The Marquette County Board of Commissioners met in Regular Session on Tuesday, February 5, 2002 at 7:00 p.m. in Room 231 of the Henry A. Skewis Annex, 234 W. Baraga Avenue, Marquette, Michigan.


A Salute to the Flag was given followed by the Pledge of Allegiance.

It was moved by Comm. Arsenault, Comm. Wallace, and unanimously carried by voice vote that the minutes of the January 15, 2002 Regular Meeting be approved.

Chairperson Corkin opened the meeting for public comment. Mr. Rob Richardson, of the Minervini Group, Traverse City, MI, along with his team Lyle Berro, Escanaba, Bill Johnson, Escanaba, and James Reardon, Traverse City, were present to address the County Board. Mr. Richardson explained briefly that a couple of weeks ago his group was here exploring new opportunities at the former K.I.Sawyer AFB. Mr. Richardson is Vice President and a partner of Industrial Realty Group based in Los Angeles. His company has four closed military bases throughout the United States. He is a partner in those developments and over the last ten years has developed a really solid track record, acquiring and developing and working in partnership with communities like Marquette County, creating new jobs and generating new tax base. He is excited about development in Marquette County and thanked the County Board for the opportunity to formulate a plan and put together a proposal for review. Mr. Richardson emphasized that they have to start by listening to us, learning from us, and working in partnership with us. They don’t have all the answers for the site, nor do they know all of the questions yet, but for the next two weeks will delve into some of the greater issues. He assured the County Board that they will work closely with staff, consultants, and our professional services providers to get the answers for a meaningful proposal. The plan will be delivered to the County Board on the 26th of February 2002. Mr. Richardson thanked Vikki Kulju, Development and Marketing Director, Hal Pawley, Airport Manager, and the Staff at Sawyer for the fabulous job providing the needed information and making Mr. Richardson and his team feel welcome.

There being no further public comment, Chairperson Corkin closed this portion of the meeting.

It was moved by Comm. Moore, seconded by Comm. Bergdahl, and unanimously carried by voice vote that Claims and Accounts for the period January 18, 2002 through January 31, 2002, in the amount of $1,622,504.63 be approved.

It was moved by Comm. Bergdahl, seconded by Comm. Tuominen, and unanimously carried by voice vote that the agenda be approved with the following deletion and late additions: Delete the second bullet under Closed Session: Discussion regarding the Cafeteria Plan and GAP Plan for Elected Officials and Non-Union Employees. This will be discussed during Open Session; and under Late Additions: add item 11a) Delphi Lease Amendment; and 11b) Canusa IRP Loan Amendment.

**INFORMATIONAL ITEMS**

It was moved by Comm. Wallace, seconded by Comm. Seppanen, and unanimously carried by voice vote that the following informational items be accepted and placed on file:

b. Thank You Letter from Governor John Engler regarding Senate Bill 516
c. Memo from Marquette City Mayor Jerry Irby regarding Appointment on the Marquette County Central Dispatch Policy Board.
d. Communication regarding Wetland Mitigation/Streambank Restoration.
e. Communication from Christine Collette, Regional Manager, Office of Community Development, regarding MSHDA’s Review of the Audit Report regarding Marquette County CDBG Grant.
f. Communication from State Court Administrative Office regarding the Court Equity Fund Distributions.

**ACTION ITEMS**

10a) The County Board considered the Technical Energy Audit Report (TEA). Larry Gould, Facilities Manager, was present and explained that the Technical Energy Audit is complete. He introduced Mark Pascheke and John Bush who prepared the report for Consumers Energy Services. They prepared a slide presentation for Commissioners. The process started early in 2000. The State offered a
Technical Energy Analysis (TEA) of our facilities as part of the Michigan School and Local Government Energy Initiative (SLGEI). The SLGEI program, managed by the Michigan Department of Consumer & Industry Services' Energy Office is designed to assist Michigan schools and colleges, municipalities and local governments with implementing energy efficiency measures in their buildings by financing energy saving, capital improvement projects (O&M and ECMs) for program participants. Utility bill savings realized from implementing financed O&Ms and ECMs identified in the report can cover the cost of ECM financing. SLGEI provides financing assistance from lenders and ongoing technical assistance from Energy Office engineering and program staff. The SLGEI Program also provides ongoing energy use monitoring, savings verification and troubleshooting. Mr. Gould distributed a Technical Energy Audit – Implementation memo. The executive summary of the TEA shows the “Simple Payback” period after implementation. The funds for implementation would be a combination of operating budget (including payback on energy savings), Capital Projects that are already budgeted (2001 & 2002), and a combination of future years operating and Capital Budgets. The cost to implement is based on the consultant’s best estimate and in some cases includes materials and labor. Some of the projects will be done in house with current staff, and others will have to be contracted out. There may be some other options such as performance contracts that still need information.

