The Marquette County Board of Commissioners met as a Committee of the Whole on Tuesday, July 9, 2002, 6:00 P.M., in Room 231 of the Henry A. Skewis Courthouse Annex, Baraga Avenue, Marquette, Michigan.


It was moved by Comm. Arsenault, seconded by Comm. Nordeen, and unanimously carried by voice vote that the minutes of the June 25, 2002 Committee of the Whole Meeting be approved.

Chairperson Corkin opened the meeting for public comment, none was forthcoming.

It was moved by Comm. Seppanen, seconded by Comm. Joseph, and unanimously carried by voice vote that the agenda be approved with the following additions: Item 13) FY 2003 Medical Support Contract for Friend of Court with FIA, Item 14) Aeronautics Agreement with the Michigan Department of Transportation/Bureau of Aeronautics, and Item 15) Construction Contract for SIA Taxiway Signage and Beacon Relocation.

It was moved by Comm. Seppanen, seconded by Comm. Arsenault, and unanimously carried by voice vote that Claims and Accounts for the period June 28, 2002 through July 3, 2002 in the amount of $134,753.82 be approved.

The Committee considered proposed Health Department Fee Schedule adjustments. Dr. Randall M. Johnson, Health Department Director, was present to discuss the proposed fee adjustments and answer questions.

Dr. Johnson noted Health Department fees were last adjusted in June of 2000 after receipt of analysis of the actual costs of delivering various County services completed by the consulting firm DMG Maximus, Inc. The Health Department management staff believes fees need to be adjusted in several areas to reflect changes in State policy, equity issues, cost increases, and Medicaid reimbursement cap adjustments. Under the Michigan Public Health Code all fees charged by local health departments must be approved by the "local governing entity" and "shall not be more than the reasonable cost of performing the service". At the June 26, 2002 meeting the Board of Health adopted the proposed fee schedule adjustments being presented to the Committee of the Whole and recommend approval by the County Board of Commissioners.

Dr. Johnson further noted the County Board of Commissioners does not have the authority to amend fees but only approve or deny the fees recommended by the Board of Health. A public hearing is not required for amending Health Department fees. Proposed changes in the fee schedules are for the following Health Department services:

- **Personal Health Division:** Fee changes are designed to reflect cost and/or Medicaid reimbursement cap increasing. The Health Department is proposing new fees to cover the cost of purchasing vaccine for individuals who are not eligible for free vaccine under federal and state vaccination programs. This change is necessary because of a new MDCH policy regarding eligibility. Essentially the policy prohibits the Health Department from administering a free vaccine being received through the State to a child who has insurance coverage for any portion of the cost. To respond to the situation and to simplify the fee schedule it is proposed to charge all clients not eligible for free vaccine the actual cost to purchase the vaccine plus the standard visit administration fee. If the client has insurance they would be responsible for submitting a claim to their insurance company.

- **Dental Health Services:** The new fees reflect increased cost in adjusted Medicaid reimbursement caps. Most of the fees in the dental division are charge to Medicaid for services not covered by Medicaid or MiChild. A sliding fee schedule with 70%, 60%, 50%, 40% discounts on the full fee are based on family size and income. It was noted in some instances the current fee being zero and there is a new proposed fee, these are a new service and not previously provided at all.

- **Environmental Health Division:** Fee schedules reflect inflationary adjustments, and a desire to more equitably distribute the cost of the food service program and increase cost to cover sewer/water/campground inspection programs. The Health Department proposes the elimination of license fees and began charging inspection fees for all food establishments in Marquette County including educational institutions except for temporary establishments. Inspection fees would be based on direct service time and 50% of the previous year's total program costs. Nonprofits currently pay a $100 annual fee but schools pay nothing. (As an example, Dr. Johnson noted
Northern Michigan University has six establishments serving food which must by law be inspected twice per year and they pay nothing. If they paid the inspection fees according to their new fee schedule it would cost Northern Michigan University about $3,000 per year which would be 50% of the cost currently being subsidized by Marquette County.

