February 8, 1988

The Finance/Personnel Committee of the Marquette County Board of Commissioners met on Monday, February 8, 1988 at 4:00 p.m. in the County Courthouse Conference Room, Marquette, Michigan.

Chairperson DeFant called the meeting to order, roll call was taken and the following roll recorded: Comm. DeFant and Comm. Lowe. Absent: None.

It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the minutes of the Finance/Personnel Committee meeting held on January 25, 1988 be approved.

Chairperson DeFant opened the meeting for public comment, none was forthcoming.

It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the agenda be approved with the following changes; that item 7, 1988 Food Service License Fees, be tabled until the next Finance/Personnel Committee meeting; and that a late addition become item 11, a request for a budget amendment to replace a Pitney Bowes Copying Machine with a Canon Copier in the Employment Programs Department.

The Committee took under consideration the payment of claims and accounts. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that claims and accounts for the period January 26, 1988 thru February 8, 1988, in the amount of $1,514,506.21 be approved and ordered paid.

The Committee took under consideration the reclassification of the Sheriff’s Department Typist/Clerk III Position. Comm. DeFant met with Sheriff Maino, Human Resource Director Girard, and Administrator Aloia on Friday, February 5th to familiarize herself with the issue. Comm. DeFant is now comfortable with the December 4, 1987 recommendation by Randell Girard. Undersheriff, Michael Quayle, was present and requested official notice of the reclassification, including detailed evaluation factor points, after action by the full Board. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the Finance/Personnel Committee recommend the County Board approve the classification of the Sheriff’s Department Typist/Clerk III at salary grade T-04 be upgraded to Unit Secretary II at salary grade T-05.

The Committee took under consideration a request from David Olson, Chair, Solid Waste Planning Committee, to provide per diem along with mileage to members of the Committee. Ron Koshorek, Director, Resource Management/Development, estimated the cost for per diem to be $5,000.00 in 1988, of which $800.00 is already funded for mileage. Should the County Board decide to provide per diem the funds could be paid from the Solid Waste Management Fund. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the Finance/Personnel Committee recommend the County Board pay per diem to members of the Solid Waste Planning Committee, as well as mileage, beginning February 23, 1988, with the estimated $5,000.00 to be earmarked from the Public Improvement Fund, Line Item Solid Waste Management.
Finance/Personnel Committee Minutes
February 8, 1988 - Page 2

The Committee took under consideration a draft of the newly adopted Longevity Policy #111.15 from Randell Girard, Director of Human Resources. The policy will include a statement which specifically excludes the Senior Officers. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the Finance/Personnel Committee recommend the County Board adopt the policy for inclusion in the County Policy Manual.

The Committee took under consideration a resolution from the Iron County Board of Commissioners to support Senate Bill 1840, the Targeted Revenue Assistance Act, which would provide funds to depressed local governments. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the Finance/Personnel Committee recommend the County Board adopt a similar resolution.

The Committee took under consideration a request from Ron Koshorek, Director, Resource Management/Development, for a budget amendment to allow for the replacement of a Pitney Bowes Copier, used by the Employment Programs Department, with a Canon Copier. The maintenance/service contract on the Pitney Bowes Copier costs $1,348.00 per year. The Canon Copier can be purchased for about $1,000.00 with a $250.00 per year service contract. It was moved by Comm. Lowe, supported by Comm. DeFant and unanimously carried that the Finance/Personnel Committee recommend the County Board approve the request to appropriate $1,000.00 to the General Fund Account #101-70-801.60-970.00, Internal Services Support - Capital Outlay, to replace the Pitney Bowes Copier with a Canon Copier.

Chairperson DeFant opened the meeting for public comment, none was forthcoming.

Administrator Aloia announced that by Friday the recommendations from Staff for millage proposals should be available and distributed to the Commissioners for their review prior to the February 23, 1988 Committee of the Whole meeting.

The following meeting schedule was reviewed for the remainder of February:
- The Regular Board Meeting of February 16, 1988 has been cancelled.
- The Finance/Personnel Committee will meet February 22, 1988 at 6:30 p.m., only for the purpose of reviewing claims and accounts.
- The County Board will meet in regular session on Monday, February 22, 1988 at 7:00 p.m.
- The Executive/IGR Committee meeting on Tuesday, February 23, 1988 has been cancelled.
- The Marquette County Board will meet as a Committee of the Whole on Tuesday, February 23, 1988 at 5:00 p.m.

There being no further business to come before the Finance/Personnel Committee the meeting was adjourned.

Respectfully submitted,

David J. Roberts
Marquette County Clerk
MARQUETTE COUNTY BOARD OF COMMISSIONERS
FINANCE/PERSONNEL COMMITTEE
Monday, February 8, 1988, 4:00 p.m.
Courthouse Conference Room, Marquette, Michigan

1. ROLL CALL.
2. APPROVAL OF THE MINUTES OF THE FINANCE/PERSONNEL COMMITTEE
3. PUBLIC COMMENT.
4. APPROVAL OF THE AGENDA.
5. Review of Claims and Accounts.
6. Reclassification request for Sheriff's Department, Typist
   Clerk III. (Materials Forthcoming at meeting).
7. 1988 Food Service License Fees. (Materials Forthcoming at
   meeting).
8. Per Diem for Solid Waste Planning Committee members.
9. Longevity Policy from Randell E. Girard, Director of Human
   Resources.
10. Resolution from Iron County supporting the Targeted Revenue
    Assistance Act.
11. Request for Budget Resolutions made pursuant to
    [Signature]
12.

13. PUBLIC COMMENT.
14. ANNOUNCEMENTS.
15. ADJOURNMENT.