The TEA includes the Health Department. Mr. Gould concurs with their recommendataion for implementation except for Energy Conservation Measure #1 (T-12 to T-8 Retrofit). Since there is a small payback in the Courthouse Complex, Mr. Gould plans to have this implemented in house with operating budgets as time and funds are available.

One item in the report that was not provided a cost to implement for the Health Department or the Courthouse Complex was the current computer operations that controls a majority of our heating, ventilation, and air conditioning systems. This system is outdated and is experiencing problems. The Johnson Controls system needs to be upgraded. Estimates will be obtained for this work and a recommendation brought back to the County Board at a later date.

In summary, the TEA gives the County a course to follow and can be implemented as time and funds allow. This will help provide energy efficiency and still provide a comfortable work environment for employees and tenants.

Steve Powers, County Administrator, explained that this information is being provided for information only as an example of efforts Staff is trying to make as an organization to reduce costs. Specific implementation can be done within the existing operating budget or as a capital project. The Facilities Manager has been given the discretion to pick priorities. Others will be looked at as part of the 2003 capital project prioritization process and brought back to the County Board for further consideration.

It was moved by Comm. Tuominen, seconded by Comm. Arsenaault, and unanimously carried by voice vote that the Technical Energy Audit be implemented within budget and that Staff bring back further plans for the 2003 capital budget.

It was moved by Comm. Moore, seconded by Comm. Wallace, and unanimously carried by voice vote that Action Items 10b), 10c), 10d), 10e), 10f), and 10g), be approved as follows:

10b) Committee of the Whole Recommendation to approve Marquette County and MSU working to develop the concept of a Public and Private Section Critical Incident Partnership which would create public and private sector understanding of the common goal to protect lives and property while sustaining continuity of community life; encouraging public and private entities by initiating or enhancing critical incident partnership processes; developing and understanding of neutral goals on how public/private resources can compliment and support each other; develop joint risk assessments and planning processes, including joint table top exercising; and develop a critical incident plan to meet the needs and desires of the community.

10c) Committee of the Whole Recommendation to approve the Lease Agreement with Marie Harris and Tim LeMoine for 3,007 sq. ft. in Sawyer Building 822 for three years beginning at $2 per sq. ft., thereafter the rates will increase annually by 3%.

10d) Committee of the Whole Recommendation to accept the bid from Van Ert Electric Company for the Sawyer Water and Wastewater Plant Instrumentation and Control Project in the amount of $98,400.

10e) Committee of the Whole Recommendation to approve the Sawyer Water and Wastewater Plant Improvement Project with Jamar Company of Marquette in the amount of $210,000.
10f) Committee of the Whole Recommendation to approve Change Order No. 3 in the amount of $18,970 with Dresseler Mechanical, Inc. for the additional heat sources to the mechanical rooms for various Sawyer Buildings.

10g) Committee of the Whole Recommendation to approve FY 2002 Access and Visitation Grant Agreement between the Michigan Supreme Court and the Marquette County Friend of the Court in the amount of $27,684.

**ACTION ITEMS CONTINUED**

10h) The County Board considered an Amendment to the Bureau of Aeronautics Agreement. On February 26, 1999 the Board of Commissioners approved an agreement with the Bureau of Aeronautics for the nine Federal Aviation Administration grant projects.

The State of Michigan’s policy is for the Bureau of Aeronautics, Dept. of Transportation, to provide contract administration services for FAA projects. The State also provides five percent funding for most grant projects. The term of the agreement is 36 months. The bureau has not closed out one of the nine projects, the VOR/DME installation, because the FAA has not provided final billing. The project was estimated, designed, and completed by the FAA. The project exceeded the estimate. The FAA may not fund the overrun by reducing Sawyer International Airport’s future AIP grant. As the FAA did the work, the State and County believe the FAA should fund the overrun and not take the funding from Sawyer International Airport’s future AIP grants.

