The Finance/Personnel Committee of the Marquette County Board of Commissioners met on Monday, May 9, 1988 at 4:00 p.m. in the Courthouse Conference Room #115, Marquette, Michigan.

Chairperson DeFant called the meeting to order, roll call was taken and the following roll recorded: Present: Comm. Arsenault, Comm. Lowe and Comm. DeFant. Absent: None.

It was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that the minutes of the Finance/Personnel Committee meeting held on April 25, 1988 be approved.

Chairperson DeFant opened the meeting for public comment, none was forthcoming.

It was moved by Comm. Arsenault, supported by Comm. Lowe and unanimously carried that the agenda be approved with the following addition; that item 15 become a memo from Randell Girard, Human Resources Director, regarding CPR Training for County Employees.

The Committee reviewed Claims and Accounts. It was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that claims and accounts for the period April 21, 1988 thru May 8, 1988, in the amount of $1,305,945.29 be approved and ordered paid.

The Committee took under consideration Furnishings Contract I, for the New County Medical Facility. The contract was referred to the Committee from the Regular Board meeting of May 3, 1988 for the purpose of determining if any of the 72 items of furniture could be manufactured locally. Present to discuss the contract and review the bidding process with the Committee were: Kim Fields, Designer with William Kessler & Assoc., Architects for the Project; David Berns, Director, Department of Social Services; Harry Scott, Administrator, Acocks Medical Facility; Richard Anderson, Director, Economic Initiative Center, NMU, representing local manufacturers; Chief Civil Counsel, Gary Walker; and County Administrator, Dennis Aloia. After consideration and input from all present the following recommendation was made: It was moved by Comm. Arsenault, supported by Comm. Lowe and unanimously carried that the Finance-Personnel Committee recommend that the County Board award the Furnishings Contract I to U.P. Office Supply in the amount of $139,927.53 and further recommend that U.P. Office Supply, the Architect, a Representative for Local Furniture Manufacturers, and the Construction Management Team review the bid specifications to determine what furniture items could be manufactured locally, within the present financial limits and time frame required for construction of the Medical Care Facility, to be handled by the normal change order process.
The Committee took under consideration a memo from James Kippola, Senior Planner, regarding an additional representative on the County Solid Waste Management Committee. Mr. Kippola was present and pointed out with the passage of new legislation amending Act 641, it is now necessary for the County Board to appoint a fourteenth member to the Solid Waste Planning Committee. This new member must represent a Large Industrial Waste Producer, and it is the Staff recommendation that the County Board appoint a representative from a large industry such as C.C.I., the Board of Light and Power, or possibly K.I. Sawyer AFB. It was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that the Finance/Personnel Committee direct Mr. Kippola to contact large Industrial Solid Waste Generators to solicit a fourteenth member to the Solid Waste Management Committee and return with a list of potential members for further consideration at a future Finance/Personnel Committee Meeting.

The Committee took under consideration a memo from the Michigan Association of Counties urging support of HB 4164, which provides funding for Community Based Corrections Programs. The Department of Corrections will provide technical assistance and training for counties in developing, implementing, and operating Community Corrections Programs. It was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that the Finance/Personnel Committee recommend the County Board contact members of the House Appropriations Committee to support HB 4164.

The Committee took under consideration Kitchen Inspection Fees for Senior Programs. Earl Hawn, Jr., Director, Community Nutrition Services, submitted a list of fees and a request for additional appropriation to the Commission on Aging in the amount of $1,019.54. The Commission on Aging added to the list the 3 Senior Centers in Gwinn, Ishpeming and Negaunee whose annual license fees total $207.70. County Administrator, Dennis Aloia, recommends these costs for 1988 be reimbursed to the Commission on Aging budget by appropriating $1,227.24 in funds from Contingency. It was moved by Comm. Arsenault, supported by Comm. Lowe and unanimously carried that the Finance/Personnel Committee recommend the County Board appropriate $1,227.54 from Contingency to the Commission on Aging for reimbursement of Kitchen Inspection Fees of Senior Meal Sites.

The Committee took under consideration a proposed Health Department Staffing Change. Randall M. Johnson, M.D., Director of the Health Department, was present to discuss the request. The present Nurse Practitioner resigned, effective June 1, 1988, and the best approach would be to create a new full-time Nurse
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Practitioner position whose duties would be split between the Family Planning Program, the Sexually Transmitted Disease Program, and the AIDS Clinic. Because of the lack of available Nurse Practitioners the Health Department will have to recruit outside of Marquette County. Dr. Johnson presented a job description with proposed classification (Professional 07) and reviewed it with the County Personnel Director. It was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that the Finance/Personnel Committee recommend the County Board suspend the hiring freeze to allow the hiring of a full-time Nurse Practitioner (Classified Professional 07) as proposed by the Health Department.

