The Marquette County Board of Commissioners Finance/Personnel Committee met on Monday, January 25, 1988 at 4:00 p.m. in the Courthouse Conference Room, Marquette, Michigan.

The meeting was called to order by County Clerk Roberts and the following roll recorded. Present: Comm. DeFant and Comm. Lowe. Absent and Excused: Comm. Valente.

County Clerk Roberts opened the meeting for nomination of a Chairperson. Comm. Lowe nominated Comm. DeFant for Chairperson. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the nominations be closed and a unanimous ballot be cast for Comm. DeFant as Chairperson of the Finance/Personnel Committee.

Chairperson DeFant opened the meeting for nomination of a Vice Chairperson. Comm. Lowe nominated Comm. Valente. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that nominations be closed and a unanimous ballot be cast for Comm. Valente for Vice Chairperson of the Finance/Personnel Committee.

It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the minutes of the December 30, 1987 meeting be approved.

Chairperson DeFant opened the meeting for public comment, none was forthcoming.

It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the agenda be approved with the following addition; Department of Commerce approval of a $750,000.00 grant to Marquette County for loan to the Pelletech Project.

The Committee took under consideration claims and accounts. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that claims and accounts for the period December 31, 1987 thru January 25, 1988, in the amount of $1,257,569.45, be approved and ordered paid.

The Committee reviewed a communication from John Beerling, Supt./Engr., Road Commission, regarding the Transportation Funding Package recently passed by both Houses in the Michigan Legislature. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried to accept the information for filing.

The Committee took under consideration a request from Dan Hannigan, Executive Director, EDC, that their Capital Outlay appropriation be amended to cover the cost of computer furniture, as well as computer software. The estimated cost of the furniture will be approximately $850.00 taken from the $1,500.00 budgeted for 1987 EDC Capital Outlay. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the Finance/Personnel Committee recommend the County Board approve the request for the adjustment in the EDC Capital Outlay budget.
Finance/Personnel Committee minutes
January 25, 1988 - Page 2

Dan Hannigan, Executive Director, EDC, reported to the Committee that the Michigan Department of Commerce has recently approved a $750,000.00 grant to Marquette County for a loan to the Pelletech Project. The project will employ 50 to 60 persons at the offset, and if all goes well upwards to 100 jobs will be created. Mr. Hannigan does not have all the necessary paperwork completed for presentation to the Committee at this time, however he would like to bring the grant to the full Board meeting next Tuesday, February 2, 1988. The Committee was agreeable.

The Committee took under consideration the proposed reclassification of Bonnie Stuer, Typist Clerk III. Sheriff, Joseph Maino, Undersheriff, Michael Quayle, Administrative Aide, Susan Girard-Jackson, and Ms. Stuer, were present to discuss the reclassification with the Committee. As a result of the December 4, 1987 meeting of the Finance/Personnel Committee, Sheriff Maino believed a compromise on the matter was forthcoming, however nothing has yet resulted. Randell Girard, Human Services Director, was present and indicated there is no room for compromise, either the position is left the same or reclassified, and his position on the matter still remains not to reclassify. Administrator Aloia, Comm. Lowe, and Comm. DeFant were not present at the December 4, 1987 meeting, and after a lengthy discussion it was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the reclassification request be tabled until the next meeting of the Finance/Personnel Committee.

It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the Committee table consideration fringe benefits for Undersheriff, Michael Quayle and Administrative Assistant, Susan Girard-Jackson until the next Committee meeting.

The Committee took under consideration union vs non-union compensation packages. Dennis Aloia, County Administrator, pointed out two basic questions have arisen over the past several Finance meetings as to equity between union and non-union employees. The first question is, have non-union employees been treated fairly with regard to total compensation under the current system? An analysis indicates that non-bargaining unit employees have been treated at least as well as union employees over the past several years. It has always been the intent of the County Board to treat all employees fairly, and although there are certain differences in wages and benefits, non-union employees receive fair treatment and total compensation.