Resolving funding for the overrun will not be completed prior to the expiration of the bureau agreement. The agreement must be extended so the bureau can continue to assist the County with the closeout of the VOR/DME project. The bureau is proposing a one-year extension. The amendment must be approved before the agreement expires. The agreement expires February 25, 2002.

Steve Powers, County Administrator, recommends approving the resolution extending agreement with the Bureau of Aeronautics for one year.

It was moved by Comm. Seppanen, seconded by Comm. Bergdahl, and unanimously carried by voice vote that the County Board approve the resolution extending the agreement with the Bureau of Aeronautics for one year.

10i) The County Board considered a No-Cost Transfer of Vehicles to Northern Michigan University of six vehicles leased to NMU Public Safety Academy. Northern Michigan University, as part of its lease with the County of Marquette, has use of the following six vehicles: 1992 Ford Bronco ($3,000-1/3 Air Force value); 1992 Ford Bronco ($3,000-1/3 Air Force value); 1992 Ford Crown Victoria ($1,700-1/3 Air Force value); 1991 Chevrolet Caprice ($2,800-1/3 Air Force value); 1987 Jeep J-10 ($2,900-1/3 Air Force value); 1985 International Harvester Bus ($10,600-1/3 Air Force value).

When NMU took possession five years ago, the vehicles were inoperable. NMU has spent $28,000 repairing the vehicles and has requested title for the vehicles, including three of the vehicles that require extensive repair. The Air Force assigned value six years ago was $26,000. NMU will not repair the three vehicles unless title is transferred.

Northern Michigan was one of the first tenants at Sawyer, and the federal government owned the personal property. The County now owns the personal property. At the time the lease was entered into between the LRA and NMU, the intent was for NMU to receive ownership of the vehicles. The Public Safety Academy has been using or been in possession of the vehicles since the beginning of the lease. The building is within the public benefit transfer area.

The recommendation to transfer at no cost is justified by NMU having spent more repairing the vehicles than the vehicles are worth and the vehicles having minimal reuse value. Disposing of personal property is consistent with the County’s exit policies.

It was moved by Comm. Moore, seconded by Comm. Arsenault, and unanimously carried by voice vote that the County Board authorize a no-cost transfer to Northern Michigan University of the six vehicles leased to NMU Public Safety Academy.

10j) The County Board considered a Change Order for Asbestos Tile Removal for Building 813 (SONTECH). The demolition of the shelves and steps was done so that asbestos tile could be removed from underneath them. This item was not included in the original bid. The cost of $470.00 will be paid with Business Center Funds.

The removal of asbestos from the heat exchanger was required because of its poor condition. The AFSCA has verbally approved use of $502.00 in caretaker funds for the removal.

The removal of asbestos from the damaged heating pipe is required as part of the “unpickling” process of the heating system. The AFBCA has verbally approved use of $90.00 in caretaker funds for the removal.
It was moved by Comm. Wallace, seconded by Comm. Moore, and unanimously carried by voice vote that the County Board approve the Change Order for Asbestos Removal for Building 813 (SONTECH).

10k) The County Board considered the K-9 Program for the Marquette County Sheriff’s Department. Sheriff Michael Lovelace was present and explained the good citizens of Marquette County have donated in excess of $13,700 to the Deputy Dog K-9 Fund at the Peninsula Bank. This amount more than covers the cost of acquiring and training the dog and the one deputy. The dog the Sheriff’s Dept. would be training would be a bomb/tracking dog. Sheriff Lovelace is requesting that a line item be established in the Sheriff’s Department budget so the funds could be transferred from the Peninsula Bank. Sheriff Lovelace is also requesting a letter of support for a grant for the K-9 Program from the County Board that would be directed to Michigan Municipal Risk Management. The grant is in the amount of $6,500 which would be in addition to the donated $13,700. The total cost to buy the dog and train the dog and the deputy is $12,500. Sheriff Lovelace stated that they are well on their way to acquiring a drug/tracking dog. He explained that his department can accomplish the goals of this project within the present budget. The dog is another tool used in law enforcement.