The Committee took under consideration proposed Maternal Support Service Fees. Randall M. Johnson, M.D., Director of the Health Department, was present to discuss the proposal. The Michigan Medicaid Program was recently expanded to include reimbursement for Maternal Support Services. Because these are new services not previously compensated the fees must be approved by the Board of Health and the Board of Commissioners. It was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that the Finance/Personnel Committee recommend the County Board approve the Maternal Support Services Fee Schedule which will be available for reimbursement.

The Committee took under consideration a recommendation from Randell E. Girard, Director of Human Resources, that the County of Marquette provide Cardio-Pulmonary/Resuscitation (CPR) Training for County employees. The training will cost $5.00 per employee for materials, with 225 employees being trained at a total cost of $1,325.00. The training will be conducted during regular working hours with each employee attending one four-hour session. It was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that the Finance/Personnel Committee recommend the County Board approve the CPR training for County employees at a cost of $1,325.00 by approving the appropriate budget amendment resolution.

The Committee took under consideration a resolution from Arenac County to support extension of mortgage revenue bonds for financing low-cost home mortgage and improvement loans. It was moved by Comm. Arsenault, supported by Comm. Lowe and unanimously carried that the Finance/Personnel Committee recommend the County Board adopt a similar resolution.
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The Committee took under consideration a recommendation from the Marquette County Data Advisory Board to adopt a Computer Purchasing Policy. The Committee concurred with the overall policy but amended the authority of the Data Board to make adjustments of $3,000.00 or less within approved Capital Budget, rather than $5,000.00. It was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that the Finance/-Personnel Committee recommend the County Board approve the Computer Purchasing Policy.

The Committee took under consideration an Employment Programs Department computer request to amend an appropriation originally earmarked for modems to allow the purchase of hardware to be used with educational software made available to Mr. Taylor. The Data Advisory Board recommends that Mr. Taylor be allowed to use the money for hardware to provide educational training, with the stipulation that the hardware be compatible with the hardware currently used by the County. Further, if a future request is made for modems, it will be considered as a new request and must go through the Capital Budget Process. It was moved by Comm. Lowe, supported by Comm. Arsenault and unanimously carried that the Finance/Personnel Committee recommend the County Board approve the Employment Programs request with the stipulations recommended by the Data Advisory Board.

Chairperson DeFant opened the meeting for public comment, none was forthcoming.

There being no further business to come before the Finance/Personnel Committee the meeting was adjourned.

Respectfully submitted,

[Signature]
David J. Roberts
Marquette County Clerk
MARQUETTE COUNTY BOARD OF COMMISSIONERS
FINANCE/PERSONNEL COMMITTEE
Monday, May 9, 1988, 4:00 p.m.
Courthouse Conference Room, Marquette, Michigan

1. ROLL CALL.
2. APPROVAL OF THE MINUTES OF THE FINANCE/PERSONNEL COMMITTEE
3. PUBLIC COMMENT.
4. APPROVAL OF THE AGENDA.
5. REVIEW OF CLAIMS AND ACCOUNTS.
6. REVIEW OF FURNISHINGS CONTRACT I FOR THE NEW COUNTY MEDICAL
   FACILITY.
7. MEMO FROM JAMES KIPPOLA, SENIOR PLANNER REGARDING ADDITIONAL
   REPRESENTATION ON COUNTY SOLID WASTE MANAGEMENT COMMITTEE.
8. A MEMO FROM MICHIGAN ASSOCIATION OF COUNTIES URGING SUPPORT
   OF HOUSE BILL 4164.
9. KITCHEN INSPECTION FEES FOR SENIOR PROGRAMS.
10. PROPOSED HEALTH DEPARTMENT STAFFING CHANGE.
11. HEALTH DEPARTMENT PROPOSED MATERNAL SUPPORT SERVICES FEES.
12. RESOLUTION FROM ARENAC COUNTY TO SUPPORT EXTENSION OF
    MORTGAGE REVENUE BONDS.
13. RECOMMENDATION FROM MARQUETTE COUNTY DATA ADVISORY BOARD TO
    ADOPT COMPUTER PURCHASING POLICY.
14. EMPLOYMENT PROGRAMS DEPARTMENT COMPUTER REQUEST.
15. CPA TRAINING MEMO FROM AUDY BOARD.
16.
17. PUBLIC COMMENT.
18. ANNOUNCEMENTS.
19. ADJOURNMENT.