The second question is, how many non-union employees have the ability to voice their concerns in their compensation? Administrator Aloia believes non-union employees should not be bargained with, however it may be appropriate to annually survey all non-union employees prior to collective bargaining to determine what these employees feel important in improvements in their benefit package.
Finance/Personnel Committee Minutes
January 25, 1988 - Page 3

Administrator Aloia did indicate one area that could be modified to improve equity is in longevity. The cost of providing longevity to non-union employees, excluding elected officials and judges, would be $3,150.00 for 1987, $3,400.00 for 1988, and approximately $3,500.00 each year after. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the Finance/Personnel Committee recommend the County Board provide the longevity benefit for non-union employees, for 1987 and 1988, at the same rates which were adopted for the bargaining units.

The Committee took under consideration a quotation for modification of the court recording equipment as approved in the 1988 Capital Budget and Courthouse Renovation Budget. Due to a failure of the equipment in the Probate Court, Dennis Aloia, County Administrator, was forced to take an early request to the County Board at their meeting of January 19, 1988. The County Board concurred with the recommendation for installation of new equipment in the Probate Court. Administrator Aloia recommends that the Finance/Personnel Committee approve that the remainder of the bid go to Dictation Systems, Inc., for an amount of $28,682.37. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the Finance/Personnel Committee recommend the County Board award the Court Recording Equipment Bid to Dictation Systems Inc. 702 Chippewa Square, Marquette, MI.

The Committee took under consideration a request from Randall M. Johnson, M.D., Director, Marquette County Health Department, to implement a proposed staffing change. The change includes the elimination of a Registered Nurse position in the Clinic Service Division, WIC Program, and the creation of a Public Health Nutritionist position in the WIC Program. Dr. Johnson was present and pointed out that the Registered Nurse that replaced a Nutritionist last March has not been able to fully utilize her professional skills, and thus recently posted into another vacant nursing position in the department. As a result there is a vacancy in the WIC Program. The present Registered Nurse position is entirely funded by the State grant received for the WIC Program and the Public Health Nutritionist position would also be funded in the same manner. The financial impact of the proposed change would result in a reduced salary rate from $22,212.00 to $17,986.00. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the Finance/Personnel Committee recommend the County Board approve of the proposed Health Department staffing change.

The Committee took under consideration a communication from Randall M. Johnson, M.D., Director, Marquette County Health Department, regarding options for 1988 Food Service License Fees. The Health Department is recommending that Option III be utilized, in which a base fee would be charged if the facility required only the usual two inspections per year. If more than two inspections and/or follow up visits were required, the fee would be increased by 25% of the base fee for each additional inspection or follow up visit. The Health Department further recommends that beginning in 1988, all previously fee-exempt facilities (except educational institutions)
be charged an appropriate fee as calculated under Option III. The Committee requested that Dr. Johnson return to the next Committee meeting with a breakdown of examples of the various optional fee schedules for different size food establishments and non-profit facilities. The breakdown also could show hypothetical cases for a facility requiring the minimum number of inspections or a large number of follow up visits. Dr. Johnson will return to the next Committee meeting with examples of various fee schedules. No action was taken by the Committee at this time.

The Committee took under consideration the reimbursement of interest to the State of Michigan - Community Development Block Grant Project MSC 850099-ED Marquette Mountain/Cliffs Ridge. As per item 7) of a communication from Kenneth Murdoch, Analyst, Project Monitoring Section, Michigan Department of Commerce, Marquette County must return to the State a check of $1,386.00 for interest earned on the grant funds. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the Finance/Personnel Committee recommend the County Board appropriate $1,386.00 from the Community Development Fund to reimburse the State of Michigan for interest earned on the Marquette Mountain/Cliffs Ridge Grant Funds.

The Committee took under consideration a recommendation from Dennis Aloia, County Administrator, regarding the use of remaining funds in the Courthouse Renovation Fund. The amount of remaining funds available is approximately $31,220.00. Administrator Aloia distributed a list of expenditures for the County Board’s consideration prepared by Ron Koshorek, Director, Resource Management/Development Department. Administrator Aloia suggested the Committee recommend the County Board approve the revised budget for the remaining funds, as a group, in order to allow flexibility in moving the funds as necessary. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the Finance/Personnel Committee recommend the County Board approve the list of items to be acquired with the balance of the Courthouse Renovation Funds as a group.