Commissioners engaged in a lengthy discussion regarding wages, other costs associated with the dog, additional personnel, annual costs and replacement costs. They are concerned with funding different avenues that are part of the County allocations. Sheriff Lovelace assured Commissioners that he will remain within his budget. As budgets grow or are cut, he will have to make changes within their programs. Sheriff Lovelace explained that he does this annually anyway and plans for it in their strategic planning. If there will be cuts, then they will have to decide where those cuts will be. He will continue to seek outside funding if needed to accomplish the goals set for his Department. As far as costs associated with the dog, the annual costs are approximately $1,000 per year per dog. Vet fees have been donated in the amount of $500 by a local veterinarian.

Commissioners raised questions regarding the transferring of donated funds from the bank account to a Sheriff’s Dept. line item account. Is this a one-time transfer? Will more funds go into the bank account needing the continuing authority to keep transferring? Does the County Board want to monitor this every year?

It was moved by Comm. Nordeen, seconded by Comm. Seppanen, and carried on a roll call vote 7 Ayes (Comm. Arsenault, Comm. Bergdahl, Comm. Moore, Comm. Nordeen, Comm. Seppanen, Comm. Wallace, and Comm. Corkin) to 1 Nay (Comm. Tuominen) that the County Board support the K-9 Program and the grant application and authorize a one-time transfer of donations currently held at the Peninsula Bank into a Sheriff’s Department line item, contingent upon Sheriff Lovelace operating within his current budget for all expenses related to the K-9 Program.

**LATE ADDITIONS**

11a) The County Board considered a Second Amendment to the County/Delphi Automotive Systems, LLC Lease Agreement. Delphi currently leases 123 acres at Sawyer for which they are paying for the raw acreage in the sum of $1,200 per acre per year. They need extra space and want to lease an additional approximately 14 acres for at least one year, effective November 1, 2001 – October 31, 2002. The lease has been signed by Delphi. Under the terms of the proposed second amendment the 14 acres will be added to the existing lease for a period of one year. Delphi will pay an additional $16,800 per year for that year for the 14 acres, and if at the end of the year, October 31, 2002, they decide that they want to make it a permanent addition to their lease, or lease it for another year, Delphi will come back to the County Board.

It was moved by Comm. Tuominen, seconded by Comm. Wallace, and unanimously carried by voice vote that the County Board approve the Second Amendment to the Delphi Lease that will add an additional 14 acres of raw land to their current leasehold for a period of one year in the amount of $16,800.

11b) The County Board considered CANUSA IRP Loan. Canusa, Inc. is requesting that their IRP loan be temporarily modified to include payments of interest only for a period of 3 months, or longer. Due to the economic status of the lumber industry, they have had difficulty selling their inventory, however, based on frequent discussions with their broker, they feel the sale of their inventory should increase over the next two months. The loan committee is making a recommendation to the County Board that they modify the loan with interest only payments for six months beginning with their January 15th payment.

CANUSA has been timely with lease and loan payments. Since their loan closed on May 15, they have paid $7,303.40 in principle and $2,703.27 in interest. Their loan balance is $67,496.60. The loan modification does not negatively impact the IRP fund. As part of the loan modification, the company will submit monthly financial statements throughout the interest-only period.
It was moved by Comm. Arsenault, seconded by Comm. Nordeen, and unanimously carried by voice vote that the County Board modify CANUSA Inc.'s loan to include payments of interest only for six months, beginning with their January 15th payment.

Chairperson Corkin opened the meeting for public comment. None was forthcoming.

COMMISSIONER COMMENTS, STAFF COMMENTS, AND ANNOUNCEMENTS

Chairperson Corkin reminded everyone that the next Committee of the Whole Meeting is scheduled for Wednesday, February 13, 2002 at 6:00 p.m. Commissioners are attending the Michigan Association of County Commissioners Mid-Winter Conference.

Steve Powers, County Administrator, reported Mr. Rob Richardson will be at Sawyer Development tomorrow if Commissioners would like an opportunity to learn more about what their company has done at other bases.


Chairperson Corkin declared a brief recess at 8:15 P.M. to clear Commission Chambers.

.........................................................................................................................CLOSED SESSION.........................................................................................................................

The Board came back into open session at 8:45 P.M.

Comm. Girard returned to the Meeting.