It was moved by Comm. Arsenault, seconded by Comm. Joseph, that the Committee of the Whole recommend the proposed fee schedule be denied at this time and the Board of Health be directed to hold a public hearing regarding the fee increases. Dr. Johnson contended if this is what the County Board wants the Board of Health will comply, however in the area of the Dental Health Services and Public Health Services revenues will be lost because of a one or two month delay. The County Board could approve the proposed fees for certain health services and deny others, but cannot amend the amount of the fees. Comm. Arsenault withdrew the motion.

It was moved by Comm. Arsenault, seconded by Comm. Seppanen, and unanimously carried by voice vote that the proposed Health Department Fee Schedule Adjustments be forwarded to the Regular County Board Meeting of July 16th without a Committee of the Whole Recommendation, and further that Staff separate the proposed fee increases into those that can be immediately approved by the County Board and those which the County Board intent would be to hold a public hearing.

* * * * *

The Committee considered a Contract with PlanSight, LLC for flood hazard identification technical services. Pat Gruber, Development Coordinator, was present to discuss the contract and answer questions.

PlanSight is recommended because of proposed methodology, previous projects, and assigned personnel’s experience with GIS. PlanSight’s final bid price was $9,825 whereas the low bidder was $9,750, however the review teams believes the price differential is not worth risking compatibility problems with the County’s GIS system.

The Hazard Mitigation Grant received in 2001 requires a portion of the funds be used for technical services with emphasis being given to identifying flood hazards. Thirteen townships and two cities in Marquette County do not have flood maps. This leaves major gaps in the GIS flood information layer. Units of government must have a Hazard Mitigation Plan in place, including the floodplain layer map, to receive future FEMA disaster relief.

It was moved by Comm. Girard, seconded by Comm. Bergdahl, and carried by voice vote 7 Ayes to 1 Nay (Comm. Moore), that the Committee of the Whole recommend the County Board award the Flood Hazard Identification Technical Services Contract to PlanSight, LLC for $9,825.

* * * * *

The Committee considered a License Agreement with St. John Forest Products for access across a small sliver of County property so they can harvest timber on their own property. Hal Pawley, SIABC Director, was present and noted St. John Forest Products proposed to use an existing two-track road to cross 150 feet of County property eastward from Kelly Johnson Memorial Drive. The proposed License Agreement has been drafted by Harley Andrews, Civil Counsel, to grant use of the roadway across County property for a period of ten years.

St. John Forest Products would be responsible for maintaining the roadway and repairing any damage to County property at their cost. They are also responsible for any signage required by State and/or County laws or regulations. They plan to harvest timber over the ten year period. It was noted there is a 60-day cancellation clause in the agreement for both parties.

It was moved by Comm. Nordeen, seconded by Comm. Seppanen, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board approve of the License Agreement to St. John Forest Products for access across County Property eastward from Kelly Johnson Memorial Drive.

* * * * *

The Committee considered a Roof Replacement Project for Sawyer Buildings 609, 725, and 727. The total contract award to Independent Roofing amounts to $669,945. The Economic Development Administration is funding 60% of the work. The 40% County share is budgeted.

Steve Schenden, Project Manager, was present to discuss the Contract and answer questions. The project scope is approximately $150,000 sq. ft. of roofing. The buildings selected have been evaluated for reuse potential. Only one bid was received for $847,443 from Independent Roofing, Escanaba, however the project budget was $690,000 minus the architectural fee of $16,352. The apparent lack of reason for bidders was the project size and the insurance requirements for builder’s risk. Bell Roofing and Pellow Roofing both of Marquette are listed as subcontractors on the project.

According to the project specifications if all bids exceed available funding the County will renegotiate a scope of services with the low bidder, in this case Independent Roofing of Escanaba. That process has resulted into the following changes to reduce the costs to meet the budget: Building 726 was eliminated from the project.
Lighter gage soffets will be used. Thinner roofing material will be used which will reduce the warranty by five years. On buildings 725 and 727 only insulation that is wet will be removed and replaced. These changes result in the cost of the project being brought down to $669,949.