The Committee took under consideration a communication from Ron Koshorek, Director, Resource Management/Development Department, regarding the Jail Sprinkler Study. Plans and specifications are to be prepared for a water sprinkler system and a wet standpipe riser capable of accommodating hose stations. The project was budgeted at $5,000.00, but only one bid was received from Sundberg, Carlson & Associates for $11,500.00. Since the bid was far over budget, Resource Management/Development negotiated a change in the scope of the work and a reduction in the professional fees such that a useful product can still be obtained. Sundberg, Carlson & Associates has bid $5,000.00 to do all the specified design work except perform the hydraulic design of the system. Mr. Koshorek recommends the award of the design work to Sundberg, Carlson & Associations so the County can proceed with the bringing the Jail up to current standards. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the Finance/Personnel Committee recommend the County Board award the Jail Sprinkler System design work to Sundberg, Carlson & Associates for a price of $5,000.00.
Finance/Personnel Committee Minutes  
January 25, 1988 - Page 5

The Committee took under consideration a recommendation from George Wright, Facilities Manager, for the award of the Youth Home HVAC Project. Six bids were received on January 4, 1988 and have been reviewed by Hitch Engineering, our Energy Consultant on this project. Hitch Engineering has recommended an award to the low bidder, Wright Sheet Metal Inc., Marquette, Michigan, which includes the addition of an economizer and relief damper to the roof top unit and the elimination of the low ambient temperature controls. The change will result in the additional cost of $1,860.00, bringing the total award of the project to the amount of $20,064.00. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the Finance/Personnel Committee recommend the County Board award the Youth Home HVAC Improvement Project Bid to Wright Sheet Metal Inc., of Marquette, in the amount of $20,064.00.

The Committee reviewed a communication from Herbert Burns, Chief, Law Enforcement Division, regarding State Aid Voucher requirements for claims for the 1987 Marine Safety Program. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the information be accepted for file.

The Committee reviewed a communication from James J. Blanchard, Governor, regarding Michigan Research and Development Institutions. Governor Blanchard pointed out in the communication that the National Center for Manufacturing Sciences (NCMS), a private sector Research and Development venture to aid American manufacturers in international competition, chose Michigan over 19 competing states as the site for its headquarters. Governor Blanchard requests should Marquette County have ideas or questions regarding NCMS or any other new economic investments, please write him at the State Capitol in Lansing. The Committee directed Staff to forward a copy of this communication to Dan Hannigan, Director, EDC.

Chairperson DeFant opened the meeting for public comment, none was forthcoming.

There being no further business to come before the Finance/Personnel Committee the meeting was adjourned.

Respectfully submitted,

David J. Roberts
Marquette County Clerk
MARQUETTE COUNTY BOARD OF COMMISSIONERS
FINANCE/PERSONNEL COMMITTEE
Monday, January 25, 1988, 4:00 p.m.
Courthouse Conference Room, Marquette, Michigan

1. ROLL CALL.
   ** Election of Chairperson.
   ** Election of Vice-Chairperson.
3. PUBLIC COMMENT.
4. APPROVAL OF THE AGENDA.
5. Claims and Accounts.
6. Information on Transportation Funding Package.
7. Communication from Dan Hannigan, Executive Director, regarding EDC Capital Outlay Budget.
8. Communication from Randell E. Girard, Director of Human Resources, regarding Reclassification Request - Bonnie Stuer.
9. Communication from Dennis Aloia, County Administrator, regarding Fringe Benefit Concerns - Undersheriff Quayle.
10. Communication from Dennis Aloia, County Administrator, regarding Union vs Non-Union Compensation.
11. Communication from Dennis Aloia, County Administrator, regarding Award of Court Recording Equipment Bid.
12. Communication from Randall M. Johnson, M.D., Director Marquette County Health Department, regarding proposed Health Department staffing change.
13. Communication from Randall M. Johnson, M.D., Director Marquette County Health Department, regarding 1988 Food Service License Fees.
15. Communication from Dennis Aloia, County Administrator, regarding Use of Remaining Funds in Courthouse Renovation Fund.
17. Communication from Dennis Aloia, County Administrator, regarding Youth Home HVAC Improvement Project.
19. Communication from James J. Blanchard, Governor, regarding Michigan research and development institutions.

21.

23. PUBLIC COMMENT.
24. ANNOUNCEMENTS.
25. ADJOURNMENT.