It was moved by Comm. Wallace, seconded by Comm. Seppanen, and unanimously carried by voice vote that the County Board ratify the Senior Officers, Courthouse, and Central Dispatch Contracts.

The County Board considered adoption of the Cafeteria Plan and GAP Plan for Elected Officials and Non-Union Employees. Steve Powers, County Administrator, explained that part of the County personnel approach and compensation policies for 2002 does include the GAP Plan and a flexible spending account 125 Plan. A motion is needed to adopt these plans so the County has the necessary authorization for the Board Chair to sign documents to proceed with the implementation. Vince Rose, Employee Benefits, and Darren Hosmer, American Fidelity Insurance, who have been working with the County on these plans were present to answer any questions. They explained that the Michigan GAP Plan came out in November of 2000. It works specifically with Blue Cross Blue Shield Community Blue Plans. Over the past year the plan has been implemented in numerous County groups, and numerous private sector groups. The plan offers employers a way to save money on their health insurance costs.

It was moved by Comm. Girard, seconded by Comm. Seppanen, and unanimously carried by voice vote that the County Board adopt the Cafeteria Plan and the Gap Plan for Elected Officials and Non-Union Employees. Target date for the Gap Plan is March 1, 2002. Target date for the Cafeteria Plan is April 1, 2002.

There being no further business to come before the County Board the meeting was adjourned.

Respectfully submitted,

Connie M. Branan
Deputy County Clerk
MARQUETTE COUNTY BOARD OF COMMISSIONERS
Regular Meeting, Tuesday, February 5, 2002, 7:00 P.m.
Room 231, Henry A. Skewis Annex
Marquette, Michigan 49855

1. CALL TO ORDER - SALUTE TO THE FLAG - PLEDGE OF ALLEGIANCE.


3. PROCLAMATIONS, PRESENTATIONS AND AWARDS.

4. PUBLIC COMMENT. (time limit 20 minutes total)

5. REVIEW OF CLAIMS AND ACCOUNTS.

6. APPROVAL OF THE AGENDA.

7. PUBLIC HEARINGS.

8. PRIVILEGED COMMENT:

9. INFORMATIONAL ITEMS:
   b. Thank You Letter from Governor John Engler regarding Senate Bill 516
   c. Memo from Marquette City Mayor Jerry Irby regarding Appointment on the Marquette County Central Dispatch Policy Board.
   d. Communication regarding Wetland Mitigation/Streambank Restoration.
   e. Communication from Christine Collette, Regional Manager, Office of Community Development, regarding MSHDA's Review of the Audit Report regarding Marquette County CDBG Grant.
   f. Communication from State Court Administrative Office regarding the Court Equity Fund Distributions.

10. ACTION ITEMS:
   b. Committee of the Whole Recommendation regarding a Public and Private Sector Critical Incident Partnership.
   c. Committee of the Whole Recommendation regarding Lease Agreement for Sawyer Building 822.
   d. Committee of the Whole Recommendation to Accept Bid for the Sawyer Water and Wastewater Plant Instrumentation and Control Project.
   e. Committee of the Whole Recommendation to Approve the Sawyer Water and Wastewater Plant Improvement Project.
   f. Committee of the Whole Recommendation to Approve Change Order No. 3 with Dresseler Mechanical, Inc. for Additional Heat Sources for Various Sawyer Buildings.
   g. Committee of the Whole Recommendation to Approve FY 2002 Access and Visitation Grant Agreement.
   h. Amendment to Bureau of Aeronautics Agreement.
   i. Transfer of Vehicles.

11. LATE ADDITIONS:
   a. Delphi Lease Amendment
   b. Campus Replan Amendment
   c. 

12. PUBLIC COMMENT. (time limit 20 minutes total)

13. COMMISSIONERS COMMENTS, STAFF COMMENTS AND ANNOUNCEMENTS.

14. CLOSED SESSION:
   • Discussion regarding Senior Officers, Courthouse and Central Dispatch Contracts.
   • Discussion regarding the Cafeteria Plan and GAP Plan for Elected Officials and Non-Union Employees.

15. Consideration of Ratification of Senior Officers, Courthouse and Central Dispatch Contracts.

16. Adoption of Cafeteria Plan and GAP Plan for Elected Officials and Non-Union Employees.

17. ADJOURNMENT.