It was moved by Comm. Girard, seconded by Comm. Arsenault, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board award the roof replacement for project for Sawyer Buildings 609, 725 and 727 to Independent Roofing of Escanaba for $669,949.

* * * * *

The Committee considered a Change Order for $22,191 with Van Ert Electric for the instrumentation and controls project at the Sawyer Water/Wastewater System Plant. The Economic Development Administration Grant is funding all but $1,554.

Steve Schenden, Project Manager, was present to discuss the Change Order and answer questions. Included in the project in automating the instrumentation and controls at wells and at the Wastewater Treatment Plan. The original specifications call for using a phone system. A radio system will be less expensive to operate and more reliable. Approximately $150 in monthly phone charges will be saved.

It was moved by Comm. Moore, seconded by Comm. Seppanen, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board approve of the Instrumentation and Controls Project Change Order for $22,191 with Van Ert Electric for the Sawyer Water System/Wastewater Plant.

* * * * *

The Committee considered a Erosion Control Project at Sawyer International Airport and Business Center. Hal Pawley, SIABC Director, was present to discuss the project and answer questions.

The project will stabilize areas with severe erosion caused by storm water runoff. The Air Force, after requests from the County and consultation with the Corp of Engineers, has determined six areas require stabilization through improved drainage and ground cover. It is recommended the contract be awarded to Smith Paving for $84,484. After review by the Air Force and Civil Counsel Harley Andrews it was determined prevailing wages are required for a federally funded project. With the additional cost, Smith Paving still remains the lowest bidder by a significant amount.

It was moved by Comm. Bergdahl, seconded by Comm. Arsenault, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board award the Erosion Control Project at Sawyer International Airport and Business Center to Smith Paving for $84,484.

* * * * *

The Committee considered a Resolution to add Northern Michigan Financial Services as an IRS Sec. 457 Deferred Compensation Program to be offered to County Employees. Steve Powers, County Administrator, explained currently Marquette County offers two deferred compensation programs to its employees: ICMA and PEPSO. Adding a third is recommended. Participation in the Deferred Compensation Program is voluntary and administrative fees are charged to participants, not the County.

Northern Michigan Financial Services offers a range of investment choices through FTJ FundChoice and a local agent. Employees have indicated a local agent is important and at recent informational meetings, at least ten employees have indicated they would choose Northern Michigan Financial Services. A minimum of 10 is recommended before the County adds NMFS to its employees benefit services providers. Northern Michigan Financial Services clients include Pathways, the Cities of Marquette, Gladstone and Iron Mountain, and the Counties of Baraga, Dickinson, and Houghton.

It was moved by Comm. Moore, seconded by Comm. Girard, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board approve the Resolution adding Northern Michigan Financial Services as an IRS Sec. 457 Deferred Compensation Provider to Marquette County Employees.

* * * * *

The Committee considered the 2003 Medical Support CRP Application/Contract for the Friend of the Court. Sue Veroce, Finance Manager, was present and explained the State has increased this funding by 10%, for a total grant of $40,256. As in the past, this is a 100% State funded grant.

Commissioners noted it is unusual for the State of Michigan to increase funding for a program, especially in these difficult budget times. Sue Veroce explained the State has reviewed this program throughout Michigan and based upon apparent caseload Marquette County will receive a 10% increase. Many counties in the State of Michigan will see a decrease in this funding.

It was moved by Comm. Arsenault, seconded by Comm. Girard, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board approve of the FY 2003 Medical Support CRP
Application/Contract for the Marquette County Friend of the Court and the Michigan Family Independence Agency.

