November 13, 1989

The Marquette County Board of Commissioners Finance/Personnel Committee met on Monday, November 13, 1989 at 5:00 p.m. in Room 231 of the Henry A. Skewis Annex, Marquette, MI.


Chairperson Arsenaught opened the meeting for public comment, none was forthcoming.

It was moved by Comm. Corkin, seconded by Comm. Arsenaught and unanimously carried that the agenda be approved.

The Committee reviewed Claims and Accounts. It was moved by Comm. Corkin, seconded by Comm. Arsenaught and unanimously carried that Claims and Accounts for the period October 21, 1989 thru November 8, 1989, in the amount of $1,307,962.35 be approved.

The Committee considered a request from Paul Bourgeois, 1122 Presque Isle Ave., Marquette, regarding the Circuit Court Sound System. Mr. Bourgeois had sent a communication to both Comm. Corkin and Circuit Court Judge, Edward A. Quinnell, stating that he had attended a trial recently held in the Large Circuit Courtroom and nothing could be heard. Dennis Aloia, County Administrator, explained that when the Courthouse was renovated, a new sound system for the Circuit Courtrooms was investigated, but the cost was prohibitive and no real problem existed. Ron Kooshorek, Director, Resource Management/Development Dept., stated that the County does not have adequate equipment to do detailed sound testing, however the problem will be investigated and results reported for the next Finance/Personnel Committee Meeting.

The Committee considered a communication from the Dept. of Corrections, State of Michigan, regarding a recent inspection for the purpose of determining the level of compliance with the State Administrative Code Requirements. The Sheriff and Board of Commissioners were commended for the renovations made to the Jail, but it is recommended that the facility be repainted. Ron Kooshorek, Director, Resource Management/Development Dept., stated the best alternative is to contract this project, however the painting could be done in-house over a five-year period.

It was moved by Comm. Corkin, seconded by Comm. Arsenaught and unanimously carried that the Finance/Personnel Committee recommend the County Board include an appropriation for a Jail Painting Project in the 1991 Capital Improvements Budget.

The Committee took under consideration the establishment of a User Fee for False Alarms at the Sheriff's Dept. Comm. Seppanen gave a brief analysis of various costs to make false alarm runs. He stated that in a report from D.M. Griffith & Assoc., it indicated that each false alarm that is answered costs approximately $36.96, and the Sheriff's Dept. answers approximately 200 false alarms per year. Comm. Seppanen believes that a user fee would serve the following two purposes: first, it would offset the cost for responding; and second, it would encourage businesses to improve their alarm system so that less false alarms occur. Dennis Aloia, County
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Administrator, distributed written materials received from the City of Marquette, who recently initiated false alarm user fees. It was moved by Comm. Corkin, seconded by Comm. Seppanen and unanimously carried to have Sheriff Maino's input on this issue, including the fees which should be assessed, and report back to the Finance/Personnel Committee.

The Committee considered a proposed fee formula for Worksite Health Promotion Programs. The Health Dept. staff has developed a proposed fee "formula" that could be applied to individual programs. Specific cost factors in the formula would be calculated on a program-by-program basis. The proposed fee formula is as follows:

1. Staff costs (travel, prep, presentation time)
2. Indirect costs (administrative & division)
3. Fixed material (care program components)
4. Varied material (consumables/participant)

It was moved by Comm. Corkin, seconded by Comm. Seppanen and unanimously carried that the Finance/Personnel Committee recommend the County Board approve the proposed fee formula in establishing fees for Health Dept. Promotion Programs.

The Committee took under consideration payment of an invoice from Somerville Associates for services rendered thru September 27, 1989 on the "Jack IGA" Project. Ron Koshorek, Director, Resource Management/Development Dept., stated that this billing brings the County current with all work performed to date and recommended payment of the invoice with deduction of a travel cost claim of $49.82, as this is not a reimbursable expense under the contract with the Architect.

It was moved by Comm. Seppanen, seconded by Comm. Corkin and unanimously carried that the Finance/Personnel Committee recommend the County Board approve payment of $2,475.49 to Somerville Associates for the September "Jacks IGA" Architect Billing.

