the County Board that they allocate a sum not to exceed $3,000.00 from renovation funds for lettering on the Courthouse Annex necessary to rename it to the Henry A. Skewis Annex and the purchase of a photographic portrait of Mr. Skewis; and that the project be overseen by County Board Chairperson Lowe and Vice Chairperson Valente.

Chairperson Valente opened the meeting for public comment, none was forthcoming and the public comment section was closed.

There being no further business to come before the Finance/Personnel Committee the meeting was adjourned.

Respectfully submitted,

Henry A. Skewis
Marquette County Clerk
FINANCE/PERSONNEL COMMITTEE
Tuesday, July 23, 1985, 5:00 P.M.
Room 231, Courthouse Annex
Marquette, Michigan 49855

1. ROLL CALL.
2. PUBLIC COMMENT.
4. APPROVAL OF THE AGENDA.
6. A memo from Ron Koshorek, Resource Development Director and Dennis Aloia, County Administrator, regarding a request to proceed with Solid Waste Incinerator Design.
7. A recommendation from Dennis Aloia, County Administrator, regarding the awarding of the contract for Renovation - Iron Gate Project.
8. A recommendation from Dennis Aloia, County Administrator, regarding Artwork.
9. A recommendation from Dennis Aloia, County Administrator, regarding Signage Contractor Application for Payment #1.
10. A recommendation from Dennis Aloia, County Administrator, regarding Ventilation System for County Vaults.
12. A communication from Dr. Randall M. Johnson, Director, Marquette County Health Dept., regarding Erosion and Sediment Control Program Fees.
13. A communication from Barbara R. Levine, Administrator, Michigan Appellate Assigned Counsel System, regarding County's responsibility to provide reasonable compensation to qualified attorneys until such time the State assumes the full cost of appellate counsel through the new system.
14. A recommendation from the Committee of the Whole regarding renaming the Courthouse Annex, that was referred from the July 16, 1985 County Board meeting, for cost and other staff information.
15. A communication from Dr. Randolph E. Smith, Chief Medical Examiner, regarding appointment of Deputy Medical Examiners and Medical Examiner Investigators, that was referred from the July 16, 1985 County Board meeting.
16. A request from the Marquette County Humane Society for funding.
17. 
18. 
19. 
20. PUBLIC COMMENT.
21. ANNOUNCEMENTS.
22. ADJOURNMENT.