* * * * *

The Committee considered approval of an Aeronautics Agreement with the Michigan Department of Transportation/Bureau of Aeronautics. Hal Pawley, SIABC Director, was present and explained Marquette County has $970,300 of FY 2002 AIP entitlement funds available. Projects intended with these funds include: Replacement of cracked runway slabs, replacement of failing taxiway shoulders, relocation of airport beacon lights, installation of directional airfield signage, and purchase of snow removal equipment. The FAA is in the process of providing a grant agreement for this entitlement funding so all the bids can be awarded for the contracts during this construction season.

For AIP funded projects the BOA provides project administration services and a 5% state share eligible under their policy guidelines. This Project Administration Agreement with MDOT/BOA is required before the individual construction contracts can be approved.

It was moved by Comm. Girard, seconded by Comm. Arsenaal, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board approve of the Aeronautics Agreement with MDOT/BOA for FY 2002 AIP Entitlement Funds amounting to $970,300 for various SIA Projects.

* * * * *

The Committee considered award of a Construction Project using FY 2002 AIP Entitlement Funds for SIA taxiway signage and the relocation of an airport beacon. Hal Pawley, SIABC Director, was present to discuss the project and answer questions. Bids for this project were opened by MDOT on June 7, 2002 and they are recommending the award of the contract to the low bidder John R. Howell, Inc. in the amount of $39,100. The FAA is currently preparing a grant agreement for FY 2002 AIP Entitlement Funds. Mr. Pawley requests the Board proceed with approving the Construction Contract so it can be awarded quickly when the grant funding is finally released. This project is 90% EDA funded, 5% state funded, and 5% local share ($1,950) to be funded from Passenger Facility Charges.

It was moved by Comm. Moore, seconded by Comm. Girard, and unanimously carried by voice vote, that the Committee of the Whole recommend the County Board approve of the Construction Project with John R. Howell, Inc. in the amount of $39,100 for Sawyer taxiway signage and the relocation of the airport beacon.

* * * * *

Chairperson Corkin opened the meeting for public comment, none was forthcoming.

COMMISSIONER COMMENTS, STAFF COMMENTS, AND ANNOUNCEMENTS

Hal Pawley, SIABC Director, reported on the progress of the Sawyer Control Tower. Three areas are currently being addressed. An FAA representative will be on site tomorrow to review what has to be done to rewire the runway lighting systems. Radio frequency issues must still be resolved. The communication line from Minneapolis to the Sawyer Control Tower – who is to pay for it? Larry Coelhoorn is traveling to Washington D.C. on Thursday to meet with the Contract Tower people.

Steve Powers, County Administrator, noted a lightning strike has caused temporary outages for several County computers and telephones. He thanked Brent Nault and Larry Gould for their efforts in getting these systems back in shape.

Administrator Powers also noted the County has received $10,000 in emergency funding from FEMA – approximately $8,500 for County overtime and $1,500 for damage to Perkins Park.

There being no further business, the meeting was adjourned at 7:07 p.m.

Respectfully Submitted,

[Signature]

David J. Roberts
Marquette County Clerk
MARQUETTE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
Tuesday, July 9, 2002, 6:00 P.M.
Room 231, Henry A. Skewis Annex, Marquette, MI 49855

1. ROLL CALL.
3. PUBLIC COMMENT.
4. APPROVAL OF THE AGENDA.
5. Review of Claims and Accounts.
   6. Proposed Health Department Fee Schedule Adjustments.
   7. Contract Award for Flood Hazard Identification Technical Services with PlanSight LLC.
   8. License Agreement with St. John Forest Products for Access Across County Property Near Sawyer.
   11. Sawyer Erosion Control Construction Project.
   12. Resolution to Add Northern Michigan Financial Services as a Section 457 Deferred Compensation Provider to County Employees.
   13. 2003 Medical Support CRP Application Contract
   14. Michigan Avenue Ag
   15. Construction contract for Relocation of S1A Beacon
   16. PUBLIC COMMENT.
   17. COMMISSIONER COMMENTS, STAFF COMMENTS AND ANNOUNCEMENTS.
   18. ADJOURNMENT.