The Committee considered bids for the County Youth Home Insulation Project. Two bids were received for this Capital Project as follows:

1) Fisher Acoustical, 403 Radisson Drive, Marquette, MI 49855. The bid was signed by George Fisher, Owner. Bid #1 was for $950.00, bid #2 for $3,350.00 and bid #3 for $3,638.00.

2) Ted's Paint & Drywall, Inc., 100 Prospect Street, Ishpeming, MI 49849. Bid #1 was for $864.00, bid #2 for $2,100.00 and bid #3 for $3,384.00.

It was moved by Comm. Corkin, seconded by Comm. Seppanen and unanimously carried that the Finance/Personnel Committee recommend the County Board award the Youth Home Insulation Project to the low bidder, Ted's Paint & Drywall, Inc., Ishpeming, MI 49849, in the amount of $6,348.00.
The Committee took under consideration a budget amendment request from Ron Koshorek, Director, Resource Management/Development Dept., to adjust the Construction Code Budget for 1989. The increased cost is due to the increased work loan and building that has taken place in the County. Mr. Koshorek was in attendance and noted that the Department revenues have increased correspondingly. It was moved by Comm. Seppanen, seconded by Comm. Corkin and unanimously carried that the Finance/Personnel Committee recommend the County Board approve a budget amendment in the amount of $2,700.00 increasing the Construction Code Budget and reducing the County Contingency Fund.

The Committee considered a communication from the Michigan Dept. of Transportation regarding the sale of Surplus Property. Ron Koshorek, Director, Resource Management/Development Dept., explained that Staff has reviewed the Excess Property - C/S 52032 - Parcels 301 Part A, 301 Part B, 302, 303 Part A, 303 Part B. Mr. Koshorek offered the following comments:

1) Only three of the four parcels discussed in the cover are shown in related attachments (303 Part A is not shown and staff is checking on its status at the time of this writing).

2) Parcel "303 Part B" lies adjacent to state lands targeted for future inclusion into the County forest. As such, staff recommends the County acquire it at no cost as it is important to our long-range acquisition plans. If it is not available at such terms it is recommended that this parcel remain in public ownership or if sold on the open market, an easement be retained for future public access to adjacent state lands.

As none of the other three parcels shown have merit for inclusion into the County's land base, acquisition is not recommended.

It was moved by Comm. Corkin, seconded by Comm. Seppanen and unanimously carried that the Finance/Personnel Committee recommend the County Board direct staff to pursue the Excess Property from the Dept. of Transportation according to their recommendations.

The Committee considered a memo from County Treasurer, James Sodergren, regarding the New Commercial Forest Act Proposals. It was moved by Comm. Corkin, seconded by Comm. Seppanen and unanimously carried that this item be tabled and James Sodergren, County Treasurer, be invited to make a presentation regarding the New Commercial Forest Act Proposals at the next Committee of the Whole meeting on November 28, 1989.

Chairperson Arsenault opened the meeting for public comment, none was forthcoming.

There being no further business to come before the Finance/Personnel Committee, the meeting was adjourned.

Respectfully submitted,

Margaret A. O'Neill
Deputy County Clerk
MARQUETTE COUNTY BOARD OF COMMISSIONERS
FINANCE/PERSONNEL COMMITTEE
Monday, November 13, 1989, 5:00 p.m.
Room 231, Henry A. Skewis Annex,
Marquette, Michigan 49855

1. ROLL CALL.
2. APPROVAL OF THE MINUTES (None).
3. PUBLIC COMMENT.
4. APPROVAL OF THE AGENDA.
5. Review of Claims and Accounts.
6. Circuit Court Sound System.
7. User Fee for False Alarms/Sheriff's Department.
8. Recommendation for Jail Painting Project.
9. Proposed fee formula for Worksite Health Promotion Program.
10. Architect Billing - "Jacks IGA" Project - September.
11. Youth Home Insulation Project.
12. Budget Amendment request for Construction Codes Budget.

15.
16.
17.

18. PUBLIC COMMENT.
19. ANNOUNCEMENTS.
20. ADJOURNMENT.